
Fiscal year 2023

Staff Progress Report **Quarter 4**



Chicago Metropolitan
Agency for Planning

CMAP Activity Report FY2023

2.11 Transportation Policy

Operational Area

Regional transit policy and investment (2010.025)

Qtr 2010.025 Quarter Progress

- 1Q Continued to stay abreast of COVID-related challenges and ongoing agency responses, including through significant engagement and participation in the RTA strategic planning process.
- 2Q This project has been archived.

Next Quarter Objectives

Archived project.

Regional Transportation Investment Strategy (RTIS) program development (2022.038)

Qtr 2022.038 Quarter Progress

- 1Q No activity in Q1 FY2023.
- 2Q A draft version of the program charter was developed. A literature review and peer scan of MPO programming policies is underway.
- 3Q The draft program charter was reviewed by staff whose work intersects with the proposed projects in the charter. Currently working to finalize charter using new template. Best practices memo is also currently underway.
- 4Q Program charter submitted for approval. First draft of Best Practices memo has been completed. Task team formed to draft the Induced Demand Strategy Paper and literature review and peer scan has started.

Next Quarter Objectives

Develop project charters for financial plan development, regionally significant project definition and criteria updates, scoping for congestion management strategy, begin development of communications and engagement strategy.

Projects

Safe Travel for All Roadmap (STAR) program (2021.029)

Qtr	2021.029	Quarter Progress
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| 1Q | Project work continues in coordination with the transition to Safe and Complete Streets Program. Work has resumed on speed management paper with expected publication in Q2 or Q3 of FY23. |
| 2Q | CMAP began interviewing potential new staff for the team, developing language for a website landing page, finalizing the draft of the speed management paper, and a new program manager was identified. |
| 3Q | Program refinement and staff identification for projects underway. Collaborating with the grant management team to work out details for the SS4A grant from USDOT. |
| 4Q | An agreement with FHWA has been finalized. The SS4A PMO consultant is reviewing their contract. The project managers for county plans are being decided. IDOT is still working on the match agreement. |

Next Quarter Objectives

Begin work with AECOM on SS4A PMO contract to kick off the RFP process for County Safety Action Plans, get signed agreement contract from IDOT.

Strategies in Speed Management (2021.030)

Qtr	2021.030	Quarter Progress
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| 3Q | Final draft is under review by the communications team. |
| 4Q | Communications review finalized on 7/17. |

Next Quarter Objectives

Review by Exec Team and Safety Resource Group, then publication.

Mobility recovery (2021.054)

Qtr	2021.054	Quarter Progress
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| 1Q | Held fifth steering committee meeting (Task 7), refined post-COVID strategies (Task 6), and finalized remaining outstanding tasks aside from final report publication (Tasks 2, 3, 4, and 5). Drafted bulk of content for final report. |
| 2Q | Developed draft of final report in advance of publication and identified areas where recommendations can be advanced through complementary ongoing and future CMAP initiatives. Concluded contract with project consultant team. |
| 3Q | CMAP published the final report for this project and shared findings with project partners and other regional stakeholders. |

Next Quarter Objectives

This project is complete and has been archived.

Community Alliance for Regional Equity (CARE) (2021.056)

Qtr 2021.056 Quarter Progress

- 1Q Finalized recruitment and communications plan. Did recruitment phase work, including robust outreach. Received over 50 applications. Began developing selection criteria.
- 2Q Team finalized selection criteria, interviewed all applicants, and selected 12 participants for the program.
- 3Q The CARE cohort kicked off its first meeting in January which focused on relationship building and understanding of CMAP and the CARE work ahead. In February, the cohort determined their workplan of project for the year. TPAT presented in March.
- 4Q The CARE cohort is officially at the midpoint of their year. Cohort will be issued the second half of their stipends in Q1 of FY24. Work on recruitment for CARE 2024 has begun.

Next Quarter Objectives

The CARE project team will work on recruiting a cohort and developing a workplan for 2024.

Electric vehicle (EV) infrastructure planning (2022.008)

Qtr 2022.008 Quarter Progress

- 1Q Finalized project scope. Held project kickoff and team meetings on the four main tracks of the project. Began research activities, stakeholder identification, and more detailed scoping of project components. Participated in partner EV planning processes.
- 2Q Developed framework for EV resource page for CMAP website. Continued research, data analysis, stakeholder identification, and engagement activities. Continued to support partners' EV planning activities.
- 3Q Continued development of EV resource page content and framework. Continued engagement, policy research, and mapping and data analysis. Drafted scope of freight electrification planning. Continued to participate in partner efforts on EV planning.
- 4Q Continued to develop memos summarizing progress and future work on regional policy, data analysis, local planning, and freight. Continued to participate in partner efforts. Developed initial content for EV resource page.

Next Quarter Objectives

Finalize scope for FY24 work. Finalize memos and content for EV resource page and prepare for launch. Coordinate with other teams to integrate EV work into related FY24 projects.

Plan of Action for Regional Transit (PART) (2023.004)

Qtr 2023.004 Quarter Progress

- 1Q Completed preliminary scoping activities and identified existing resources that can be used to inform recommendations (including Mobility Recovery, the RTA strategic plan, ON TO 2050, etc.).
- 2Q Recruited steering committee members and refined steering committee and working group scopes. Prepared materials to support launch of steering committee process and recommendation development.
- 3Q Launched steering committee and held first two steering committee meetings. Conducted analysis and preliminary recommendation development, sharing findings with CMAP stakeholders, Board, and MPO Policy Committee.
- 4Q Held third steering committee meeting. Conducted analysis and drafted recommendations on system improvements, funding, and governance reforms. Shared findings with CMAP stakeholders, Board, and MPO Policy Committee.

Next Quarter Objectives

Finalize recommendations and present draft report to Steering Committee, Board, and MPO Policy Committee in advance of anticipated adoption in October 2023.

Regional Project Collaborations: Infrastructure Investment and Jobs Act (IIJA) programs (2023.005)

Qtr 2023.005 Quarter Progress

- 1Q Implementer working group meeting held 6/28, consultant for augmented staff engaged, internal CMAP strategy session held. Safe Streets grant application submitted. Priority projects submitted by implementers, and project analysis is underway.
- 2Q Fourth implementer convening held. Ad hoc working group structure drafted and presented to Transportation Committee. Priority projects booklet developed. Engagement web site back end created.
- 3Q Received SSRA graphic files from Morreale. Held series of meetings with consulting team to determine future tasks and scopes, decided on readiness work with HDR, and a survey of implementer group regarding future convenings. Survey drafted and tested.
- 4Q Approved scope for readiness work by HDR, executed contract extension and fee shift for that scope. Internal planning for FY24 meeting cadence. Staffing changes in Legislative affairs completed.

Next Quarter Objectives

Carry out first part of meeting series in Q1 with implementers, complete readiness analysis, begin update of priority projects booklet for FY24 legislative sessions.

New Regional Plan Scoping & Development (2023.016)

Qtr 2023.016 Quarter Progress

- 3Q Internal experts were convened to give feedback into scoping priorities, peer benchmarking began.
- 4Q Options for path forward were narrowed down. Scoping of the next plan continued.

Next Quarter Objectives

Build out scope, timeline and staffing needs for preferred path forward.

Mobility recovery implementation: revenue opportunities (2023.017)

Qtr 2023.017 Quarter Progress

- 1Q Project will be integrated into overarching transit report project, 2023.004.

Next Quarter Objectives

Archived project. Project will be integrated into overarching transit report project, 2023.004.

IDOT SPR grant agreement - Speed safety data (2023.018)

Qtr 2023.018 Quarter Progress

- 1Q Reviewed and processed sample speed data provided by vendors that responded to the RFP released last quarter. The project team evaluated and selected data vendor.
- 2Q Agreement made for Wejo data subscription for Oct 2019, Oct 2021 and Oct 2022. Including Waypoint and event data estimated at 20 TB. Funding was acquired for 2 years of 100 TB Azure storage.
- 3Q RFP was completed RFP 280. 10 proposals were received by 3/31/2023. It was identified by IT that the best way to fund storage in Azure was to pay as needed. FOIA requests were fulfilled.
- 4Q Completed the contract with Jacobs/StreetLight.

Next Quarter Objectives

Consultants will hold CMAP kick-off meeting, begin literature review and summary of best practices in the evaluation of waypoint data for speed and traffic crash analysis, and begin preliminary stages of data gathering and processing.

Mobility recovery implementation: Transportation Demand Management (TDM) strategy (2023.019)

Qtr 2023.019 **Quarter Progress**

1Q Project will be integrated into overarching transit report project, 2023.004.

Next Quarter Objectives

Archived project. Project will be integrated into overarching transit report project, 2023.004.

Improved access to transit: Equitable policies and practices (2023.021)

Qtr 2023.021 **Quarter Progress**

1Q Project archived.

Next Quarter Objectives

Project archived.

2.12 Regional Economic Competitiveness

Operational Area

Demographic analysis (2010.028)

Qtr 2010.028 **Quarter Progress**

1Q Staff continued to draft and refine draft policy briefs. Staff prepared for internal brown bag on Census Bureau data and best practices.

2Q Staff finalized draft policy briefs and forwarded them to RPI management for review.

3Q Data for the policy briefs were updated to include 2021 ACS information following its release.

4Q Staff engaged in media outreach. No other activity in Q4 FY2023.

Next Quarter Objectives

No activity anticipated in Q1 FY2024.

Municipal / County Survey (2018.003)

Qtr 2018.003 **Quarter Progress**

1Q 2022 Municipal Survey questions obtained from all CMAP divisions for priority data to obtain. Survey successfully opened, with subsequent engagement efforts by project team, LGN, and PLs.

2Q 2022 Municipal Survey was opened, engagement was performed to ensure optimal response, and closed. Highest ever response rate of 85.9% was achieved, with complete responses received from 244 of the region's 284 municipalities. Analysis is underway.

3Q Data distributed to CMAP subject matter experts for further use in agency work. Survey effort reporting completed to Council of Mayors Executive Committee.

Next Quarter Objectives

Project closed; no further action until 2024 effort pre-planning.

Regional economic competitiveness focus area: Multi-year implementation planning (2021.017)

Qtr 2021.017 Quarter Progress

1Q No activity in Q1 FY2023 due to staffing.

2Q Project archived, future activities will be included in 2021.031.

Next Quarter Objectives

Project archived.

Projects

Regional economic development analysis, implementation, and coordination (2021.031)

Qtr 2021.031 Quarter Progress

1Q Continued regional economic condition monitoring as well as engagement and outreach to regional stakeholders including EDOs, private sector, and municipal and county partners.

2Q Began developing program charter for regional economic development, continued regional economic condition monitoring as well as engagement and outreach to regional stakeholders including EDOs, private sector, and municipal and county partners.

3Q Multi-year program charter currently under development.

4Q Finalizing program charter.

Next Quarter Objectives

Continue scoping FY24 projects.

