

HELPING COMMUNITIES PROSPER

Staff Progress Report

Fiscal Year 2021
Quarter Four



Chicago Metropolitan
Agency for Planning

CMAP Activity Report FY2021

2.04 COVID Response

Operational Area

Local Government Network (LGN) (2020.081)

Qtr 2020.081 Quarter Progress

- 1Q Three initiatives have been initiated and completed since program launch in May 20. Assessment of network performance across initiatives, cleaning of contact database underway, and drafting of project charter are underway.
- 2Q Executed LGN initiative 004. Created metrics to track success rates and performed analysis to review performance across completed initiatives. Defined program objectives and drafted management documents for review and comment.
- 3Q Executed Initiatives 005 (TA Call) and 006a (Cook Co COVID recovery information). Advanced refinement of management documents, and initiated drafting of Standard Operating Procedures.
- 4Q Executed Initiatives 007 (Regional Tourism) and 008 (Regional Awards). Submitted draft Standard Operating Procedure (SOP) for review and feedback.

Next Quarter Objectives

Design and perform initiatives as needed. Finalize Standard Operating Procedure (SOP) based upon feedback.

CMAP Talks (2021.010)

Qtr 2021.010 Quarter Progress

- 2Q Completed two CMAP Talks webinars including "Equity in the Parks" with the Cook County Forest Preserve and "Small Business Support" with the Federal Reserve Bank of Chicago.
- 3Q We produced the CMAP Talks for International Women's Day (March 8).
- 4Q Completed two CMAP Talks: Rental assistance with IHDA and "Safer by Design" as part of our safety initiative.

Next Quarter Objectives

Finalize plans for webinars on equity in fees, fines, and fares and begin to plan late fall webinar on how to fund a transportation project.

COVID-19 Response and Recovery (2021.021)

Qtr 2021.021 Quarter Progress

- 1Q CMAP created a reporting category in this year's work plan for projects and initiatives that have been developed to respond to local government and partner agency needs related to COVID-19 response and recovery. This list of COVID-19 activities includes: an RFP on mobility and transit recovery; webinar on shared services; and regional working group for economy, workforce and tourism.
- 2Q Continued work of Regional Economic Task Force and continue to pursue webinars and best practices during this time of constrained resources.
- 3Q Continued Regional Economic Recovery Task Force meetings, used Local Government Network for COVID emergency rental assistance program, analyzed COVID related legislation/funding and its impact on region.
- 4Q Continued Regional Economic Recovery Task Force meetings, used Local Government Network for VisitChicagoland campaign, analyzed COVID related legislation/funding and its impact on region.

Next Quarter Objectives

Continue to pursue COVID Recovery opportunities and best practices for CMAPs communities and partners.

Projects

Transportation system vulnerability assessment guide (2021.016)

Qtr 2021.016 Quarter Progress

- 1Q No activity in Q1 FY2021.
- 2Q No activity in Q2 FY2021.
- 3Q No activity in Q3 FY2021.
- 4Q No activity in Q4 FY2021.

Next Quarter Objectives

Project closed Q4 FY2021

Mobility Recovery (2021.054)

Qtr 2021.054 Quarter Progress

- 1Q Finalized scope and put Mobility Recovery RFP out to bid, and have interviewed the top firms.
- 2Q Held internal and external kick off meetings, presented to Board and MPO and getting started on Tasks 1, 2, 3.

- 3Q Held first steering committee meeting, making headway on Tasks 1,2,3, started project charter and planning the second steering committee meeting.
- 4Q Held second steering committee meeting, got a draft of Task 1, Task 2 nearly complete, developed modeling framework, scoped Task 3.

Next Quarter Objectives

Conduct travel demand modeling and set agenda for next steering committee meeting.

Economic Recovery (Task Force & Working Groups) (2021.055)

Qtr 2021.055 Quarter Progress

- 2Q Launched COVID-19 Regional Economic Recovery Task Force on Nov. 9. Began monthly meetings of Economic Development, Workforce, and Tourism working groups.
- 3Q Continued monthly meetings for Economic Development, Workforce, and Tourism working groups. Developed action agendas and timelines for each group. Held Policy Committee meeting and Joint Econ-Workforce meeting w/ guest speaker from Indianapolis.
- 4Q Continued task force meetings. Launched Visit Chicagoland tourism campaign and promoted the campaign with CMAP's Local Government Network. Continued coordination around the new Chicagoland Economic Development Collaborative.

Next Quarter Objectives

Host Joint Economic Development and Workforce Working group meeting. Continue to plan next steps for future of recovery task force partnerships.

2.11 Regional Transportation Focus Area

Operational Area

Regional Transportation Focus Area: funding, equity, and safety multi-year implementation planning (2021.019)

Qtr 2021.019 Quarter Progress

- 1Q Individual projects on Mobility Recovery and a Transportation Equity Framework were developed and spun off from the focus area.
- 2Q Staff initiated an in depth review of the My Daily Travel data to produce a policy update on shifting trends. Ongoing work to monitor and support various topics related to transportation continued.
- 3Q Staff reviewed prior multi-year planning materials.

- 4Q Staff developed framework for agency-wide strategic planning process and began developing a theory of change for this focus area.

Next Quarter Objectives

Staff will refine the theory of change for this focus area and begin drafting the strategic plan chapter for this focus area.

Ongoing transportation revenues analysis, communication, and outreach (2021.027)

Qtr 2021.027 Quarter Progress

- 1Q Analyzed motor fuel tax revenues and tracked road usage charge implementation nationally through partner engagement.
- 2Q Staff analyzed motor fuel tax revenues and tracked road usage charge implementation nationally through partner engagement.
- 3Q Staff continued to monitor road usage charge implementation efforts. Staff analyzed motor fuel tax revenues to municipalities.
- 4Q Staff continued to monitor road usage charge implementation efforts and spoke with partners about potential opportunities.

Next Quarter Objectives

Continue to provide analysis of select revenue sources and continue partner engagement, as needed.

Projects

Equity in fines, fares, and fees (2021.023)

Qtr 2021.023 Quarter Progress

- 1Q Completed assessments of the equity of fees, fines, and fares; started evaluating strategies for potential recommendation; held Resource Group meeting.
- 2Q CMAP held a final resource group meeting with external partners. Staff completed a rough draft of the final report and a draft plan of implementation activities.
- 3Q Staff presented the project to the Transportation Committee, CMAP Board, and MPO Policy Committee. The report is ready for publication.
- 4Q The report was published. Staff created supplementary documents focusing on specific recommendations of the project. Staff presented the project to several audiences, and met with various partners and stakeholders to discuss next steps.

Next Quarter Objectives

Staff will continue to work on next steps, including working with partners and presenting the work to various audiences.

Regional preparation for emerging transportation technology (2021.025)

Qtr 2021.025 Quarter Progress

- 1Q Project suspended due to staffing and prioritization of mobility recovery efforts.
- 2Q Project suspended due to staffing and prioritization of mobility recovery efforts.
- 3Q Project suspended due to prioritization of mobility recovery efforts.
- 4Q Project suspended due to prioritization of mobility recovery efforts

Next Quarter Objectives

Project was not included in FY2022 work program

Safety action agenda (2021.029)

Qtr 2021.029 Quarter Progress

- 1Q New safety staff have been hired and onboarded. Concept memo presented to working committees. Scoping has begun.
- 2Q Resource Group identified, agenda tasks defined, promotion of project at CMAP committees.
- 3Q Resource Group has convened, initiated LTA program for safety projects and developed a scope of work for bidding, multiple communications efforts on safety and outreach to committees and partners, submitted SPR grant proposal , outlined policy paper.
- 4Q 2nd Resource Group convened, started on Speed Management Policy paper, continued meetings with partners, stakeholders; project definition for the Mighty Mini's Safety LTA program is almost final - timeline for those projects has been adjusted.

Next Quarter Objectives

Complete draft of Speed Management paper by end of 1st quarter FY2022, schedule 3rd Resource Group meeting, start work on bicycle and pedestrian safety policy paper, meet with technical experts on key topics to move towards implementation plan.

2.12 Regional Economic Competitiveness Focus Area

Projects

Regional Economic Competitiveness Focus Area: multi-year implementation planning (2021.017)

Qtr 2021.017 Quarter Progress

- 1Q Conducted internal analysis and partner engagement for pandemic recovery response.
- 2Q Regional economic recovery taskforce spun off.
- 3Q Continued multiyear planning process with executive team, connected to broader agency strategic planning efforts.
- 4Q Staff developed framework for agency-wide strategic planning process and began developing a theory of change for this focus area.

Next Quarter Objectives

Staff will refine the theory of change for this focus area and begin drafting the strategic plan chapter for this focus area.

Regional economic development analysis, implementation, and coordination (2021.031)

Qtr 2021.031 Quarter Progress

- 1Q Evaluated national regional economic development best practices. Conducted outreach to national practitioners.
- 2Q Ongoing regional economic condition monitoring of employment and industry health, collaboration with partners.
- 3Q Produced and disseminated an analysis of the economic impacts of the COVID-19 pandemic one year on.
- 4Q Drafted analysis of national peers' regional protocols and codes of ethics and framework for regional performance indicators.

Next Quarter Objectives

Ongoing regional economic condition monitoring regarding employment and industry health, collaboration with partners, key findings will be document via internal or external analysis.

Analysis and visualization of performance trends (2021.032)

Qtr 2021.032 Quarter Progress

- 1Q Ongoing data acquisition. Project scope realignment to focus on economic conditions. Transportation monitoring shifted to COVID update activity.

- 2Q Ongoing data acquisition, synthesis of select indicator trends.
- 3Q Set scope for updates to be released via the CMAP website starting next fiscal year.
- 4Q Ongoing data acquisition, synthesis of select indicator trends for release in FY2022. Published a memo to working committees with one-year analysis on COVID-19 economic impacts and recovery.

Next Quarter Objectives

Continue ongoing data acquisition, synthesis of select indicator trends.

Assessment of disinvestment in northeastern Illinois (2021.034)

Qtr 2021.034 Quarter Progress

- 1Q Completed a policy update laying out public-facing commitments for the disinvestment research. Continued general research and began to scope out the first analysis investigating how vacancy interacts with disinvestment.
- 2Q Completed a policy update analyzing the potential undercount of communities of color by the 2020 Census. Advanced literature review work and began analysis of regional disinvestment data. Advanced internal project scoping conversation.
- 3Q Placed on hold to re-scope for Reinvestment Performance Measures for Transportation
- 4Q Initiated re-scoping efforts.

Next Quarter Objectives

Finalize new scope.

State revenue sharing with local governments analysis (2021.036)

Qtr 2021.036 Quarter Progress

- 1Q Drafted rescope of the project to account for shifting priorities and staff availability due to the pandemic.
- 2Q Staff finalized rescope of the project and began meeting with local planning staff to coordinate activities.
- 3Q Staff continued to work with local planning staff on next steps.
- 4Q Staff worked with local planning staff on next steps. Staff updated data, including for the indicator.

Next Quarter Objectives

Staff will begin the analysis and continue to coordinate on next steps.

Analysis and guidance on the use of local incentives (2021.038)

Qtr 2021.038 Quarter Progress

- 1Q Completed and released the Incentives Guide. Presented report to IL-APA and other external stakeholders. Continued LTA alternative assistance project with Richton Park, presented to Village Board. Scoped and gathered data for prevalence report.
- 2Q Guide outreach and policy implementation efforts ongoing. Data collection for Prevalence report ongoing. Richton Park incentives memo LTA project ongoing, with stakeholder interviews nearly complete.
- 3Q Developed Richton Park incentives memo. Continued ongoing outreach and policy implementation efforts around the Guide publication, including remote meetings and seminars with area municipalities. Advanced analysis for prevalence report.
- 4Q Completed and distributed Richton Park incentives memo. Completed "Are Tax Inentives the Right Tool for This Development?", an incentives guide summary piece for local governments. Advanced analysis for prevalence report and began drafting.

Next Quarter Objectives

Complete prevalence report. Ongoing local government and stakeholder engagement on related issues.

Analysis on distribution of state incentives (2021.039)

Qtr 2021.039 Quarter Progress

- 2Q Project suspended due to staffing and prioritization of economic recovery efforts.
- 3Q Project suspended due to staffing and prioritization of economic recovery efforts.
- 4Q Project suspended due to staffing and prioritization of economic recovery efforts.

Next Quarter Objectives

Project suspended due to staffing and prioritization of economic recovery efforts.

Regional workforce and labor market trends (2021.041)

Qtr 2021.041 Quarter Progress

- 1Q Ongoing regional economic condition monitoring of employment and business health. Published an update with analysis of unemployment and job growth.
- 2Q Project suspended due to staffing and prioritization of economic recovery efforts.

- 3Q Staff produced analysis on the impact of the economic effects related to employment of the pandemic on women, particularly women of color.
- 4Q Project suspended due to staffing and prioritization of economic recovery efforts.

Next Quarter Objectives

Project suspended due to staffing and prioritization of economic recovery efforts.

2.13 Regional Climate Focus Area

Projects

Climate Focus Area: Regional climate strategic planning (2021.005)

Qtr 2021.005 Quarter Progress

- 1Q Project initiated with scope, schedule, and team task assignments. Peer review, stakeholder engagement, and daylight strategy integration in progress by end of quarter.
- 2Q CMAP has completed the peer review, stakeholder engagement, daylight session integration, and a draft of the CMAP multi-year climate pathways.
- 3Q CMAP refined multi-year climate pathways and drafted briefing papers for four main areas of work. Immediate next steps and corresponding resource needs for climate work were identified for the FY22 agency workplan.
- 4Q CMAP staff worked to reposition climate pathways to better reflect theory of change approach and match structure of larger organization's strategic planning.

Next Quarter Objectives

Respond to executive leadership feedback and draft climate related section of agency strategic plan.

Climate mitigation and adaptation technical assistance strategy (2021.009)

Qtr 2021.009 Quarter Progress

- 1Q Began initial discussion and drafting of charter and scope.
- 2Q Continued drafting charter and scope.
- 3Q Finalized scope and held project kickoff with team. Began research phase, compiled and began organizing existing resources, and participated in focus groups on climate-related data.
- 4Q Conducted research, including several focus groups with CMAP project managers. Began drafting internal resource guide.

Next Quarter Objectives

Complete resource guide and establish next steps.

Climate data inventory and refinement (2021.012)

Qtr 2021.012 Quarter Progress

- 1Q Started review of municipal-level GHG emissions inventory process. Began log of existing climate data assets.
- 2Q In Q2 of FY21 the project team logged CMAP's existing climate data assets and began to edit this log. The team continued to explore possible data needs and processes for the upcoming GHG emissions inventory project.
- 3Q In Q3 of FY21 the project team completed a set of internal stakeholder interviews and began to draft an RFP for the GHG emissions inventory.
- 4Q In Q4, the project team began drafting an internal climate data guide and began creating a public portal to view maps related to climate vulnerability. Staff on the project also completed the RFP process for the FY22 Greenhouse Gas Inventory project.

