



# Community Planning Program



Chicago Metropolitan Agency for Planning

# Local Technical Assistance Program

## Application form: Community Planning program and Local Technical Assistance program

**DEADLINE:** Noon on Wednesday, June 26, 2013

This application form is online at [www.rtachicago.com/applications](http://www.rtachicago.com/applications). You may submit the form by email to [applications@rtachicago.com](mailto:applications@rtachicago.com).

Upon receipt of application, you will receive an e-mail verifying that your application has been received.

**1. Name of Applicant:** Village of Westchester

**2. Main Contact for Application (please include name, phone number and email):**

Melissa Headley, AICP, Director of Community Development

Phone: 708-345-0199

Email: [mheadley@westchester-il.org](mailto:mheadley@westchester-il.org)

**3. Type of Applicant (please check any that apply):**

Local government

Multijurisdictional group\*  $\longrightarrow$  Please list the members of the group (including government and nongovernmental organizations):

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Nongovernmental organization\*  $\longrightarrow$  Name of local government partner(s):

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\*Applications submitted by multijurisdictional groups and nongovernmental organizations must include a letter indicating support from each relevant local government. See the FAQs for more information. Nongovernmental applicants are strongly encouraged to contact CMAP or the RTA prior to submitting their application to discuss their project and the demonstration of local support.

#### 4. Project Type (please check any that apply):

Please check all statements below that describe characteristics of your project. (This will help us determine whether your project is best handled by CMAP or RTA.)

- My project involves preparation of a plan.
- My project helps to implement a past plan.
- My project links land use, transportation, and housing.
- My project has direct relevance to public transit and supports the use of the existing transit system.
- My project is not directly related to transportation or land use, but implements GO TO 2040 in other ways.

#### 5. Project Location:

Please provide a brief description of the location of your project. You may include a map if that helps to describe location, but this is not required. If your project helps to implement a past plan, please include a link to that plan.

The project would encompass the entire Village of Westchester. Here is a link to the Village's [street map](#). The request is for a Zoning Code update which helps implement the Village's Comprehensive Plan update. Here is a link from the CMAP [website](#).

#### 6. Project Description:

**Please tell us what you would like to do in your community, and what assistance is needed.** If you have more than one idea, please submit a separate application for each project. Please be specific, but also brief (less than two pages per project idea)—we simply want to have a basic understanding of what you want to do. CMAP and RTA staff will follow-up with you if we need any additional information to fully understand your proposed project.

(Please include any additional information that is relevant, preferably by providing links to online documents.)

The Village of Westchester in partnership with CMAP is in the process of updating the Village's Comprehensive Plan. The Comprehensive Plan will likely be adopted before the end of the summer. One of the recommendations from the plan is to update the Village's Zoning Ordinance. The Ordinance was adopted in 1964. The Sign Code was updated in 2010 and this is the only major revision to the Code in recent history. With the anticipation of the Comprehensive Plan being adopted in the next few months, this is the perfect time to look at all of our development regulations. In the fall, the Village will be undertaking a building code update. There are zoning regulations contained in the Village's building code, so I do see the processes overlapping to some extent.

Here is a link to [Title 18](#), the Village's Zoning Ordinance.

The Village is requesting assistance with the Ordinance update due to limited staff time. I believe that CMAP's expertise with regard to recommendations for the mixed use district, parking requirements and landscape requirements would be especially beneficial.