



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

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Chicago Metropolitan Agency for Planning (CMAP) Board Meeting Minutes

January 12, 2011

Offices of the Chicago Metropolitan Agency for Planning (CMAP)
Cook County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Board Members Present:

Gerald Bennett, CMAP Board Chair-representing southwest Cook County, Frank Beal-representing the City of Chicago, Alan Bennett-representing suburban Cook County, Susan Campbell-representing the City of Chicago, Roger Claar (via tele-conference)-representing Will County, Joe Deal-representing the City of Chicago, Michael Gorman-representing Cook County, Elliott Hartstein-representing Lake County, Al Larson-representing northwest Cook County, Marilyn Michelini-representing Kane and Kendall Counties, Raul Raymundo-representing the City of Chicago, Rick Reinbold-representing South Suburban Cook County, Rae Rupp Srch- representing DuPage County, Dan Shea-representing McHenry County, and Nigel Telman (via tele-conference)-representing the City of Chicago.

Staff Present:

Randy Blankenhorn, Jill Leary, Dolores Dowdle, Don Kopec, Bob Dean, Matt Maloney, Hala Ahmed, Ylda Capriccioso and Sherry Kane

Others Present:

Jason Coyle-Baker Tilly Virchow Krause, LLP, Chalen Daigle-McHenry CoM, Kama Dobbs-DMMC, John Donovan-FHWA, Catherine Kannenberg-Metra, Allan Mellis-CAC, Robert Munson-CAC, Mark Pitstick-RTA, Andy Plummer-RTA Consultant, David Seglin-CDOT, Christopher Staron-NWMC, Mike Sullivan-Kane COM, Mike Walczak-NWMC, Jan Ward-Kane Kendall CoM, Tammy Wierciak-WCMC

1.0 Call to Order and Introductions

CMAP Board Chair, Mayor Gerald Bennett, called the meeting to order at 9:33 a.m., and asked Board members to introduce themselves.

2.0 Agenda Changes and Announcements

There were no agenda changes. Chairman Bennett reported that Russell Hartigan had been appointed a Circuit Court Judge in Cook County and that Michael Gorman, Village President-Village of Riverside had been appointed to fill the vacated position. On behalf

of the Board, Chairman Bennett welcomed President Gorman. President Gorman expressed enthusiasm for having been named.

3.0 Approval of Minutes – December 8, 2010

A motion to approve the minutes of the December 8, 2010 board meeting, as presented, made by Mayor Marilyn Michelini, was seconded by Mayor Al Larson and with all in favor, carried.

4.0 Executive Director's Report

Executive Director Randy Blankenhorn introduced Jason Coyle, from the accounting firm of Baker Tilly Virchow Krause LLP. Coyle, from the two documents presented to the Board, (Communications from Auditor to Management and the Board and the Annual Finance Report for the year ended June 30, 2010), reported that CMAP had received a clean, unqualified audit. Considered in the elite, this is the highest level opinion given. Coyle reviewed the financial statements including the statement of net assets (reflecting \$6.2 million in total assets and \$1.7 million net assets) and the statement of cash flows (reflecting \$20.5 million in total operating revenues and \$20.6 in total operating expenses, resulting in a slight loss of nearly \$153,000). During the course of their work, Baker Tilly had conducted an audit over select federal grants as well. Coyle did report one material weakness, common in many government agencies. There is no CPA on staff at CMAP that prepares the financial statements. Rather, CMAP relies on Baker Tilly for that service. A motion to accept the reports as presented was made by Alan Bennett and seconded by Dan Shea. Alan Bennett did raise a question regarding the funded ration of IMRF and requested a complete explanation of the fluctuations. All in favor, however, the motion carried.

Deputy Executive Director of Finance & Administration Dolores Dowdle and her staff were complimented on their outstanding work that resulted in this elite opinion.

