

HELPING COMMUNITIES PROSPER

Staff Progress Report

Fiscal Year 2021
Quarter One



Chicago Metropolitan
Agency for Planning

CMAP Activity Report Quarter 1 - FY2021

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CMAP Activity Report FY2021

2.04 COVID Response

Operational Area

COVID-19 Response and Recovery (2021.021)

Qtr 2021.021 Quarter Progress

1Q CMAP created a reporting category in this year's work plan for projects and initiatives that have been developed to respond to local government and partner agency needs related to COVID-19 response and recovery. This list of COVID-19 activities includes: an RFP on mobility and transit recovery; webinar on shared services; and regional working group for economy, workforce and tourism.

Next Quarter Objectives

Continue work of Regional Economic Task Force and continue to pursue webinars and best practices during this time of constrained resources.

Projects

Local Government Network (2020.081)

Qtr 2020.081 Quarter Progress

1Q Three initiatives have been initiated and completed since program launch in May 20. Assessment of network performance across initiatives, cleaning of contact database underway, and drafting of project charter are underway.

Next Quarter Objectives

Complete initial assessment memo on network performance and project charter.

CMAP Talks (2021.010)

Qtr 2021.010 Quarter Progress

1Q We completed several CMAP Talks webinars with external partners. Webinars included Shared Services, Chicago Federal reserve, Congestion surge, Climate Resilience, and partnership with Cook County Forest Preserve.

Next Quarter Objectives

We are working on the next set of CMAP talks webinars.

Mobility Recovery (2021.054)

Qtr 2021.054 Quarter Progress

1Q Finalized scope and put Mobility Recovery RFP out to bid, and have interviewed the top firms.

Next Quarter Objectives

Select vendor and negotiate contract.

2.11 Regional Transportation Focus Area

Projects

Regional Transportation Focus Area: funding, equity, and safety multi-year implementation planning (2021.019)

Qtr 2021.019 Quarter Progress

1Q Individual projects on Mobility Recovery and a Transportation Equity Framework were developed and spun off from the focus area.

Next Quarter Objectives

Inventory any additional transportation policy work required to support the ON TO 2050 plan update in October 2022.

Equity in fines, fares, and fees (2021.023)

Qtr 2021.023 Quarter Progress

1Q Completed assessments of the equity of fees, fines, and fares; started evaluating strategies for potential recommendation; held Resource Group meeting.

Next Quarter Objectives

Complete evaluation of strategies, then hold final Resource Group meeting. Staff will draft the report.

Regional preparation for emerging transportation technology (2021.025)

Qtr 2021.025 Quarter Progress

1Q Project suspended due to staffing and prioritization of mobility recovery efforts.

Next Quarter Objectives

Project suspended due to staffing and prioritization of mobility recovery efforts.

Ongoing transportation revenues analysis, communication, and outreach (2021.027)

Qtr 2021.027 Quarter Progress

1Q Analyzed motor fuel tax revenues and tracked road usage charge implementation nationally through partner engagement.

Next Quarter Objectives

Continue to provide analysis of select revenue sources and continue partner engagement, as needed.

Safety action agenda (2021.029)

Qtr 2021.029 Quarter Progress

1Q New safety staff have been hired and onboarded. Concept memo presented to working committees. Scoping has begun.

Next Quarter Objectives

Form and convene Safety Action Agenda Resource Group. Finalize scope of the duration and content of the group's work. Develop research objectives for update of Traffic Safety White Paper and begin analysis of updated data.

2.12 Regional Economic Competitiveness Focus Area

Projects

Regional Economic Competitiveness Focus Area: multi-year implementation planning (2021.017)

Qtr 2021.017 Quarter Progress

1Q Conducted internal analysis and partner engagement for pandemic recovery response.

Next Quarter Objectives

Individual projects on economic recovery will be developed and spun off from the focus area. Remainder of economic scoping will be realigned for the plan update.

Regional economic development analysis, implementation, and coordination (2021.031)

Qtr 2021.031 Quarter Progress

1Q Evaluated national regional economic development best practices. Conducted outreach to national practitioners.

Next Quarter Objectives

Convene regional economic development practitioners to discuss next steps following CRGC suspension of operations.

Analysis and visualization of performance trends (2021.032)

Qtr 2021.032 Quarter Progress

1Q Ongoing data acquisition. Project scope realignment to focus on economic conditions. Transportation monitoring shifted to COVID update activity.

Next Quarter Objectives

Continue ongoing data acquisition, synthesis of select indicator trends.

Assessment of disinvestment in northeastern Illinois (2021.034)

Qtr 2021.034 Quarter Progress

1Q Completed a policy update laying out public-facing commitments for the disinvestment research. Continued general research and began to scope out the first analysis investigating how vacancy interacts with disinvestment.

Next Quarter Objectives

Continue literature review and conduct interviews about how vacancy factors into disinvestment. Identify vacancy data sources, assemble regional data, and carry out regional analyses of disinvestment and vacancy.

State revenue sharing with local governments analysis (2021.036)

Qtr 2021.036 Quarter Progress

1Q Drafted rescope of the project to account for shifting priorities and staff availability due to the pandemic.

Next Quarter Objectives

Begin first set of analysis on sales tax revenue.

Analysis and guidance on the use of local incentives (2021.038)

Qtr 2021.038 Quarter Progress

1Q Completed and released the Incentives Guide. Presented report to IL-APA and other external stakeholders. Continued LTA alternative assistance project with Richton Park, presented to Village Board. Scoped and gathered data for prevalence report.

Next Quarter Objectives

Continue regional engagement efforts on the Incentives Guide. Advance the LTA project in Richton Park. Analysis of regional incentives for prevalence report.

Analysis on distribution of state incentives (2021.039)

Qtr 2021.039 Quarter Progress

1Q Project suspended due to staffing and prioritization of economic recovery efforts.

Next Quarter Objectives

Project suspended due to staffing and prioritization of economic recovery efforts.

Regional workforce and labor market trends (2021.041)

Qtr 2021.041 Quarter Progress

1Q Ongoing regional economic condition monitoring of employment and business health. Published an update with analysis of unemployment and job growth.

Next Quarter Objectives

Ongoing regional economic condition monitoring regarding employment and business health, key findings will be documented via internal or external analysis.

2.13 Regional Climate Focus Area

Projects

Climate Focus Area: Regional climate strategic planning (2021.005)

Qtr 2021.005 Quarter Progress

1Q Project initiated with scope, schedule, and team task assignments. Peer review, stakeholder engagement, and daylight strategy integration in progress by end of quarter.

Next Quarter Objectives

Complete peer review and stakeholder engagement, identify strategies and potential FY22 projects, synergize with other focus areas, and begin to assess resource needs for FY22.

Climate mitigation and adaptation technical assistance strategy (2021.009)

Qtr 2021.009 Quarter Progress

1Q Began initial discussion and drafting of charter and scope.

Next Quarter Objectives

Complete scope and initiate project work with team.

Climate data inventory and refinement (2021.012)

Qtr 2021.012 Quarter Progress

1Q Started review of municipal-level GHG emissions inventory process.
Began log of existing climate data assets.

