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MEMORANDUM

To: CMAP Board and Committees

From: CMAP Staff

Date: July 3, 2012

Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 58 local projects have been initiated. Of these, 37 projects are fully underway and 10 have been completed. Three projects were completed in June; these include the Blue Island comprehensive plan, Orland Park water conservation ordinance, and SSMMA housing investment tool.

Further detail on LTA project status can be found on the attached project status table.

ACTION REQUESTED: Discussion.

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Projects Currently Underway

| Project | CMAP | Timeline | Assistance | Status and notes |
|---|-------------------|--------------------------------------|---------------------|--|
| | lead | | type | |
| Addison comprehensive plan (see <u>project</u> <u>website</u>) | Sam Shenbaga | July 2011 – Sept. 2012 | Staff assistance | Underway. Draft Plan completed and being reviewed internally by CMAP staff. Edits being made accordingly and draft Plan to be submitted to Village staff in first week of July. Plan Commission presentation to be scheduled in July or August to present draft Plan. |
| Algonquin downtown plan (see <u>project</u> <u>website</u>) | Hala Ahmed | Feb Nov. 2012 | Grant funds | Underway. A draft Existing Conditions report is completed and was presented to the steering committee for discussion during their meeting on June 28. CMAP staff also provided comments. A public planning workshop to kick-off phase 2 of the project is scheduled for July 19. |
| Alsip comprehensive plan | Sam Shenbaga | Jan. 2012 - Jan. 2013 | Staff assistance | Underway. Workshop with industrial business owners held on June 6. Existing conditions report being written and to be submitted to Village and Steering Committee in the second week of July. |
| Antioch greenway plan | Shafaq Choudry | Apr. 2012- Mar. 2013 | Staff assistance | Underway. Kickoff meeting with staff held in late April. After a delay to clarify scope details, project anticipated to begin work on tasks in July. |
| Berwyn comprehensive plan (see <u>project</u> <u>website</u>) | Sam Shenbaga | June 2011 - July 2012 | Staff assistance | Underway. Draft Plan presented at open house held at Berwyn Police Department Community Room on June 27 and attended by approximately 40 people. Plan posters currently on display at Public Library and Park District Community Center for public comment. Revisions to Plan underway and final plan to be submitted to steering committee in third week of July. |
| Bronzeville Alliance Retail corridor study, phase 2 (see <u>project</u> <u>website</u>) | Sef Okoth | Phase 2: Nov. 2011 – Dec. 2012 | Staff assistance | Underway. The draft existing conditions report was completed. The steering committee met on June 5 to prioritize issues raised at the visioning session. A planning charrette was held June 16 at IIT to map out community ideas and preferences. Retail market analysis is nearly complete. |
| Bronzeville national heritage area feasibility study | Sef Okoth | July 2012 - June 2013 | Staff assistance | The project was scoped out and the draft scope reviewed by City of Chicago's Historic Preservation Division and the National Park Service. The statement of significance, vision statement, and project goals were drafted. The study area boundaries are currently being delineated. Project partners are reviewing the MOU. |
| Campton Hills comprehensive plan (see | Jason Navota | Apr. 2011 - July 2012 | Staff assistance | Underway. Final plan was approved with additional graphics and illustrations following Plan Commission public hearing June 25. Final plan |