Community Characteristics for Reinvestment (2021.034)

Qtr 2021.034 Quarter Progress

- 1Q Project on pause due to staff turnover.
- 2Q Re-scoped project by updating project charter and reworking project deliverables. Held kickoff for phase 1 of project (foundational research).
- 3Q Advanced literature review work by refining research questions, conducting foundational research, and building out literature review outline. Pitched project to Community Alliance for Regional Equity. Participated in project draft to expand/fill out team.
- 4Q Kicked off phase 2, community classification analysis. Assessed clustering methodologies and developed a catalog of potential data indicators. Continued working on literature review outline.

Next Quarter Objectives

Finish drafting literature review & finish draft community classification analysis. Preview literature review & community classification draft with stakeholders for input.

Regional workforce and labor market trends (2021.041)

Qtr 2021.041 Quarter Progress

- 1Q Regional economic development agreement signed. Project wrapped/transitioning to phase 2.

Next Quarter Objectives

Project completed.

Inclusive regional economy collaboration (2022.041)

Qtr 2022.041 Quarter Progress

- 2Q Staff negotiated and wrote a governance agreement to form the Greater Chicagoland Economic Partnership, secured nearly \$1mil from the seven counties and City of Chicago for its first year, and planned a launch and press event with the county board chairs.
- 3Q Greater Chicagoland Economic Partnership launched 01/04. Began monthly meetings to coordinate details on governance, performance measures, branding, and business development project flow. Re-engaging TIP Strategies to update Job Access and Quality Tool.
- 4Q The project to update the Job Quality and Access tool has launched. A user group of economic development and workforce development professionals has been formed. Monitored GCEP's progress on program development and service delivery.

Next Quarter Objectives

Engage tool users to update definitions, usability, and data for the Job Quality and Access tool.

NEXT: Burlington (2022.055)

Qtr 2022.055 Quarter Progress

- 1Q CMAP staff set up monthly meetings with the Plan Implementation Team (PIT), which is made up of elected officials and residents. Staff are prioritizing strategies from the comprehensive plan and assigned work items to relevant parties.
- 2Q CMAP staff completed the Implementation Action Memo and gave it to the community. Research has also been conducted for some action items found on the memo to move the project forward.
- 3Q The team went out to Burlington for a field day and was able to meet with some members of the Plan Implementation Team to evaluate the safety of walking conditions around Burlington, specifically around train tracks. Interventions will follow.
- 4Q Project closed in Q4 FY2023.

Next Quarter Objectives

No further activity anticipated.

Elevated Chicago Capital and Programs working group (2023.031)

Qtr 2023.031 Quarter Progress

- 1Q CMAP chair designed retreat in order to define working group priorities, including chairs, pipeline, and capital funding.
- 2Q CMAP chair filled vacant co-chair position, identified and recruited a pipeline manager.
- 3Q CMAP Chair onboarded new co-chair and, in collaboration with new co-chair, developed the CPWG workplan for 2023. CMAP helped create ETOD priorities, based on CPWG CT experience, to create talking points to illustrate the success of ETOD.
- 4Q CPWG Chairs are working to identify capital needs, gaps, and funding for Elevated's pipeline of projects.

Next Quarter Objectives

CPWG will support the City in its ETOD efforts.

2.13 Climate

Projects

Regional climate strategic planning (2021.005)

Qtr 2021.005 Quarter Progress

- 1Q Work has begun in three key areas: internal coordination, program development, and communication. The first monthly climate coordination call was held on 9/12, basic communications resources are in final stages, and STP shared resilience factor guideline.
- 2Q Several monthly climate coordination calls: 10/13 on climate communication resources and GHG inventory, 11/14 on climate data inventory, and 12/20 on the regional transportation emissions reduction plan. Team has contributed to strategic direction.
- 3Q Held several monthly climate coordination calls. Program charter development began. Website review. Climate communication strategy discussions.
- 4Q Held several monthly climate coordination calls. Developed and submitted two grant applications (USEPA Climate Pollution Reduction Grant Program and NREL Clean Energy to Communities In-Depth Technical Assistance). Developed program charters.

Next Quarter Objectives

Continue monthly climate coordination calls, advance website updates, update GHG inventory data.

Regional transportation emissions mitigation plan (2021.015)

Qtr 2021.015 Quarter Progress

- 1Q Launched new phase of work focused on drafting an RFP and securing a contract to lead the development of a plan. Scope statement developed and work has started on creating an overview of the need, reviewing state and federal legislation, other MPO, etc.
- 2Q Began conducting initial stakeholder outreach interviews among implementation and policy organizations to inform RFP development. Drafted overview of need presentation and talking points, reviewed state and federal legislation, other MPOs, etc.
- 3Q Considering expansion of scope to include full sector climate action planning, based on USEPA carbon pollution reduction program. Continuing conversations with Argonne on partnership and funding opportunities. Drafting RFP for consultant assistance.
- 4Q Determined path forward on USEPA Carbon Pollution Reduction Program. Submitted funding proposal for partnership with Argonne. Advanced RFP for launch in FY24 Q1.

Next Quarter Objectives

Expanding scope to include other sectors, emission reduction planning will now occur under a new project number.

Regional heat vulnerability index (2021.022)

Qtr	2021.022	Quarter Progress
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| 1Q | Connected with multiple partners in the agency and in the region working on similar analyses. Scoping and design of dashboard tool paused while work on the first draft of index continued. |
| 2Q | Completed incorporation of heat exposure data. Continued refinement of code generating heat vulnerability index and summary methodology. |
| 3Q | Continued development of index data input. Presented progress to CMAP Climate Coordination team. Continued to maintain connections to partner projects across the region. |
| 4Q | Continue to maintain connections to partner projects across the region. |

Next Quarter Objectives

Continue development of index data inputs, including exposure, sensitivity, and adaptation elements.

IEPA Water Quality Management Plan (WQMP) implementation and update FY2023 (2021.062)

Qtr	2021.062	Quarter Progress
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| 1Q | The grant agreement was fully executed by IEPA on July 28. Staff submitted a draft and revised draft AWQMP Implementation Strategy and is awaiting IEPA comments. Technical assistance was provided regarding watershed plan implementation and lake monitoring. |
| 2Q | Awaiting comments from IEPA on draft AWQMP Implementation Strategy. Staff participated in meetings of watershed-based groups and provided technical assistance to entities undertaking watershed planning and implementing water quality protection projects. |
| 3Q | Awaiting IEPA comments on draft AWQMP Implementation Strategy. Staff participated in meetings of watershed-based groups and provided technical assistance to entities undertaking watershed planning and implementing water quality protection projects. |
| 4Q | Participated in 1st IEPA meeting with Greater Egypt regarding update of the Illinois WQMP. Submitted budget and exhibits to IEPA for amendment pursuant to additional funding. Began review and summary of IL WQMP and AWQMP. Provided technical assistance. |

Next Quarter Objectives

Update AWQMP Implementation Strategy pursuant to IEPA guidance and internal strategic direction; submit final review version to IEPA. Continue review and summary of Illinois and Areawide WQMP. Participate in 2nd IEPA meeting with Greater Egypt.

Regional transportation vulnerability assessment (2022.010)

Qtr 2022.010 Quarter Progress

- 1Q CMAP drafted the RFP and initiated data collection.
- 2Q CMAP issued RFP and continued to make progress on data collection. Vendor contract execution is underway.
- 3Q Executed contract with ICF and held kickoff. Data compilation, work planning, and communications and engagement plan development are underway.
- 4Q CMAP and ICF finalized work and communications and engagement plans and held the first steering committee meeting on June 27. CMAP made progress on data compilation. Risk assessment is underway.

Next Quarter Objectives

Wrap up data compilation. Continue to make progress on risk assessment and hold first stakeholder workshop on August 30 to discuss preliminary results.

Improving climate resilience investments (flood equity) (2023.010)

Qtr 2023.010 Quarter Progress

- 1Q CMAP staff kicked off the project in September. Research and procurement is underway.
- 2Q CMAP staff completed procurement, conducted stakeholder interviews, and began drafting Deliverable #1.
- 3Q The team held individual and group meetings with the CBOs and completed Deliverable #1. Research on current equity approaches and data compilation is underway.
- 4Q The team completed engagement activities with CBOs as well as Deliverable #2. The team began to compile equity data and developed a draft of the equity guide for internal review.

Next Quarter Objectives

Finalize equity guide and data. Close out grant.

Flood susceptibility index update (2023.011)

Qtr 2023.011 **Quarter Progress**

- 1Q The project was initiated in September once grant funds were awarded. CMAP staff began a literature review and compiled a list of key stakeholders for interviews. Staff also scoped and submitted consultant services PAO to go out for bid in October.
- 2Q Staff finished the literature review, continued to conduct stakeholder interviews, and began preparing an internal report summarizing research findings. Staff began compiling data and consultant was selected for the PAO, which began in November.
- 3Q CMAP staff drafted the report summarizing research findings. Staff continued to compile data and evaluate factors and methodologies that are under consideration for the FSI Update.
- 4Q Staff finalized the interim key findings report and began selecting and creating factors for the FSI Update. CMAP began outlining the final methodology report deliverable for the NOAA grant.

Next Quarter Objectives

CMAP will finalize the final methodology report and begin conducting the index's update.

Northwest Water Planning Alliance water supply sustainability plan (2023.036)

Qtr 2023.036 **Quarter Progress**

- 1Q A grant proposal was resubmitted to IDNR on 9/16/2022. Proposal was revised to be two years long and includes two main projects, the water supply sustainability plan for Northwest Water Planning Alliance and completion of demand forecast.
- 2Q A grant proposal was resubmitted to IDNR on 12/8/2022. Proposal timeline was revised to accommodate staff workload.
- 3Q CMAP secured an agreement with IDNR, established a contract with the Illinois-Indiana Sea Grant, and began work on the NWPA water supply sustainability plan. Project scope and MOU were presented to the NWPA Committees (Technical Advisory and Executive).
- 4Q CMAP and IISG confirmed vision and established water supply sustainability goals, drafted the NWPA profile, and selected a set of strategies to evaluate their potential water savings. IISG started to outline the process for evaluating each strategy.

Next Quarter Objectives

Complete the memo outlining the process for evaluating each strategy; begin conducting the water strategy assessments.

2.21 Planning Resources

Operational Area

Local truck routing and community plans (2018.004)

Qtr	2018.004	Quarter Progress
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| 1Q | A grant amendment was executed to add implementation for the O'Hare area and increase CMAP staff for implementation of South and Will. Budget drawdowns and project activities continue. |
| 2Q | Staff have begun implementing Will County, developing standardized community outreach approaches. |
| 3Q | Staff has met with most Will and O'Hare towns to pursue the truck route designation process. Draft project charters were completed for eastern Kane and northwest Cook potential projects. CMAP data and analysis staff were utilized to assess future needs. |
| 4Q | All activities have been completed under this SPR grant. The Will and South Cook projects have been completed, and implementation assistance to request official designation was provided to select Will County and O'Hare area towns. |

Next Quarter Objectives

The work under this grant is completed, as the grant end date is June 30, 2023.