Next Quarter Objectives

Begin to scope upcoming GHG emissions inventory.

GHG reporting and monitoring (2021.014)

Qtr 2021.014 Quarter Progress

1Q Staff has been analyzing mobile source GHG data from previous conformity modeling to establish a GHG mobile source emissions baseline and trendline for Total GHG, Hour of Day, and Vehicle type.

Next Quarter Objectives

Provide a presentation of our findings to internal staff and at the December Transportation Committee meeting.

Transportation mitigation strategies (2021.015)

Qtr 2021.015 Quarter Progress

1Q Reviewed several studies and partners research. Refined list of scenarios to be examined. Started to develop a framework for modeling results.

Next Quarter Objectives

Begin to share proposed list with internal and external partners. Refine individual scenarios. Bring in more data on potential strategies.

2.21 Planning Resources

Projects

Algonquin and Cary Subarea Plan (2017.700)

Qtr 2017.700 Quarter Progress

1Q Continued to develop virtual open house materials and engagement webpage.

Next Quarter Objectives

Launch virtual open house, revise plan, and schedule presentations for adoption.

Beach Park Northern Lakeshore Trail Connectivity Plan NLTC (2017.702)

Qtr 2017.702 Quarter Progress

1Q Consultant presented the plan to a virtual public open house. Consultant coordinated final plan edits from public comment, IDNR, CMAP, village staff, and stakeholders. Consultant delivered the final plan on September 30.

Next Quarter Objectives

Project close out. Villages will formally adopt the plan. Beach Park is applying for ITEP for recommended improvements on Sheridan Rd.

Calumet Park Comprehensive Plan / CDBG Stormwater Plan (2017.705)

Qtr 2017.705 Quarter Progress

1Q Coordinated staff review of revised full draft (rec'vd 08/20) and returned comments to be addressed prior to public release of draft plan for comment. Vendor contract extension (thru 11/20) executed.

Next Quarter Objectives

Receive revised plan draft from vendor and verify with staff acceptable for public comment. Once confirmed, virtual public open house date can be set & publicized.

Carol Stream Zoning Code Update (2017.706)

Qtr 2017.706 Quarter Progress

1Q Contract extended to April 30, 2021 due to Covid-19 delays in reviews of Steering Committee Draft of UDO.

Next Quarter Objectives

Finalize Steering Committee Draft by consultant and Village staff; send draft to Steering Committee for review.

Chicago Coalition for a Better Chinese American Community (CBCAC) Parking Study (2017.709)

Qtr 2017.709 Quarter Progress

1Q Scheduled steering committee meeting to review the plan and solicit guidance on COVID19 preface to plan.

Next Quarter Objectives

Open house to present the plan.

City of Chicago McKinley Park Neighborhood Plan (2017.724)

Qtr 2017.724 Quarter Progress

1Q Have been receiving edits from partners and making changes in the Final Plan as they come in.

Next Quarter Objectives

Main objective will to enter all of the edits and send the Final Plan to Communications team to finalize the plan

Montgomery Zoning Ordinance Update (2017.725)

Qtr 2017.725 Quarter Progress

1Q Completed review of Module 3: Parking, Landscape, Signs, Definitions. Compiled Steering Committee Draft with Village staff and engineering consultant.

Next Quarter Objectives

Steering Committee Review of Draft UDO; determine strategy for public outreach under virtual conditions.

North Avenue Corridor Plan (2017.726)

Qtr 2017.726 Quarter Progress

1Q Draft plan was wrapped up Q1.

Next Quarter Objectives

Circulate draft plan with project parnters for feedback and adoption.

Robbins TOD, Stormwater, and Clean Energy Plan (2017.730)

Qtr 2017.730 Quarter Progress

1Q Draft reviewed by partners and Village--final comments being addressed, working with Village staff to finalzie formal plan adoption timeline.

Next Quarter Objectives

Proceed with timeline to gain formal Village adoption.

Summit Zoning Code Update (2017.734)

Qtr 2017.734 Quarter Progress

1Q Zoning Ordinance adopted; public hearing complete.

Next Quarter Objectives

Project completed Q1 FY2021.

IEPA Indian Creek Watershed-based Plan (2019.034)

Qtr 2019.034 Quarter Progress

1Q First draft watershed resource inventory (WRI) submitted Aug. 31 to Illinois EPA. Collector for ArcGIS mobile data collection app for stream assessment under development. Consultant updating FRSG's HSPF model to estimate pollutant loads.

Next Quarter Objectives

Complete Collector app development and begin stream field data collection dependent on availability of partner staff. Begin detention basin field data collection. Consultant to complete pollutant load estimate. Final WRI due to Illinois EPA on Nov. 30.

Chicago Illinois International Port District Master Plan (2019.038)

Qtr 2019.038 Quarter Progress

1Q Phase I of project has been completed, including final existing conditions report and market assessment. Second steering committee meeting held in September virtually. Planning for Phase II work and public engagement.

Next Quarter Objectives

Finalize outstanding Phase I deliverable (peer comparison). Participate in successful scenario development process, including steering committee and public engagement, to arrive at preferred alternative.

Capacity Building Guide (2019.070)

Qtr 2019.070 Quarter Progress

1Q An outline was created for the guide.

Next Quarter Objectives

Internal conversations will take place to communicate lessons learned through capacity building initiatives to date.

Inclusive Growth Guide and Engagement Training (2020.077)

Qtr 2020.077 Quarter Progress

1Q Planning management discussed next steps to take regarding equity in local planning processes.

Next Quarter Objectives

Identify initial steps for project managers to take in planning processes and roll out recommendations to team.

Bartlett & Streamwood Bicycle & Pedestrian Plan (2020.802)

Qtr 2020.802 Quarter Progress

1Q Continued scope revisions for PAO process.

Next Quarter Objectives

Finalize scope. Complete PAO to select contractor. Project kick-off, community outreach, and existing conditions analysis.

Berkeley Prairie Path and Taft Avenue Corridor Plan (2020.803)

Qtr 2020.803 Quarter Progress

1Q The ECR draft was sent to Village partners on 9.28.2020 for review, and the project team will be giving a virtual presentation to the Berkeley Village Board on 10.6.2020.

Next Quarter Objectives

Form and meet with the project steering committee to review the draft ECR, and begin developing the key recommendations.

Burlington Comprehensive Plan (2020.804)

Qtr 2020.804 Quarter Progress

1Q The project team has completed a draft Existing Conditions Report for Village review and launched an engagement webpage. The project team is working with the Village to schedule an in-person engagement event in the coming weeks.

Next Quarter Objectives

The project team will finalize and publish the existing conditions report and conduct a second round of virtual and in-person outreach. Staff will then work with the steering committee create a draft recommendations memo.

Central Council of Mayors Transportation Resilience Plan (2020.805)

Qtr 2020.805 Quarter Progress

1Q Executed IGA and finalized scope with the Central Council of Mayors. Initiated background research and consultant hiring is underway.