| project website) | | | | approval anticipated in July. EPA-led Building Blocks workshop focusing on land use and water quality, a significant component of the comprehensive plan, also to be held in July. |
|---|-----------------|---------------------------|---------------------------------|--|
| Carpentersville "Old Town" Area Action Plan (see project website) | Trevor Dick | Sept. 2011 – July 2012 | Staff assistance | Underway. The Planning and Zoning Commission held a public hearing for the plan on June 21. It is now heading to the Village Board for discussion/adoption at their July 10 meeting. |
| Chicago "Green and Healthy Neighborhood" plan for Englewood, Woodlawn, and Washington Park (see project website) | Jason Navota | Mar. 2011 - Dec. 2012 | Staff assistance | Underway. First phase complete and summarized in draft existing conditions summary posted online. Second phase planning and outreach is underway, including group tours of 'catalytic' project areas and corridors. Housing analysis complete, retail analysis near complete. Separate analyses of green infrastructure and food systems are underway. Two public meetings complete, three more are anticipated. More detailed subarea / zone planning is underway. |
| Chicago Housing Authority LeClaire Courts redevelopment | Sef Okoth | July 2012- June 2013 | Consultant and staff assistance | Consultant procurement is underway. Interviews with short-listed firms will be conducted in early July, with project startup expected by the end of the month. |
| Developing Communities Project support for CTA Red Line extension (see project website) | Kendra Smith | Oct. 2011 - Sept. 2012 | Staff assistance | Underway. CMAP is continuing work on a quantitative analysis and has completed a draft interim project report for the project area. To date, six community focus groups have taken place. CMAP is working with DCP and CURL staff to schedule 9 additional focus groups and 20 individual interviews between July and August. Community Education Session planning in conjunction with CTA is currently underway. CMAP has recently released an RFP for film & editing of the Red Line livability video, to be completed by mid September. |
| Downers Grove bicycle and pedestrian plan | Hala Ahmed | MarOct. 2012 | Grant funds | Underway. The steering committee had their second meeting on June 13. The consultant facilitated three 'pop-up' outreach meetings on June 13 in conjunction with Bike to Work Week, on June 15 at the Car Show, and on June 16 during the Farmer's Market. An open house was held on June 23. Summaries of the public input will be provided along with the Existing Conditions report during the next phase. |
| DuPage County unincorporated areas plan | Bob Dean | Aug. 2012- July 2013 | Consultant assistance | Scoping of this project with the County has begun. It is expected to be pursued through consultant assistance and is targeted for kickoff in late summer. |
| Elburn comprehensive | Jack | Apr. 2012 - | Grant | Underway. Consultant (ImagesInc) has held several workshops, |

| plan | Pfingston | Jan. 2013 | funds | culminating with a public workshop which took place June 20. |
|-------------------------|-----------|-------------|------------|---|
| Elgin sidewalk gap and | Lindsay | TBD | Grant | Underway. The City Council approved the selection of TransSystems; |
| transit stop study | Banks | | funds | CMAP processed letter of concurrence. First steering committee meeting held on June 28. |
| Elmwood Park | Nicole | June 2011 – | Staff | Underway. Steering committee was presented the Plan's revised |
| comprehensive plan (see | Woods | Oct. 2012 | assistance | recommendations memo in June. Staff is currently drafting the |
| project website) | | | | Comprehensive Plan. |
| Evanston water | Amy | Dec. 2011 - | Staff | Underway. Final draft undergoing final formatting. Scheduled to present |
| efficiency program | Talbot | July 2012 | assistance | to Council in July. |
| Fox Lake bicycle plan | Jack | TBD | Grant | Underway. Village Board selected T.Y. Lin International as consultant for |
| | Pfingston | | funds | bicycle plan at its June 12 meeting. Project is now underway. |
| Glen Ellyn downtown | Lindsay | TBD | Grant | Underway. Glen Ellyn has selected the group of Houseal Lavigne, Walker |
| streetscape and parking | Banks | | funds | Parking, Gary Weber and Engineering Resource Associates. Steering |
| study | | | | Committee formation under discussion, first meeting expected in July. |
| Hanover Park corridor | Stephen | Feb. 2012 – | Staff | Underway. To gather input in preparation for upcoming ULI Chicago |
| study | Ostrander | Sept. 2012 | assistance | Technical Assistance Panel studying the Irving Park Road corridor, CMAP |
| | | | and small | is leading a number of community outreach meetings, in collaboration with |
| | | | grant | Village staff. On June 28, CMAP staff led a community-wide meeting at |
| | | | | which approximately 40 participants discussed their ideas for the corridor. |
| | | | | A similar meeting, tailored to the concerns of the local business community, |
| | | | | will be held on July 10 (led by CMAP in partnership with Hanover Park |
| | | | | C.O.N.E.C.T. and the Chamber of Commerce & Industry). |
| Hillside comprehensive | Hala | TBD | Grant | Staff interviewed three of the firms that submitted proposals in response to |
| plan | Ahmed | | funds | the RFP. Board approval for selected consultant is expected in July. |
| Kane County local food | Amy | Sept. 2012- | Staff | Rescheduled to fall 2012 due to staff availability. |
| project | Talbot | Mar. 2013 | assistance | |
| Kane County transit | Trevor | June 2012- | Staff | The County will be adopting the MOU and Scope of Work in July. CMAP |
| plan implementation | Dick | June 2013 | assistance | staff met County representatives to kick-off the project and have been in |
| | | | | discussions with Pace representatives to review their previous studies that |
| | | | | could assist the creation of this plan. |
| Lake County | Kristin | Mar. 2012 - | Staff | Underway. Thematic goals have been established and public kick-off |
| sustainability plan | Ihnchak | Feb. 2013 | assistance | meetings were held on June 13. Existing conditions analysis is underway. |
| | | | | Delta Institute and Openlands are both on contract to assist with some plan |
| | | | | elements. |