Next Quarter Objectives

In Q1 of FY22, the project team will have the internal climate data guide ready for additional internal review, and will start analyses of climate impact vulnerabilities in the region.

GHG reporting and monitoring (2021.014)

Qtr 2021.014 Quarter Progress

- 1Q Staff has been analyzing mobile source GHG data from previous conformity modeling to establish a GHG mobile source emissions baseline and trendline for Total GHG, Hour of Day, and Vehicle type.
- 2Q Provided presentations on GHG mobile source emissions to the freight, transportation and Tier II committees.
- 3Q GHG modeling results are included in the Conformity memo now. Some mitigation strategies were also modeled to compare the inventory versus rates methods.
- 4Q Limited work on GHG's continued, primarily as it relates to analyzing GHG emissions at the project level, specifically the North Lake Shore Dr. project. GHG emissions were also included in the conformity analysis memo.

Next Quarter Objectives

Continue project level analysis discussions, including GHG's in the conformity analysis and generating new GHG emission rates for onroad and nonroad using MOVES3.

Transportation mitigation strategies (2021.015)

Qtr 2021.015 Quarter Progress

- 1Q Reviewed several studies and partners research. Refined list of scenarios to be examined. Started to develop a framework for modeling results.
- 2Q CMAP continued review of national best practices, established baseline and key parameters to begin modeling, and resolved past concerns about MOVES.
- 3Q Baseline model runs and several scenario runs have been completed. The results are being analyzed for reasonability and to confirm that the correct measures are calculated.
- 4Q Scenario modeling of travel behavior scenarios is largely complete and has been shared in draft form with several committees.

Next Quarter Objectives

Complete summary of scenario modeling and other findings. Refine vehicle technology model. Develop outline for reaching emissions target.

2.21 Planning Resources

Projects

Algonquin and Cary Subarea Plan (2017.700)

Qtr 2017.700 Quarter Progress

- 1Q Continued to develop virtual open house materials and engagement webpage.
- 2Q Continued to develop virtual open house materials and engagement webpage.
- 3Q CMAP held virtual open houses, received comments from community representatives, and made revisions to plan.
- 4Q Project completed Q4 FY2021

Next Quarter Objectives

Project completed Q4 FY2021

Beach Park Northern Lakeshore Trail Connectivity Plan NLTC (2017.702)

Qtr 2017.702 Quarter Progress

- 1Q Consultant presented the plan to a virtual public open house. Consultant coordinated final plan edits from public comment, IDNR, CMAP, village staff, and stakeholders. Consultant delivered the final plan on September 30.

2Q Project completed Q1 FY2021.

Next Quarter Objectives

Project completed Q1 FY2021.

Calumet Park Comprehensive Plan / CDBG Stormwater Plan (2017.705)

Qtr 2017.705 Quarter Progress

- 1Q Coordinated staff review of revised full draft (rec'vd 08/20) and returned comments to be addressed prior to public release of draft plan for comment. Vendor contract extension (thru 11/20) executed.
- 2Q Virtual public open house to review Final Draft plan and invite public input conducted November 2020. Village Board adopted plan December 2020.
- 3Q Project closed in Q2 FY2021
- 4Q Project closed in Q2 FY2021

Next Quarter Objectives

Project closed in Q2 FY2021

Carol Stream Zoning Code Update (2017.706)

Qtr 2017.706 Quarter Progress

- 1Q Contract extended to April 30, 2021 due to Covid-19 delays in reviews of Steering Committee Draft of UDO.
- 2Q No activity in Q2 of FY 2021.
- 3Q Village staff and HLA worked together to workshop and revise the draft UDO with the Village Board and Plan Commission and send out notice to the public using story maps prior to formal meetings with both bodies in Q4.
- 4Q Ordinance has been adopted as of May 3, 2021; project is complete.

Next Quarter Objectives

Project closed in Q4 FY2021

Chicago Coalition for a Better Chinese American Community (CBCAC) Parking Study (2017.709)

Qtr 2017.709 Quarter Progress

- 1Q Scheduled steering committee meeting to review the plan and solicit guidance on COVID19 preface to plan.

- 2Q Met with CDOT to clarify new direction for recommendation on adding meters west of Wentworth and south of Cermak. Working to update the report and refresh the design document with Comms.
- 3Q Formatted executive summary reviewed by staff and shared with community partners.
- 4Q Project completed Q4 FY2021

Next Quarter Objectives

Meeting with CBCAC and Steering Committee on 7/8/2021 to discuss implementation and promotion of plan.

City of Chicago McKinley Park Neighborhood Plan (2017.724)

Qtr 2017.724 Quarter Progress

- 1Q Have been receiving edits from partners and making changes in the Final Plan as they come in.
- 2Q CMAP staff completed making external partner edits to the final plan. The Plan was sent to the Communications and Outreach team for final language and layout edits.
- 3Q Presented to the McKinley Park Development Council for Plan adoption and approved. Wrapped up the project and mailed out hard copies of the Neighborhood Plan to MPDC
- 4Q Project completed in Q3 of FY2021

Next Quarter Objectives

Project completed in Q3 of FY2021

Montgomery Zoning Ordinance Update (2017.725)

Qtr 2017.725 Quarter Progress

- 1Q Completed review of Module 3: Parking, Landscape, Signs, Definitions. Compiled Steering Committee Draft with Village staff and engineering consultant.
- 2Q CMAP worked with Village staff to complete draft of UDO, reviewed by Steering Committee, and presented at two virtual public meetings.
- 3Q UDO Ordinance was reviewed by Village staff, Steering Committee, Plan Commission, the Village Board, and the public. The Ordinance has been approved.
- 4Q Project completed Q4 FY2021. Ordinance has been adopted as of March 8, 2021; project complete.

Next Quarter Objectives

Project closed Q4 FY2021

North Avenue Corridor Plan (2017.726)

Qtr 2017.726 Quarter Progress

- 1Q Draft plan was wrapped up Q1.
- 2Q The draft plan was approved by all project partners.
- 3Q The North Avenue Corridor Plan was finalized and published in January 2021, Q3.

Next Quarter Objectives

Project completed in Q3 FY2021

Robbins TOD, Stormwater, and Clean Energy Plan (2017.730)

Qtr 2017.730 Quarter Progress

- 1Q Draft reviewed by partners and Village--final comments being addressed, working with Village staff to finalize formal plan adoption timeline.
- 2Q CMAP spoke with Village Administrator who expected to hold discussion of plan at next Board of Trustees meeting. Village administrator is trying to schedule a special meeting in January to discuss plan for approval.
- 3Q Presented draft Plan to Finance Committee in March expected that this renewed momentum for plan.
- 4Q Project completed Q4 FY2021. Met with newly elected mayor and Village Administrator--discussed and finalized approval schedule. Draft plan scheduled before July Planning and Board, to be forwarded to full Board of Trustees for final approval.

Next Quarter Objectives

Project closed Q4 FY2021. Implementation to follow as part of the Embedded Staff Planner Program, NEXT: Putting Plans into Action.

Summit Zoning Code Update (2017.734)

Qtr 2017.734 Quarter Progress

- 1Q Zoning Ordinance adopted; public hearing complete.
- 2Q Project completed Q1 FY2021.
- 3Q Project completed Q1 FY2021.
- 4Q Project completed Q1 FY2021.

Next Quarter Objectives

Project completed Q1 FY2021.

IEPA Indian Creek Watershed-based Plan (2019.034)

Qtr 2019.034 Quarter Progress

- 1Q First draft watershed resource inventory (WRI) submitted Aug. 31 to Illinois EPA. Collector for ArcGIS mobile data collection app for stream assessment under development. Consultant updating FRSG's HSPF model to estimate pollutant loads.
- 2Q Staff continued development of watershed resource inventory (WRI) second draft, an ArcGIS mobile data collection app for stream assessment field work, and a future projected land use dataset for the watershed. Consultant continued HSPF model development.
- 3Q Watershed resource inventory second draft submitted Jan. 29 to Illinois EPA. Applied for FPD research permits. Began detention basin field assessments. Began developing EngagementHQ public input platform. Consultant continued HSPF model development.
- 4Q Completed Field Maps app and began lake shoreland assessment. Continued detention basin assessments. Completed test Field Maps/Survey 123 app for stream conditions data collection. Consultant calibrated HSPF WQ model and simulated pollutant loads.

Next Quarter Objectives

Conduct stream conditions data collection dependent on availability of partner staff. Complete lake and river shoreland and detention basin assessments. Incorporate pollutant load estimates and field assessment results into WRI due to IEPA on Sept. 30.

Chicago Illinois International Port District Master Plan (2019.038)

Qtr 2019.038 Quarter Progress

- 1Q Phase I of project has been completed, including final existing conditions report and market assessment. Second steering committee meeting held in September virtually. Planning for Phase II work and public engagement.
- 2Q Project team has developed three detailed scenarios for feedback from project team, steering committee, stakeholders, and the public. IDOT in process of approving 1 year grant extension (06/22) due to departure of IIPD Executive in October '20.
- 3Q Obtained 1-year extension of grant from IDOT to June '22 to account for new project timeline. Refined scenarios through internal review process and brainstormed engagement methods around scenarios.
- 4Q No activity in Q4 FY2021. Awaiting IIPD Executive Director hire.

Next Quarter Objectives

Once hired, onboard new IIPD Executive Director and solicit input on development scenarios. Upon completion of internal review, engage steering committee, stakeholders, and public around scenarios.

Capacity Building Guide (2019.070)

Qtr 2019.070 Quarter Progress

- 1Q An outline was created for the guide.
- 2Q Draft outline submitted to MacArthur for feedback. Adjustment to ESP program will necessitate a change in staff assignments.
- 3Q New Project Manager assigned, reworked the draft outline and have begun to writing.
- 4Q Draft document prepared and sent to review team on June 3, 2021.

Next Quarter Objectives

Revise document based on edits and closeout project.

Integrating equity into planning practices (2020.077)

Qtr 2020.077 Quarter Progress

- 1Q Planning management discussed next steps to take regarding equity in local planning processes.
- 2Q Planning management finalized initial steps for project managers to take in planning processes.
- 3Q Planning management finalized equity in planning strategies to roll out to Planning Division.
- 4Q Equity in planning strategies were delivered to Division. Management strategies were defined and assigned to managers in the areas of policy development, professional development, program development, and program management.

Next Quarter Objectives

Staff teams and managers will develop approaches for the equity in planning strategies and begin implementation.

Bartlett and Streamwood Bicycle and Pedestrian Plan (2020.802)

Qtr 2020.802 Quarter Progress

- 1Q Continued scope revisions for PAO process.
- 2Q CMAP staff finalized the scope detail and shared it with pre-qualified consultants through the PAO process. CMAP staff assessed proposals and selected consultant to lead project.
- 3Q The consultant kicked off project with the communities. Project work began, including project coordination meetings and development of a draft communications and outreach strategy.

- 4Q This quarter the consultants from Sam Schwartz finalized the Communications and Outreach strategy, developed the project website, collected data and maps for the ECR, met with the Steering Committee and held the first virtual public engagement meeting.

Next Quarter Objectives

The consultant will continue public engagement and stakeholder interviews, as well as finalizing the ECR.

Berkeley Prairie Path and Taft Avenue Corridor Plan (2020.803)

Qtr 2020.803 Quarter Progress

- 1Q The ECR draft was sent to Village partners on 9.28.2020 for review, and the project team will be giving a virtual presentation to the Berkeley Village Board on 10.6.2020.
- 2Q The ECR was presented to the Village Board on 10.6.2020, and public engagement began using the Bang the Table platform. The steering committee was formed and contacted to schedule a first meeting in January 2021.
- 3Q Staff provided a summary of feedback received thus far through various methods of public engagement and prepared to meet with the steering committee in April to discuss next steps and potential key recommendations.
- 4Q The draft key recommendations memo was presented and approved by the project partners. Staff are developing illustrations to showcase the key recommendations.

Next Quarter Objectives

Staff will conduct summer public engagement events and additional surveying. The steering committee will meet in late July or early August to discuss key recommendations and next steps. Staff will begin outlining the draft plan.

Burlington Comprehensive Plan (2020.804)

Qtr 2020.804 Quarter Progress

- 1Q The project team has completed a draft Existing Conditions Report for Village review and launched an engagement webpage. The project team is working with the Village to schedule an in-person engagement event in the coming weeks.
- 2Q A draft ECR has been submitted to Communications for review. Staff is exploring options for remote engagement, including virtual meetings, surveys, and a mailer that will be sent to all residents.

- 3Q CMAP hosted a well-attended open house in March, and mailed a flyer (with return questionnaire) to every Burlington resident. CMAP has completed a draft key recommendations memo, which will be published in near future.
- 4Q The Key Recommendations Memo was published and staff are working with the Village to schedule in-person engagements with the Village Board and Plan Commission, as well as a Public Open House. Staff have prepared an annotated outline of the final plan.

Next Quarter Objectives

Staff will conduct in-person outreach in the community and complete a draft plan (for internal review).

Central Council of Mayors Transportation Resilience Plan (2020.805)

Qtr 2020.805 Quarter Progress

- 1Q Executed IGA and finalized scope with the Central Council of Mayors. Initiated background research and consultant hiring is underway.
- 2Q CMAP has continued vulnerability background research, developed preliminary engagement materials, and consultant hiring is underway.
- 3Q CMAP continued consultant procurement, and began to identify asset data sets for use during the project.
- 4Q CMAP contracted with consultant and held kickoff meeting. Data and background review is underway.

Next Quarter Objectives

CMAP and consultant will kick off project with Central Council of Mayors and steering committee and initiate the flood vulnerability assessment.

City of Chicago Austin Neighborhood Central Avenue Corridor Study (2020.806)

Qtr 2020.806 Quarter Progress

- 1Q No activity in Q1 FY2021 due to COVID-19.
- 2Q No activity in Q2 FY2021 due to COVID-19.
- 3Q No activity in Q3 FY2021 due to COVID-19
- 4Q No activity in Q4 FY2021 due to COVID-19.

Next Quarter Objectives

Staff will reach out to the project sponsor to restart scoping.

Elevated Chicago Station Area Plan - Garfield and Guidebook (2020.807)

Qtr 2020.807 Quarter Progress

- 1Q RTA has agreed to the latest revised agreement and has initiated the process to get signatures. Six stakeholder interviews completed, draft ECR report waiting on field data and engagement results. Engagement planning underway.
- 2Q All necessary signed agreements delivered for CMAP signature. Site visit conducted, 4 videos created for engagement purposes, ECR delivery transitioned to interactive website / Story Map. Additional stakeholder interviews conducted.
- 3Q Finalizing engagement plans with community partner, RTA, and the Chicago Community Trust to fund engagement efforts.
- 4Q Engagement activity with Elevated at Overton Elementary on Juneteenth (6/19/2021), meeting with Chicago Department of Housing to discuss past recommendations, continued work on past recommendation review.

Next Quarter Objectives

Co-host "Community Day" at Sunflower City (54th/Prairie). Convene Resident Advisory Council. Work with RTA on their economic development RFP.