Executive Director Blankenhorn announced the Board meeting dates (the second Wednesday of each month) for 2011. One exception, in order to accommodate the IML Springfield briefing, occurs in April. That meeting is scheduled for April 20. Regarding the state legislative update, important dates were listed in a staff memo and Blankenhorn reported that CMAP's overall priorities will include the 55/45 issue (that would result in more funding opportunities for transportation) and stabilizing CMAP's funding. Additional priorities include water, housing and economic development issues relevant to GO TO 2040. The complete strategy will be presented in February.

A discussion broke out regarding the state income tax increase that was passed the night before and its impact on local governments. Staff was asked to provide additional information on the percentages of the tax increase that would come to municipalities. Other follow-up includes meeting with local service boards regarding the state appointed chair of the RTA.

Blankenhorn concluded his report announcing the following. A joint peer exchange on Advance Travel Modeling for Freight and Highway Pricing has been scheduled for

February 11, 2011. A symposium “Surveying Hard-to-reach Populations” with an emphasis on Latino Households has been scheduled for February 18, 2011. As a follow up to key issues highlighted in the *Water 2050* regional plan, on January 27, 2011, CMAP will host its second Water Resource Forum. The event is free.

5.0 Procurements & Contract Approvals

The following contract approvals were presented. A contract approval for development and implementation of the Chicago Region Retrofit Ramp-up Information System (CR3IS), Chicago Region Retrofit Ramp-up Program to Efficiency 2.0 for the development and implementation of the CR3 Information System for a three year period at a cost of \$1,188,000. A contract approval for the Selection of a Loan and Program Administrator for the Multifamily Loan Loss Reserve Program of the Chicago Region Retrofit Ramp-up (CR3) Program with Community Investment Corporation at a cost of \$1,500,000. Community Investment will bring an additional \$4.5 million to the program in private investment. A contract approval of Local Program Administrators for the Multi-Unit Retrofit Improvement Loan Program with the City of Chicago Department of Community Development and the Village of Oak Park in an amount up to \$1,250,000 (if retrofit projects meet the program criteria).

A motion by Alan Bennett, concurring with staff recommendations for Procurements and Contract Approvals as presented was seconded by Mayor Marilyn Micheleni. All in favor the motion carried.

6.0 Proposed Changes to the Board’s Committees

Executive Director Randy Blankenhorn reported that the Board’s committees had provided invaluable contribution during the development of GO TO 2040 and now that GO TO 2040 has been adopted and the focus has shifted to implementation, staff recommends the following changes to the Board’s committee structure.

- The Economic and Community Development Committee should be renamed and refocused as the Economic Development Committee so as to accommodate GO TO 2040’s recommendations regarding workforce development and innovation.
- The Environment and Natural Resources Committee should incorporate energy into their committee focus, while recruiting membership with an expertise in that field.
- The Human Service Committee should be renamed and refocused as the Human and Community Development Committee. The group, already consisting of advocacy groups for the elderly and disabled, needs to be expanded, along with the associated expertise in membership.
- The Planning and Programming Coordinating Committees should be renamed and their missions refocused. The Planning Coordinating Committee should be renamed the Local Coordinating Committee and it would focus on local implementation activities, such as local technical assistance and overall coordination with counties and municipalities. The Programming Committee should be renamed the Regional Coordinating Committee and it would focus on regional, state, and federal policy and issues, such as regional prioritization of public investments, broader economic policies, or legislative initiatives.

- The mission and size of the Citizens' Advisory Committee should be restructured. The present membership of 35 is thought to be too high, and should be right-sized to perhaps 15 and would incorporate the same structure as the CMAP Board (5 City, 5 Cook County and 5 collar counties reps).

Board Chair Mayor Bennett proposed the following assignments to the coordinating committees.

Regional Coordinating

Joe Deal-Chair
 Frank Beal
 Nigel Telman
 Mayor Al Larson
 Mayor Roger Claar
 President Michael Gorman
 Rae Rupp Srch

Local Coordinating

Elliott Hartstein-Chair
 Susan Campbell
 Raul Raymundo
 Alan Bennett
 President Rick Reinbold
 Dan Shea
 President Marilyn Michelini

A motion by Dan Shea was seconded by Rae Rupp Srch to approve the Committee restructuring as had been presented. All in favor, the motion carried.