| Lakemoor comprehensive plan (see project website) | Nora Beck | Nov. 2011 - Oct. 2012 | Staff assistance | Underway. Steering committee is reviewing draft recommendations memo and future land use map is under development. EPA Building Blocks Workshop, on linking land use and water quality, is scheduled for July 19 and will include county, village, and township participants. |
|--|----------------|--------------------------|---------------------|--|
| Lansing comprehensive plan | Nora Beck | TBD | TBD | Project scoping has begun, with kickoff expected in July or August. |
| Liberty Prairie | Jessica | Aug. 2011 – | Staff | Underway. Project outreach has included presenting findings to Lake |
| Conservancy local food system plan (see <u>project website</u>) | Simoncelli | Sept. 2012 | assistance | County board members, and organizing the local food track of the College of Lake County's "County Green" conference on May 17. Through summer, a needs assessment will be drafting that identifies regulatory and policy gaps in developing a sustainable food system in Lake County. Drafting recommendations for the Liberty Prairie Reserve master plan update. |
| Lynwood | Pete | Aug. 2012- | Consultant | Scoping of this project with the municipality has begun. It is expected to be |
| comprehensive plan | Saunders | July 2013 | assistance | pursued through consultant assistance and is targeted for kickoff in late summer. |
| McHenry County | Jack | Dec. 2011- | Grant | Underway. Draft findings from spring meetings were discussed at June 11 |
| subarea plan | Pfingston | Sept. 2012 | funds | meeting. The status of roads and private driveways in the Plan was among the issues discussed. Case studies are being examined and the Plan may go to public review in August. |
| Morton Grove industrial | Nicole | Feb. 2012 - | Staff | Underway. In June staff presented at the Morton Grove Chamber board |
| areas plan | Woods | Feb. 2013 | assistance | meeting, continued stakeholder meetings, and held its first community meeting. Data research for the existing conditions report is underway. |
| New Lenox corridor | Jack | TBD | Grant | Underway. The steering committee is being assembled and is expected to |
| plan | Pfingston | | funds | meet for the first time in mid-July. |
| Niles environmental | Kristin | May 2012- | Staff | Underway. EPA Building Blocks workshop was held May 17-18. A steering |
| action plan | Ihnchak | Dec. 2012 | assistance | committee kick-off meeting was held on June 21 to discuss sustainability goals and existing conditions analysis has begun. A public kick-off meeting is scheduled for July 25. |
| Norridge comprehensive | Trevor | May 2011 - | Staff | Underway. The public hearing will be held July 19 and the Village Board is |
| plan (see <u>project</u> <u>website</u>) | Dick | August 2012 | assistance | expected to adopt the plan in August. |
| Northlake comprehensive plan | Trevor Dick | MarNov. 2012 | Staff assistance | Underway. An existing conditions report is being worked on by staff. A community meeting was held on June 21 with approximately 30 people in attendance. CMAP staff also had a booth at "Northlake Days" over the |