DuPage County Lake St. Corridor Overlay Zoning (2020.808)

Qtr 2020.808 Quarter Progress

- 1Q Contract signed, IGA to be reviewed by DuPage County and signed. First conversation between consultant and County representative held.
- 2Q Consultant continues to gather information, outreach and research in fact finding phase.
- 3Q Consultant continues to gather background information and held zoom stakeholder interviews with 4 government parties (3 municipalities and county).
- 4Q Project continues focus on existing conditions data collection and analysis-- completed interviews with jurisdictions' staffs, along with background collection of regulatory documents and assessment of corridor development patterns and forms.

Next Quarter Objectives

Start to engage with community and then craft initial recommendations.

Ford Heights Comprehensive Plan (2020.809)

Qtr 2020.809 Quarter Progress

- 1Q No activity in Q1 FY2021 due to COVID-19.
- 2Q No activity in Q1 FY2021 due to COVID-19.

3Q Staff created the charter and IGA. Staff met with local officials to discuss.

4Q Staff reached out to the new mayor and staff to discuss the potential comprehensive plan.

Next Quarter Objectives

Staff will work with Ford Heights to assess what type of assistance would best meet local needs and issues.

Fox Lake Form Based Code (2020.810)

Qtr 2020.810 Quarter Progress

1Q No activity in Q1 FY2021 due to COVID-19.

2Q No activity in Q1 FY2021 due to COVID-19.

3Q Community Development Director position is in transition. Anticipated that the position will be filled in the fall and the project is on hold until there is a permanent replacement.

4Q Project on hold pending new Community Development Director.

Next Quarter Objectives

Contact the Village in September to assess status of the Community Development Director position and the Village's readiness to initiate the project.

Lemont Transit Downtown Parking Study (2020.811)

Qtr 2020.811 Quarter Progress

1Q Held project acclimation call with village staff, updated and adjusted charter.

2Q Lemont adopted the IGA. Staff developed and finalized the scope statement.

3Q A consultant for the project was identified through PAO. Contracting is underway.

4Q Work commenced in Q4 FY21. The consultant held kickoff meetings with CMAP and Village and performed parking counts in June. Staff reviewed the draft communications and outreach strategy.

Next Quarter Objectives

The consultant will finalize the communications and outreach strategy, as well as draft the existing conditions report. One public engagement event will be held.

Fox River City of McHenry and McHenry County Corridor Plan (2020.812)

Qtr 2020.812 Quarter Progress

- 1Q The Engagement HQ project site was created and stakeholder interviews were completed. ECR drafting is near completion and virtual open house dates were selected for early Nov.
- 2Q Staff published an issues/opps survey on the EHQ project site in Oct. Two virtual open houses were held in Nov. In Dec, the draft ECR was completed and staff convened a 2nd steering committee meeting to review the ECR.
- 3Q Staff issued a visioning survey and held two virtual visioning workshops. Staff then developed the Key Rec Memo, which including holding a Steering Committee Mtg to present/review the Memo. Staff began drafting the plan once memo was finalized.
- 4Q Draft plan is near completion. A bid went out for plan illustrations to assist with communicating the plan's goals and recommendations. The contract was awarded to UrbanLab and a meeting was held with the contractor to proceed with this work.

Next Quarter Objectives

Finish the draft plan and have it reviewed by partners and steering committee by mid-August; hold public open house for the public to review the plan once illustrations are complete; finalize the plan and set up meetings in preparation for plan adoption.

Minooka Comprehensive Plan Update (2020.813)

Qtr 2020.813 Quarter Progress

- 1Q Draft ECR was completed and is being circulated with stakeholders.
- 2Q The consultant drafted the key recommendations memo for review by CMAP and the community.
- 3Q The consultant drafted the vision, goals, key recommendations, and land use framework. Work has begun on draft plan.
- 4Q The consultant developed the draft plan and presented it to CMAP, the steering committee, and the Village.

Next Quarter Objectives

The consultant will finalize the plan and present it to the public via an open house and public hearing.

Monee Comprehensive Plan Update (2020.814)

Qtr 2020.814 Quarter Progress

- 1Q Consultant developed a key recommendations memo and revised it based on CMAP and Village input. Consultant also held a second virtual public forum on September 10.

- 2Q Consultant hosted a steering committee meeting on October 8 and a third public forum on November 10. Consultant developed draft plan document.
- 3Q Consultant revised draft plan based on feedback from CMAP, the Village, and Steering Committee, and gathered public input. Consultant presented final draft plan document to the public and the Village. Final plan was adopted by the Village Board on 3/24.
- 4Q Project completed Q3 FY2021

Next Quarter Objectives

Project completed Q3 2021

Oswego Unified Development Ordinance (2020.815)

Qtr 2020.815 Quarter Progress

- 1Q Continued existing conditions analysis, including reivew of uses, district standards, and zoning map.
- 2Q Completed draft of Drafting Direction Memo. Began draft of Recommendations Memo. Work through GIS analysis issues regarding lot analysis and future land use map.
- 3Q Completed Recommendations Memo and met with Village staff to finalize. Developed Engage With CMAP website and met with staff to determine survey questions. Extensive GIS analysis to understand issues regarding lot area, lot width, and lot coverage.
- 4Q CMAP staff has met with Village Board, Planning and Zoning Commission, and Steering Committee to introduce project. Recommendations Memo is complete and has been reviewed by Village staff. CMAP project team began to draft UDO.

Next Quarter Objectives

Recommendations Memo to be reviewed by Steering Committee. Begin public engagement process via project webpage and possible in-person opportunities. CMAP project team will continue to draft UDO.

Peotone Planning Priorities Report (2020.816)

Qtr 2020.816 Quarter Progress

- 1Q Completed the Outreach process, including stakeholder interviews. Preparing the ECR outline and finalizing the outreach summary for the steering committee presentation.
- 2Q CMAP staff completed community outreach work and presented key finding to the steering committee in October. Staff drafted the existing conditions portion of the report and began drafting recommendations.

- 3Q Staff completed the final Peotone Priorities Report draft and sent it to the Steering Committee, Village Administrator and Mayor for final review. Staff scheduled the final presentation to the Village Board for adoption.
- 4Q Staff completed the planning priorities report, which was accepted at the April Peotone Board meeting.

Next Quarter Objectives

Project completed in Q4 2021

Will County Comprehensive Land Use Plan (2020.817)

Qtr 2020.817 Quarter Progress

- 1Q Held first community workshop on Aug 13, via Zoom, focused on getting community feedback on potential truck routes. 127 attended. Video was posted to project website, along with document summarizing and addressing 135 questions and 60 comments.
- 2Q Held 3rd Steering Committee meeting on October 28. Provided overview of project to Will County Board Executive Committee. IGA approved by Will County Board, signed, and sent with payment of full amount of Local Contribution. Public meeting rescheduled.
- 3Q Held fourth Steering Committee meeting on Feb 3. Held virtual community workshop on February 24, with 118 attendees, to get feedback on the draft Moving Will County Land Use Strategy. The workshop's survey was also offered online through March 21.
- 4Q Project team posted Community Feedback Summary (covering survey results, comments, and Q&A from the general public). Project team also had individual meetings with key municipalities in study area, as well as County Executive, leading to minor revisions.

Next Quarter Objectives

Project team will complete full draft land use strategy for review by CMAP, Will County, and the Steering Committee, with submission of the final strategy document scheduled for late September.

Bartlett Exterior lighting and parking regulations (2020.818)

Qtr 2020.818 Quarter Progress

- 2Q No activity in Q2 FY2021.
- 3Q A draft Model Parking Code is underway, and includes recommendations specific to Bartlett. Research has begun on the Model Lighting Code component. Format and specific requirements will need to be vetted.
- 4Q Internal review underway for model parking code. Formatting and additional commentary needed to refine it and generalize it outside of the context of Bartlett.

Next Quarter Objectives

Submit Model Parking Code to Bartlett to review and apply to their existing code by the end of July.

Forest Preserves of Cook County Multimodal transportation access plan (2020.823)

Qtr 2020.823 Quarter Progress

2Q This project has been terminated due to complications associated with the COVID-19 pandemic and transition to remote work. The Forest Preserves of Cook County have been notified, and agree with the decision.

Next Quarter Objectives

The project has been terminated, and no hours are budgeted for the project.

Elevated Chicago Station Area Plan - Blue Line (2020.830)

Qtr 2020.830 Quarter Progress

1Q Early conversations with applicant.

2Q Staff completed the project charter.

3Q The Elevated Chicago Pink Line Community Table deemed that they would not be able to carry out the project due to competing priorities. As a result, the project was shifted to the Blue Line Community Table. A draft charter and scope are being developed.

4Q Staff finalized the charter and scope and kicked off the project internally.

Next Quarter Objectives

Project mobilization is expected to continue with the project kicked off externally, staff touring community, and early data collection and analyses.

Evaluation and Update of Competitive Call Processes (2021.004)

Qtr 2021.004 Quarter Progress

1Q Exploring ways to provide planning technical assistance to select high and very high need communities in the region with COVID-19 recovery related activities.

2Q Helped develop a January targeted call for planning assistance to help high and very high need communities with COVID-19 response and capacity building. Began developing a draft program guide outline for the region-wide program. Finalized charter.

3Q Preparing a video on the History of the LTA Program, as well as developing a process to identify the Planning Department's strategic alignment and criteria through which to solicit new LTA projects.

- 4Q CMAP staff conducted internal discussions with the executive team as well as Planning managers and staff to identify goals for the program, ON TO 2050 actions on which to align, and began discussions about evaluation criteria.

Next Quarter Objectives

Finalize goals and conduct internal discussions about evaluation criteria and themes of services to be offered. Additionally, staff will begin to develop a new Program Guide in preparation of a call for projects in the Fall.

City of Chicago Avondale Neighborhood Plan (2021.903)

Qtr 2021.903 Quarter Progress

- 1Q No activity in Q1 FY2021 due to COVID-19.
- 2Q No activity in Q2 FY2021 due to COVID-19.
- 3Q Project had been delayed to FY2022 due to COVID19. Began the research process, which will help draft the scope of work.
- 4Q Working on Scope Statement and have a pending meeting with Avondale Neighborhood Association (ANA)

Next Quarter Objectives

Pending: Finalize the scope and have ANA sign the IGA, and schedule the Kickoff meeting.

City of Chicago Hegewisch Neighborhood Plan (2021.905)

Qtr 2021.905 Quarter Progress

- 1Q Worked with community partner (Hegewisch Business Association) to finalize project charter and non-government agreement. Drafted initial list of potential stakeholders. Began drafting of full project scope.
- 2Q Staff completed the scope detail document and timeline, and prepared to forward both to IDOT for review. Staff held introductory meetings with the Hegewisch Business Association and Alderwoman Susan Sadlowski Garza.
- 3Q Staff completed partner coordination meetings, held multiple meetings with community partners, created a community engagement website, held the first round of stakeholder interviews and began development of "StoryMaps" web site.
- 4Q CMAP launched community engagement websites in Spanish and English, and completed key stakeholder interviews. Staff completed the Communications and Engagement Strategy. Staff began existing conditions analysis using the "StoryMaps" web platform.

Next Quarter Objectives

CMAP will complete the StoryMaps existing conditions analysis. Staff will form the project Steering Committee. Staff will promote project and gather community feedback at "Hegewisch Fest" in August, and plan for a fall community workshop.

Country Club Hills Comprehensive Plan (2021.907)

Qtr 2021.907 Quarter Progress

- 1Q No activity in Q1 FY2021 due to COVID-19.
- 2Q No activity in Q2 FY2021 due to COVID-19.
- 3Q Preparing to start project discussions with County Club Hills. Reached out to the Director of Public Works to begin discussions. Dates for initial discussions are being determined.
- 4Q Initial discussions with project contact are underway. First meeting of CMAP and Country Club Hills staff will take place in mid/late July. Draft project management plan documents have been prepared.

Next Quarter Objectives

Conduct initial and follow-up meetings, finalize and execute the Project Charter, Scope Statement, and IGA; and start the consultant selection process.

Hickory Hills Comprehensive Plan (2021.909)

Qtr 2021.909 Quarter Progress

- 1Q Held project acclimation call with village staff in late September. Revisions to charter.
- 2Q Hickory Hills adopted the IGA. Staff developed and finalized the scope statement.
- 3Q First PAO request in February did not return completed bids. A consultant was identified through a second round of bids through PAO in March.
- 4Q The consultant agreement was finalized, and work commenced with a series of kickoff meetings in May. Work is underway to finalize the communications and outreach strategy and form the steering committee.

Next Quarter Objectives

The consultant will finalize the communications and outreach strategy, conduct key person interviews, and convene the steering committee. The consultant will begin preliminary existing conditions research.

Waukegan Unified Development Ordinance (2021.910)

Qtr 2021.910 Quarter Progress

- 1Q No activity in Q1 FY2021 due to COVID-19.

- 2Q No activity in Q2 FY2021.
- 3Q No activity in Q3 FY2021.
- 4Q Charter and scope under review. City of Waukegan is mobilized and ready to begin the project.

Next Quarter Objectives

Anticipated IGA approval by Waukegan in July with project kick-off in early August 2021.

Metropolitan Water Reclamation District (MWRD) Land Use Planning Partnership (2021.912)

Qtr 2021.912 Quarter Progress

- 1Q Reviewed project charter and discussed community selection with MWRD.
- 2Q Continued making progress on IGA.
- 3Q Community selection continued but was not finalized. Project on hold until FY2022.
- 4Q No activity in Q4 FY2021

Next Quarter Objectives

Adopt IGA, select community, and begin scoping in July 2021

Dolton Comprehensive Plan (2021.913)

Qtr 2021.913 Quarter Progress

- 1Q No activity in Q1 FY2021 due to COVID-19.
- 2Q The project was assigned to a CMAP project manager. Staff began drafting the project charter.
- 3Q Staff created the charter and met with local officials to discuss. Scoping paused due to municipal elections and the identification of a new mayor.
- 4Q Staff reached out to the new mayor and staff to discuss the potential comprehensive plan.

Next Quarter Objectives

Staff will reach out once the ROI project with Dolton is complete at the end of July. Staff will work with Dolton to assess whether a comprehensive plan is still the type of assistance that best meets local needs and goals.

Flossmoor Local Road Safety Plan (2021.914)

Qtr 2021.914 Quarter Progress

- 1Q Draft scope complete and shared with Village and IDOT. IGA signed by Village.

- 2Q Project scope complete and sent to prequalified consultants for bid. Consultant selected and contract sent to consultant for signature. Team introduction meeting with CMAP team and Village staff working on project.
- 3Q Contract fully executed and project kickoff meeting held. CMAP staff began analyzing project related data. Staff also worked with consultant to develop draft project outreach website. Consultant completed the draft COS memo draft ECR.
- 4Q Communications and Outreach memo, outreach website and first stakeholder meeting completed. Consultant provided revised ECR draft and draft survey for outreach website.

Next Quarter Objectives

Finalize ECR and outreach survey. Hold second steering committee meeting and one outreach event. Draft Outreach Memo.