Next Quarter Objectives

Hire consultant and kick off project with Central Council of Mayors and steering committee.

City of Chicago Austin Neighborhood Central Avenue Corridor Study (2020.806) (TIMELINE MAY SHIFT TO FY2022 DUE TO COVID-19 RECOVERY AND RESPONSE)

Qtr 2020.806 Quarter Progress

1Q No activity in Q1 FY2021 due to COVID-19.

Next Quarter Objectives

No activity in Q2 FY2021 anticipated due to COVID-19.

Elevated Chicago Station Area Plan - Garfield and Guidebook (2020.807)

Qtr 2020.807 Quarter Progress

1Q RTA has agreed to the latest revised agreement and has initiated the process to get signatures. Six stakeholder interviews completed, draft ECR report waiting on field data and engagement results. Engagement planning underway.

Next Quarter Objectives

Complete ECR, conduct site visit and parcel inventory. Send signed agreement to Elevated for signatures, form steering committee.

DuPage County Lake St. Corridor Overlay Zoning (2020.808)

Qtr 2020.808 Quarter Progress

1Q Contract signed, IGA to be reviewed by DuPage County and signed. First conversation between consultant and County representative held.

Next Quarter Objectives

Kickoff meetings to be held with various municipality staff with consultant.

Ford Heights Comprehensive Plan (2020.809) (TIMELINE MAY SHIFT TO FY2022 DUE TO COVID-19 RECOVERY AND RESPONSE)

Qtr 2020.809 Quarter Progress

1Q No activity in Q1 FY2021 due to COVID-19.

Next Quarter Objectives

No activity in Q2 FY2021 anticipated due to COVID-19.

Fox Lake Form Based Code (2020.810) (TIMELINE MAY SHIFT TO FY2022 DUE TO COVID-19 RECOVERY AND RESPONSE)

Qtr 2020.810 Quarter Progress

1Q No activity in Q1 FY2021 due to COVID-19.

Next Quarter Objectives

No activity in Q2 FY2021 anticipated due to COVID-19.

Lemont Transit Oriented Development (TOD) Parking and Civic Space Study (2020.811)

Qtr 2020.811 Quarter Progress

1Q Held project acclimation call with village staff, updated and adjusted charter.

Next Quarter Objectives

Finalize charter, scope, and signed IGA. Begin consultant selection process when internal processes are ready.

Fox River City of McHenry and McHenry County Corridor Plan (2020.812)

Qtr 2020.812 Quarter Progress

1Q The Engagement HQ project site was created and stakeholder interviews were completed. ECR drafting is near completion and virtual open house dates were selected for early Nov.

Next Quarter Objectives

Hold virtual open house; convene the second steering committee; begin developing key rec memo.

Minooka Comprehensive Plan Update (2020.813)

Qtr 2020.813 Quarter Progress

1Q Draft ECR was completed and is being circulated with stakeholders.

Next Quarter Objectives

Continue to circulate draft ECR for public input. Develop Key Rec Memo, begin to work on draft plan.

Monee Comprehensive Plan Update (2020.814)

Qtr 2020.814 Quarter Progress

1Q Consultant developed a key recommendations memo and revised it based on CMAP and Village input. Consultant also held a second virtual public forum on September 10.

Next Quarter Objectives

Consultant will start to develop the draft plan document, host a steering committee meeting scheduled for October 8, and host a third public forum scheduled for early November.

Oswego Unified Development Ordinance (2020.815)

Qtr 2020.815 Quarter Progress

1Q Continued existing conditions analysis, including reivew of uses, district standards, and zoning map.

Next Quarter Objectives

Prepare Drafting Directions Memo; review by Village staff. Prepare Recommendations Memo; review by Village staff and Steering Committee.

Peotone Planning Priorities Report (2020.816)

Qtr 2020.816 Quarter Progress

1Q Completed the Outreach process, including stakeholder interviews. Preparing the ECR outline and finalizing the outreach summary for the steering committee presentation.

Next Quarter Objectives

Complete the first deliverable (Outreach summary and key findings) by the end of October. Begin drafting the recommendations.

Will County Comprehensive Land Use Plan (2020.817)

Qtr 2020.817 Quarter Progress

1Q Held first community workshop on Aug 13, via Zoom, focused on getting community feedback on potential truck routes. 127 attended. Video was posted to project website, along with document summarizing and addressing 135 questions and 60 comments.

Next Quarter Objectives

3rd Steering Committee meeting scheduled for Oct 28 to consider draft preservation areas and draft land use scenarios. Public meeting will be held on Dec 8 to present preservation plan and consensus land use scenario.

Elevated Chicago Station Area Plan - Pink Line (2020.830)

Qtr 2020.830 Quarter Progress

1Q Early conversations with applicant.

Next Quarter Objectives

Develop charter with scope, sign IGA, kick-off project.

Evaluation and Update of Competitive Call Processes (2021.004)

Qtr 2021.004 Quarter Progress

1Q Exploring ways to provide planning technical assistance to select high and very high need communities in the region with COVID-19 recovery related activities.

Next Quarter Objectives

Determine if CMAP has the capacity through LTA to provide near-term planning technical assistance to select high and very high need communities in the region.

City of Chicago Avondale Neighborhood Plan (2021.903) (TIMELINE MAY SHIFT TO FY2022 DUE TO COVID-19 RECOVERY AND RESPONSE)

Qtr 2021.903 Quarter Progress

1Q No activity in Q1 FY2021 due to COVID-19.

Next Quarter Objectives

No activity in Q2 FY2021 anticipated due to COVID-19.

City of Chicago Hegewisch Neighborhood Plan (2021.905)

Qtr 2021.905 Quarter Progress

1Q Worked with community partner (Hegewisch Business Association) to finalize project charter and non-government agreement. Drafted initial list of potential stakeholders. Began drafting of full project scope.

Next Quarter Objectives

Complete scope document and forward to IDOT for review. Develop stakeholder list and detailed project schedule. After Nov 1, kickoff project with HBA and Ald. Garza. Begin existing conditions research, as well as initial stakeholder interviews.

Country Club Hills Comprehensive Plan (2021.907) (TIMELINE MAY SHIFT TO FY2022 DUE TO COVID-19 RECOVERY AND RESPONSE)

Qtr 2021.907 Quarter Progress

1Q No activity in Q1 FY2021 due to COVID-19.

Next Quarter Objectives

No activity in Q2 FY2021 anticipated due to COVID-19.

Hickory Hills Comprehensive Plan (2021.909)

Qtr 2021.909 Quarter Progress

1Q Held project acclimation call with village staff in late September. Revisions to charter.

Next Quarter Objectives

Finalize charter, scope, and signed IGA. Begin consultant selection process when internal processes are ready.

Waukegan Unified Development Ordinance (2021.910) (TIMELINE MAY SHIFT TO FY2022 DUE TO COVID-19 RECOVERY AND RESPONSE)

Qtr 2021.910 Quarter Progress

1Q No activity in Q1 FY2021 due to COVID-19.

Next Quarter Objectives

No activity in Q2 FY2021 anticipated due to COVID-19.