| | | | | June 24 weekend to promote the plan and ask residents questions. Working through the Chamber of Commerce, a business owners/managers meeting was held at the City Police Station on June 28. |
|--|----------------------------|---------------------------|-----------------------|---|
| Northwest Suburban Housing Collaborative "Homes for a Changing Region" project (see project website) | Drew Williams- Clark | FebNov. 2012 | Staff assistance | Underway. Staff provided public workshops for residents and stakeholders in each community in June. Subregional and municipal recommendations are being drafted for feedback from village officials over the summer. |
| Oak Park water conservation program (see project website) | Amy Talbot | Aug. 2011 – Sept. 2012 | Staff assistance | Underway. Draft will be released to public in August. Board will review plan in September. |
| Plainfield downtown transportation plan | Pete Saunders | TBD | Grant funds | Village's RFP deadline was June 22. Four consultant responses were received. Consultant selection process is underway with a decision expected in mid July. |
| Regional arts and culture toolkit | Stephen Ostrander | Apr. 2012- Jan. 2013 | Staff assistance | Underway. Project is aimed at producing a guidebook to help local governments incorporate arts and culture into their communities. Following feedback from previous month's expert advisory group meeting, staff began developing and refining initial content outline for project. Staff also began to identify and interview stakeholders with experience and expertise with the intersection of local planning and arts and culture. |
| Regional climate change adaptation toolkit | Jesse Elam | July 2012- Apr. 2013 | Staff assistance | The idea for this project came from an LTA application, but it is regional in nature and will result in the preparation of a guidebook for local governments to use in addressing climate change adaptation. The project is expected to start in July. |
| Richton Park comprehensive plan | TBD | July 2012- June 2013 | Consultant assistance | Consultant assistance with this project is expected. It is on target for startup in July. |
| Riverside downtown area plan (see <u>project</u> <u>website</u>) | Nora Beck | Feb. 2012- Feb. 2013 | Staff assistance | Underway. Existing conditions report was presented to the steering committee review on June 27 and is under their review. MetroQuest Kiosk at Riverside Public Library until August 1. Second public meeting focused on visioning is planned for September 5. |
| Round Lake Heights comprehensive plan | Jonathan Burch | May 2012- Apr. 2013 | Staff assistance | Underway. Stakeholder meetings are scheduled for July 12 and 13; EPA Building Blocks technical assistance is scheduled for July 17; public outreach will occur at the Round Lake Heights Village Festival on July 21 and at a public meeting scheduled for August 7; section writing for the existing |

| | | | | conditions report is occurring concurrently with the above. |
|--------------------------|------------|-------------|------------|---|
| SSMMA interchange | Jessica | July 2012- | Consultant | This project will involve planning for land use and economic development |
| land use planning | Simoncelli | June 2013 | and staff | for five communities near the new I-294 / I-57 interchange (Dixmoor, |
| | | | assistance | Harvey, Markham, Midlothian, and Posen). Project scoping is ongoing and |
| | | | | kickoff is expected in June, with consultant involvement expected to begin |
| | | | | in July. |
| Waukegan planning | Stephen | Nov. 2011 - | Staff | Underway. City planning and policy staff finished review of LTA priorities |
| prioritization report | Ostrander | July 2012 | assistance | report. CMAP staff toured various commercial districts in City that could |
| | | | | serve as the target planning area for the recommended next phase of LTA |
| | | | | work in Waukegan (focused on the revitalization of a neighborhood-based |
| | | | | commercial district). CMAP and City staff met to determine next steps, and |
| | | | | decided to recommend focusing on a key commercial corridor along |
| | | | | Washington Street; this tentative planning area recommendation will |
| | | | | require the approval of the Mayor and City Council. |
| Westchester | Samantha | Nov. 2011 - | Staff | Underway. Reviewing input from visioning workshop to draft plan |
| comprehensive plan (see | Robinson | Oct. 2012 | assistance | recommendations. Launched second version of MetroQuest site during the |
| <u>project website</u>) | | | | week of June 11 to gather community input for plan. |
| West Cook Housing | Drew | MarAug. | Staff | Underway. Staff presented a memorandum to the collaborative working |
| Collaborative, phase 2: | Williams- | 2012 | assistance | committee that details the process and metrics to be employed in a tool for |
| Challenge Grant support | Clark | | | prioritizing sites for investment. An existing conditions report will be |
| | | | | provided to the working committee in July. |
| Wheeling active | Lindsay | Jan-Oct. | Grant | Underway. Existing Conditions report and Community Engagement |
| transportation plan | Banks | 2012 | funds | Summary expected in early July, next steering committee meeting scheduled |
| | | | | for August 7. |

