



Chicago Metropolitan Agency for Planning

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Unified Work Program Committee Meeting Minutes

Tuesday, February 3, 2009
10:00 AM

Offices of the Chicago Metropolitan Agency for Planning
DuPage County Room
233 S. Wacker Drive, Suite 800, Sears Tower
Chicago, IL 60606

Committee Members Present:

*Alternate Member

Matt Maloney (CMAP), Jim Stack* (IDOT), Dan Podgorski (CoM Executive Committee), David Seglin (City of Chicago), Tom Rickert (Kane County), Beth McCluskey (Metra), David Simmons (CTA), Sid Weseman* (RTA), John Donovan* (FWHA), David Werner (FTA), Mark Pitstick* (RTA), David Tomzik* (Pace)

Staff Present:

Dolores Dowdle, Gordon Smith, Annie Byrne

Others Present:

Chalen Hunter (McHenry County), Len Cannata (WCMC), Kama Dobbs (DMMC), David Raso (Metra), Chris DiPalma (FWHA), Tammy Wiercak (WCMC)

1.0 Call to Order

The meeting was called to order at 10:05 AM by Jim Stack, in Les Nunes' absence.

2.0 Agenda Changes and Announcements

As a follow-up to previous discussions on remaining PL balances in the UWP program, Mr. Stack stated this balance is not available for future

projects. What appears to be a balance actually represents funds furnished by IDOT at a time when the Department was providing for the administrative functions of the CATS staff. Technically, the money has been spent but shows as a balance since it has not been credited back to IDOT. Mr. Stack said it might be possible for the amount shown to be used in the case of a future rescission.

3.0 Approval of the Minutes-December 2, 2008

The December 2nd meeting minutes were unanimously approved by the Committee.

4.0 FY 2008 and FY 2009 UWP Expenditures through December 2008

The Committee discussed projects with large remaining balances from FY 2008 and FY 2009 projects that have zero percent expended to date. Some agencies reported that progress will be made on FY 2008 projects within the current quarter. Mr. Simmons noted that there is a heightened awareness of lack of progress with some projects and he is working with project managers to increase progress. The Council of Mayors unexpended balance is due to staff vacancies and therefore money that was allocated for salary was not spent. This money will not carryover but will rather go back to IDOT to be redistributed in future year's programs.

5.0 UWP Fiscal Year 2010—Core Project Selection

Each Committee member discussed their submitted core project proposals.

- Matt Maloney explained that CMAP included all agency work in the core, totaling a 5 percent increase from FY2009. A question was raised if some of the items should be included in the competitive rather than the core; the Committee decided to wait until all proposals were presented before deciding. Mr. Weseman asked what proportion of CMAP's funding is UWP; Dolores Dowdle answered approximately 85-90 percent, the remaining from IEPA and other grants.
- Beth McCluskey described Metra's proposal, which is the same dollar amount as the previous year's and is continuation of projects.
- Dave Seglin explained that the City of Chicago's proposal is a slight increase from the previous year, as this includes consultant funding which in previous years was required to be discretionary.

- Dan Podgorski explained that these numbers presented will be updated to \$1,007,131, a 3% increase from last year. There are no major changes in the scope.
- David Simmons explained the CTA increase is a 20% greater from last year's program in an effort to be inline with other implementers' activities.
- David Tomzik responded to questions on Pace's proposal for funds for its Rideshare program when there are significant remaining unexpended balances from FY2008 and FY2009 for the same project. He explained there was a significant lag time due to an evaluation period that took longer than expected. The program has launched and the lag time will diminish. The function of the fuel cards as a raffle prize was discussed.
- Sid Weseman explained RTA's one core proposal is to have a role with CMAP's web based data archive project.

The Committee had a discussion regarding any further considerations before finalizing the program. There was concern that there would be potentially insufficient funds remaining for discretionary projects. Mr. Weseman expressed concern that this would result in some worthwhile competitive projects not being funded. It was discussed that several projects may be a better fit in the competitive program, including Pace's RideShare and CMAP's Public Law brochure. Mr. Podgorski recalled that last year every agency was able to get their top one or two discretionary projects funded because all agencies amended their core enough to provide sufficient funds for the priority projects in the competitive. Assuming this will happen again, he made a motion to approve this core program as it is. Beth McCluskey seconded the motion. Mr. Weseman abstained; the motion carries.

6.0 Call for Competitive Proposals

Mr. Maloney announced the competitive forms were emailed on February 2nd and are due on February 27th; all submitted proposals will be sent to the Committee members on March 3rd giving the committee one week to review. The next meeting is on March 10th and the competitive proposals will be discussed at this time. This will be followed by a period for each member to score the project proposals before the April 7th meeting when they will finalize the competitive program.

7.0 Public Comment

There was no public comment.

10.0 Next Meeting

The next meeting is March 10th.

11.0 Adjournment

The meeting was adjourned at 10:55 AM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matt Maloney", with a stylized flourish at the end.

Matt Maloney
CMAP

2/6/09