Pavement Management Plans for Local Agencies (2020.083)

Qtr	2020.083	Quarter Progress
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| 1Q | Completed 6 pavement plans, 6 village presentations, 3 draft plans, and collected pavement condition data for 2 municipalities. |
| 2Q | Completed 4 pavement plans, 5 village presentations, and hosted a PAVER training session. |
| 3Q | RFP 276 for program (7 munis, 225 miles) released, 2 cost proposals received (AECOM w/ APTEch and ARA as subs; Chastain w/ IMS as sub) by 3/1. Committee reviewed both, selected AECOM-APTEch-ARA, with selection justification into Finance by 3/31. |
| 4Q | Contract finalized (w/ AECOM and subs APTEch, ARA) approved by board (May) and signed (June). Draft IGAs between CMAP and 7 municipalities prepared. Pavement segment data provided to AECOM, kickoff meeting scheduled for July. |

Next Quarter Objectives

Kickoff meeting, pavement collection and PAVER database preparation for 7 municipalities, 225 miles of local pavement managed.

Homes for a Changing Region FY2022 and FY2023 (2022.034)

Qtr 2022.034 Quarter Progress

- 1Q The team worked on selecting the final two communities.
- 2Q The team laid out the final plans for Fox Lake and Lockport, while also updating the data tool for the new ACS data.
- 3Q The team developed maps for Cicero, Park Ridge, Woodridge, and Richton Park. The team revised the data tool. The team outlined and wrote the housing analysis for Cicero, as well as developing PowerPoints for Woodridge and Richton Park.
- 4Q The team finalized maps for Cicero, Park Ridge, Woodridge, and Richton Park. The team wrote the housing analysis for Park Ridge.

Next Quarter Objectives

The team will provide support to Metropolitan Mayors Caucus as requested.

Projects

IDOT SPR grant agreement - Truck routing and community studies FY2018 (2018.017)

Qtr 2018.017 Quarter Progress

- 4Q All activities under this grant - the Will County and South Cook County Truck Routing Studies, as well as implementation activities in Will County and the O'Hare area have taken place.

Next Quarter Objectives

Project and grant close-out, including final invoicing.

IEPA Indian Creek Watershed-based Plan (2019.034)

Qtr 2019.034 Quarter Progress

- 1Q Updated, interim final draft watershed-based plan submitted to IEPA. Awaiting IEPA comments. BMP opportunities GIS ArcMap project under development. Amendment executed with modeling consultant to extend subcontract through Dec. 2022.
- 2Q BMP pollutant load reduction modeling by consultant underway. FRSG MOU and consultant PAO extended for modeling completion. Awaiting IEPA comments on previous submittals. Updated, interim final draft watershed-based plan submitted Dec. 30 to IEPA.
- 3Q BMP pollutant load reduction modeling by consultant near completion. Updated, interim final draft watershed-based plan submitted March 31 to IEPA. Awaiting IEPA comments on previous submittals.

- 4Q Updated near-final version of watershed-based plan submitted to IEPA on June 30. Consultant submitted the site-specific and watershed-wide BMP load reduction modeling rate results but not the distribution of watershed-wide BMP types by subwatershed.

Next Quarter Objectives

Pursuant to consultant provision of BMP distributions by subwatershed and their technical report, staff will finalize the plan with interim measurable milestones, criteria for determining progress, and appendices.

NEXT: Chicago Illinois International Port District Master Plan (2019.038)

Qtr 2019.038 Quarter Progress

- 1Q Design contract completed, final plan has been delivered.
- 2Q Implementation work kicked off in Q2. Provided focused support regarding community engagement and open space enhancements. Supported grant applications and arranged meetings with partners.
- 3Q Developed revised scope and charter for community action team, held meetings with potential team leaders. Provided advisory support on several grant applications and helped solidify a partnership to remediate Square Marsh.
- 4Q Supported grant applications that led to successful awards, including \$150K from CCT for CAT compensation and stormwater study, additional Butler Drive funding (\$4.5M) from IDOT. Recruited CAT co-chairs, presented to board, NARC award winner.

Next Quarter Objectives

Launch CAT following discussions with IIPD board. Discuss further staffing needs and strategy with IIPD Exec.

Local Truck Routing and Community Plans: South Suburban Cook County (2019.072)

Qtr 2019.072 Quarter Progress

- 1Q A steering committee meeting was held this quarter. Draft truck route recommendations were created and are being discussed, and implementation tasks are being identified.
- 2Q The draft truck routing network is being finalized. Implementation recommendations were created and are under review.
- 3Q Implementation recommendations were distributed to the steering committee for review and comment. All final drill-down details are being finalized. The draft final report is under review.

- 4Q The South Cook Truck Routing and Communities Study has been completed. The final report has been completed and is being posted to the CMAP website and sent to IDOT.

Next Quarter Objectives

Grant and project close-out will be completed, including final invoicing.

Local Planning: Bartlett and Streamwood Bicycle and Pedestrian Plan (2020.802)

Qtr 2020.802 Quarter Progress

- 1Q Final plan completed, with one minor revision coming in Q2.
2Q Project completed Q2 FY2023.

Next Quarter Objectives

Implementation.

Central Council of Mayors Transportation Resilience Plan (2020.805)

Qtr 2020.805 Quarter Progress

- 1Q Consultant completed the project identification memo and continued to make progress on the draft plan.
2Q Consultant developed the plan which was subsequently approved by the Central Council of Mayors on December 14, 2022. Project is complete.

Next Quarter Objectives

Project completed Q2 FY2023.

Local Planning: City of Chicago Austin neighborhood central avenue corridor study (2020.806)

Qtr 2020.806 Quarter Progress

- 1Q Staff finalized the scope and agreement. ECR research is underway. The steering committee list is finalized, and staff are working on the engagement strategy.
2Q Draft engagement strategy under review, stakeholder questions drafted, kick off meeting with ULI for TAP scheduled, ECR research ongoing.
3Q Staff revised the outreach strategy and conducted initial stakeholder interviews. A draft of the ECR was submitted to the partner for review. Staff began prep for the TAP with ULI.
4Q ULI conducted the TAP and presented the findings to the public. Staff revised the scope, published the engagement web site, drafted a survey, finalized a partnership with Territory for youth engagement, and scheduled July and August engagement activities.

Next Quarter Objectives

Staff will carry out public engagement via tabling at the Farmers Market and community events in July and August, thematic walks in September, field and analyze survey, compile draft of action plan matrix for Oct workshop.

Local Planning: DuPage County Lake St. Corridor Overlay Zoning (2020.808)

Qtr 2020.808 Quarter Progress

- 1Q Consultant completed an annotated outline of the strategy for draft zoning regulations. CMAP staff provided comments before it was forwarded to government partners for review and comment. The contract was also extended until March 30, 2023.
- 2Q Steering committee met in December to discuss annotated outline of recommendations.
- 3Q Upon discussion with partners, final outstanding zoning/process questions have been addressed. Drafting of draft zoning regulations has commenced. Contract was extended to June 30, 2023.
- 4Q Consultants delivered 95% completed draft. 5% uncomplete is customizable for each jurisdiction regarding signage. Consultant work is complete and contract closed. Staff will provide logistical and coordination assistance for adoption and approval.

Next Quarter Objectives

Coordinate approval among the 4 jurisdictions.

Oswego Unified Development Ordinance (2020.815)

Qtr 2020.815 Quarter Progress

- 1Q Steering committee completed review of draft UDO.
- 2Q Public review of draft UDO complete. Three public hearings of UDO at Planning and Zoning Commission complete. Legal review complete.
- 3Q Staff completed drafting work of the entire UDO. Village paused the adoption process until after the local municipal elections in April.
- 4Q Staff completed draft transferred to Village for adoption when ready.

Next Quarter Objectives

Project closed out.

Local planning: Elevated Chicago station area plan – Logan Square Blue Line (2020.830)

Qtr 2020.830 Quarter Progress

- 1Q Staff presented past plan recommendations and existing conditions to the Community Table (steering committee) for input and began a community-wide ECR engagement tour. Staff also began work on an asset-based market analysis.
- 2Q Team wrapped up ECR engagement tour and began working on key recommendations. Team is working with community to prioritize strategies/recommendations for draft plan.
- 3Q Working together with the community, the LSBL team finalized goals and strategies for the draft action plan. The team worked on building out a Saturday spring meeting series to provide action items to draft plan.
- 4Q The final Action Plan was officially wrapped up and delivered to the community 06/30/2023.

Next Quarter Objectives

The project team will work with the community to kick-off implementation of the Action Plan by convening the Community Table to create a multi-organization workplan for the Action Plan.

ULI Professional Services 2021 - 2023 (2021.064)

Qtr 2021.064 Quarter Progress

- 1Q Working with ULI to scope multiple panel discussions in FY2023.
- 2Q Scoped 2-day TAP to support Austin neighborhood plan and Incentives Collaborative panel.
- 3Q Finalized agreements for Austin and Incentives Collaborative panel. Obtained contract extension through December 2023.
- 4Q Austin TAP and Incentives Collaborative panel both occurred in Q4 FY23.

Next Quarter Objectives

Begin planning for Berkeley/Hillside/Montgomery developer dialogue, to take place in Q2 FY24.

ADA Program (2021.080)

Qtr 2021.080 Quarter Progress

- 1Q Training ready to pilot November 15. Strategic communications and outreach/engagement plans complete and being executed against. New ADA webpage launched and first e-communications disseminated.
- 2Q Feedback from pilot incorporated and training ready for full launch Jan 18, 2023. COG presentations ongoing and scheduled into January. Comms plan implemented with regular newsletters and over 350 subscribers. Call for projects includes ADA compliance.

- 3Q The ADA team completed the ADA and Title II training and ADA Coordinator training in Q3 with nearly 100 attendees between the two trainings.
- 4Q The ADA team completed the first round of training and completed the student-led research project to outline how to approach the economic benefits of accessibility.

Next Quarter Objectives

Kick-off Transition Plans for 5 communities, start researching ADA ROW policy best practices, and restart outreach and engagement efforts.

Available Transportation Grant List (2021.081)

Qtr 2021.081 Quarter Progress

- 2Q No activity in Q2 FY2023.
- 3Q Continue update of Available Transportation Grant List.
- 4Q A draft FY24 Available Transportation Grant List was completed and sent to TIP staff for review.

Next Quarter Objectives

Obtain TIP staff review and finalize FY24 document. Explore transition from pdf document to a web-based resource within program area development.

Local Planning: City of Chicago Avondale Neighborhood Plan (2021.903)

Qtr 2021.903 Quarter Progress

- 1Q Finalized and presented the ECR to multiple partners & the steering committee. Presented a rough draft of the recommendations memo and began the process for visioning.
- 2Q Finalized the recommendations memo and send to ANA for approval. Hosted and presented the ECR and recommendations at three visioning sessions for community input. Analyze community input and begin recommendations research and best practice examples.
- 3Q Currently waiting to host two small focus (Spanish and Polish) groups and a youth engagement for the visioning feedback. The team began the first draft of the final plan writing and meeting with external city partners for recommendations and feedback.
- 4Q CMAP team met with the Steering Committee to present and review the draft plan and made all edits and suggestions. Provided the final draft to Avondale Neighborhood Association at end of June. The Final plan was also sent to City partners.