Completed Projects

| Project | CMAP | Completion | Assistance | Implementation status |
|-------------------------|-----------|------------|------------|---|
| | lead | date | type | |
| Blue Island | Sam | June 2012 | Staff | Plan was adopted by the City Council on June 26th. Chicago Jobs Council |
| comprehensive plan (see | Shenbaga | | assistance | assisted with workforce development strategies and SCB created renderings |
| project website) | | | | to illustrate the 2-way Western Avenue conversion concept. |
| Bronzeville Alliance | Sef Okoth | Feb. 2012 | Staff | Phase 1 of the project was led by MPC, with CMAP in supporting role. The |
| retail corridor study, | | | assistance | project was discussed with CMAP's Local Coordinating Committee at their |

| phase 1 (see <u>project</u> <u>website</u>) | | | | February meeting. The report was officially released on May 12at a community visioning workshop for the Land Use planning project led by CMAP, which is now underway. The Chicago Community Trust's grant to the Renaissance Collaborative directly implements the recommendations of this project. |
|---|----------------------------|-----------|---|--|
| Fairmont Neighborhood Plan (see <u>project</u> <u>website</u>) | Trevor Dick | Apr. 2012 | Staff assistance | The Fairmont Neighborhood Plan was adopted unanimously by the Will County Board on April 19. County staff presented the project at the Local Coordinating Committee on May 9. |
| Homes for a Changing Region in south Cook (see project website) | Drew Williams- Clark | Dec. 2011 | Staff assistance | The project was conducted in partnership with MMC and MPC. Each of the four communities covered by the project has follow-up LTA projects. One, the Park Forest sustainability plan, was adopted in May. Lansing, Olympia Fields, and Park Forest received additional technical assistance under the EPA "Building Blocks for Sustainable Communities" program in May. |
| Homes for a Changing Region in west Cook (see project website) | Drew Williams- Clark | Apr. 2012 | Staff assistance | The project was conducted in partnership with MMC and MPC. The report is printed and available online, and final presentations to boards concluded in May. Phase 2, which involves supporting a Community Challenge grant in the same communities, is underway. |
| Joliet "Old Prison" redevelopment (see project website) | Pete Saunders | May 2012 | Staff assistance and small grant | Final report completed by ULI with graphics, illustration and design assistance provided by CMAP. Project was presented Joliet City Council in March, and to CMAP Local Coordinating Committee on May 9. |
| Lake Zurich comprehensive water resources project | Amy Talbot | Apr. 2012 | Staff assistance | The project was conducted in partnership with CNT and MPC. The project report was presented to the Village Board on April 2 and approved. |
| Orland Park water conservation ordinance (see project website) | Hala Ahmed | June 2012 | Staff assistance | Draft report was presented to the Plan Commission and Development Services Committee. Comments were incorporated and a final draft was presented to the Board of Trustees on June 4. CMAP is working with Village Staff to begin regionalizing the initiative to communities of the Oak Lawn Water Supply system. |
| Park Forest sustainability plan (see project website) | Kristin Ihnchak | May 2012 | Staff assistance | Plan was unanimously adopted by the Village Board on May 14. CNT assisted with Energy, Greenhouse Gases, and Water Plan elements. The Chicago Community Trust's grant to Park Forest directly implements the recommendations of this project. |
| SSMMA housing | Nicole | June 2012 | Staff | Tool was approved by the Collaborative and SSMMA in May. Currently, the |

| investment prioritization | Woods | assistance | Collaborative is working with the Southland communities to create a |
|-------------------------------|-------|------------|--|
| (see <u>project website</u>) | | | housing project inventory and analyzing how the tool can be part of the |
| | | | Southland Loan Fund underwriting criteria process. Additionally, the |
| | | | Collaborative is presently using the tool to help a community prioritize the |
| | | | best neighborhood to focus their housing rehab efforts. |

Other Projects

For the other projects on the "higher priority" project list, scoping is underway. During 2012, new projects will be initiated as existing projects are completed or as additional resources become available.