Butterfield Road Corridor Plan (2021.915)

Qtr 2021.915 Quarter Progress

- 1Q No activity in Q1 FY2021 due to COVID-19.
- 2Q No activity in Q2 FY2021 due to COVID-19.
- 3Q CMAP staff developed preliminary project charter and held scoping meetings with the project applicant and municipalities within the proposed study area. Staff finalized the municipal project partners.
- 4Q Staff developed the project scope statement and held a meeting with the partner communities to review the scope. Staff prepared the IGA for approval by the Village of Lombard.

Next Quarter Objectives

The Village of Lombard anticipates approving the IGA in August. The project will kickoff in September. Staff will work on the project website and consultant selection in preparation for kickoff.

Phoenix Planning Priorities Report (2021.917)

Qtr 2021.917 Quarter Progress

- 1Q Finalized project charter and IGA. Drafted project scope and schedule.
- 2Q Staff prepared the scope detail document and project timeline. Staff held introductory meetings with Village Administrator and Mayor. The Village signed the IGA.
- 3Q Staff finalized the scope and began project work, including project coordination meetings with the community partner, existing conditions analysis, and stakeholder interviews

- 4Q Staff completed procurement for the market analysis PAO and held a kickoff with consultant and community partner for the project. Staff developed a draft engagement website and community survey and continued existing conditions analysis.

Next Quarter Objectives

Staff will publish the engagement website with survey, and complete stakeholder interviews. The consultant will complete the market analysis and staff will complete existing conditions analysis.

Sugar Grove Comprehensive Plan (2021.918)

Qtr 2021.918 Quarter Progress

- 1Q Finalized scope, IGA, and resolution documents. Added water supply and planning project component to this project.
- 2Q Finalizing project management documents (charter, timeline, scope); approval of the IGA.
- 3Q Finalizing project management documents (charter, timeline, scope). Village approved resolution for IGA, working through final revisions.
- 4Q Received three proposals for project; waiting to notify low bid consultant and village partners.

Next Quarter Objectives

Choose consultant, finalize procurement, and begin project kickoff.

2.22 Planning Policy Development

Operational Area

Best practices in Planning (2021.011)

Qtr 2021.011 Quarter Progress

- 1Q No activity in Q1 FY2021.
- 2Q Staff drafted a planning policy brief on accessory dwelling units.
- 3Q Staff sent briefs on accessory dwelling units and bike/ped plan implementation to communications for review. Staff began work on aging communities, food security, and broadband access briefs.
- 4Q Staff completed a draft of the aging brief. The ADU brief was released via CMAP Weekly on 6/18/21. The bike/ped brief is awaiting publication.

Next Quarter Objectives

Staff will draft briefs on food security and broadband access, as well as assess other potential topics for publication. Staff anticipates publication of the bike/ped implementation and aging in place briefs.

Projects

McHenry County Coordinated Investment Study (2017.723)

Qtr 2017.723 Quarter Progress

- 1Q Worked with community partner on initial implementation activities, including drafting a job description for a potential countywide coordinator position. Revised scope and timeline for final phases of project.
- 2Q Sent full draft of final study to partners and worked with newly appointed countywide coordinator to set up initial implementation activities.
- 3Q Completed final draft of study and received approval from partners. Held final meeting with project advisory committee and received approval of final study. Continued to advise partners on implementation. Project is complete.
- 4Q Project completed Q4 FY2021. The COG passed a resolution of support in May 2021 and the project received an achievement award from NACO. County and COG continue to implement and promote the project.

Next Quarter Objectives

Project closed Q4 FY2021

Metropolitan Mayors Caucus/Illinois Housing Development Authority Housing Needs Assessment (2018.015)

Qtr 2018.015 Quarter Progress

- 1Q Held Broadview's focus group meeting as well as the expert Panel. Held kick off, focus group, and expert panel meetings, Oak Forest, Beach Park and Sauk Village. Completed the following Actions Plans and close out, Naperville, Sauk Village, Broadview.
- 2Q The Homes team scheduled the final presentation for Broadview. The team completed action plans for Beach Park, Oak Forest and Harvey. The team held a final meeting with Sauk Village. The team held kick off meetings for Calumet Park and Warrenville.
- 3Q Completed the following Action Plans (Oak Forest Beach Park and Harvey) and presented the final Action Plan at Broadview, Beach Park, Oak Forest, and Harvey. Held expert panel for Calumet Park and wrote the Action Plan.
- 4Q Staff held the expert panel for Warrenville and wrote the Action Plan. The team presented the final action plan to Calumet Park. Staff supported implementation work in Naperville, Sauk Village, and Calumet Park.

Next Quarter Objectives

Staff will present the action plan to Warrenville and move forward with the implementation activities for Sauk Village and Calumet Park (IHDA's Housing Inventory Survey). Close out contract and funding.

Richton Park Economic development incentives (2020.829)

Qtr 2020.829 Quarter Progress

- 1Q CMAP's policy staff conducted an informational presentation about the regional Local Development Incentives Guide to Richton Park's Board.
- 2Q CMAP staff conducted outreach interviews with the Village President, Administrator and a number of Trustees to gain insights about local economic incentives use and economic development goals.
- 3Q Staff completed outreach interviews, drafted a development incentives key recommendations memo, and reviewed the memo with Village staff.
- 4Q Staff incorporated feedback from the Village and finalized the key recommendations memo. Staff presented the memo to the Economic Development Commission. A final memo was submitted to the Village.

Next Quarter Objectives

Project completed in Q4 2021

Midlothian Stormwater Management Fee Feasibility Study (2021.916)

Qtr 2021.916 Quarter Progress

- 1Q No activity in Q1 FY2021 due to COVID-19.
- 2Q No activity in Q2 FY2021 due to this project being a stretch project. Unlikely to proceed.
- 3Q No activity in Q3 FY2021 due to this project being a stretch project. Unlikely to proceed.
- 4Q Staff contacted Village to gauge interest in this project.

Next Quarter Objectives

Staff will meet with Village on 7/16 to discuss interest, capacity, and next steps.

2.23 Research and Innovation

Operational Area

Census Agency Administrator and Data Coordination (2010.013)

Qtr 2010.013 Quarter Progress

- 1Q Developed project charter & scope. Reviewed draft 2020 Tract geography file.
- 2Q No activity in Q2 FY2021.
- 3Q Reviewed and commented on new criteria for Urban Areas (UA) designation. Reviewed new criteria for Public Use Microdata Area (PUMA) delineation--CMAP will be responsible for designating PUMAs for (at least) the seven CMAP counties.
- 4Q Met with Kane officials to discuss redistricting issues. Summarized annual activities as coordinating agency for inclusion in Census SDC annual report. Met with Census SDC liaison LaFleur to discuss strategies for assigning a new Illinois lead agency.

Next Quarter Objectives

Continue support for identifying SDC lead. Obtain & process 2020 Redistricting data scheduled for September release. Prepare for Public Use Microdata Area delineation exercise.

Northeastern Illinois Development Database (NDD / NIDD) Maintenance (2010.018)

Qtr 2010.018 Quarter Progress

- 1Q Continued data entry / update, focusing on new developments (1/1/2020 to present) Generated quarterly snapshot of entire database to Data Depot.
- 2Q Continued data update, focusing on new developments and cleanup of existing records. Posted quarterly snapshot to Data Depot. Updated component table to accommodate Urban Sim data.
- 3Q Continued data entry and cleanup. Posted quarterly snapshot to Data Depot. Worked on coordinating updates with UrbanSim project
- 4Q Continued data entry and cleanup. Posted quarterly snapshot to Data Depot. Continued work on updating records needed by UrbanSim project

Next Quarter Objectives

Ongoing Data entry and cleanup. Post quarterly snapshot to Data Depot. Initiate discussion about next generation online database

Small Areas Estimates of Employment Database Maintenance (2010.019)

Qtr 2010.019 Quarter Progress

- 1Q Received 2020 data from IDES. Performed initial data processing and loaded resulting file onto secure CMAP computer.
- 2Q Interim 2020 estimate file generated by 7 county subzone. Updates and data correction ongoing.
- 3Q Transferred project from Arc Map 10.7 to Arc GIS Pro 2.6. Ongoing data corrections and updates. Generated Q3 interim estimates by industry category and 18 IL county subzone
- 4Q Ongoing data corrections and updates. Generated Q4 interim estimates.

Next Quarter Objectives

Ongoing data corrections and updates. Generate Q1 interim estimates. Initiate acquisition of Q1 2021 data from IDES

Community Cohort Updates (2019.018)

Qtr 2019.018 Quarter Progress

- 1Q Tool was modified for Cook County to support CARES Act allocation funds. CMAP's tool resides at CMAP as it is.
- 2Q No activity in Q2 FY2021.
- 3Q Updated CMAP Community Cohorts (2021 version) using the latest available versions of the input datasets.
- 4Q No activity in Q4 FY2021

Next Quarter Objectives

No activity is anticipated in Q1 FY2022.

Mapping Innovations (2019.044)

Qtr 2019.044 Quarter Progress

- 1Q Met with team leaders to discuss future path of project, completed first draft of the charter.
- 2Q CMAP staff finalized the charter and began preparing for January kickoff meeting. Staff provided support work for small departmental GIS request, including BPUI, local government network, and Oswego.
- 3Q Kick off meeting held in January 2021, and follow-up meeting with communications staff held in February. Staff collected past templates, layer, and map examples. Put together planning department GIS storage for virtual work.

- 4Q Staff completed the working group survey on cartographic standards, undertook training on online mapping systems, and developed a timeline for the development of templated maps through the summer and fall.

Next Quarter Objectives

Develop templated maps for study areas, subregional location, transportation systems, existing land use, and natural resources.

Internal Data Library (2020.024)

Qtr 2020.024 Quarter Progress

- 1Q Added new Land Use Inventory 2015 all-parcel data. Updated 5 existing datasets including, 2019 Kane County aerial photography, 2020 municipal boundaries, conformity modeling network geodatabases, Kane Assessor, and Lake Assessor.
- 2Q In Q2 of FY21 the project team added 8 new datasets to the internal Data Depot and updated 5 datasets. New datasets include 2019 data from the Assessor's offices of Cook, Lake, Kendall, McHenry, and Kane County, in addition to updated municipal boundaries
- 3Q In Q3 of FY21 the project team updated the Highway Traffic Signal Inventory.
- 4Q In Q4, staff updated 6 datasets in the Internal Data Library. These updates include IDNR, Navteq/HERE, IRIS, Northeastern Illinois Development Database, McHenry County GIS, and CMAP's Park Access Indicator data.

Next Quarter Objectives

In Q1 of FY22, staff will continue to maintain, updated, and pursue new data acquisitions for the Internal Data Library as needed.

CMAP Data Hub (2020.025)

Qtr 2020.025 Quarter Progress

- 1Q Posted My Daily Travel Survey results, 2018-2019: Public Data.
- 2Q In Q2 of FY21 the project team posted 2015 Land Use Inventory updated 2010 and 2014 Land Use Inventories, ONTO 2050 Layers, and the Highway Traffic Signal Inventory.
- 3Q In Q3 of FY21 the project team updated six datasets, and added three new datasets to the internal data library. This data includes 2020 Census geography files, Kane County GIS files, Cook County parcels and 2018 tax assessor data, and Will County aerials/
- 4Q In Q4, the team posted Community Data Snapshot raw data and documentation, as well as Q4 Conformity data to the Data Hub.

Next Quarter Objectives

In Q1 of FY22, the team will continue to post CMAP datasets to the datahub and update existing datasets as needed.

Developments of Regional Importance (DRI) requests (2020.026)

Qtr 2020.026 Quarter Progress

- 1Q No major project to trigger a DRI review.
- 2Q No major projects to trigger a DRI review.
- 3Q No major projects to trigger a DRI review.
- 4Q No major projects to trigger a DRI review.

Next Quarter Objectives

Organize a review and respond to any DRI requests, if the need arises.

Land Use Inventory Maintenance (2020.027)

Qtr 2020.027 Quarter Progress

- 1Q Completed QC of 2015 Land Use Inventory and posted internal version on the Data Depot; began work on creating the generalized/public release version. Pre-processing for 2018 Inventory completed for 6 counties and production has commenced.
- 2Q Public version of 2015 Land Use Inventory posted on CMAP Data Hub. Production continues on 2018 Inventory for all counties except Cook.
- 3Q Cook County 2018 Assessor data received and processed. Kane, Kendall, and McHenry Counties are nearly complete; Will, DuPage, and Lake Counties about 75% complete.
- 4Q QC procedures established with Kane, Kendall, and McHenry under review. Will, DuPage, and Lake 95% complete. Training materials updated for Cook County, with new intern training held late June.

Next Quarter Objectives

Complete Will, DuPage, and Kane; QC for all non-Cook counties 75% complete. Finish Cook County initial (residential) coding and move on to second round.

Community Data Snapshots (2020.029)

Qtr 2020.029 Quarter Progress

- 1Q 2020 Community Data Snapshots posted to the CMAP website and publicized via the Weekly Update newsletter and CMAP's Local Government Network network.

- 2Q Obtained updated American Community Survey data for next snapshots. Developed presentation for CMAP working committees to solicit feedback on future direction.
- 3Q Updated several input datasets. Modified code to streamline aspects of the CDS design and update processes. Began delivering working committee presentations.
- 4Q Generated 2021 Community Data Snapshot PDFs and raw data files, with extensive design and data modifications based on internal and external feedback.

Next Quarter Objectives

Publish the 2021 Community Data Snapshots on the CMAP website, and share the raw data on the Data Hub. Publicize via email and social media campaigns.

Bike/pedestrian count database maintenance (2020.030)

Qtr 2020.030 Quarter Progress

- 1Q No activity in Q1.
- 2Q No activity in Q2.
- 3Q Met with Cook County and CDOT to discuss potential strategies and expect to be coordinating with them.
- 4Q Gained access to region-wide Strava trip data to estimate trip levels on any facility, which needs expansion factors from bike/ped DB. Discussed participation in EJ communities with Strava. Began summer field data collection. Obtained DuPage count dataset

Next Quarter Objectives

Enter recently collected data into the database; finish summer data collection; collect a regionwide Strava dataset; and do some initial investigations into expansion factors to use with that data.

Bikeways Inventory (BIS) Maintenance (2020.031)

Qtr 2020.031 Quarter Progress

- 1Q Adopted LTA Projects' data gathering completed.
- 2Q Collected information and data for COGs and COMs bikeways plans. Strategy for municipal outreach discussed. Seven local plans digitized.
- 3Q Ongoing digitizing of the adopted LTA Plans with bikeway component. QA/QC performed on the seven files. Reached out to the regional partners and collected data and plans for two counties, two COGs and eleven municipalities.
- 4Q Completed adopted LTA Plans digitizing. Collected additional files from regional partners.

Next Quarter Objectives

Finish QA/QC for digitized plans and transfer to Data Depot. Revisit the workflow for digitizing collected files. Train new Fellow and Interns.