Next Quarter Objectives

Attend a community plan adoption event on July 20. Provide the event, & prioritization posters. ANA will do a prioritization activity during event & CMAP will attend and provide support. Project is complete & no further work will be done in FY24.

Local Planning: City of Chicago Hegewisch Neighborhood Plan (2021.905)

Qtr 2021.905 Quarter Progress

- 1Q CMAP contracted and worked with Valerie Kretchmer Associates to develop draft commercial economic development strategy. Staff began drafting full plan recommendations. Staff promoted the plan and gathered community feedback at Hegewisch Fest in August.
- 2Q Staff completed draft plan. Staff worked with VSKA to produce market analysis/commercial economic development strategy, which was presented to HBA and the 10th Ward in November. Staff discussed plan with residents of Hegewisch's mobile home community.
- 3Q Staff revised the draft plan. The draft was circulated to partners and the steering committee for review. The steering committee will discuss the draft plan on April 18.
- 4Q Staff reviewed draft recommendations with the steering committee, including the new Alderman. Staff conducted multiple engagement efforts, targeted to different community audiences, including local business owners, parents/students/teachers, etc.

Next Quarter Objectives

Staff will lay out the final plan in InDesign and help set up initial meetings with City and regional partners focused on plan recommendations identified as priorities by community.

Local Planning: Country Club Hills comprehensive plan (2021.907)

Qtr 2021.907 Quarter Progress

- 1Q Survey fielded, but slow uptake, leading deadline to be extended. Draft ECR submitted and comments sent to team. Stakeholder interviews conducted. Had staff changes at the consultant level, all on course.
- 2Q Second community event held, second survey fielded, ECR finalized, draft recommendations submitted for review, second steering committee held.
- 3Q Consultant submitted revised key recommendations memo and engagement summary. Steering committee meeting held 3/16 to review draft future land use categories, map, and findings from community engagement. Partner was billed for and paid their contribution.
- 4Q Receipt and review of future land use maps and categories and draft plan at the 50% level of finish. Engagement design for next community meeting. All materials shared on EngageHQ project site. Timeline updated for remainder of project.

Next Quarter Objectives

Community engagement event #3 planned for 7/13, plan development to 90% for steering committee in August, Sept introduction to Plan Commission and Administrative committee of City Council.

Local Planning: Hickory Hills comprehensive plan (2021.909)

Qtr	2021.909	Quarter Progress
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- 1Q The consultant finalized the key recommendations memo and presented to the steering committee in early October.
- 2Q Began drafting the initial draft comprehensive plan based on feedback from steering committee on recommendation memo. CMAP staff provided examples of comprehensive plans that used graphics and narrative to make a plan more accessible to the public.
- 3Q Staff reviewed the consultant's submitted draft plan. Staff returned comments that would result in significant restructuring. The consultant will provide an updated plan in April. The initial contract was also extended to June 30, 2023.
- 4Q The consultant delivered the final plan and presented it to the Council.

Next Quarter Objectives

Hickory Hills will take up the final plan for adoption in July.

Local Planning: Waukegan Unified Development Ordinance (2021.910)

Qtr	2021.910	Quarter Progress
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- 1Q The project team hosted the first meeting of the steering committee. Waukegan staff reviewed the Drafting Directions Memo. The draft Recommendations Memo was completed and sent to staff for review.
- 2Q The project team met with the steering committee to collect feedback on the recommendations memo. The team conducted door-to-door business outreach and started to draft UDO language.
- 3Q Waukegan staff received Modules 1 and 2 (out of 3 total modules) for review. The project team worked with the city engineer to develop a draft Engineering Design Manual to be included as part of the Waukegan's existing Compendium of Specifications.
- 4Q Waukegan staff returned Modules 1 & 2 (out of 3) with comments. CMAP began reviewing comments and is awaiting Module 3 comments.

Next Quarter Objectives

Review staff comments, make edits, and deliver a draft UDO to staff.

Local planning: Metropolitan Water Reclamation District (MWRD) land use planning partnership (2021.912)

Qtr 2021.912 Quarter Progress

- 1Q CMAP staff began drafting the existing conditions report and completed multiple outreach activities including tabling at three local events, conducting stakeholder interviews, sending out postcards, and placing survey drop boxes at study area businesses.
- 2Q CMAP staff completed the Existing Conditions Report, met with partners (city and MWRD) to review and discuss the report findings, and began brainstorming key recommendations based on partner feedback.
- 3Q CMAP staff finalized the key recommendations memo. Staff also conducted outreach and engaged with partners to gather additional input to kick off the plan development phase.
- 4Q CMAP-led subarea plan sections were drafted. Outreach and external partner engagement on plan recommendations has begun and will continue into first quarter of FY24.

Next Quarter Objectives

CMAP and partners will have the subarea plan draft completed and will begin preparing for its adoption by the City Council.

Local Planning: Butterfield Road corridor plan (2021.915)

Qtr 2021.915 Quarter Progress

- 1Q Staff shared the Existing Conditions Report with the steering committee, convened a steering committee meeting and incorporated suggested edits. The finalized ECR was shared with the public and a visioning survey was distributed to stakeholders.
- 2Q Staff continued the visioning phase of the planning process, including conducting targeted community outreach. Staff began to draft key recommendation areas based on outreach results and an analysis of existing conditions data.
- 3Q Staff finalized a key recommendations memo and held a steering committee meeting to discuss feedback on the key recommendations. Staff also collected feedback from Choose DuPage and senior residents. Using this feedback, staff started to draft the plan.
- 4Q Staff drafted the plan document and shared it with the program manager for internal review.

Next Quarter Objectives

Staff will make any necessary edits to the draft plan based on the program manager's review and will solicit feedback from the project sponsor and the steering committee.

Phoenix Planning Priorities Report (2021.917)

Qtr 2021.917 **Quarter Progress**

- 1Q Staff continued to draft the final report and restarted design to produce final document.
- 2Q Staff completed the final draft planning priorities report.
- 3Q Staff completed the final planning priorities report.

Next Quarter Objectives

Project complete.

Local Planning: Sugar Grove Comprehensive Plan (2021.918)

Qtr 2021.918 **Quarter Progress**

- 1Q Design Workshop finalized recommendations memo; completed outline of comprehensive plan; began drafting comprehensive plan.
- 2Q Staff made progress with steering committee participation and garnered crucial support from 4 members related to housing density, commercial/industrial development growth and multimodal prioritization. Aurora Airport future still an issue.
- 3Q Community workshop #3 held in early February, contract amendment completed to reflect budget increase, final review of plan text by CMAP and partner in anticipation for public comment period commencing early April, and plan adoption in late April.
- 4Q Village Board approved plan on 6/6. All final files have been delivered to partner. Invoice payment delay has been resolved, consultant was fully paid. Project close out commenced.

Next Quarter Objectives

Complete any remaining project close out tasks.

NEXT: Chicago Heights (2022.011)

Qtr 2022.011 **Quarter Progress**

- 1Q Staff is currently working to finalize the transition memo to conclude the project.
- 2Q Final memo sent to Village staff. Project complete.
- 3Q NEXT project close out.

Next Quarter Objectives

Project is completed.

NEXT: Summit (2022.015)

Qtr 2022.015 Quarter Progress

- 1Q Located an IGA that identifies the Village of Summit as owners of the ped bridge. Working with Indiana Harbor Belt (IHB) to gain permission to enter their property for further assessment. Assisted with drafting a formal request to lease MWRD land.
- 2Q Staff continued monthly check in calls with village to update one another on the pedestrian bridge and boat launch projects. Staff wrapped up the final draft of the transition memo.
- 3Q Staff finalized and delivered the final deliverable (transition memo) to Village President Sergio Rodriguez and staff during this quarter. Project is officially closed out.

Next Quarter Objectives

The Village of Summit has been granted grant readiness assistance that will kick off in the next 2-3 months.

Safety: Local Safety Action Plans (2022.048)

Qtr 2022.048 Quarter Progress

- 2Q Technical Assistance Call is accepting applications for Safety Action Plans.
- 3Q Project completed Q2 FY2023. Projects selected for local safety action plans through the call for projects will be assigned their own project numbers.

Next Quarter Objectives

Project closed in Q2 FY23.

Safety: Cicero Local Road Safety Plan (2022.049)

Qtr 2022.049 Quarter Progress

- 1Q New scope document, hosted meeting with Cicero team to review the scope and establish points of contact.
- 2Q Sent scope to Cicero staff for review.
- 3Q Prepared scope and procurement documents. Decision made to pause the PAO process until May/June, when new consultant pool is determined.
- 4Q PAO process initiated and should be complete by mid-august

Next Quarter Objectives

Contract with consultant and kick-off project

Local planning: Braidwood comprehensive plan (2022.050)

Qtr 2022.050 Quarter Progress

- 1Q Staff launched project, including site visit to Braidwood and discussed key topics to address in plan with City Administrator. Began community development strategy, including developing project website and identifying stakeholders to interview.
- 2Q Staff launched project website. Conducted site visit. Conducted stakeholder interviews. Began bi-weekly meetings with City Administrator, which included strategizing to overcome unresponsiveness of several targeted stakeholders. Began ECR research.
- 3Q Presented to City Council on Jan. 10. Posted survey on municipal Facebook page, which received over 80 responses and over 40 signups. Held community focus group (in-person and Facebook Live) on Feb. 18. Prepared scope for upcoming market analysis PAO.
- 4Q New Mayor elected in April, who chose a new City Administrator, both resigned shortly thereafter. Team met with interim Mayor (who will serve 2-year term) and re-hired former City Admin. Issued market analysis PAO and drafted 60% of ECR.

Next Quarter Objectives

Choose market analysis consultant and begin contract. Complete ECR. Form steering committee and present ECR to them. Hold engagement event presenting ECR and get feedback on potential key recs.

Local Planning: Harvey comprehensive plan (2022.051)

Qtr 2022.051 Quarter Progress

- 1Q The project kicked off in September 2022. The consultant is working with city staff to gather data and begin analysis and community outreach.
- 2Q Consultant submitted the Communications and Outreach Strategy, interviewed key stakeholders, and worked with the City to form a steering committee.
- 3Q First public workshop and steering committee meeting held in March 2023. Consultant continuing to develop the existing conditions report.
- 4Q Consultant to deliver ECR in Q1 of 2024, but requires staff review, which is delayed due to turnover including the City Manager and Director of Economic Development, who previously managed the project.

Next Quarter Objectives

Steering Committee and staff review of the ECR and next public outreach event.

Local Planning: River Grove comprehensive plan (2022.052)

Qtr 2022.052 Quarter Progress

- 1Q Project commenced in Q1. Initial research and plan review completed, kickoff meeting and site visit with community partners.
- 2Q Initial outreach activities, including key person interviews, online engagement push, and community canvass. Communications and Outreach Strategy finalized. Conducted existing conditions research.
- 3Q Held first community event on 2/7 and gathered input via online engagement. Drafted existing conditions report. Identified proposed steering committee.
- 4Q Published existing conditions report following review from village staff and steering committee. Recruited and convened steering committee. Conducted public engagement at village festival in June.