Metropolitan Water Reclamation District (MWRD) Land Use Planning Partnership (2021.912)

Qtr 2021.912 Quarter Progress

1Q Reviewed project charter and discussed community selection with MWRD.

Next Quarter Objectives

Execute IGA and develop scope.

Dolton Comprehensive Plan (2021.913) (TIMELINE MAY SHIFT TO FY2022 DUE TO COVID-19 RECOVERY AND RESPONSE)

Qtr 2021.913 Quarter Progress

1Q No activity in Q1 FY2021 due to COVID-19.

Next Quarter Objectives

No activity in Q2 FY2021 anticipated due to COVID-19.

Flossmoor Local Road Safety Plan (2021.914)

Qtr 2021.914 Quarter Progress

1Q Draft scope complete and shared with Village and IDOT. IGA signed by Village.

Next Quarter Objectives

Finalize scope and go out for price proposals from prequalified consultants.

Butterfield Road Corridor Plan (2021.915) (TIMELINE MAY SHIFT TO FY2022 DUE TO COVID-19 RECOVERY AND RESPONSE)

Qtr 2021.915 Quarter Progress

1Q No activity in Q1 FY2021 due to COVID-19.

Next Quarter Objectives

No activity in Q2 FY2021 anticipated due to COVID-19.

Phoenix Planning Priorities Report (2021.917)

Qtr 2021.917 Quarter Progress

1Q Finalized project charter and IGA. Drafted project scope and schedule.

Next Quarter Objectives

Village will sign IGA. Finalize scope and schedule. Project kick-off, community outreach, and existing conditions analysis.

Sugar Grove Comprehensive Plan (2021.918)

Qtr 2021.918 Quarter Progress

1Q Finalized scope, IGA, and resolution documents. Added water supply and planning project component to this project.

Next Quarter Objectives

Select project consultant through new PAO process, sign and adopt IGA and resolution documents, begin project, review consultant community and outreach strategy.

2.22 Planning Policy Development

Operational Area

Planning policy briefings and events (2021.011)

Qtr 2021.011 Quarter Progress

1Q No activity in Q1 FY2021.

Next Quarter Objectives

Prepare project charter; determine priorities and staff availability.

Projects

McHenry County Coordinated Investment Study (2017.723)

Qtr 2017.723 Quarter Progress

1Q Worked with community partner on initial implementation activities, including drafting a job description for a potential countywide coordinator position. Revised scope and timeline for final phases of project.

Next Quarter Objectives

Complete final study, present recommendations to stakeholders, and work with partners to convene working groups that will help coordinate implementation.

MMC/Illinois Housing Development Authority (IHDA) Housing Needs Assessment (2018.015)

Qtr 2018.015 Quarter Progress

1Q Held Broadview's focus group meeting as well as the expert Panel. Held kick off, focus group, and expert panel meetings, Oak Forest, Beach Park and Sauk Village. Completed the following Actions Plans and close out, Naperville, Sauk Village, Broadview.

Next Quarter Objectives

Scheduling the final presentation to close out Broadview. Complete the Action Plan for Beach Park, Oak Forest along with scheduling a final meeting. Kick off for Cal Park and Warrenville. Schedule Focus and expert panels for Cal Park and Warrenville.

Richton Park Economic development incentives (2020.829)

Qtr 2020.829 Quarter Progress

1Q CMAP's policy staff conducted an informational presentation about the regional Local Development Incentives Guide to Richton Park's Board.

Next Quarter Objectives

Develop a Richton Park development incentives recommendations memo in conjunction with Richton Park staff and stakeholders.

Midlothian Stormwater Management Fee Feasibility Study (2021.916) (TIMELINE MAY SHIFT TO FY2022 DUE TO COVID-19 RECOVERY AND RESPONSE)

Qtr 2021.916 Quarter Progress

1Q No activity in Q1 FY2021 due to COVID-19.

Next Quarter Objectives

No activity in Q2 FY2021 anticipated due to COVID-19.

2.23 Research and Innovation

Operational Area

Census Agency Administrator and Data Coordination (2010.013)

Qtr 2010.013 Quarter Progress

1Q Developed project charter & scope. Reviewed draft 2020 Tract geography file.

Next Quarter Objectives

Prepare for December release of ACS 2015-19 data and PL 94-171 data in 2021.

Northeastern Illinois Development Database (NDD / NIDD) Maintenance (2010.018)

Qtr 2010.018 Quarter Progress

1Q Continued data entry / update, focusing on new developments (1/1/2020 to present) Generated quarterly snapshot of entire database to Data Depot.

Next Quarter Objectives

Continue data entry / update. Post quarterly snapshot to data depot. Upgrade data structure to accommodate additional fields required by UrbanSim land use model.

Small Areas Estimates of Employment Database Maintenance (2010.019)

Qtr 2010.019 Quarter Progress

1Q Received 2020 data from IDES. Performed initial data processing and loaded resulting file onto secure CMAP computer.

Next Quarter Objectives

Process data correcting addresses and regeocoding. Generate interim 2020 estimate file.

Community Cohort Update (2019.018)

Qtr 2019.018 Quarter Progress

1Q Tool was modified for Cook County to support CARES Act allocation funds. CMAP's tool resides at CMAP as it is.

Next Quarter Objectives

No activity is anticipated in Q2 FY2021.

Mapping Innovations (2019.044)

Qtr 2019.044 Quarter Progress

1Q Met with team leaders to discuss future path of project, completed first draft of the charter.

Next Quarter Objectives

Finalize Charter, get a draft of scope started, continue to meet with team leaders and get started on forming a team.

Internal Data Library (2020.024)

Qtr 2020.024 Quarter Progress

1Q Added new Land Use Inventory 2015 all-parcel data. Updated 5 existing datasets including, 2019 Kane County aerial photography, 2020 municipal boundaries, conformity modeling network geodatabases, Kane Assessor, and Lake Assessor.

Next Quarter Objectives

Continue to update and add relevant datasets to the depot as they becomes available.

CMAQ Data Hub (2020.025)

Qtr 2020.025 Quarter Progress

1Q Posted My Daily Travel Survey results, 2018-2019: Public Data.

Next Quarter Objectives

Make updates as needs arise.

Developments of Regional Importance (DRI) requests (2020.026)

Qtr 2020.026 Quarter Progress

1Q No major project to trigger a DRI review.

Next Quarter Objectives

Organize a review and respond to any DRI requests, if the need arises.

Land Use Inventory Maintenance (2020.027)

Qtr 2020.027 Quarter Progress

1Q Completed QC of 2015 Land Use Inventory and posted internal version on the Data Depot; began work on creating the generalized/public release version. Pre-processing for 2018 Inventory completed for 6 counties and production has commenced.

Next Quarter Objectives

Finish & post public version of 2015 Inventory. 2018 Inventory: complete residential & non-residential coding for all counties except Cook.

Community Data Snapshots (2020.029)

Qtr 2020.029 Quarter Progress

1Q 2020 Community Data Snapshots posted to the CMAP website and publicized via the Weekly Update newsletter and CMAP's Local Government Network network.