Land Use Recommendations Inventory (2020.032)

Qtr 2020.032 Quarter Progress

- 1Q No activity in Q1 FY2021.
- 2Q Charter work was begun and completed.
- 3Q Work on online technical assistance status map has begun. Data has been collected and cleaned up, and creation of the online map is in progress.
- 4Q Staff finished the online map and shared it with agency staff.

Next Quarter Objectives

Staff will post the map to the CMAP website once internal review is complete.

Bicycle and Pedestrian Planning Evaluation (BPUI) requests from IDOT (2020.076)

Qtr 2020.076 Quarter Progress

- 1Q No BPUI requests received from IDOT.
- 2Q CMAP received two BPUI requests from IDOT in Q2, one for IL 59 at Black Road in Shorewood, IL and the other for IL 173 (21st St) at Gilead Avenue in Zion, IL. Staff submitted a response for Shorewood and began drafting response for Zion.
- 3Q CMAP received three BPUI requests from IDOT in Q3: IL 1 at County Line Rd, US 14 at Hartland Road/Hughes Road in McHenry County, and IL 176 at Bangs Lake Outlet. Responses have been submitted for the first two requests.
- 4Q This quarter CMAP received 6 BPUI requests, of which 4 have been submitted and 2 will be completed by the end of July. A small team has been assembled and trained to respond to these requests in a more timely manner.

Next Quarter Objectives

The team will process the two outstanding BPUI requests. Staff will undertake trainings and webinars to improve the types of responses submitted to IDOT. Staff will meet with IDOT to understand how to adjust responses so that they are more effective.

Projects

Regional Land Use Model Development (2018.018)

Qtr 2018.018 Quarter Progress

- 1Q Model development contract complete; 2-day training workshop held in July, and model documentation was forwarded by consultant. All subsequent activities take place under 2021.018 Regional Land Use Model Utilization.
- 2Q Project completed in Q1 FY2021.

Next Quarter Objectives

Project closed in Q1 FY2021.

Northeastern Illinois Development Database (NDD / NIDD) Update Project (2020.073)

Qtr 2020.073 Quarter Progress

- 1Q Project kickoff 7/1; consultant interviews with staff and peer MPOs (MAPC and NCTCOG). Consultant provided first draft of evaluation report, returned w/commentary by CMAP project team.
- 2Q Project completed: final presentation and report delivered by Great Arc (consultant). Team met to review and prioritize recommendations for implementation strategy. Implementation will be carried out in 2010.018 NDD Maintenance.
- 3Q Project completed Q2 FY2021
- 4Q Project completed Q2 FY2021

Next Quarter Objectives

Project completed Q2 FY2021

Agency-wide GIS working group (2021.001)

Qtr 2021.001 Quarter Progress

- 1Q Initiated Working Group activities and discussions. Coordinated with IT Department.
- 2Q Completed agency-wide GIS Users Inventory. It will inform license management activities which were transferred from IT Department to the Working Group. Also, based on that assignment, a group of GIS Users were selected to participate in ESRI's training.
- 3Q ESRI's two-day training for a group of 15 employees completed. Procurement process finalized. All (46) software licenses distributed. Information and resources shared via Teams (6 posts). Workshops topics survey developed. Ongoing collaboration with ESRI.

- 4Q Organized free, ESRI-led Technical Workshop. Administrative roles defined and assigned. Ongoing staff support. Coordinated with IT Dept. Participated in discussions with other MPOs GIS managers.

Next Quarter Objectives

Confirm new project goals. Continue staff support by resources sharing. Organize second Technical Workshop. Ongoing license administration.

Regional Land Use Model Utilization (2021.018)

Qtr 2021.018 Quarter Progress

- 1Q Consultant-led 2-day training session in July. Working on enhancing demographic granularity in population/households data for stronger results. Implementing changes to NDD database to serve as source for development pipeline data.
- 2Q Refinement of synthetic population variables and control totals; all data delivered to UrbanSim for model incorporation. Further work on development "pipeline" process; began logic for non-commercial building sub-model.
- 3Q Steps for pipeline (NDD) data incorporation into model workflow completed. Modeling logic for non-commercial building types under development, with Hospital building logic complete. Begun logic for group quarters population (not modeled by UrbanSim).
- 4Q Held step-through with UrbanSim, now running the model from our end. Focus is on evaluating output, including identifying issues (bugs) and reviewing output reasonableness. Identified and began assembling data to improve developer model calibration.

Next Quarter Objectives

"RSP Scenario" modeling to take place in September. July/August focus on prioritizing improvements that would have the most impact: developer model recalibration, pipeline data updates, zoning data adjustments.

2.24 Civic Coordination

Projects

Regional Housing Initiative - RHI / Chicago Housing Authority - CHA (2019.012)

Qtr 2019.012 Quarter Progress

- 1Q Facilitated determination not to apply for HUD mobility demonstration NOFA. Researched future work on portability and shared waitlist.

- 2Q CMAP staff completed budgeting work for 2021, determined that RHI should proceed with waitlist and OMA work and put portability work on hold.
- 3Q Staff facilitated a RHI team meeting, followed-up with OPHA and LCHA on OMA procuremen and followed-up with DHA on the IGA.
- 4Q LCHA agreed to conduct the OMA procurement. Staff supported their work on this, as well as coordinated with DHA on a potential IGA.

Next Quarter Objectives

Issue OMA procurement. Coordinate with MDRC on RHI work update. Coordinate with DHA on potential IGA.

GCoM USA - Climate Action Plan / MMC (2019.039)

Qtr 2019.039 Quarter Progress

- 1Q The project team has completed all components of the plan, including research, outreach/engagement, and recommendations. The team has secured additional technical assistance from NOAA to format the final plan, which will be completed by December 2020.
- 2Q CMAP staff worked with MMC to develop and review recommendations for the final document. MMC is now working with a team from NOAA to draft and format the document, with limited support from CMAP.
- 3Q An advanced draft of the final report has been shared externally with partners and stakeholders for review, and will be published shortly. The Caucus is working with MPC to organize a virtual launch event in late spring/early summer.
- 4Q Project completed Q4 FY2021. CMAP has had limited involvement in the final plan drafting/review phase. Staff reviewed several advanced copies of the plan, and provided guidance/resources as needed. CMAP's role in the project has largely concluded.

Next Quarter Objectives

Project closed Q4 FY2021. The plan will publically launch at an MPC event of July 13.

City of Chicago Community Engagement Plan (2021.906)

Qtr 2021.906 Quarter Progress

- 1Q Attended regular meetings to scope project, respond to work product of other external partners, assist in consultant selection for two consulting teams to work on pre-planning and engagement. Began producing engagement guidance.
- 2Q Attended regular coordination meetings with City and other partners. Drafted memos on public and civic engagement strategies and final video on benefits of planning.

- 3Q Delivered final memos on civic and public engagement strategies to City. Attended coordination meetings with city agencies and other key partners.
- 4Q Project is complete; advisory role continues as part of ongoing coordination with DPD. CMAP and City established a role for CMAP on continuing advisory role. CMAP helped review applications for community participation.

Next Quarter Objectives

CMAP staff will continue advising DPD on research and policy development through the project's advisory committees and resource groups.

2.25 Leadership Development

Operational Area

Local Capacity Building Demonstration Project / Embedded Staff Planners (2018.009)

Qtr 2018.009 Quarter Progress

- 1Q Finalizing Annual Report inclusive of the narrative and financial reports. Adding details to ESP new approaches.
- 2Q Annual Report submitted. Project team finalized the ESP approaches for approval by funder. Project work commenced under the new programs; work plan numbers: 2021.058, 2021.059, and 2021.060.
- 3Q Launched new programs and finalized agreements for ESP approaches. Soliciting narratives for projects completed for next report.
- 4Q Secured writer for program narrative and initiated contract with communication design firm.

Next Quarter Objectives

MacArthur Grant for this project will end this quarter. Remaining objectives include closing out the program and writing the final report and annual report.

Projects

Leadership Academy Program Development (2019.007)

Qtr 2019.007 Quarter Progress

- 1Q Professional development landscape memo is in revisions. Project charter is being drafted.
- 2Q Performed internal engagement with completed assessment materials. Revised management documents based upon comments.

- 3Q Continued program options development.
- 4Q Finalized program development for facilitated conversation internally.
Draft Recommendations memo crafted.

Next Quarter Objectives

Finalize Recommendation Memo.

Local Plan Implementation Strategy Development (2019.014)

Qtr 2019.014 Quarter Progress

- 1Q No activity in Q1 FY2021 due to COVID-19.
- 2Q No activity in Q2 FY2021 due to COVID-19, as well as similar efforts underway via the capacity building work.

Next Quarter Objectives

Revisit ideas already generated, provide assistance to capacity building team, help evaluate January call for planning assistance applications that focus on implementation.

Village of Calumet Park - Embedded Staff Planner (2019.036)

Qtr 2019.036 Quarter Progress

- 1Q Closing implementation of April-Sept20 Action Plan. Development of final phase Action Plan /Transition Plan underway.
- 2Q Finalized final phase Action Plan/Transition Plan and initiated plan implementation in coordination with Village staff and officials.
- 3Q Completed final phase w/ Village staff & officials. Delivered Transition Plan for ESP responsibilities. Held orientation workshops w/ newly appointed Plan Implementation Coordinator & Grants Coordinator. Co-led 1st meeting of Plan Implementation Team.
- 4Q Project completed Q4 FY2021

Next Quarter Objectives

Project closed Q4 FY2021. Check in meeting scheduled for August.

Village of Sauk Village - Embedded Staff Planner (2019.037)

Qtr 2019.037 Quarter Progress

- 1Q Activity highlights include: supporting development of a Roadway Improvement Program, coordinating data collection for the Village's water loss audit, and establishing weekly communication with the new CD Director to coordinate housing efforts.

- 2Q Continued to implement the ESP Action Plan and evaluated potential scenarios for transitioning the ESP's role. Activity highlights include working with SSMMA to develop a detailed project milestone schedule for the most recent Invest in Cook award.
- 3Q Switched PM, and completed transition task. Helped Village apply for the Invest in Cook Grant and the IHDA round 5 grant. Completed final phase w/Village staff & officials. Delivered Transition Plan for ESP responsibilities while closing 2 year engagement

Next Quarter Objectives

Schedule a follow up in September with Village.

Livable Streets / Complete Streets Implementation Guidebook (2021.904)

Qtr 2021.904 Quarter Progress

- 1Q No activity in Q1 FY2021 due to COVID-19.
- 2Q Staff reached out to CDOT to discuss timing for project start and await response from CDOT.
- 3Q Staff is scoping project with CDOT.
- 4Q Staff continues to scope project internally and with CDOT.

Next Quarter Objectives

Staff will finalize project scope, including consultant led components, and begin staff work and procurement process.

2.31 Policy Development

Operational Area

Regionally significant projects (RSP) support and evaluation (2010.024)

Qtr 2010.024 Quarter Progress

- 1Q Programmers received memo and spreadsheet regarding existing RSP projects. Programmers also received a list in the memo of required information necessary for staff to evaluate potential new RSPs.
- 3Q Team member setting schedule and will begin to meet with implementors to assess scopes and updates for projects to inform evaluations and status of RSPs.
- 4Q Memo and spreadsheet has been sent to the programmers. Instructions for updating and also for including new RSP project was shared.

Next Quarter Objectives

Projects will be reviewed and information provided will be assessed for completeness. Programmers and CMAP staff in will meet in July/August to clarify and discuss projects information required for analysis.

Regional Transit Policy and Investment (2010.025)

Qtr 2010.025 Quarter Progress

- 1Q Submitted public comment for RTA's Capital Investment Framework, monitoring CARES spending and transit budgeting cycle, and had coordination meetings with the RTA on their scenario planning.
- 2Q Staying up to date on federal stimulus support for transit, attending service board Board meetings, participating in the Cook County Transit Plan Technical Advisory Committee.
- 3Q Reported out on federal stimulus support for transit, attended service board Board meetings, participated in Cook County Transit Plan TAC, developed transit operating support one-pager, and U of I TAC.
- 4Q Tracked new capital allocation process, talked with RTA staff and reported out to Executive team.

Next Quarter Objectives

Continue to stay abreast of COVID related challenges and assist partners as needed.

Governance and tax policy analysis (2010.026)

Qtr 2010.026 Quarter Progress

- 1Q Began work on property tax data collection for effective rate analysis; tracked policy changes and revenues.
- 2Q Staff continued work on property tax data collection for the upcoming effective rate analysis.
- 3Q Staff continued work on property tax data processing for the upcoming effective rate analysis.
- 4Q Staff continue to work on property tax data processing for the effective rate analysis.

Next Quarter Objectives

Staff will complete the property tax data work. Staff will track revenues and policy changes as necessary.

Non-residential land use trends (2010.027)

Qtr 2010.027 Quarter Progress

- 1Q No activity in Q1 FY2021.

2Q No activity in Q2 FY2021

3Q No activity in Q3 FY2021

4Q No activity in Q4 FY2021

Next Quarter Objectives

No activity is anticipated in Q1 FY2022. Project will be archived.

Demographics and inclusive growth analysis (2010.028)

Qtr 2010.028 Quarter Progress

1Q No activity in Q1 FY2021.

2Q Staff drafted a job description to hire a contractor through CMAP's prequalified vendors to perform demographic analysis in calendar year 2021 - 2022.

3Q Complete augmented staff contract.

4Q Work shifted to work plan # 2021.069

Next Quarter Objectives

No activity is anticipated in Q1 FY2022.

Establishment of Performance Targets (2010.030)

Qtr 2010.030 Quarter Progress

1Q Presented CMAQ targets recommendations to transportation committee. Refined safety and pavement analysis.

2Q Completed the obligations report. Continued GIS analysis of safety data. Prepared for transit and highway safety target adoption in early calendar year 2021.

3Q Transit and Pavement targets were adopted by the board and MPO. Participated in roundtable with EcoInteractive discussing integration of PMs into the TIP. Begun planning for plan update.

4Q Continued plan update preparation, updating bridge data and working with IDOT on key data sources and analysis.

Next Quarter Objectives

Continue to work with IDOT and RTA on analysis toward target updates. Reach out to other key stakeholders. Collect baseline data for most measures.

ON TO 2050 Indicator and Performance Monitoring (2010.031)

Qtr 2010.031 Quarter Progress

- 1Q Updated 10 indicators and continued updating the ON TO 2050 indicators dashboard website. Retired CMAP archive and supported backfill of IDOT data into RITIS.
- 2Q Updated 4 indicators. Backfill of IDOT data into RITIS system complete. Annual expressway VMT estimation started. Completed expressway network segmentation for RITIS speed analysis.
- 3Q Updated 6 indicators. Updated the localized indicator measures for 2021 Community Data Snapshots. Completed 2020 expressway VMT estimate and provided to IDOT. Cleaned transportation data server files that will be moved to new transportation data server.
- 4Q Updated 14 indicators. Downloaded expressway data to update expressway performance measures and congestion scans.