Next Quarter Objectives

Develop plan vision via continued public engagement and begin key recommendations development. Contract a market analysis consultant. Continue to coordinate with key stakeholders.

Local Planning: Round Lake Beach Bike Ped Plan (2022.053)

Qtr 2022.053 Quarter Progress

- 1Q Project manager changed from J. Maddux to G. Cross. Staff began scoping, meet with the community, and started the procurement process.
- 2Q Staff finalized the scope with the community and prepared the procurement documents.
- 3Q Staff moved forward with the procurement process. Due to a lack of responsive bids, staff needed to revise the scope statement and release it for bidding. Staff are now reviewing consultant bids.
- 4Q Selected Sam Schwartz as the consultant. Project has successfully kicked off and commenced first meeting between the consultant, project staff, the department of public works, and the community partner.

Next Quarter Objectives

Meet once a month with all parties involved. Consultant will conduct a more thorough data request and begin the public engagement process later this year.

Local Planning: Glendale Heights Bike Ped Plan (2022.054)

Qtr 2022.054 Quarter Progress

- 1Q Staff completed package of bid documents that included the following: purchase request, scope statement, procurement form, price proposal form, and selected consultant pool. Finally, staff reviewed and recommended a consultant to deputy.

- 2Q CMAP procurement team approved vendor and awarded contract in November 2022. Staff and consultant team met with the village in early December 2022 to kick off the project.
- 3Q The consultant has led a successful steering committee meeting, along with a well attended open house. The team has also completed 15 stakeholder interviews that involved village/county staff, municipal neighbors, and resident/businesses/organizations.
- 4Q The consultant has finalized and submitted the final existing conditions report. A second steering committee meeting was also held in this quarter.

Next Quarter Objectives

The project team is working on the key recommendations memo and is scheduling summer engagement events.

NEXT: University Park (2022.056)

Qtr 2022.056 Quarter Progress

- 2Q Provided various zoning code updates to staff, provided a list of potential grants to review to assist.
- 3Q Provided a review of EV zoning readiness for use in University Park's participation in MMC EV readiness cohort. Also provided a new EV zoning section for use in zoning code.
- 4Q Project closed in Q4 FY2023.

Next Quarter Objectives

No further activity anticipated.

NEXT: Lynwood (2022.057)

Qtr 2022.057 Quarter Progress

- 1Q Staff met with community leaders and started drafting the community's action plan.
- 2Q Staff revised action plan to better align with Invest in Cook "Moving Lynwood Forward", a feasibility study to expand biking, walking, ADA access and bus service. Attended second annual village night bike ride and met with community members and trustees.
- 3Q Staff connected with Cook County to discuss Invest in Cook project scope and schedule. The Village is out of compliance with the IIC program rules.
- 4Q Staff supported the Village with two grant applications and getting an approved scope of work for one Invest in Cook project to begin construction.

Next Quarter Objectives

Staff will support the Village with scope development for the other Invest in Cook project, a bike/ped/transit feasibility study. Staff will complete the transition memo. Project is expected to complete Q1 2024.

NEXT: Ford Heights (2022.058)

Qtr 2022.058 Quarter Progress

- 1Q Staff assisted the village with a multi-jurisdictional application to IHDA's Home Accessibility and Repair program. Staff also facilitated new partnerships between the village and housing organizations.
- 2Q Staff analyzed the village's zoning ordinance for compatibility with future housing development. Staff also performed research and partner outreach on best practices for attracting affordable housing development in the community.
- 3Q Staff created a marketing sheet to advertise a priority development site and assisted the village with applying for the APA Pro Bono program to create a site plan for the site. Staff wrote a transition memo and reviewed it with the village.

Next Quarter Objectives

The NEXT project has concluded. CMAP will continue to work with Ford Heights to provide grant readiness assistance.

Capital improvement plan: Dixmoor (2022.060)

Qtr 2022.060 Quarter Progress

- 1Q Staff held a meeting with the Village of Dixmoor to review the project scope. The Village and CMAP also signed a project MOU.
- 2Q Staff drafted the project scope, initiated the PAO process, and reviewed bid materials submitted by consultants.
- 3Q Through the PAO process staff selected Jacobs Engineering as the consultant for the Dixmoor CIP. The consultant held a project kick off meeting with the Village and CMAP staff on 3/23, and began to schedule key person interviews with Dixmoor staff.
- 4Q The consultant finalized the outreach and engagement strategy, started conducting key person interviews, and began working on the existing conditions report.

Next Quarter Objectives

The consultant will continue to conduct key person interviews, will finalize the training workshop proposal memo, and will schedule the first training workshop.

Homes for a Changing Region FY2022 and FY2023: Lockport (2022.062)

Qtr 2022.062 **Quarter Progress**

1Q The team held two focus groups, one on missing middle and the second one on creating housing diversity. The team then wrote the housing analysis.

2Q Staff wrote the action plan and finalized its layout.

Next Quarter Objectives

Staff work on this action plan is complete.

Homes for a Changing Region FY2022 and FY2023: Fox Lake (2022.063)

Qtr 2022.063 **Quarter Progress**

1Q The team held second expert panel, and wrote and finalized the action plan for IHDA's for review.

2Q Project archived, future project efforts will be reported under project 2022.034.

Next Quarter Objectives

Project archived.

Homes for a Changing Region FY2022 and FY2023: Cicero (2022.064)

Qtr 2022.064 **Quarter Progress**

1Q The team completed the housing data pull and created the housing analysis PowerPoint presentation. The team presented the housing analysis to the working group.

2Q Project archived, future project efforts will be reported under project 2022.034.

Next Quarter Objectives

Project archived.

Homes for a Changing Region FY2022 and FY2023: Park Ridge (2022.065)

Qtr 2022.065 **Quarter Progress**

1Q The team finalized the data powerpoint and presented to the steering committee.

2Q Project archived, future project efforts will be reported under project 2022.034.

Next Quarter Objectives

Project archived.

ADA Program: Community Transition planning framework (2023.013)

Qtr 2023.013 **Quarter Progress**

4Q Started development of a scope of work to identify deliverables and guide the project.

Next Quarter Objectives

Project kick-off with the full project team and beginning of data collection and best practices research.

ADA Program: Training (2023.014)

Qtr 2023.014 **Quarter Progress**

3Q Successful execution of two training workshops: ADA and Title II in Frankfort (FY23 Q3) and ADA Coordinator in Calumet Park (FY23 Q4).

4Q The training team finished the first round of training with Transition Plan and self-evaluation training being held in April and close to 80 total participants.

Next Quarter Objectives

The team is identifying future training locations and dates to begin another round of training starting in Q2 of FY24.

ADA Program: Economic (2023.042)

Qtr 2023.042 **Quarter Progress**

4Q UIC students presented their findings for the benefits of accessible infrastructure and recommended a benefit-cost analysis model to guide future research.

Next Quarter Objectives

Using the findings from the UIC students, the team will refine additional research and data-gathering needs and continue to look into the economic benefits of accessible infrastructure.

ADA Program: City of Berwyn ADA self-evaluation and transition plan (2024.012)

Qtr 2024.012 **Quarter Progress**

4Q Drafting of the Scope Statement began at the end of FY23 Q4.

Next Quarter Objectives

Secure a consultant through the PAO process and work with the community to adopt an MOU to kick-off the project.

ADA Program: City of Chicago Heights ADA self-evaluation and transition plan (2024.013)

Qtr 2024.013 **Quarter Progress**

4Q Drafting of the Scope Statement began at the end of FY23 Q4.

Next Quarter Objectives

Secure a consultant through the PAO process and work with the community to adopt an MOU to kick-off the project.

ADA Program: Village of La Grange Park ADA self-evaluation and transition plan (2024.014)

Qtr 2024.014 **Quarter Progress**

4Q Met with Maggie Jarr, Deputy Village Manager (and ADA administrator) to help develop project scope. Drafting of Scope Statement began.

Next Quarter Objectives

Finalize scope and begin PAO process. Select consultant and begin contract.

ADA Program: Village of Lemont ADA self-evaluation and transition plan (2024.015)

Qtr 2024.015 **Quarter Progress**

4Q Drafting of the Scope Statement began at the end of FY23 Q4.

Next Quarter Objectives

Secure a consultant through the PAO process and work with the community to adopt an MOU to kick-off the project.

ADA Program: Village of Lincolnwood ADA self-evaluation and transition plan (2024.016)

Qtr 2024.016 **Quarter Progress**

4Q Drafting of the Scope Statement began at the end of FY23 Q4.

Next Quarter Objectives

Secure a consultant through the PAO process and work with the community to adopt an MOU to kick-off the project.

Village of Alsip Bicycle and Pedestrian Plan (2024.019)

Qtr 2024.019 **Quarter Progress**

4Q Staff held a kickoff meeting with community leaders and drafted the scope.

Next Quarter Objectives

Staff will finalize the scope and procure a consultant. The community will complete the needed administrative steps.

Village of Richmond Bicycle and Pedestrian Plan (2024.020)

Qtr 2024.020 Quarter Progress

3Q Staff is drafting project scope.

4Q Staff visited and toured the town, and met with local officials to discuss to discuss the scope.

Next Quarter Objectives

Staff will complete the project scope and procure a consultant. The community will complete administrative steps needed for kickoff.

West Cook Bicycle and Pedestrian Plan (2024.021)

Qtr 2024.021 Quarter Progress

4Q Initiated project with five communities, including meeting together in Berkeley on July 6 to discuss goals for the project to help with developing the project scope.

Next Quarter Objectives

Complete project scope and put out for bid. Approval of each municipal IGA (5) is expected in August. Consultant work targeted to begin in September.

Lansing Capital Improvement Plan (CIP) (2024.022)

Qtr 2024.022 Quarter Progress

3Q Jacobs Engineering was selected through PAO process.

4Q Project work advances, including creation of Engagement Plan. Development of integrated participatory budgeting component with partner continued.

Next Quarter Objectives

Approval of design for proposed Workshop #1 and continued completion of asset inventories.

Local Planning: Franklin Park Grand Ave corridor plan (2024.023)

Qtr 2024.023 Quarter Progress

4Q Project initiating in Q1 FY2024.

Next Quarter Objectives

Finalize charter, scope, and IGA with the project partner and begin work.

Local Planning: Chinatown NEXT Implementation Assistance (2024.024)

Qtr 2024.024 **Quarter Progress**

4Q CMAP data staff continued to clean and add data updates.

Next Quarter Objectives

Team will continue to update and acquire datasets as they become available. Additionally, the team is working to automate much of the data cleaning processes to better streamline the project.

Grant Readiness: Village of Ford Heights (2024.025)

Qtr 2024.025 **Quarter Progress**

3Q No activity in Q3 FY2023.

4Q Staff began developing the scope and sent the IGA to the village. Staff assisted the village with an application to IHDA's Strong Communities Program.