Next Quarter Objectives

Decide what changes (if any) to make for the 2021 Community Data Snapshots, and finalize QA/QC plan for all future releases.

Bike/pedestrian count database maintenance (2020.030)

Qtr 2020.030 Quarter Progress

1Q No activity in Q1.

Next Quarter Objectives

Begin entering backlogged data into database.

Bikeways Inventory (BIS) Maintenance (2020.031)

Qtr 2020.031 Quarter Progress

1Q Adopted LTA Projects' data gathering completed.

Next Quarter Objectives

Digitize at least five projects. Perform QA/QC on the new files. Transfer verified data to Data Depot and Data Hub. Reach out to at least three prioritized municipalities to find out about bike planning efforts.

Land Use Recommendations Inventory (2020.032)

Qtr 2020.032 Quarter Progress

1Q No activity in Q1 FY2021.

Next Quarter Objectives

No updates planned in Q2 at this time.

Bicycle and Pedestrian Planning Evaluation (BPUI) requests from IDOT (2020.076)

Qtr 2020.076 Quarter Progress

1Q No BPUI requests received from IDOT.

Next Quarter Objectives

Process any BPUI requests received from IDOT during Q2.

Projects

Regional Land Use Model Development (2018.018)

Qtr 2018.018 Quarter Progress

1Q Model development contract complete; 2-day training workshop held in July, and model documentation was forwarded by consultant. All subsequent activities take place under 2021.018 Regional Land Use Model Utilization.

Next Quarter Objectives

Project closed in Q1 FY2021.

Northeastern Illinois Development Database (NDD / NIDD) Update Project (2020.073)

Qtr 2020.073 Quarter Progress

1Q Project kickoff 7/1; consultant interviews with staff and peer MPOs (MAPC and NCTCOG). Consultant provided first draft of evaluation report, returned w/commentary by CMAP project team.

Next Quarter Objectives

Receipt of final report and consultant presentation to staff (late October). Internal development of implementation plan. Project close-out.

Agency-wide GIS working group (2021.001)

Qtr 2021.001 Quarter Progress

1Q Initiated Working Group activities and discussions. Coordinated with IT Department.

Next Quarter Objectives

Continue to work with IT Department. Initiate internal needs assessment and training options.

Regional Land Use Model Utilization (2021.018)

Qtr 2021.018 Quarter Progress

1Q Consultant-led 2-day training session in July. Working on enhancing demographic granularity in population/households data for stronger results. Implementing changes to NDD database to serve as source for development pipeline data.

Next Quarter Objectives

Finalize updated population/households data; update 33% of NDD records for pipeline inclusion; test full model run (including external areas) with consultant and travel model staff.

2.24 Civic Coordination

Projects

Regional Housing Initiative - RHI / Chicago Housing Authority - CHA (2019.012)

Qtr 2019.012 Quarter Progress

1Q Facilitated determination not to apply for HUD mobility demonstration NOFA. Researched future work on portability and shared waitlist.

Next Quarter Objectives

Complete budgeting for work in 2021. Determine future of OMA work. Determine whether to proceed with shared waitlist or portability work.

GCoM USA - Climate Action Plan / MMC (2019.039)

Qtr 2019.039 Quarter Progress

1Q The project team has completed all components of the plan, including research, outreach/engagement, and recommendations. The team has secured additional technical assistance from NOAA to format the final plan, which will be completed by December 2020.

Next Quarter Objectives

Project completion and follow-up presentations to CMAP and MMC committees.

City of Chicago Community Engagement Plan (2021.906)

Qtr 2021.906 Quarter Progress

1Q Attended regular meetings to scope project, respond to work product of other external partners, assist in consultant selection for two consulting teams to work on pre-planning and engagement. Began producing engagement guidance.

Next Quarter Objectives

Develop memos on public engagement and civic engagement strategies and video on the benefits of planning. Continue attending coordination meetings.

2.25 Leadership Development

Operational Area

Local Capacity Building Demonstration Project / Embedded Staff Planners (2018.009)

Qtr 2018.009 Quarter Progress

1Q Finalizing Annual Report inclusive of the narrative and financial reports.
Adding details to ESP new approaches.

Next Quarter Objectives

Present new ESP approaches to Erin and Amy. Set date for meeting with Mac. Consider layout for publication.

Projects

Leadership Academy Program Development (2019.007)

Qtr 2019.007 Quarter Progress

1Q Professional development landscape memo is in revisions. Project charter is being drafted.

Next Quarter Objectives

Complete project charter and initiate internal engagement with completed assessment materials.

Local Plan Implementation Strategy Development (2019.014)

Qtr 2019.014 Quarter Progress

1Q No activity in Q1 FY2021 due to COVID-19.

Next Quarter Objectives

Revisit ideas already generated, and restart work.

Village of Calumet Park - Embedded Staff Planner (2019.036)

Qtr 2019.036 Quarter Progress

1Q Closing implementation of April-Sept20 Action Plan. Development of final phase Action Plan /Transition Plan underway.

Next Quarter Objectives

Finalize transition phase Action Plan and initiate implementation.

Village of Sauk Village - Embedded Staff Planner (2019.037)

Qtr 2019.037 Quarter Progress

1Q Activity highlights include: supporting development of a Roadway Improvement Program, coordinating data collection for the Village's water loss audit, and establishing weekly communication with the new CD Director to coordinate housing efforts.

Next Quarter Objectives

Anticipated activities include: seek approval of IGAs for recently awarded grants (RTA, Cook County IIC), submit grant application to ITEP, and work with Village to evaluate potential scenarios for transition of the ESP's role and responsibilities.

Livable Streets / Complete Streets Implementation Guidebook (2021.904) (TIMELINE MAY SHIFT TO FY2022 DUE TO COVID-19 RECOVERY AND RESPONSE)

Qtr 2021.904 Quarter Progress

1Q No activity in Q1 FY2021 due to COVID-19.

Next Quarter Objectives

No activity in Q2 FY2021 anticipated due to COVID-19.

2.31 Policy Development

Operational Area

Regionally significant projects support and evaluation (2010.024)

Qtr 2010.024 Quarter Progress

1Q No RSP activities this quarter.

Next Quarter Objectives

Continue to monitor and take any needed actions.

Regional Transit Policy and Investment (2010.025)

Qtr 2010.025 Quarter Progress

1Q Submitted public comment for RTA's Capital Investment Framework, monitoring CARES spending and transit budgeting cycle, and had coordination meetings with the RTA on their scenario planning.

Next Quarter Objectives

Continue to stay abreast of COVID related challenges and assist partners as needed.

Governance and tax policy analysis (2010.026)

Qtr 2010.026 Quarter Progress

1Q Began work on property tax data collection for effective rate analysis; tracked policy changes and revenues.

Next Quarter Objectives

Continue work on property tax data collection for effective rate analysis; track revenues and policy changes as necessary.

Non-residential land use trends (2010.027)

Qtr 2010.027 Quarter Progress

1Q No activity in Q1 FY2021.