Next Quarter Objectives

Continue updating indicators as new data becomes available. Begin staff review of indicator methodology and targets for ON TO 2050 update. Complete expressway performance measures and congestion scans. Review VMT estimation process.

Projects

Housing choice analysis (2010.029)

Qtr 2010.029 Quarter Progress

- 1Q Drafted project management modals 1-4. Preliminary research complete on aging and homelessness. Research on household formation underway.
- 2Q CMAP staff drafted the homelessness update and the aging update. Staff began preliminary research for updates on affordability and the state of the housing market. The household formation update was put on hold pending staff availability.
- 3Q The homelessness update was published. Staff continued research on the affordability and housing market updates. Due to data issues, the affordability update was put on hold.
- 4Q Staff completed the housing market analysis and prepared an outline for discussion internally on how to proceed with a policy update. Aging update is awaiting publication.

Next Quarter Objectives

Publish aging update. Finalize and publish housing market update. Scope FY2022 work.

Local Truck Routing and Community Plans: Will County Transportation Strategy (2019.071)

Qtr 2019.071 Quarter Progress

- 1Q The first public involvement meeting was held on August 13 using video conferencing. Over 100 people participated. The draft Truck Routing Recommendations document is being refined and the draft Implementation Strategies document is underway.
- 2Q The Recommended Truck Routes have been finalized, the draft Implementation Strategies are near completion, and the final steering committee and public involvement meetings have been scheduled.
- 3Q The final steering committee and public involvement meetings took place. All draft final deliverables are being prepared. The project is nearing completion.
- 4Q The draft final deliverable, Truck Routing and Communities Plan Implementation Strategy, was prepared, reviewed by CMAP & Will County, and distributed to the steering committee members for review and comment.

Next Quarter Objectives

The Final Plan and Implementation Strategy will be posted to the project website in late July, concluding the consultant portion of the project. CMAP staff will continue with project activities by assisting communities in implementing recommendations.

Local Truck Routing and Community Plans: South Suburban Cook County (2019.072)

Qtr 2019.072 Quarter Progress

- 1Q The grant amendment to increase the project scope and budget has been fully executed. The draft revised project scope has been completed.
- 2Q The RFP was released and the pre-bid meeting was held in December.
- 3Q A consultant team was selected and the project is underway. Data collection has been started.
- 4Q The kick-off meeting was held, data collection continued, and the detailed outreach plan was created.

Next Quarter Objectives

Stakeholder interviews and project branding will be completed, and work will start on the existing conditions report.

Grade Crossings Feasibility Analysis (2020.082)

Qtr 2020.082 Quarter Progress

- 1Q Completed Purpose and Need and Transportation System Performance Report and transmitted to IDOT. Review of budget update is in progress.
- 2Q IDOT and FHWA accepted the Laraway Rd Purpose and Need Statement and the accompanying TSPR. Presented alternatives to be carried forward to IDOT/FHWA; we're currently addressing their comments. Init Berwyn-Riverside. Requested additional FY 22 budget.
- 3Q As of 4/14/2021, a cost increase and time extension were approved by the Board, relieving budget/time pressures. Laraway Road public meeting is being held on 4/14/2021. Held preliminary BNSF meeting for Berwyn/Riverside project; data analysis continues.
- 4Q Laraway Road: Completed draft PEL report, with review and comment by federal regulators. Waiting for results of Environmental Survey. When that is completed, we will finalize the report. Berwyn-Riverside: website drafted; data collection continuing.

Next Quarter Objectives

Finalize Laraway PEL report. Conduct Berwyn-Riverside survey (q1); send stakeholder letters (q1); draft public involvement plan (q1); draft transportation system performance report (q1/q2) schedule coordination meetings (q2); draft purpose and need (q2)

Pavement Management Plans for Local Agencies (2020.083)

Qtr 2020.083 Quarter Progress

- 1Q Completed 14 municipal pavement management plans. Started round 4 of the pavement management program for 6 municipalities and collected all pavement data for the 6 municipalities. Continued participation in the CAM-AM meetings.
- 2Q Completed 3 pavement management plans, 11 final presentations, and 1 of 2 PAVER training sessions held. Round 5 price proposals received for 13 municipalities. Pavement rating and pavement rating review meeting completed for 6 municipalities.
- 3Q Four pavement management plans and six final presentations completed. Fully executed amendments to complete thirteen plans and held project kick off meetings. Pavement data collection started. Hosted three day PAVER training.
- 4Q Completed two pavement management plans and two final presentations. Data collection and municipal PCI review complete for 13 municipalities.

Next Quarter Objectives

Complete 13 draft reports. Request grant extension of 6 months to award 4-6 more projects and spend down remaining funds by June 2022.

2.32 Legislative Strategy and Engagement

Operational Area

Federal legislative analyses, strategy, and engagement (2010.032)

Qtr 2010.032 Quarter Progress

- 1Q Restarted biannual CMAP congressional delegation briefing. Supported federal and regional efforts to ensure a complete census count. Began Federal Week in Review to keep staff informed on federal issues impacting the agency.
- 2Q Completed draft federal agenda and surface transportation reauthorization principles. Continue monitoring government funding bills and potential COVID-19 relief packages.
- 3Q Board approved federal agenda. Distributed agenda and shared transportation reauthorization principles with delegation. Exec Director meetings w/ Members. Analyzed impact of COVID-19 relief and transportation-related legislation for impact on region.
- 4Q Provided technical assistance and briefing to congressional delegation for appropriations and transportation-related projects. Released Rescue Plan analysis. Monitored surface transportation reauthorization and additional covid-related legislation.

Next Quarter Objectives

Continue to monitor and prepare for surface transportation reauthorization legislation and its potential impact on the region.

State legislative analyses, strategy, and engagement (2010.034)

Qtr 2010.034 Quarter Progress

- 1Q Met with members of the Illinois General Assembly and shared CMAP analysis. Monitored subject matter hearings. Drafted 2021 legislative agenda.
- 2Q Continued to meet with legislators and state partners. Finalized legislative agenda document and brought to Board for discussion. Developed outreach plan for 102nd Illinois General Assembly. Updated all legislative tracking documents.
- 3Q Staff completed updates of the CMAP legislative agenda and framework, both adopted by the Board, and began tracking legislation relevant to the implementation of ON TO 2050. Staff continues to meet with legislators and staff about these documents.

- 4Q Staff tracked and analyzed relevant legislation for consideration by the CMAP board and filed in support of initiatives, tracked and analyzed the state budget, and advanced policy priorities contained in the state legislative agenda.

Next Quarter Objectives

Staff will continue to engage members of the Illinois General Assembly around topics contained in ON TO 2050, as well as relevant research in transportation fines, fares, and fees as well as state tax policy.

2.33 Transportation Modeling

Operational Area

Travel and Emissions Modeling (2010.017)

Qtr 2010.017 Quarter Progress

- 1Q C20Q1 and C20Q2 results datasets posted to Data Hub. Researching Emme transit assignment tools. Revised Python environment handling. Testing TG scripts translated from SAS to Python.
- 2Q Completed C20Q4 scenario modeling. Planning transit assignment tests. Replacement of TG SAS scripts in progress.
- 3Q Completed C21Q2 scenario modeling. Completed replacement of TG SAS scripts with Python scripts. Began preparing data and scripts for transit assignment testing. Started a Python module for conformity modeling. Began migrating model to Python 3.
- 4Q Released C20Q4 data. Continued migrating model to Python 3. Trip-based model GitHub repo improvements.

Next Quarter Objectives

Release C21Q2 data. Finish Python 3 migration. Eliminate ArcGIS and SAS from distribution and mode choice prep scripts.

Advanced Travel Model Implementation (2010.033)

Qtr 2010.033 Quarter Progress

- 1Q The major task for the activity-based model was scoping out development of an on-street parking inventory to update parking data in the model. The model calibration framework for the freight forecasting model was discussed and model code was refined.
- 2Q Refined the scope for an on-street parking inventory to support the activity-based model and began the inventory. Improved the supply chain calibration process for the freight forecasting model and began a new implementation to simulate commodity markets.

- 3Q Refined the methodology for collecting on-street parking inventory data and continued data collection. Tested and debugged an updated implementation of the freight forecasting model. Continued development of recoding the procurement market code into R.
- 4Q Updated the national supply chain model to a base year of 2017: national data on firms by industry and CMAP region employment control values. Continued collecting data for the on- street parking inventory; began Chicago neighborhood inventory.

Next Quarter Objectives

Begin calibrating the national supply chain commodity flows and address large variations. Conduct rigorous testing of the procurement market code. Continue on-street parking inventory in Chicago neighborhoods.

Transportation Modeling Services to Regional Partners (2010.035)

Qtr 2010.035 Quarter Progress

- 1Q 87 2050 ADT forecasts fulfilled. 14 network reassignments for build results. N. Lake Shore Dr. base 2020 network refined. VMT analysis for Northbrook completed. FDCI - Berwyn RR delay measure and 15 truck counts.
- 2Q 78 Year 2050 ADT forecasts fulfilled. Completion of 6 Alternate 2050 Scenarios for N. Lake Shore Drive. 15 intersection truck counts in South Cook completed (field data collection).
- 3Q 101 Traffic Forecasts (2050) fulfilled including 7 HUD Noise Assessments for MU Residential, 3 alternate scenarios. Draft 2050 ADT and select link completed for N Lake Shore Dr. Greenhouse Gas analysis completed for N Lake Shore Dr.
- 4Q Performance Measure Analysis completed for 6 of 11 North Lake Shore Drive Alternatives. Completed 86 small area traffic forecasts. Completed Field Data Collection activities in BNSF-SaltCreek and Ill. Prairie Path Corridors

Next Quarter Objectives

Completion of advanced analyses, North Lake Shore Drive, 90-100 small area traffic forecasts, forecast process improvements, completion of FDC along I-90,I-390 and in Hegewisch.

Data Visualization Innovations / Application Development (2019.045)

Qtr 2019.045 Quarter Progress

- 1Q Held preliminary meetings with project staff to discuss project goals for the Trip-Based Model Validation tools and discussed relevant summaries to include as well as visualization styles/types.

- 2Q Staff has collected preliminary observed data for the trip-based model validation and created a workspace with relevant scripts/code from the ABM to be used for calibrating and validating the trip-based model.
- 3Q Adapted ABM validation report framework to display trip-based model calibration results. Synthetic population and PUMS data were formatted to fit chart requirements, and visualizations were edited to reflect changes in the input data.
- 4Q Developed an outline of potential functionality of custom safety analysis tool(s). Began creating a custom roadway file that will aid analysis tools by (a) coding links to assign crashes to intersection or non-intersection, (b) establishing peer groups.

Next Quarter Objectives

Staff will continue development of the safety analysis tool(s) initiated in FY21 and begin development of a watershed mapping tool to refine and automate mapping and analysis of watershed planning.

Projects

Estimation and Enhancement of Trip-Based Travel Demand Model (2010.036)

Qtr 2010.036 Quarter Progress

- 1Q Finalized uncertainty analysis parameters and began analysis quantifying uncertainty in the travel model. Consultant completed Model Design plan. Staff began updating necessary input data files to the model.
- 2Q Developed a file of household travel survey trips for estimating the mode choice model and updated numerous model input files. Began development of the joint destination choice and mode choice model. Completed model runs to quantify model uncertainty.
- 3Q Finalized Model Validation Plan. Implemented work from home allocation within the trip generation model. Continued development of the destination choice-mode choice model. Began development of the time-of-day and TNC deadhead miles models
- 4Q Executed a two month no-cost extension to the contract. Consultants delivered updated model code to CMAP for testing. Staff completed updates to the trip generation model code and continued compiling data to validate model results.

Next Quarter Objectives

Complete calibration of the destination choice, mode choice and time-of-day choice models. Complete updates to the traffic assignment procedures and validate the results. Close out contract and receive all final deliverables.

Update and Enhancement of Activity-Based Travel Demand Model (2010.037)

Qtr 2010.037 Quarter Progress

- 1Q Staff investigated recent improvements to activity-based models and held internal discussions on the desired updates to CMAP's ABM to focus the scope of work. Staff began drafting the Request for Proposals.
- 2Q Staff developed the Request for Proposals and it was posted on the CMAP website in November. Responses were reviewed and interviews were held. A consultant selection memo was prepared for the CMAP Board.
- 3Q Contract initiated with consultant and project work plan developed. Transferred current model design to consultant and staff began update of input files. Consultant began processing household travel survey to support the model update.
- 4Q Staff provided the consultants with updated input files and model networks using the new zone system. Staff completed initial training on the ActitivitySim software. Consultants processed the travel survey data and revised the network skimming procedures.

Next Quarter Objectives

Consultants will finalize updating the current procedures for the new zone system and will continue development of model estimation datasets. Staff will continue discussion with consultants on improving the model's ability to test various policies.

Commercial Services Vehicle Touring Model (2010.038)

Qtr 2010.038 Quarter Progress

- 1Q Developed and posted RFP 241. Held pre-bid info session. Responses received and selection in progress.
- 2Q Selected and approved Malatest as contractor. Contract initiation in progress. Planning kick-off meeting agenda.
- 3Q Held kick-off meeting on 2/10. Developed draft work plan and schedule.
- 4Q Finalized work plan and schedule. Completed data review task. Developed survey communication materials. Began developing questionnaires. Began developing sampling plan.

Next Quarter Objectives

Finalize sampling plan. Finalize and mail survey notices. Finalize questionnaires. Launch survey.

2.34 Transportation Programming

Operational Area

Transportation Improvement Program (TIP) Development and Management (2010.039)

Qtr 2010.039 Quarter Progress

- 1Q Regular processing of TIP amendments was completed for Transportation Committee action in June, August, and September. Guidance documents for completing end of the federal fiscal year activities were developed and distributed to TIP programmers.
- 2Q Regular processing of TIP amendments was completed for Transportation Committee action in December and started for action in February. Transitioned to 2021-2025 TIP was completed. TIP Programmer Resources were reviewed and updated as needed.
- 3Q Regular processing of TIP amendments was completed for Transportation Committee action in February and started for action in April. TIP Programmer Resources were reviewed and updated as needed. eTIP refresher training was held in February.
- 4Q Regular processing of TIP amendments was completed for Transportation Committee action in April and June and started for action in July. TIP Programmer Resources were reviewed and updated as needed.

Next Quarter Objectives

Continue regular processing of TIP amendments, review and update TIP Programmer Resources documents as needed, conduct additional training sessions as needed. Begin end of FFY TIP actions.

Conformity of Plans and Program (2010.040)

Qtr 2010.040 Quarter Progress

- 1Q Review not-exempt projects, prepare conformity dates for FFY 21, review notices in the federal register regarding the NEIL nonattainment area and Ozone related emissions issues, review AMPO conformity white paper.
- 2Q A Tier II consultation meeting was held on Dec. 17. The region is classified as serious nonattainment for the 2008 Ozone NAAQS. Work was done for Conform. Amend 21-02. US EPA released a new Air Quality Model. We have 2 yrs before we must use it.
- 3Q Conformity Amendments were accepted in the TIP in March. A Tier II consultation meeting will be held in May/June. A new MVEB is still needed. The region is not attaining the 2008 or 2015 Ozone standards. The lead MOVES modeler for IEPA retired

- 4Q Conformity Amendments were approved at the June TC and MPO meetings. A Tier II Consultation meeting was held on 5/25. Work is beginning on moving to the MOVES3 model. The region still has ozone issues.