Next Quarter Objectives

Staff will have a kick off with village staff and receive the signed IGA and program contribution.

Grant Readiness: City of Marengo (2024.026)

Qtr 2024.026 **Quarter Progress**

4Q GR Marengo has kicked off and Phase One: Get To Know The Community is underway; one of four projects within Grant Readiness Group 3.

Next Quarter Objectives

Create Draft Action Plan and finalize with City.

Grant Readiness: Village of Midlothian (2024.027)

Qtr 2024.027 **Quarter Progress**

4Q Staff held an introductory meeting with the Village President in early June. The project is expected to kick off in late August 2023.

Next Quarter Objectives

Staff will hold a kick off meeting in late August 2023, and will begin the "get to know the community" phase of the project.

Grant Readiness: Village of Summit (2024.028)

Qtr 2024.028 **Quarter Progress**

2Q CMAP Call for projects team developed the project's charter.

3Q No activity in Q3 FY2023.

4Q The team kicked off the grant readiness project on June 28th. The team met with Village Mayor and staff to discuss project details and priorities.

Next Quarter Objectives

Schedule bi-weekly check-ins and development of action plan.

City of Hickory Hills Pavement Management Plan (2024.029)

Qtr 2024.029 Quarter Progress

3Q No activity in Q3 FY2023.

4Q Contact established between vendor/subconsultants (AECOM, APTEch, ARA); kickoff meeting scheduled.

Next Quarter Objectives

Kickoff meeting, pavement collection and PAVER database preparation. IGA signed and returned to CMAP.

Village of Diamond Pavement Management Plan (2024.030)

Qtr 2024.030 Quarter Progress

3Q No activity in Q3 FY2023.

4Q Contact established between vendor/subconsultants (AECOM, APTEch, ARA); kickoff meeting scheduled.

Next Quarter Objectives

Kickoff meeting, pavement collection and PAVER database preparation. IGA signed and returned to CMAP.

Village of Lake Villa Pavement Management Plan (2024.031)

Qtr 2024.031 Quarter Progress

3Q No activity in Q3 FY2023.

4Q Contact established between vendor/subconsultants (AECOM, APTEch, ARA); kickoff meeting scheduled.

Next Quarter Objectives

Kickoff meeting, pavement collection and PAVER database preparation. IGA signed and returned to CMAP.

Village of Maple Park Pavement Management Plan (2024.032)

Qtr 2024.032 Quarter Progress

3Q No activity in Q3 FY2023.

4Q Contact established between vendor/subconsultants (AECOM, APTEch, ARA); kickoff meeting scheduled.

Next Quarter Objectives

Kickoff meeting, pavement collection and PAVER database preparation. IGA signed and returned to CMAP.

Village of Newark Pavement Management Plan (2024.033)

Qtr 2024.033 Quarter Progress

3Q No activity in Q3 FY2023.

4Q Contact established between vendor/subconsultants (AECOM, APTech, ARA); kickoff meeting scheduled.

Next Quarter Objectives

Kickoff meeting, pavement collection and PAVER database preparation. IGA signed and returned to CMAP.

Village of South Holland Pavement Management Plan (2024.034)

Qtr 2024.034 Quarter Progress

3Q No activity in Q3 FY2023.

4Q Contact established between vendor/subconsultants (AECOM, APTech, ARA); kickoff meeting scheduled.

Next Quarter Objectives

Kickoff meeting, pavement collection and PAVER database preparation. IGA signed and returned to CMAP.

City of Wilmington Pavement Management Plan (2024.035)

Qtr 2024.035 Quarter Progress

3Q No activity in Q3 FY2023.

4Q Contact established between vendor/subconsultants (AECOM, APTech, ARA); kickoff meeting scheduled.

Next Quarter Objectives

Kickoff meeting, pavement collection and PAVER database preparation. IGA signed and returned to CMAP.

PMO services for SS4A Countywide Safety Action Plans (2024.040)

Qtr 2024.040 Quarter Progress

3Q Draft Request for Proposals underway.

4Q CMAP published the RFP, selected a consultant and the Board approved the selected consultant, AECOM.

Next Quarter Objectives

AECOM will hold a kickoff meeting and CMAP will draft the RFPs for the County Safety Action Plans.

2.22 Planning Policy Development

Operational Area

Mapping Innovations (2019.044)

Qtr	2019.044	Quarter Progress
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- 1Q Staff updated mapping templates and worked on guidance for staff developing storymaps.
- 2Q Staff continue to respond to mapping requests as needed. Staff began developing a scope for the next round of innovation.
- 3Q Staff drafted an initial scope and received feedback on the draft, as well as supporting mapping needs on the Hegewisch Neighborhood Plan.
- 4Q Staff held the first GIS user group meeting for Planning staff and created forum space in Teams environment for sharing information and asking questions. Staff updated templates, and supported GIS needs for various planning projects.

Next Quarter Objectives

Staff will continue to support team GIS requests. Staff will update scope to align with the GIS administrator role information, as well as supporting planning staff with GIS/ESRI updates and information.

Projects

Regional Housing Coordination Plan (2023.030)

Qtr	2023.030	Quarter Progress
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- 1Q The team developed outreach materials and discussed future outreach needs.
- 2Q Staff completed an intensive round of outreach with a variety of municipalities, civic groups, funders, and others to discuss housing issues in the region and CMAP's role in addressing those issues.
- 3Q Staff completed a draft program charter and discussed it with the executive team.

Next Quarter Objectives

Staff will revise the charter based on feedback and new programmatic guidance. Further work will occur under 2010.029. This project is closed.

2.23 Civic Coordination

Operational Area

Local government network (LGN) (2020.081)

Qtr	2020.081	Quarter Progress
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| 1Q | Executed initiative 014 (share updated Community Data Shapshots) and initiative 015 (encourage targeted communities to apply for the call for projects). The second annual Regional Tourism Challenge commenced. |
| 2Q | Concluded the second annual Regional Tourism Challenge. Executed initiative 016 (encourage communities to register for ADA training). |
| 3Q | Executed initiative 017 (share greenhouse gas emisisions summaries and promote CMAP talks webinar). |
| 4Q | Executed initiative 018 (gather zoning data) and initiative 019 (collect 2023 consolidated election results and send materials to newly elected mayors). |

Next Quarter Objectives

Execute initiative 020 (share community data snapshots). Report on LGN performance across recently completed initiatives. Open the third annual Regional Tourism Challenge.

Projects

Regional Housing Initiative - RHI (2019.012)

Qtr	2019.012	Quarter Progress
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|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1Q | Staff held RHI meetings to work with MDRC and BRicK Partners. Staff also worked on scheduling one-on-ones with PHAs to gauge interest and discuss any issues. |
| 2Q | RHI partners met once to discuss with BRicK Partners. BRicK Partners advised CMAP to pause the contractual work as the group awaits HUD guidance. |
| 3Q | As advised by BRicK Partners, the contract is on pause as the group awaits guidance from HUD. |
| 4Q | Staff met multiple times with BRicK Partners and subcontractors to discuss final deliverable. Staff reviewed draft deliverable and provided feedback. |

Next Quarter Objectives

The consultants will provide a final presentation to RHI Partners in July 2023.

Collaborative: Age-Friendly Communities (2022.001)

Qtr 2022.001 Quarter Progress

- 1Q Presented the Final draft of the Senior Handbook to Park Forest. Presented the senior resource handbook and the planning process at the MMC Aging meeting.

Next Quarter Objectives

Project complete.

Collaborative: Incentives guide implementation (2022.036)

Qtr 2022.036 Quarter Progress

- 1Q Held partner conversations and conducted research for phase 2 work.
- 2Q Held series of partner conversations in Southland, including SSMMA, to pitch idea, get feedback, and inform project. Recruited cohort communities, held 1-on-1 conversations with participants as possible. Developed revised project schedule and collateral.
- 3Q Held first meeting of second cohort on 3/13 at CMAP offices. Worked on preparations for this event as well as future work, including ULI panel.
- 4Q Convened meetings #2 and #3 of cohort. Meeting #2 focused on a discussion of CMAP best practices around incentives. Meeting #3 was a half day discussion co-facilitated with the Urban Land Institute on downtown and industrial development.

Next Quarter Objectives

Conceptualize, organize, and host meeting #4 in September, a site visit to a major development project. Evaluate program effectiveness and strategy re: future of project.

2.24 Leadership Development

Operational Area

Planning policy: Best practices in planning (2021.011)

Qtr 2021.011 Quarter Progress

- 1Q The project was paused as agency makes progress on the strategic direction to assess fit with program development.
- 2Q The project was paused as agency makes progress on the strategic direction to assess fit with program development.

3Q The project was paused as agency makes progress on the strategic direction to assess fit with program development.

4Q This project has ended as the agency shifts to different priorities.

Next Quarter Objectives

No further updates.

Grant Readiness program (2021.059)

Qtr 2021.059 Quarter Progress

1Q Continued limited assistance to ROI Group Two partner City of Waukegan with preparation of Reconnecting Communities Program grant application begun with project prioritization development during ROI project.

2Q Completed assistance to City of Waukegan on Reconnecting Communities Program and Thriving Communities Program application assistance. Reviewed candidate partner applications received through call for projects.

3Q ROI renamed Grant Readiness program. Group 3 confirmed: Marengo, Summit, Ford Heights, Midlothian. Award notification for USDOT Thriving Communities Program received for Waukegan, North Chicago, CMAP for 2 year technical assistance program.

4Q Grant Readiness Group 3 is underway, with 3 of 4 projects kicked off (Marengo, Ford Heights, Summit), and Phase One: Get To Know The Community underway for all. Kick off for Midlothian project is scheduled for August 2023.

Next Quarter Objectives

Kick off Grant Readiness Midlothian. Complete Phase One for Marengo, Ford Heights, and Summit projects.

Projects

Planning policy: Housing choice analysis (2010.029)

Qtr 2010.029 Quarter Progress

1Q Staff have made progress on modeling zoning changes and have run the first iterations of the model.

2Q Staff have continued refining the model and have reviewed preliminary results.

3Q Review of further modeling updates showed larger concerns with the modeling approach which are being addressed via other work on the UrbanSim model outside of this project. Staff halted work while those issues are addressed.

- 4Q Staff work under this item transitioned into being the programmatic space for future housing work. Staff refined the program charter and developed the program flow chart this quarter.

Next Quarter Objectives

Staff will finalize the program charter, and oversee the launch of another project from that charter: housing readiness.

Leadership academy program (2019.007)

Qtr 2019.007 Quarter Progress

- 1Q Continued consideration of multi-year work plan implementation of recommendations, with Strategic Direction and agency priorities alignment.
- 2Q Continued consideration of opportunities for multi-year work plan implementation of recommendations.
- 3Q Continued consideration of opportunities for multi-year work plan implementation of recommendations.
- 4Q Recommendations were included in draft program area and are being workshopped alongside other program area review.

Next Quarter Objectives

Receive program area feedback and edit as necessary.

