



Chicago Metropolitan Agency for Planning

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Unified Work Program Committee Meeting Minutes

Tuesday May 20, 2008

10:00 AM

Offices of the Chicago Metropolitan Agency for Planning
Cook County Room
233 S. Wacker Drive, Suite 800, Sears Tower
Chicago, IL 60606

Committee Members Present: Jim Stack (IDOT), Matt Maloney (CMAP), Mark Pitstick (RTA)*, Dan Podgorski (CoM Executive Committee), David Seglin (City of Chicago), Tom Rickert (Kane County), Beth McCluskey (Metra), David Simmons (CTA), Kyle Shinnick (CTA)*, Sid Weseman (RTA), Tom Radak (Pace)*

*Alternate Member

Staff Present: Annie Byrne, Paul Reise

Others Present: Chalen Hunter (McHenry County), Len Cannata (WCMC), Kama Dobbs (DMMC), Fluturi Demiroovski (RTA)

1.0 Call to Order

The meeting was called to order at 10:00 AM.

2.0 Agenda Changes and Announcements

There were no changes or announcements.

3.0 Approval of the Minutes-April 8, 2008

The April 8 minutes were unanimously approved by the Committee.

4.0 Review FY '09 UWP Program Public Comment

The proposed FY '09 UWP did not receive any public comment.

5.0 Modifications to CMAP FY '09 Projects

CMAP made slight revisions to funding amounts across projects in the proposed FY '09 UWP. The total funding allocation to CMAP remains unchanged. The UWP Committee unanimously approved the modifications.

6.0 FY '09 Project Categories, Tasks, and Deliverables

In the prior meeting, the Committee had discussed next steps in reconciling project tasks with the six UWP "program categories". The six categories are:

- Regional Transportation Planning
- Transportation Improvement Program
- Public Involvement and Information
- Transportation Planning Data/Model Development
- Special Studies
- Subregional and Project Specific Studies

The UWP Committee agreed to sub-allocate project tasks across these six categories in order to give a clearer representation of the type of work being done with UWP funds. Recipient agencies agreed to deliver this information to CMAP. The information will be included in the FY '09 UWP document.

7.0 Needs for FY '09 Document

In the prior meeting, Mr. Maloney had mentioned the various pieces needed to complete the FY '09 UWP document, including 1) a more defined list of products and tasks; 2) a list of non-UWP planning projects from each agency; 3) percentage of project by UWP program category; and 4) changes to the UWP document appendices.

Mr. Maloney mentioned that many of the agencies had emailed this information, though some items remained outstanding. Members of the committee agreed to transmit this information to CMAP by the close of the month to facilitate the production of the UWP document.

8.0 FY '08 3rd Quarter Reports

All recipient agencies successfully transmitted expenditure and progress reports for the 3rd quarter of FY '08 before the end of April. A number of agencies had not yet spent UWP dollars for some FY '08 projects. Mr. Maloney said that the monitoring of project funds and progress from FY '08 would continue throughout FY '09.

9.0 Public Comment

There was no public comment.

10.0 Next Meeting- To Be Determined

The date of the next UWP meeting was not determined. Mr. Maloney suggested that would most likely occur in October of 2008.

11.0 Adjournment

The meeting was adjourned at 10:45 AM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matt Maloney", with a large, sweeping flourish extending to the right.

Matt Maloney
CMAP

5-12-08