Next Quarter Objectives

No activity is anticipated in Q2 FY2021.

Demographics and inclusive growth analysis (2010.028)

Qtr 2010.028 Quarter Progress

1Q No activity in Q1 FY2021.

Next Quarter Objectives

No activity anticipated in Q2 FY2021.

Housing choice analysis (2010.029)

Qtr 2010.029 Quarter Progress

1Q Drafted project management modals 1-4. Preliminary research complete on aging and homelessness. Research on household formation underway.

Next Quarter Objectives

Draft updates for selected topics after consultation with communications. Complete research on household formation.

Establishment of Performance Targets (2010.030)

Qtr 2010.030 Quarter Progress

1Q Presented CMAQ targets recommendations to transportation committee. Refined safety and pavement analysis.

Next Quarter Objectives

Adopt new pavement targets. Review of bridge and congestion targets for a possible update. Complete of Obligations Report.

ON TO 2050 Indicator and Performance Monitoring (2010.031)

Qtr 2010.031 Quarter Progress

1Q Updated 10 indicators and continued updating the ON TO 2050 indicators dashboard website. Retired CMAP archive and supported backfill of IDOT data into RITIS.

Next Quarter Objectives

Continue updating indicators as new source data becomes available. Complete backfill of IDOT data into RITIS. Complete RITIS speed data analysis. Start annual expressway VMT estimation.

Projects

Local Truck Routing and Community Plans: Will County Transportation Strategy (2019.071)

Qtr 2019.071 Quarter Progress

1Q The first public involvement meeting was held on August 13 using video conferencing. Over 100 people participated. The draft Truck Routing Recommendations document is being refined and the draft Implementation Strategies document is underway.

Next Quarter Objectives

The Recommended Truck Routes will be finalized, the draft Implementation Strategies will be near completion, and the third steering committee meeting as well as the second public involvement meeting will be held.

Local Truck Routing and Community Plans: South Suburban Cook County Truck Routing and Communities Study (2019.072)

Qtr 2019.072 Quarter Progress

1Q The grant amendment to increase the project scope and budget has been fully executed. The draft revised project scope has been completed.

Next Quarter Objectives

The draft project scope will be circulated to project partners, and the RFP will be released.

Grade Crossings Feasibility Analysis (2020.082)

Qtr 2020.082 Quarter Progress

1Q Completed Purpose and Need and Transportation System Performance Report and transmitted to IDOT. Review of budget update is in progress.

Next Quarter Objectives

Work on agreement with Joliet at request of IDOT. Present evaluation of Alternatives for Joliet and transmit to IDOT and initiate public review/comment for Joliet. Take steps to initiate Berwyn/Riverside project.

Pavement Management Plans for Chicago Local Agencies (2020.083)

Qtr 2020.083 Quarter Progress

1Q Completed 14 municipal pavement management plans. Started round 4 of the pavement management program for 6 municipalities and collected all pavement data for the 6 municipalities. Continued participation in the CAM-AM meetings.

Next Quarter Objectives

Complete 14 Village Board presentations and PAVER training. Complete 6 draft plans. Initiate round 5 price proposals and kickoff. Outline lessons learned and success so far in the pavement management program.

2.32 Legislative Strategy and Engagement

Operational Area

Federal legislative analyses, strategy, and engagement (2010.032)

Qtr 2010.032 Quarter Progress

1Q Restarted biannual CMAP congressional delegation briefing. Supported federal and regional efforts to ensure a complete census count. Began Federal Week in Review to keep staff informed on federal issues impacting the agency.

Next Quarter Objectives

Completed draft federal agenda and surface transportation reauthorization principles. Continue monitoring government funding bills and potential COVID-19 relief packages.

State legislative analyses, strategy, and engagement (2010.034)

Qtr 2010.034 Quarter Progress

1Q Met with members of the Illinois General Assembly and shared CMAP analysis. Monitored subject matter hearings. Drafted 2021 legislative agenda.

Next Quarter Objectives

Meet with members and staff of the Illinois General Assembly and executive branch staff. Monitor subject matter hearings and veto session. Finalize draft agenda and legislative framework.

2.33 Transportation Modeling

Operational Area

Travel and Emissions Modeling (2010.017)

Qtr 2010.017 Quarter Progress

1Q C20Q1 and C20Q2 results datasets posted to Data Hub. Researching Emme transit assignment tools. Revised Python environment handling. Testing TG scripts translated from SAS to Python.

Next Quarter Objectives

Complete C20Q4 scenario modeling. Update transit network services. Begin testing Emme transit assignment tools. Replace SAS TG scripts with Python scripts.

Advanced Travel Model Implementation (2010.033)

Qtr 2010.033 Quarter Progress

1Q The major task for the activity-based model was scoping out development of an on-street parking inventory to update parking data in the model. The model calibration framework for the freight forecasting model was discussed and model code was refined.

Next Quarter Objectives

Complete the activity-based model on-street parking inventory and incorporate data into the model. Begin calibration of commodity flows within the national supply chain model and address any shortfalls. Continue coordinating with USDOT's consultants.

Transportation Modeling Services to Regional Partners (2010.035)

Qtr 2010.035 Quarter Progress

1Q 87 2050 ADT forecasts fulfilled. 14 network reassignments for build results. N. Lake Shore Dr. base 2020 network refined. VMT analysis for Northbrook completed. FDCI - Berwyn RR delay measure and 15 truck counts.

Next Quarter Objectives

75 -80 2050 ADT forecasts fulfilled. N. Lake Shore Dr. 2050 multiscenario analysis. Forecast intake/record process improvements. Develop limited public access to forecast result data. FDCI - completion of 10 truck counts, assist R & A GIS tasks.

Data Visualization Innovations / Application Development (2019.045)

Qtr 2019.045 Quarter Progress

1Q Held preliminary meetings with project staff to discuss project goals for the Trip-Based Model Validation tools and discussed relevant summaries to include as well as visualization styles/types.

Next Quarter Objectives

During Q2 staff will begin gathering and formatting the relevant "observed" data for the validation tools. Staff will also begin preliminary development of the visualization tools themselves.

Projects

Estimation and Enhancement of Trip-Based Travel Demand Model (2010.036)

Qtr 2010.036 Quarter Progress

1Q Finalized uncertainty analysis parameters and began analysis quantifying uncertainty in the travel model. Consultant completed Model Design plan. Staff began updating necessary input data files to the model.

Next Quarter Objectives

Complete analysis quantifying uncertainty in the model and review results for issues to address in model update. Begin estimation of sub-models and development of model enhancements. Complete update of necessary input datasets.

Update and Enhancement of Activity-Based Travel Demand Model (2010.037)

Qtr 2010.037 Quarter Progress

1Q Staff investigated recent improvements to activity-based models and held internal discussions on the desired updates to CMAP's ABM to focus the scope of work. Staff began drafting the Request for Proposals.

Next Quarter Objectives

Complete the Request for Proposals and get it posted. Review submittals and hold interviews if necessary.