Complete Streets Economic Impact Analysis (2021.904)

Qtr 2021.904 Quarter Progress

- 1Q Staff finalized the RFP, initiated the IGA process, and started procurement.
- 2Q Staff finalized the IGA and released the RFP.
- 3Q CDOT informed CMAP that IGA must go to City Council for approval. CDOT is discussing viability of project internally. Project kickoff is on hold.
- 4Q Project kicked off in May 2023. The team finalized corridor extents and began developing metrics. IGA is under review at CDOT.

Next Quarter Objectives

Team will complete the best practices memo and stakeholder work plan and begin developing the evaluation strategy.

2.31 Transportation Modeling

Operational Area

Travel and Emissions Modeling (2010.017)

Qtr 2010.017 Quarter Progress

- 1Q Bus reroute feature added to MHN. TBM/MHN/MRN updated vehicle types and transit TOD periods for consistency with ABM. Reruns for corrected RSP evaluations. Reruns for conformity. Further stabilized Anaconda environment used by TBM. Refreshed TBM repo.
- 2Q Stabilized MRN tools. Added C22Q2 branch to TBM repo. Completed C22Q4 modeling. Update to conformity results processing for Data Hub in progress. Update to transit network itineraries in progress.
- 3Q Replaced path-based assignment with SOLA. Replaced standard with capacitated transit assignment. Eliminated SAS dependency from model run steps. Updated documentation for MHN and MRN. Organized and updated repos for MHN, MRN, and TBM.
- 4Q Completed C23Q2 Conformity modeling. Began investigating long distance Metra trips and bus speeds.

Next Quarter Objectives

Update TBM documentation. Update results processing scripts. Update transit network itineraries. Continue investigating areas for model improvements.

Transportation Modeling Services to Regional Partners (2010.035)

Qtr 2010.035 Quarter Progress

- 1Q Completed 81 small area traffic forecasts, w/ 14 alt networks. Revised NDLS D Perf Measure Emme scripts for single-link analysis. Interns completed speed tracker QA/QC in W& S Cook Cty. Supplemental VMT data provided to Northbrook.
- 2Q Completed 94 small area traffic forecasts, with 7 alt networks. Conducted AM Period Boarding comparisons for CTA Express Bus, Red Line, and UP N boardings, NDLS D and exported assoc O-D matrices.
- 3Q Completed 118 small area traffic forecasts, with 6 multiscenario arterial/RSP projects with 18 alternate networks assigned, including I-80, CDOT Ogden Ave, Cook Co DOT H far south priority areas, Plainfield Bypass. Interviewed data collection interns.
- 4Q Completed 109 small area traffic forecasts, including 9 multiscenario with 24 alternate networks assigned. Non-Expy NDLS D alt developed, 2050 data. Data collectors completed 6 RR crossing analyses/camera installs and tribal outreach for 1 PEL study.

Next Quarter Objectives

Complete 75-100 small area traffic forecasts, up to 10 networks. Data collection interns to complete 5 more RR crossings plus 1 other grouping by task. Improve alternative network assignment with scripted commands. Prepare GHG for non-expwy NDLS alt.

Surface Transportation Program (STP) Development and Management (2010.042)

Qtr 2010.042 Quarter Progress

- 1Q Continued active program management and regional accounting of STP and CRRSAA programs. Assisted councils and CDOT with the preparation of TIP amendments to reflect their FFY 2023 - 2027 local programs. Continued shared fund methodology discussions.
- 2Q Continued active program management and regional accounting of STP and CRRSAA programs. Received MPO Policy Committee approval of the FFY 2023-2027 local programs. Received STP PSC approval of the methodology for the call for FFY 2024 - 2028 Shared Fund.
- 3Q Applications for FFY2024-2028 Shared Fund projects were received. Continued active program management and regional accounting of STP and CRRSAA programs. Received STP PSC approval of modifications to the region's Active Program Management policies.
- 4Q FFY 2024-28 applications were scored and a staff recommendation was developed to be released in July. Continued active program management and regional accounting of STP and CRRSAA programs.

Next Quarter Objectives

This project is not continuing in FY24. Activities are being split into two new projects (2024.037 and 2024.038).

Safety Data Development and Research (migrated to 2021.077) (2023.025)

Qtr 2023.025 Quarter Progress

- 1Q Completed project sub-tasks and held kick off meeting. Completed the 5-year dataset 2017-2021.
- 2Q Processed and automated the assignment of IDOT Emphasis areas to 2017-2021 data. Processed a data request for crash profile for River Grove (LTA).
- 3Q The FARS/NHTSA VIN decoder was used to process all the vehicles in the crash file. A detailed analysis of River Grove with local comparison areas was completed. The dangerous curves work has begun. Stop control and directional ADT advanced.

Next Quarter Objectives

Add 1075 signals, 2 safety studies, process 2022 IDOT crash data, 5-year values.

Projects

Update and Enhancement of Activity-Based Travel Demand Model (2010.037)

Qtr 2010.037 Quarter Progress

- 1Q Consultant completed implementing the capacity-constrained transit procedures. Began implementing a new method for trip scheduling to ensure trips fit within tour duration. Began estimating the tour choice model and calibrating work location choice model.
- 2Q Completed estimation/calibration of various models (tour mode choice, auto ownership, work from home, workplace location, trip mode, non-mandatory destination). Implemented improved tour scheduling process. Executed 2-month no cost extension to contract.
- 3Q Consultants recalibrated workplace location, school location and travel mode choice submodels. Initial calibration work was completed using employment data that contained incorrect information. A time and cost extension was approved to complete this work.
- 4Q Installed and tested new model code on CMAP servers. Completed model validation activities and finalized documentation. Received all final deliverables and final invoice. Closed out contract. Project completed Q4 FY2023.

Next Quarter Objectives

Project completed Q4 FY2023.

Commercial Services Vehicle Touring Model (2010.038)

Qtr 2010.038 Quarter Progress

- 1Q Continued pre-release development of model. Model runs through all steps for base year.
- 2Q Completed model estimation and calibration. Defined scenarios and model parameters for sensitivity testing.
- 3Q Accepted final documentation and deliverables. Closed project.

Next Quarter Objectives

Project closed in Q3 FY2023.

Data Applications Development (2019.045)

Qtr 2019.045 Quarter Progress

- 1Q Continued development of PM dashboards with a substantial amount of safety measures near completion and bridges underway. Met with project team to determine programming languages for TBM report. Continued development of base network for safety analysis.
- 2Q Continued development of PM dashboards including completion of safety measures and both bridges and pavement underway. Continued development of base network for safety analysis.
- 3Q PM Dashboards: Safety (completed), Pavement (mostly complete), Congestion and Bridges (underway). Continued development of base network for safety analysis. Met with modeling staff to discuss updates to TBM and effect of datasets for validation.
- 4Q Continued development of the PM dashboards. Produced working version of the base network for safety analysis.

Next Quarter Objectives

Work on the visualizations for the TBM Validation Report will continue in FY24.

Transportation Project Analysis Tool Development (2023.022)

Qtr 2023.022 Quarter Progress

- 1Q RFP was issued. Over 30 consultants attended information meeting. 9 vendors submitted bids
- 2Q Vendor was selected and contract was executed.
- 3Q Project was kicked off. Peer scan/literature review largely complete. Initial framework for tool development selected. Outreach to CARE.
- 4Q Consultant is making progress on developing a dashboard to present the data.

Next Quarter Objectives

Implement a limited set of performance measures into the dashboard to test the full workflow.

Congestion Management Process Update (2023.023)

Qtr 2023.023 Quarter Progress

- 1Q Investigated Congestion Management Process dashboards hosted on other MPO websites. Held project kickoff meeting. Began inventory of CMAP webpages with performance measures that need updating.
- 2Q Completed inventory of CMAP webpages with performance measures that need updating. Compiled inventory of performance measures including descriptions and data sources. Team reviewed existing measures on CMAP website and identified priorities for update.

- 3Q Completed deep dive introduction to the project for the Deputy of Transportation, Research, Analysis and Programming.
- 4Q Continued drafting update of Congestion Management Process documentation. Began prioritizing system performance measures to update. Reviewed RITIS website for performance measures capabilities. Project closed Q4 FY2023.

Next Quarter Objectives

Present CMP to Transportation Technology and Operations Coalition and gather information on project implementation. Continue with update to CMP document. Future activities will be tracked under Congestion Management Process Monitoring (2024.005).

Research, Analysis and Programming Website Data Update (2023.024)

Qtr 2023.024 Quarter Progress

- 1Q In Q1, staff completed project scoping documents, held an initial coordination meeting with communications staff, and held a website feedback meeting with RAP principals.
- 2Q Staff reviewed findings from CMAP’s website update consultant and assisted with transitioning links from the DataHub to the new data storage platform. Updated website content on Traffic Projection Requests.
- 3Q No activity in Q3 FY2023.
- 4Q Staff assisted Communications team and their consultant with a content audit of the website, with a determination to keep/remove/update content. Future activities will fall under the Website upgrade project (2021.079). Project completed Q4 FY2023.

Next Quarter Objectives

Project completed Q4 FY2023.

Research, Analysis and Programming Training Program (2023.026)

Qtr 2023.026 Quarter Progress

- 1Q Kickoff meeting completed. Survey development in progress.
- 2Q Survey development in progress, questions aggregated.
- 3Q Meetings scheduled and work pushed to Q4.
- 4Q "Living document" edited, finalized and shared with RAP staff for input. Project finalized.

Next Quarter Objectives

Occasional (monthly RAP meetings) reminders for staff to enter information into the list.

Freight Model Validation and Analysis (2023.027)

Qtr 2023.027 **Quarter Progress**

- 1Q No activity in Q1 for FY2023. Awaiting deliverable from consultant.
- 2Q No activity in Q2 for FY2023. Awaiting deliverable from consultant.
- 3Q Reinstated regular check-ins with consultant. Received v0.3.1 release of the Freight Model including updates to the firm synthesis model.
- 4Q Consultant has completed changes to the updated parallelization as well as the firm synthesis and PMG code. Staff is awaiting an updated release of the model code to perform calibration and sensitivity testing.

Next Quarter Objectives

Work for this project will continue in FY24 as part of the Advanced Travel Model Implementation project in the work plan.

2.32 Transportation Programming

Operational Area

Conformity of plans and program (2010.040)

Qtr 2010.040 **Quarter Progress**

- 1Q Switched to MOVES3, had to redo conformity for the plan update to new data from CDOT on some RSPs and new truck data in the TDM. A Tier II meeting was held in August with new members from IEPA and IDOT.
- 2Q Conformity amendment completed for the Jan. 23 MPO meeting. A new schedule for conformity was developed to allow staff more time. Emission rates modeling is starting. The region was bumped up to Moderate nonattainment and MOVES 3.1 was installed.
- 3Q The semiannual TIP/conformity amendment were opened in March. Conformity analysis began. A NPRM for PM2.5 was published, Cook and Will counties will likely be classified as Nonattainment under the NPRM. Meetings with IEPA and LADCO on Ozone took place.
- 4Q Conformity TIP amendments went for public comment and were approved by TC, the MPO, and CMAP Board in May and June. In May, a Tier II consultation meeting was held. New emission rates developed for CMAQ. Interviews for additional staff took place.