Alan Bennett questioned the structure of the Executive Committee and its at-large member, with Mayor Bennett stating that the Executive Committee is appointed through the nominating committee process that takes place later in the year.

7.0 CMAP's 2011 Federal Agenda

Included in the Board packet, Executive Director Randy Blankenhorn discussed the staff memo regarding CMAP's 2011 Federal Agenda. Blankenhorn reported that CMAP will be working with the Illinois delegation and the Administration to advance these priorities. Meetings have been scheduled around conferences and associated presentations in Washington in both January and February. The two main priorities include Coordinated Investments and Regional Mobility, specifically freight. Additional matters to be considered include Innovation, Water Conservation and Transit New Starts.

8.0 CMAP Partnership with RTA – Community Planning Program

CMAP staff, Hala Ahmed reported that, in conjunction with GO TO 2040 implementation, CMAP had worked with the RTA to expand its competitive grant program that provides funds for municipalities and counties in northeastern Illinois to participate in planning of local transportation, transit and transit-related development. The program now includes Kendall County and a 20% match that at one time was cash only can now be provided in kind. Important dates in the project selection schedule include April 6 with a call for projects, June 9, application deadline, July staff and working committee review, with an August approval of recommended projects by the CMAP Board and finally, launch of projects in November, 2011-January 2012. Ahmed reviewed the project evaluation criteria provided by CMAP based on consistency with GO TO 2040 goals with a primary focus on the principles of Livable Communities and Regional Mobility. Updates will be provided over the coming year, Ahmed concluded.

9.0 Fiscal Year 2012 Unified Work Program (UWP) Priorities

CMAP staff Matt Maloney presented the FY 2012 Unified Work Program (UWP) Priorities, reporting that during the previous year's process, CMAP's Transportation Committee and Programming Coordinating Committee suggested that the UWP process strive for more focus, especially given the adoption of GO TO 2040. Aligning the UWP planning funds with the priorities of the long range plan is also a requirement by current federal transportation policy. At its last two meetings, Maloney continued, the UWP Committee worked to use GO TO 2040's implementation action areas as a guide to setting priorities for the FY 12 UWP process. Since UWP funds relate to transportation planning, the resulting committee recommendation relate to the regional mobility chapter of the plan, while assessing land use, the environment, economic development and governance with a strong connection to transportation. The following five overarching themes emerged, with the Committee reaching a consensus that the following priorities guide the FY 2012 UWP project selection:

- Modernization of the Public Transit System
- Financial Planning including Innovative Financing Strategies
- Improving Decision-Making Models and Evaluation Criteria for Project Selection
- Planning Work toward Implementation of GO TO 2040 Major Capital Projects, including Supportive Land Use
- Local Technical Assistance and the Formation of Collaborative Planning Efforts.

Maloney concluded, adding that the recommended FY 2012 UWP will be presented to the CMAP Board and the MPO Policy Committee for approval in June 2011.

10.0 Executive Director Performance Review

At 10:25 a.m., Mayor Marilyn Michelini made a motion to adjourn the regular CMAP Board meeting to an executive session to discuss the Executive Director's performance review. All in favor, the motion carried.

Having concluded the discussion of the Executive Director's employment agreement at 11:00 a.m., a motion to adjourn the executive session was made by Dan Shea and seconded by Mayor Marilyn Michelini. With all in favor, the motion carried.

11.0 Other Business

There was no other business before the CMAP Board.

12.0 Public Comment

There were no comments from the public.

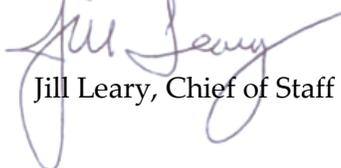
13.0 Next Meeting

The CMAP Board will meet next on February 9, 2011.

14.0 Adjournment

At 11:03 a.m., a motion to adjourn was made by Alan Bennett and seconded by Mayor Elliott Hartstein. All in favor, the motion carried.

Respectfully submitted,



Jill Leary, Chief of Staff

01-24-11

/stk

Approved as presented by unanimous vote, February 9, 2011