Commercial Services Vehicle Touring Model (2010.038)

Qtr 2010.038 Quarter Progress

1Q Developed and posted RFP 241. Held pre-bid info session. Responses received and selection in progress.

Next Quarter Objectives

Select, approve, and initiate contract. Hold kick-off meeting. Develop work plan and schedule.

2.34 Transportation Programming

Operational Area

Transportation Improvement Program (TIP) Development and Management (2010.039)

Qtr 2010.039 Quarter Progress

1Q Regular processing of TIP amendments was completed for Transportation Committee action in June, August, and September. Guidance documents for completing end of the federal fiscal year activities were developed and distributed to TIP programmers.

Next Quarter Objectives

Complete transition from 2020-2024 TIP to 2021-2025 TIP and continue regular processing of TIP amendments. To prepare for upcoming calls for projects, review and update TIP Programmer Resources documents and web page.

Conformity of Plans and Program (2010.040)

Qtr 2010.040 Quarter Progress

1Q Review not-exempt projects, prepare conformity dates for FFY 21, review notices in the federal register regarding the NEIL nonattainment area and Ozone related emissions issues, review AMPO conformity white paper.

Next Quarter Objectives

Prepare and conduct the Oct. conformity amend. and modeling. Have a Tier II consultation meeting in Nov. or Dec. Update the web page. Review legislation and federal register notices. Continue improving conformed project information in the TIP.

CMAQ and TAP-L Development and Management (2010.041)

Qtr 2010.041 Quarter Progress

1Q CMAQ Project Selection Committee approved the changes to the application evaluation and scoring for the upcoming Call. Performance measures information was provided to produce the CMAQ Performance Plan progress assessment.

Next Quarter Objectives

Finalize the materials for the upcoming call for projects. Collect project status information for a semi-annual updates and continue to monitor and adjust program under active program management procedures.

Surface Transportation Program (STP) Development and Management (2010.042)

Qtr 2010.042 Quarter Progress

1Q The STP Project Selection Committee continued refinements to the Shared Fund methodology. Program status updates were completed in June and reported on in July. Staff support of local councils' STP program development continued.

Next Quarter Objectives

Final approval of Shared Fund methodology and development of application materials. Incorporate local STP programs into the TIP and assist councils with active program management activities. Continue Shared Fund active program management.

Active Program Management (2010.043)

Qtr 2010.043 Quarter Progress

1Q Continuing tracking obligations and awards. Working with FHWA, IDOT, and project sponsors to move projects along, address implementation issues.

Next Quarter Objectives

Develop and present quarterly reports on obligations and FTA awards. Finish up detailed FTA award documentation. Work with IDOT and FHWA to incorp. Purpose and Need inform. Into the TIP. Address FMIS, AC/ACC, and TIP issues as they arise.

eTIP Database Development and Maintenance (2010.044)

Qtr 2010.044 Quarter Progress

1Q Prepared database for 21-00 carryover process and the approval of new STP-L programs. Resolved issues with eTIP performance and advised EcoInteractive in the efforts to overhaul database user interface.

Next Quarter Objectives

Continue to monitor eTIP database functionality and make corrections to issues that arise along with provide input to EcoInteractive on database overhaul.

Council of Mayors Advisory Committee (2019.065)

Qtr 2019.065 Quarter Progress

1Q Council of Mayors met in August and was apprised of individual council's FFY2021 STP Local Programs. PLs continue to meet with CMAP staff weekly to discuss issues that impact the councils. Staff and the PLs are working on completion of 2021 budgets.

Next Quarter Objectives

Preparing for the October 27 Council meeting. Completion of the 2021 PL budgets. Working with PLs on the FY 2022 scope of service and budgets for UWP. Preparing training and refresh session for PL staff on processes and eTIP.

2.40 ON TO 2050 Update

Operational Area

ON TO 2050 Update (2021.042)

Qtr 2021.042 Quarter Progress

1Q Work has begun to draft a charter for the Plan update including major elements of the plan that require additional data analysis, new projections, and forecasting.

Next Quarter Objectives

Continue drafting charter for the Plan update including major elements of the plan that require additional data analysis, new projections, and forecasting.

Financial plan preparation (2021.047)

Qtr 2021.047 Quarter Progress

1Q Drafted project scope for manager and sponsor review and coordination with ON TO 2050 plan update.

Next Quarter Objectives

Begin work on preparing methodologies for expenditure forecasting; research potential new revenue sources.

Projects

Regional Socioeconomic Forecast for the Plan Update (2021.020)

Qtr 2021.020 Quarter Progress

1Q Population forecast: Initiated an IGA with University of Wisconsin (Applied Pop Lab) to support CMAP's effort in developing an in-house pop forecast tool. Posted RFP for Regional Employment Forecast.

Next Quarter Objectives

Wrap up IGA and start developing CMAP's forecast methodology. Select a consultant from RFP respondents and get contract approval at November Board meeting. Initiate project by end of Q2.

2.50 Executive Oversight

Operational Area

CMAP Committee Support (2019.031)

Qtr 2019.031 Quarter Progress

1Q Held the quarterly liaison coordination meetings, sent out monthly committee newsletters, worked with liaisons on updating committee workplans and provided assistance to liaisons as needed.

Next Quarter Objectives

Maintain liaison coordination processes.

Projects

Committee participation fellowship analysis and program design (2021.043)

Qtr 2021.043 Quarter Progress

1Q Revisited project scope we collaborated with UIC on.

Next Quarter Objectives

Draft Equity RFP scope and go out to bid.

2.60 Communications and Outreach

Operational Area

Division Communications Support (2010.045)

Qtr 2010.045 Quarter Progress

1Q Produced and edited 13 policy briefs related to ON TO 2050 implementation, transportation, climate change and economic competitiveness focus areas.

Next Quarter Objectives

Ensure policy briefs adhere to messaging strategies.

Outreach Support (2010.049)

Qtr 2010.049 Quarter Progress

1Q External engagement continued using virtual platforms, including CMAP Talks, outreach to municipalities, production support for CMAP Board and committee meetings, policy and implementation posts, and for LTA and transportation projects.

Next Quarter Objectives

External engagement will continue, including CMAP Talks, outreach to municipalities, production support for CMAP Board and committee meetings, policy and implementation posts, for LTA and transportation projects, and support for DEI initiatives.

Graphic Design (2010.060)

Qtr 2010.060 Quarter Progress

1Q Completed the Local Incentives Guide and other designed collateral. Currently partnering with Span to refine our branding and color palette. Completed the COVID-19 response video as well as the 2nd Algonquin-Cary video.

Next Quarter Objectives

Finalize the updated color palette and branding refinements. Complete the remaining collateral around the Local Incentives Guide. Complete the set of videos for the Algonquin-Cary open house. Finalize the Why We Plan video.

Digital Strategy (2010.061)

Qtr 2010.061 Quarter Progress

1Q Launched intern spotlight. Created and shared traded clusters video. Added COVID response briefs to site and updated content as needed. Finalized new analytics tracking spreadsheet and memo. Shared FLIP content on social, including Instagram stories.