Next Quarter Objectives

Spend some significant time working on transitioning to MOVES 3. Work with IEPA on both model inputs and a new MVEB. Work on creating new emission rates tables. Monitor Ozone in the Fed. Reg.

CMAQ and TAP-L Development and Management (2010.041)

Qtr 2010.041 Quarter Progress

- 1Q CMAQ Project Selection Committee approved the changes to the application evaluation and scoring for the upcoming Call. Performance measures information was provided to produce the CMAQ Performance Plan progress assessment.
- 2Q Finalized application materials for upcoming call for projects. Collected status updates on active projects to monitor and adjust program.
- 3Q Monitored actively programmed projects, submitted emissions estimates to FHWA through IDOT for FFY2020 authorizations, held the FFY 2022-2026 call for projects, made recommendations to PSC for APM policy changes for handling cost change requests.
- 4Q PSC approved staff recommendation for new administrative change procedures. Analysis and scoring complete on applications submitted for FFY22-26 call and a staff recommended program developed. Change requests processed and active projects monitored.

Next Quarter Objectives

Recommended program of projects for FFY22-26 call approval by PSC. Release program for public comment and address comments through committee seeking final program approval from PSC.

Surface Transportation Program (STP) Development and Management (2010.042)

Qtr 2010.042 Quarter Progress

- 1Q The STP Project Selection Committee continued refinements to the Shared Fund methodology. Program status updates were completed in June and reported on in July. Staff support of local councils' STP program development continued.
- 2Q Final Shared Fund methodology was approved application materials developed. Reported on September quarterly updates and completed December updates. Local STP programs approved by CMAP Board and MPO Policy Committee. Active program management continued.

- 3Q Completed FFY 2022-2026 Call for Projects and began evaluation of the 61 applications received. Continued active program management and regional accounting and assisted councils with local program management and "lessons learned" evaluations
- 4Q Completed evaluation of shared fund applications and prepared staff recommended program of projects for a public comment period from July 1 - July 30, 2021. Continued active program management and regional accounting of local and shared fund programs.

Next Quarter Objectives

Review public comments and prepare a final program for STP PSC approval in September. Process TIP amendments for the approved program. Continue active program management, regional accounting, and council assistance.

Active Program Management (2010.043)

Qtr 2010.043 Quarter Progress

- 1Q Continuing tracking obligations and awards. Working with FHWA, IDOT, and project sponsors to move projects along, address implementation issues.
- 2Q Attending monthly FHWA/IDOT coord. meetings. Prepared a guidance memo for phase I/TIP entries/NEPA Process. Continued working with IDOT and FHWA avoid project delays. Worked with the County Engineers on the STP-C program. Developed marks for the TIP.
- 3Q Continued to discuss transportation projects with CDOT, IDOT, and FHWA at monthly coord. meetings. Attended the quarterly. Co. Eng. meeting. Working with transit agencies on their projects in eTIP. Working on fiscal constraint issues in eTIP with IDOT
- 4Q Project level coordination meetings with CDOT, IDOT and FHWA continued. The Human Service Transp. Plan with the RTA was finished and FTA section 5310 projects were evaluated and recommended for funding. ON TO 2050 updates work also took place.

Next Quarter Objectives

Continue monthly project meetings with CDOT, IDOT, and FHWA. Continue to work on fiscal constraint issues and marks development in the TIP and with IDOT. Update Transit awards

eTIP Database Development and Maintenance (2010.044)

Qtr 2010.044 Quarter Progress

- 1Q Prepared database for 21-00 carryover process and the approval of new STP-L programs. Resolved issues with eTIP performance and advised EcoIneractive in the efforts to overhaul database user interface.
- 2Q Resolved issues with eTIP performance. Made changes to CFP module for upcoming CMAQ/TAP-L/STP-SF call.

- 3Q Supported the Local Transportation Call for Projects through CFP module, resolved issues with eTIP performance, started work on new performance measures module
- 4Q Resolved issues with eTIP performance, continued to provide feedback to EcoInteractive on new performance measures module, working on new search functionality.

Next Quarter Objectives

Continue to monitor eTIP database functionality and make corrections to issues that arise along with provide input to EcoInteractive on database enhancements including testing of new search function.

Council of Mayors Advisory Committee (2019.065)

Qtr 2019.065 Quarter Progress

- 1Q Council of Mayors met in August and was apprised of individual council's FFY2021 STP Local Programs. PLs continue to meet with CMAP staff weekly to discuss issues that impact the councils. Staff and the PLs are working on completion of 2021 budgets.
- 2Q Held Council of Mayors Executive Committee meeting on October 27 and began preparations for January meeting. Assisted councils with FY2022 UWP funding request and budgets. Provided regular CMAP updates to regional council staff and committees.
- 3Q Held Council of Mayors Executive Committee meeting in January. Continued bi-weekly status meetings with the region's planning liaisons and providing regular CMAP updates to regional council staff and committees.
- 4Q Held Council of Mayors Executive Committee meeting in April. Supported membership changes due to elections. Continued bi-weekly status meetings with the region's planning liaisons and providing regular updates to regional council staff and committees.

Next Quarter Objectives

Hold July Council of Mayors Executive Committee meeting. Continue providing regular CMAP updates to council planning liaisons and committees.

2.40 ON TO 2050 Update

Operational Area

ON TO 2050 Update (2021.042)

Qtr 2021.042 Quarter Progress

- 1Q Work has begun to draft a charter for the Plan update including major elements of the plan that require additional data analysis, new projections, and forecasting.
- 2Q Continued drafting charter for the Plan update.
- 3Q Initiated coordination meetings with 2050 update project managers. Work on performance measures, socioeconomic forecast, and financial plan continued. Scoping underway for other plan components.
- 4Q Continued internal coordination and discussed engagement strategy and deliverables. Project introduced to the MPO Policy Committee, Transportation Committee, and Coordinating Committee. Regionally significant projects evaluation approach was selected.

Next Quarter Objectives

Solicit new and changed projects from transportation implementers. Develop engagement strategy and approach to plan deliverables. Continue committee engagement as needed.

Financial plan preparation (2021.047)

Qtr 2021.047 Quarter Progress

- 1Q Drafted project scope for manager and sponsor review and coordination with ON TO 2050 plan update.
- 2Q Staff began looking into potential forecasting methodologies and scoped revenue research.
- 3Q Staff continued to confirm plans, including coordinating with other plan update managers
- 4Q Staff began forecasted revenues. Staff began to work with transportation departments and partners to develop assumptions. Staff worked on researching new reasonably expected revenue sources for potential inclusion.

Next Quarter Objectives

Staff will continue to forecast and work with partners to develop the fiscal constraint.

Projects

Regional Socioeconomic Forecast for the Plan Update (2021.020)

Qtr 2021.020 Quarter Progress

- 1Q Population forecast: Initiated an IGA with University of Wisconsin (Applied Pop Lab) to support CMAP's effort in developing an in-house pop forecast tool. Posted RFP for Regional Employment Forecast.
- 2Q IGA CMAP-APL (Applied Pop Lab-Univ of Wisconsin) successfully signed. Began working with APL staff to identify and compile data for pop forecasts. Selected EBP as the consultant for employment forecasts and signed contract and help project kick-off mtg.
- 3Q Demographic: Vital stats data received from all three states, births model nearly complete. Employment: Task 1 memo (assumptions & methodology) draft submitted for comment; consultant presentation to EDC on regional economic outlook on 25 January.
- 4Q Demographic: Fertility and Mortality models 90% complete; work underway on the Migration model. Employment: Chose high/low scenarios from options provided by Moody's. Consultant initiated development of forecast model code.

Next Quarter Objectives

Demographic: Finalize Migration model, begin work on Household Formation model. Employment: Consultant delivery of Task 2 memo (methodology adjustments) and draft/final forecasts for baseline scenario.

2.50 Executive Oversight

Operational Area

CMAP Committee Support (2019.031)

Qtr 2019.031 Quarter Progress

- 1Q Held the quarterly liaison coordination meetings, sent out monthly committee newsletters, worked with liaisons on updating committee workplans and provided assistance to liaisons as needed.
- 2Q Held the quarterly liaison coordination meetings, sent out committee newsletters, worked with liaisons on updating committee workplans and provided assistance to liaisons as needed.
- 3Q Held the quarterly liaison coordination meetings, sent out committee newsletters, began transferring some duties to outreach and provided assistance to liaisons as needed.
- 4Q Transitioned off this project and handed off duties to Michelle and Alison.

Next Quarter Objectives

No activity is anticipated in Q1 FY2022.

Projects

Committee participation fellowship analysis and program design (2021.043)

Qtr 2021.043 Quarter Progress

- 1Q Revisited project scope we collaborated with UIC on.
- 2Q This has turned into the Equity RFP.
- 3Q N/A this has turned into the Equitable Engagement program, managed by Ryan Thompto

Next Quarter Objectives

See Equitable Engagement Program

2.60 Communications and Outreach

Operational Area

Division Communications Support (2010.045)

Qtr 2010.045 Quarter Progress

- 1Q Produced and edited 13 policy briefs related to ON TO 2050 implementation, transportation, climate change and economic competitiveness focus areas.
- 2Q Produced seven policy briefs related to ON TO 2050 implementation, climate change, transportation, and the economy. Produced features and reshared data/materials on traded clusters, water conservation, and ON TO 2050 anniversary.
- 3Q Produced 14 stories for website related to ON TO 2050 implementation, legislative agendas, transportation, housing, econ trends, and census. Assisted LTA call for planning assistance and produced press release. Created promotional plan for census story.
- 4Q Produced and edited 16 articles and policy briefs related to ON TO 2050 implementation focus areas (transportation, climate change, and economic competitiveness). Provided communications support for Equity in Transportation Fees, Fines, and Fares project.

Next Quarter Objectives

Ensure policy briefs, features, and stories adhere to messaging strategies and content guidance.

Stakeholder/Regional External Engagement and Outreach Support (2010.049)

Qtr 2010.049 Quarter Progress

- 2Q External engagement continued: CMAP Talks, outreach to municipalities, production support for CMAP Board and committee meetings, policy and implementation posts, and LTA and transportation projects; management of agency DEI initiatives.
- 3Q External engagement continued: CMAP Talks, outreach to municipalities, production support for CMAP Board and committees, policy and implementation promotion, LTA and transportation project support; coordination of DEI workshops
- 4Q External engagement continued with two CMAP Talks (rental Engagement continued with two CMAP Talks and four presentation/discussions with village boards (Lansing, Lynwood, Northfield, and South Barrington). Staff supported CMAP meetings, LTA, DEI.

Next Quarter Objectives

External engagement will continue, including CMAP talks, engagement of municipalities, meeting support, policy and implementation promotions, support for LTA and transportation projects.

Graphic Design (2010.060)

Qtr 2010.060 Quarter Progress

- 1Q Completed the Local Incentives Guide and other designed collateral. Currently partnering with Span to refine our branding and color palette. Completed the COVID-19 response video as well as the 2nd Algonquin-Cary video.
- 2Q Finalized the updated color palette for the CMAP brand through partnership with Span. Completed the video series for the Algonquin-Cary plan and the Why We Plan video. Updated template for front and back cover layouts.
- 3Q Completed Fees, Fines, and Fares collateral including brochure, charts, and infographics. Created banners for committee updates. Continued work on brand development. Established new cover template for reports. Designed new templates for heritage months.
- 4Q Finalizing new color palette. Begun work on updated PowerPoint template. Finalizing printing of the regional map with external vendor. Developed Regional Excellence Awards collateral. Finalizing OPO signage. Collaborated on State of the Region branding.

Next Quarter Objectives

Release the updated color palette and PowerPoint template. Complete rebranding of business cards, envelopes, Word documents and letterhead. Continue work on State of the Region.

Digital Strategy (2010.061)

Qtr 2010.061 Quarter Progress

- 1Q Launched intern spotlight. Created and shared traded clusters video. Added COVID response briefs to site and updated content as needed. Finalized new analytics tracking spreadsheet and memo. Shared FLIP content on social, including Instagram stories.
- 2Q Social media: Completed and shared videos on COVID updates page, sidewalk inventory, rail grade issues. Developed partner toolkits for sidewalk and rail videos. Posted 4 CMAP Celebrates and 11 intern spotlights. Created plan for heritage months.
- 3Q Finished CMS research. Began implementing SEO recommendations. Created list of desired blog fields. Continued keyword analysis. Updated social media URLs. Launched 2 videos. Developed 5 partner toolkits. Posted 3 CMAP Celebrates. Live-streamed 1 webinar.
- 4Q Launched 2 videos. Posted 2 CMAP Celebrates. Live-streamed 2 webinars. Promoted FLIP and Regional Excellence Awards. Rewrote FLIP web page for SEO. Developed 3 partner toolkits. Created FY22 digital and social media strategies.

Next Quarter Objectives

Post 2 CMAP Celebrates. Develop 2 partner social media toolkits. Promote State of the Region event. Rewrite Community Data Snapshot page for SEO. Write blog-type post.

Web Administration (2010.062)

Qtr 2010.062 Quarter Progress

- 1Q Worked with consultants to complete upgrade to Liferay 7.2 which occurred on October 1. Continued to work with consultants on other site issues as they arose.
- 2Q Worked with consultants on 7.2 upgrade issues, which have been solved. Updated internal training materials to reflect latest version of Liferay.
- 3Q Worked with Clarity and Liferay to get widgets working on the site, and learning more about the CMS. Continue to work with consultants on site maintenance. Started meeting with staff to discuss wants and needs for next site iteration.
- 4Q Met with internal and external website stakeholders to discuss the current site. Released RFI for web development firms to reply to and held meetings with four firms. Continued to work with consultants on site maintenance.

Next Quarter Objectives

Start drafting RFP for website redevelopment. Continue work with consultants on site maintenance and issues as they arise.

CMAP Weekly Newsletter (2010.063)

Qtr 2010.063 Quarter Progress

- 1Q Produced 12 external newsletters with an average open rate of 22% and produced 12 internal newsletters with an average open rate of 72%.
- 2Q Produced 11 external newsletters with an average open rate of 20.6% and produced 11 internal newsletters with an average open rate of 74.9%. Metrics have improved with publishing newsletters earlier on Friday mornings.
- 3Q Produced 12 internal newsletters with an average open rate of 75%
Produced 12 external newsletters with an average open rate of 21%
- 4Q Produced 9 internal newsletters with average open rate of 79%. Produced 9 external newsletters with average open rate of 20%.

Next Quarter Objectives

Maintain or increase average open rate on both newsletters.