Next Quarter Objectives

Complete social media followers analysis, develop social media strategy. Create and share social media videos about sidewalk inventory, rail grade project, and zoning equity. Finalize blog strategy.

Web Administration (2010.062)

Qtr 2010.062 Quarter Progress

1Q Worked with consultants to complete upgrade to Liferay 7.2 which occurred on October 1. Continued to work with consultants on other site issues as they arose.

Next Quarter Objectives

Continue to work on issues as they arise, especially resulting from the upgrade. Monitor site to make sure it is working as expected. Regroup on Topics pages.

CMAF Weekly Newsletter (2010.063)

Qtr 2010.063 Quarter Progress

1Q Produced 12 external newsletters with an average open rate of 22% and produced 12 internal newsletters with an average open rate of 72%.

Next Quarter Objectives

Maintain or increase average open rate on both newsletters.

Media Requests (2010.064)

Qtr 2010.064 Quarter Progress

1Q Finalized media relations strategy. Responded to 18 media inquiries, resulting in more than a dozen coverage opportunities. In addition, CMAP experts or data appeared in 45 news stories during Q1.

Next Quarter Objectives

Meet individual objectives for Q2 outlined in media strategy. Maintain or increase conversions on media inquiries.

Executive communications (2021.040)

Qtr 2021.040 Quarter Progress

1Q Provided presentations for Erin's 9 speaking engagements (UIC, Metropolis ThinkTank, Loyola, ITE, Univ of Michigan, CCAC, Builtworlds, GreenTown and Mileage-based User Fee Alliance) and one press conference (Homewood) from July - Sept.

Next Quarter Objectives

Continuing securing speaking engagements to targeted stakeholders that advance ON TO 2050.

Projects

FLIP Program (2010.005)

Qtr 2010.005 Quarter Progress

1Q The Future Leaders in Planning program was held virtually this summer. There were 134 students registered from five counties with average weekly attendance at 60. Students participated in activities on a FLIP engagementHQ page and during live sessions.

Next Quarter Objectives

Develop an RFP for FLIP 2021 to obtain support in future summer programming.

2.71 Finance and Procurement Program

Operational Area

Annual Workplan and Budget (2010.011)

Qtr 2010.011 Quarter Progress

1Q As requested by the State, CMAP's Fiscal Year 2022 budget process has begun earlier than prior years. Finance staff has begun preparing budget templates for the FY22 process beginning in October 2021.

Next Quarter Objectives

In October, the FY22 budget process begins formally. The Deputies will be working on their FY22 budget requests and associated work plan items.

Procurements, Contracts, and Commercial Datasets (2010.012)

Qtr 2010.012 Quarter Progress

1Q 5 RFPs were issued. 15 contracts or contract amendments were drafted.

Next Quarter Objectives

1 RFP will be released.

Finance and Accounting (2010.046)

Qtr 2010.046 Quarter Progress

1Q The annual audit and grant audit are in the final field work days as scheduled. Year end and obligation of the FY21 funding by IDOT delayed this quarter's invoices release.

Next Quarter Objectives

The auditors and staff will complete the audit report and prepare for the CMAP Board presentation. BOBs 2832 Reports are done quarterly and will be completed in Oct. 2020 for the first quarter of FY21.

Projects

Enterprise Resource Planning System (ERP) (2021.044)

Qtr 2021.044 Quarter Progress

1Q A Request for Proposals for a consultant to complete a needs assessment and assist with finding a new ERP (financial and human resources) software has been released. Responses are due back to CMAP in October.

Next Quarter Objectives

Project staff will receive, review and evaluate the ERP consultant RFP responses and prepare for a recommendation to the Board in January 2021.

2.72 Human Resources

Operational Area

Benefits Administration (2010.007)

Qtr 2010.007 Quarter Progress

1Q Had meeting with insurance brokers to go over renewal and strategies.

Next Quarter Objectives

Present recommendations to ED and COS.

CMAP Intern and Fellowship Programs (2010.020)

Qtr 2010.020 Quarter Progress

1Q Onboard and orientation for the last wave of interns. Worked with intern/fellow with ongoing work from home onboard.

Next Quarter Objectives

Conversation with chief of staff regarding 2021 intern recruitment expectations and start developing plan.

Employee Relations and Policy Administration (2010.047)

Qtr 2010.047 Quarter Progress

1Q Review of policies completed.

Next Quarter Objectives

Send policy review to senior leadership.

Compensation (2010.050)

Qtr 2010.050 Quarter Progress

1Q Prepare engagement with outside consultant for pay equity study and data refresh.

Next Quarter Objectives

Continue preparing engagement with outside consultant for pay equity study and data refresh.

Talent Management and Training (2010.051)

Qtr 2010.051 Quarter Progress

1Q Nothing to report.

Next Quarter Objectives

Delivery of first management training module expected by end of 2nd quarter.

Diversity and Inclusion (2017.009)

Qtr 2017.009 Quarter Progress

1Q Provided staff membership benefits and access to the Government Alliance on Race and Equity (GARE). GARE is a national network of government agencies that are working to advance racial equity and increase opportunities for all.

Next Quarter Objectives

Complete racial equity competency survey. Hold quarterly workshop on diversity, equity, and inclusion (DEI) with focus on, "Building an Organizational Culture and Climate of Race Equity."

2.80 Information Technology and Facilities

Operational Area

Information Technology and Facilities (2010.048)

Qtr 2010.048 Quarter Progress

1Q Completed move of all server equipment to OPO & Co-location facility including complete moves of modeling environment, virtual server environment, phone system and all networking equipment. Phone system moved to SIP.

Next Quarter Objectives

Work with Colo vendor to prepare cabinet for new virtual environment hardware implementation.

Office Relocation and Construction Project (2020.084)

Qtr 2020.084 Quarter Progress

1Q The construction of the new CMAP office has been completed. The team is now working on punch list items with the contractors to complete Furniture, Wi-Fi and AV systems. installations.

Next Quarter Objectives

Confirm all furniture is working properly. Complete and train on how to use new AV system. Complete WiFi networking.

Projects

Laptop Implementation for Staff (2021.045)

Qtr 2021.045 Quarter Progress

1Q IT deployed 29 laptops to staff; laptops and accessories have been ordered for phase 2 implementation.

Next Quarter Objectives

Complete phase 1 implementation by end of the second quarter. Begin phase 2 configuration and testing by the end of the second quarter.

Server Infrastructure Virtualization Data Migration – Phase 2 (2021.046)

Qtr 2021.046 Quarter Progress

1Q The server virtualization infrastructure equipment (VxRail) was moved from the Willis Tower to the new colocation data center.

Next Quarter Objectives

We will have the vendor setup and configure the system.

The Chicago Metropolitan Agency for Planning (CMAP) is our region's comprehensive planning organization. The agency and its partners developed and are now implementing ON TO 2050, a new long-range plan to help the seven counties and 284 communities of northeastern Illinois implement strategies that address transportation, housing, economic development, open space, the environment, and other quality-of-life issues.

See cmap.illinois.gov for more information.



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