Media Relations (2010.064)

Qtr 2010.064 Quarter Progress

- 1Q Finalized media relations strategy. Responded to 18 media inquiries, resulting in more than a dozen coverage opportunities. In addition, CMAP experts or data appeared in 45 news stories during Q1.
- 2Q Responded to 14 media inquiries, resulting in 10 coverage opportunities. In addition, CMAP experts, data, or projects appeared in 26 news stories. Developed and placed 2 op-eds on equity and transportation, meeting FY21 objectives for number of op-eds.
- 3Q Responded to 25 media inquires, resulting in 11 coverage opportunities. In addition, CMAP experts, data, or projects appeared in 55 news stories. A letter to the editor from Erin Aleman also was placed in the Chicago Sun-Times
- 4Q Responded to 20 media inquiries, resulting in 5 coverage opportunities, including in the NYT and the AP. In addition, CMAP appeared in 74 news stories. Exceeded FY21 objectives: achieved 206 mentions, quotes in 22% of articles, and 3 op-eds/letters.

Next Quarter Objectives

Establish new objectives for FY22. Conduct media audit and use Critical Mention to better track metrics in FY22. Increase conversions on media inquiries in FY22.

Executive communications (2021.040)

Qtr 2021.040 Quarter Progress

- 1Q Provided presentations for Erin's 9 speaking engagements (UIC, Metropolis ThinkTank, Loyola, ITE, Univ of Michigan, CCAC, Builtworlds, GreenTown and Mileage-based User Fee Alliance) and one press conference (Homewood) from July - Sept.
- 2Q Supported Erin with presentations for 3 high profile events -- Web Summit, Reuters Executive Leaders Summit, and AMPO. Sent end-of-year letter from Erin, with link to annual report video, to over 10,000 CMAP stakeholders. Provided Board/Committee remarks.
- 3Q Supported Erin for a variety of speaking engagements including monthly remarks for Task Force and Safety Resource Group meetings, Board and Committee meetings. External engagements include TRB, RUC panel. Proactive outreach results in 2 speaking events.
- 4Q Supported Erin for a variety of speaking engagements including remarks for board, committee, task force and safety resource group meetings. External engagements include Heartland Realtor Organization, Vision 2100, and WTS International.

Next Quarter Objectives

Work on Erin's keynote speech for the State of the Region event October 7. Continue aligning external speaking opportunities with CMAP's core focus areas and priorities.

Projects

FLIP Program (2010.005)

Qtr 2010.005 Quarter Progress

- 1Q The Future Leaders in Planning program went virtual this summer. There were 134 students registered from five counties with average weekly attendance of 60. Students participated in activities on the FLIP engagementHQ page and during live sessions.
- 2Q FLIP released an RFP in the winter of 2020. The team recently accepted a bid from MUSE and will be working closely with the firm to redesign the FLIP curriculum.
- 3Q The team has begun working with MUSE to plan for the 2021 and 2022 Future Leaders in Planning program. The team meets with MUSE biweekly.
- 4Q The FLIP contract with Muse concluded at the end of FY 21. Muse developed a new curriculum for FLIP 2021 and provided a revamped curriculum for future years. The FLIP team accepted a total of 44 students for 2021 with the new program beginning on 7/9.

Next Quarter Objectives

Reorganize the curriculum materials Muse provided and begin planning for FLIP 2022.

2.71 Finance and Procurement Program

Operational Area

Annual Workplan and Budget (2010.011)

Qtr 2010.011 Quarter Progress

- 1Q The Unified Work Plan (UWP) portion of the Fiscal Year (FY) 2022 draft budget was presented to the UWP committee in December 2020.
- 2Q As requested by the State, CMAP's Fiscal Year 2022 budget process has begun earlier than prior years. Finance staff has begun preparing budget templates for the FY22 process beginning in October 2021. UWP approved FY22 Budget for Core program only.
- 3Q The Unified Work Plan (UWP) and the Fiscal Year (FY) 2022 budget was approved by the CMAP Board in March 2021.
- 4Q The Unified Work Plan and the Operating Grant funding for the Fiscal Year 2022 budget were reviewed and approved by the State of Illinois.

Next Quarter Objectives

Fiscal Year 2022 begins on July 1, 2021. FY2023 budget process will begin in August/September 2021.

Procurements, Contracts, and Commercial Datasets (2010.012)

Qtr 2010.012 Quarter Progress

- 1Q 5 RFPs were issued, and 15 contracts or contract amendments were drafted.
- 2Q 10 RFPs posted. One agreement drafted and 21 contracts/contract amendments/PAOs were drafted and finalized.
- 3Q 5 RFP's were posted and finalized. 3 Agreement was drafted and 55 Contracts/Contract Amendments/PAO's were drafted and finalized.
- 4Q 6 RFPs were posted and finalized. 8 Agreements were drafted and finalized and 68 contracts/contract amendments/PAOs were drafted and finalized.

Next Quarter Objectives

Nothing to report.

Finance and Accounting (2010.046)

Qtr 2010.046 Quarter Progress

- 1Q The annual audit and grant audit are in the final field work days as scheduled. Year end and obligation of the FY21 funding by IDOT delayed this quarter's invoices release.
- 2Q Monthly Financial Reports (October, November and December) for the Executive Committee have been completed.
- 3Q Invoices have been sent monthly. Maximus has completed the FY22 Indirect Rate proposal. Finance staff is working with the State to finalize approval of the FY19 rate. The operating grant for FY22 has been sent to the State for approval.
- 4Q The preliminary annual audit items completed in May. Year end activities will began for the FY end on June 30, 2021. Fiscal Year 2022 began on July 1, 2021.

Next Quarter Objectives

Fiscal Year 2021 year end and audit are scheduled to be completed in this quarter. The FY2023 budget kick off is scheduled for Sept. 2021.

Projects

Enterprise Resource Planning System (ERP) (2021.044)

Qtr 2021.044 Quarter Progress

- 1Q A Request for Proposals for a consultant to complete a needs assessment and assist with finding a new ERP (financial and human resources) software has been released. Responses are due back to CMAP in October.
- 2Q The ERP Team completed review of the 13 submissions and has scheduled interviews for the top five in Quarter 3.
- 3Q The ERP Team finished interviews with the top two vendors and have selected a vendor for CMAP Board approval.
- 4Q The recommended vendor, BerryDunn, contract was approved at the May Board meeting. The project kicked off with setting the project time table and conducting Fact-Finding session on Finance and Human Resources current processes and procedures.

Next Quarter Objectives

BerryDunn will provide the ERP project team with the outcome of the Fact-Finding session in a Needs Requirement document & process maps for selected procedures. The recommendation for a system upgrade or replacement will be presentated at the Sept. Board.

2.72 Human Resources

Operational Area

Benefits Administration (2010.007)

Qtr 2010.007 Quarter Progress

- 1Q Had meeting with insurance brokers to go over renewal and strategies.
- 2Q Open enrollment for plan year 2021 is complete. Payroll has been updated with the new premium costs and changes effective 1/1/2021.
- 3Q The open enrollment process is completed and changes have been recorded and implemented.

Next Quarter Objectives

The first quarterly benefits session will be held in June and will take the form of a virtual benefits fair.

CMAP Intern and Fellowship Programs (2010.020)

Qtr 2010.020 Quarter Progress

- 1Q Onboard and orientation for the last wave of interns. Worked with intern/fellow with ongoing work from home onboard.
- 2Q Hiring of interns for 2021-2022. Reviewing budget for accurate count of intern openings.
- 3Q We have openings for 17 interns and 2 Fellows. All positions have been posted and interviews are underway. We have hired 4 interns and 2 Fellows.
- 4Q All interns and fellow positions have been filled and new hires have been onboarded.

Next Quarter Objectives

No activity is anticipated in Q1 FY2022.

Employee Relations and Policy Administration (2010.047)

Qtr 2010.047 Quarter Progress

- 1Q Review of policies completed.
- 2Q RFP to outsource payroll is complete. Review of Personnel Handbook has been submitted to management for review. Managers are working to complete Career frameworks and Job Descriptions.
- 3Q The employee handbook is still in the revision process. Career frameworks and My Matrix have been completed and communicated. Revision of job descriptions have been completed by managers. HR is finalizing and posting the final copies on the intranet.

4Q Job description revisions have been completed.

Next Quarter Objectives

No activity is anticipated in Q1 FY2022.

Compensation (2010.050)

Qtr 2010.050 Quarter Progress

- 1Q Prepare engagement with outside consultant for pay equity study and data refresh.
- 2Q Meet with BTSS on compensation study. Awaiting proposal from compensation consultant to begin project.
- 3Q The contract with Baker Tilly has been signed and submitted to them. We will await an updated project plan and timeline to begin the project.
- 4Q Baker tilly has begun work on the compensation study. HR is working on job summaries and providing the names of organizations with comparable jobs for data.

Next Quarter Objectives

Complete the summaries and comparables. Baker Tilly to send out the data to the market.

Talent Management and Training (2010.051)

Qtr 2010.051 Quarter Progress

- 1Q Nothing to report.
- 2Q Completed employment law bootcamp and sexual harassment prevention training for all staff.
- 3Q The first draft of an individual contributor and management training program has been submitted to executive management for review.
- 4Q The concept for CMAP-U has been approved. HR is currently procuring a vendor to provide management training on performance management. HR continues to make strides in maintaining a diverse applicant pool for open positions.

Next Quarter Objectives

Create and submit an RFQ for vendors who will be qualified to provide training as it relates to the scope of CMAP-U. HR will seek out resources to include persons with disabilities into the applicant pool.

Diversity and Inclusion / DIWG and WelMAP (2017.009)

Qtr 2017.009 Quarter Progress

- 1Q Provided staff membership benefits and access to the Government Alliance on Race and Equity (GARE). GARE is a national network of government agencies that are working to advance racial equity and increase opportunities for all.
- 2Q Met with three DEI vendors to discuss direction and request proposal. Proposal due date is January 19, 2021.
- 3Q The agency is in the midst of contract finalization with the AON group. AON was selected to assist the agency in creating a DEI roadmap. Training efforts continue on ethnic diversity and LGBTQ issues. A training on disability inclusion is in May.
- 4Q The WelMap committee was started in February 2021 with a goal of providing an inclusive experience for all staff. Since its inception, it has developed new employee Teatimes, implemented an inclusion survey and finalized inclusion statements.

Next Quarter Objectives

The WelMap committee will partner with the Fit4CMAP wellness team to create some back to the office activities.

Projects

Diversity, Equity and Inclusion (DEI) Roadmap (2022.032)

Qtr 2022.032 Quarter Progress

- 4Q The first phase of the DEI roadmap project has been completed. AON has presented the current state. A ELT vision session is scheduled for July 15.

Next Quarter Objectives

Next steps are setting the vision for the agency and communicating that to staff

Compensation Study (2022.033)

Qtr 2022.033 Quarter Progress

- 4Q Baker tilly has begun work on the compensation study. HR is working on job summaries and providing the names of organizations with comparable jobs for data.

Next Quarter Objectives

Complete the summaries and comparables. Baker Tilly to send out the data to the market.

2.80 Information Technology and Facilities

Operational Area

Information Technology and Facilities (2010.048)

Qtr 2010.048 Quarter Progress

- 1Q Completed move of all server equipment to OPO & Co-location facility including complete moves of modeling environment, virtual server environment, phone system and all networking equipment. Phone system moved to SIP.
- 2Q Implemented new VPN services and WiFi production network. Facilities: implemented new postage system and issued security badges to all staff at OPO. Continued scanning documents.
- 3Q RFP 243 - IT Security Analysis was developed, a new communication tool (Jabber) was tested and implementation started. The Emergency Action Plan was developed for the OPO.
- 4Q Consolidated all offsite storage into one vendor facility. Conducted RFP 243 and selected vendor for security analysis project. Began implementing MFA. Implemented new helpdesk system.

Next Quarter Objectives

Begin IT Security Analysis project for new fiscal year. Complete MFA implementation.

Freedom of Information Act (FOIA) Response Coordination (2010.057)

Qtr 2010.057 Quarter Progress

- 1Q External Data Request and FOIA: Staff responded to fifty-five (55) external requests and eight (8) FOIA requests in Q1 of FY21.
- 2Q External Data Request and FOIA: Staff responded to FY21 Q2 (OCT - DEC) thirty-five (35) External Request and four (4) FOIA requests.
- 3Q External Data Request and FOIA: Staff responded to FY21 Q3 (JAN - MAR) eighty-three (83) External Requests and two (2) FOIA requests.
- 4Q External Data Request and FOIA: Staff responded to FY21 Q4 (APR - JUN) sixty-two (62) External Requests and two (2) FOIA requests.

Continue responding to requests.

Office Relocation and Construction Project (2020.084)

Qtr 2020.084 Quarter Progress

- 1Q The construction of the new CMAP office has been completed. The team is now working on punch list items with the contractors to complete Furniture, Wi-Fi and AV systems. installations.
- 2Q Minor punch list items were identified and were being processed for completion. A flaw in the operation of sit-stand desks was identified and the vendor has ordered the appropriate parts to correct the issue.
- 3Q Minor punch list items have been completed, including the reinstallation of cube panels to fix sit-stand desk issue. Signage quotes have been received and main logo signage is being developed. The Cook room AV equipment is operational. All invoices paid
- 4Q Developed training materials for staff on new AV resources throughout office. Developed new lobby logo signs and selected sign vendor.

Next Quarter Objectives

Install final signage throughout suite. Schedule final MatterPort scan.

Projects

Laptop Implementation for Staff (2021.045)

Qtr 2021.045 Quarter Progress

- 1Q IT deployed 29 laptops to staff; laptops and accessories have been ordered for phase 2 implementation.
- 2Q IT deployed a total of 85 laptops to staff; Phase included 48 laptops, 37 for phase 2. A few staff have deferred pickup for Q3.
- 3Q All staff have received a laptop and a new VPN service has been implemented for accessing the network.
- 4Q Remote patching services implemented.

Next Quarter Objectives

Project completed Q4 FY2021.

Server Infrastructure Virtualization Data Migration – Phase 2 (2021.046)

Qtr 2021.046 Quarter Progress

- 1Q The server virtualization infrastructure equipment (VxRail) was moved from the Willis Tower to the new colocation data center.

- 2Q The server virtualization infrastructure equipment (VxRail) was racked and installed at our co-location facility. The new equipment has been turned on and allowed to burn in.
- 3Q All 7 nodes have been fully configured and the production environment has been updated to the proper software releases. Test VMs have been configured and tested successfully.
- 4Q Migration completed. All virtual servers have been successfully migrated including financial system.

Next Quarter Objectives

Project completed Q4 FY2021.

The Chicago Metropolitan Agency for Planning (CMAP) is our region's comprehensive planning organization. The agency and its partners developed and are now implementing ON TO 2050, a new long-range plan to help the seven counties and 284 communities of northeastern Illinois implement strategies that address transportation, housing, economic development, open space, the environment, and other quality-of-life issues.

See cmap.illinois.gov for more information.



Chicago Metropolitan
Agency for Planning

433 West Van Buren Street
Suite 450
Chicago, IL 60657
cmap.illinois.gov
312-454-0400