Next Quarter Objectives

MOVES 4 Beta testing. Train CMAQ staff to use MOVES. Hire an AQ staff person. Work with IEPA and US EPA on an ozone Attainment Demo. Work with LADCO. Vehicle Reg. File processing

CMAQ and TAP-L Development and Management (2010.041)

Qtr 2010.041 Quarter Progress

- 1Q Monitored actively programmed projects, change requests processed, and discussed proposed changes for next call for project cycle.
- 2Q Monitored actively programmed projects, change requests processed, submitted next cycle Performance Plan to IDOT, finalized changes for next call for project cycle and developed a plan for the programming of NE IL suballocation of Carbon Reduction funds.
- 3Q Monitored actively programmed projects, change requests processed, held calls for projects for FFY2024-2028 CMAQ, CRP, TAP-L and STP-SF funds.
- 4Q Continued active program management activities including processing scope and cost change requests. Completed the evaluation and scoring of call for projects applications.

Next Quarter Objectives

This project is not continuing in FY24. Activities are being split into two new projects (2024.037 and 2024.038).

eTIP Database Development and Maintenance (2010.044)

Qtr 2010.044 Quarter Progress

- 1Q Resolved eTIP issues, prepared database for FFY carryover adoption, working with EcoInteractive on rollout of new tracker system for updated eTIP.
- 2Q Resolved eTIP issues, supported annual federal carryover process, made changes to CFP module for upcoming call and continued to work with EcoInteractive on rollout of new tracker system for updated eTIP.
- 3Q Resolved eTIP issues, and continued to work with EcoInteractive on rollout of new tracker system for updated eTIP.
- 4Q Resolved eTIP issues and continue to work with EcoInteractive on rollout of new tracker system for updated eTIP.

Next Quarter Objectives

Continue to monitor eTIP database functionality and make corrections to issues that arise. Continue to prepare for the rollout of new eTIP platform.

Council of Mayors Advisory Committee (2019.065)

Qtr 2019.065 Quarter Progress

- 1Q Held Council of Mayors Executive Committee meetings in July and September. Continued bi-weekly planning liaison meetings. Continued training program for new liaison and provision of regular updates to regional council staff, committees, and boards.

- 2Q Continued bi-weekly planning liaison meetings. Continued training programs for planning liaisons and provision of regular updates to regional council staff, committees, and boards. Developed 2023 Council of Mayors Executive Committee meeting schedule.
- 3Q Continued bi-weekly planning liaison meetings. Continued training programs for planning liaisons and provision of regular updates to regional council staff, committees, and boards. Held Executive Committee meeting in January.
- 4Q Held Council of Mayors Executive Committee meeting in April. Supported membership changes due to consolidated elections. Continued providing regular CMAP updates to council planning liaisons and committees.

Next Quarter Objectives

Hold Council of Mayors EC meeting in July and August. Liaise with Mayors and their staffs regarding upcoming discussions about PART and new programs for CMAQ, TAP, CRP and STP SF. Continue to provide updates for council PLs and committees.

Projects

Transportation Improvement Program (TIP) Development and Management (2010.039)

Qtr 2010.039 Quarter Progress

- 1Q Regular processing of TIP amendments was completed for Transportation Committee action in July. TIP Programmer Resources were updated as needed. The FFY 2023 - 2028 TIP Document was prepared for Transportation and MPO Policy Committee consideration.
- 2Q The TIP was transitioned to FFY 2023 and regular amendments were approved by the Transportation Committee in November and December. TIP Programmer Resources were updated as needed. The FFY 2023 - 2028 TIP Document was approved by the MPO Policy Committee.
- 3Q Regular processing of TIP amendments was completed for Transportation Committee action in February. TIP Programmer Resources were updated as needed.
- 4Q Regular processing of TIP amendments was completed for Transportation Committee action in April and June. TIP Programmer Resources were updated as needed.

Next Quarter Objectives

Continue regular processing of TIP amendments for Transportation Committee action in July and September. Review and update TIP Programmer Resources as needed.

Transportation Improvement Program (TIP) project development and tracking (2010.043)

Qtr 2010.043 Quarter Progress

- 1Q Continued coordination efforts with federal, state and local programmers. IJJA priority projects were evaluated for project readiness and potential evaluation criteria along with bridge work. Carryover preparation for the change over to FFY23.
- 2Q Continued coordination efforts with federal, state, and local programmers. Develop a new STP-C program and met with the County Engineers. Work continued on IJJA implementation, prioritizing bridge projects. Developed new fiscal marks for the TIP.
- 3Q Continued coordination efforts, with support for bundling projects and working with Central Office on improved project delivery. New STP and transit marks were developed. The county engineers and CMAP staff met with D3 staff for annual meeting.
- 4Q Continued coordination efforts with IDOT, counties, and PLs. County Eng. Quarterly meeting. Maintain fiscal constraint in the TIP. Transit agencies updated their programming marks and TIP projects. Section 5310 project selection also took place.

Next Quarter Objectives

Continue ongoing coordination efforts. Develop new programming marks for FFY 24. Finish the IDOT manual review. Work on Bridge project and bundling review. Carryover prep.

2.33 Research and Innovation

Operational Area

Census Agency Administrator and Data Coordination (2010.013)

Qtr 2010.013 Quarter Progress

- 1Q Obtain/catalog latest Pop Estimates Program release. Respond to occasional external requests for understanding & interpreting census data.
- 2Q Initial contact with new State Data Center lead for Illinois. Staff presentation on Census programs & products ("In The Loop" staff session).
- 3Q Held introductory meeting with State Data Center lead in March. Held coordinating meeting with new staff member on project responsibilities.
- 4Q Continued to assist requestors with Census needs. Downloaded and formatted Demographic and Housing Characteristics file in May. Staff attended workshops on using TidyCensus to improve processes.

Next Quarter Objectives

Upload Demographic and Housing Characteristics to shared drive. Work with other departments on proactive, Census-related projects/tools that can support their work. Review agency approach to differential privacy and comparing Census data across years.

Northeastern Illinois Development Database (NDD / NIDD) Maintenance (2010.018)

Qtr 2010.018 Quarter Progress

- 1Q Continued data entry and cleanup. Posted quarterly snapshot to Data Depot. Continued adding polygons to records lacking them. Set up data review procedure for data entry/update staff.
- 2Q Continued data entry and cleanup. Posted quarterly snapshot to Data Depot. Continued adding polygons to records lacking them. Coordinated with NDD Update Team to identify/correct records not meeting new data rules.
- 3Q Continued data entry and cleanup. Posted quarterly snapshot to Data Depot. Continued adding polygons to records lacking them. Continued correcting records not meeting current data rules. Provided data exports to MPC and LTA staff.
- 4Q Continued data entry and cleanup. Posted quarterly snapshot to Data Depot. Continued adding polygons to records lacking them. Continued correcting records not meeting current data rules. Received new staff assignments, began setting up scope of work.

Next Quarter Objectives

Ongoing data entry and cleanup. Post quarterly snapshot to Data Depot. Continue correction of records not meeting new data rules. Train new staff on entry and update tools, assign work.

Small Area Estimates of Employment Database Maintenance (2010.019)

Qtr 2010.019 Quarter Progress

- 1Q Completed data prep for final 2020 estimate file. Researched method to account for headquarter issues in school districts.
- 2Q Completed final 2020 estimate files. Acquisition of Q1 2022 data from IDES in progress. Initiated design of school district/HQ issue estimate sub-project.
- 3Q Completed purchase of Q1 2022 file from IDES, delivery scheduled for April 2023. Finalized HQ/School District estimate project for assignment to 2023 summer interns. Continued processing Q1 2021 file.
- 4Q Received Q1 2022 data from IDES, and started processing. Established contact with Chicago DPD to share ideas and insights about IDES data, and received breakout for Chicago Public Schools. Generated 2020 estimate files based on revised control totals.

Next Quarter Objectives

Post revised 2020 files to Data Depot. Generate and post 2021 files. Continue processing of 2022 data.
Work with interns on HQ/public school breakouts

Community Cohort Evaluation Tool (2019.018)

Qtr 2019.018 Quarter Progress

- 1Q No activity in Q1 FY2023.
- 2Q No activity in Q2 FY2023.
- 3Q Input datasets collected in preparation for calculating 2023 community cohorts.
- 4Q Community cohorts update completed and passed to planning staff to produce memo.

Next Quarter Objectives

Complete update of cohort update documentation.
Await finalized and approved memo.

Internal data library (2020.024)

Qtr 2020.024 Quarter Progress

- 1Q CMAP staff updated and posted 2022 tax assessment data for McHenry and DuPage Counties. The latest GIS shapefile of threatened/endangered “element occurrences” for IDNR was added to the database, and aerials for Kane County were updated.
- 2Q CMAP staff updated and posted remaining County Tax assessment data for all counties. Updates for all datasets were completed on schedule.
- 3Q Team continued to update and renew datasets. For this past quarter, IDES, and Woods and Poole data were renewed. NearMap procurement completed.
- 4Q Continued to update the latest datasets, including updating the Divvy data and McHenry County Assessor data and Aerials. Scripts were written to automate the processing of Kane County Assessor data.

Next Quarter Objectives

Team will continue to update and acquire datasets as they become available. Additionally, the team will be working to automate much of the data cleaning processes in order to better streamline the project.

CMAP Data Hub (2020.025)

Qtr 2020.025 Quarter Progress

- 1Q Added: Greenhouse Gas Inventory. Administrative: extensive preparations for migrating all datasets from the CMAP Data Hub to ESRI's Hub platform underway.
- 2Q Began the transition to the ESRI Hub platform. CKAN site shut down to the public in December and replaced with static web page.
- 3Q High traffic data transitioned to new Data Hub platform. Awaiting follow-up with communications team to finalize front-facing website details and assistance from IT to forward domain.
- 4Q New web platform is up and running.

Next Quarter Objectives

Moderate updating until Data Governance consultant provides strategy.

Developments of Regional Importance (DRI) requests (2020.026)

Qtr 2020.026 Quarter Progress

- 1Q No major projects to trigger a DRI review.
- 2Q No major projects to trigger a DRI review.
- 3Q No major projects to trigger a DRI review.
- 4Q No major projects to trigger a DRI review.

Next Quarter Objectives

CMAP will respond to DRI requests if the need arises.

Land Use Inventory Maintenance (2020.027)

Qtr 2020.027 Quarter Progress

- 1Q 2018 production complete save for two Cook townships. 2020 production continuing for suburban counties.
- 2Q 2018 Inventory complete for both in-house and data hub versions. Kendall and McHenry counties completed for 2020 inventory. Lake and Will Counties in production, Kane and DuPage Counties in QC.
- 3Q Kane and DuPage Counties completed for 2020 inventory. Lake County production completed, QC in progress. Will County production in progress. Cook County prep started.
- 4Q All counties complete, except Will (non-residential) and Cook (all). Trained summer interns. Generated CoStar reference file for 2023 inventory. Introduced new staff to LUI project.

Next Quarter Objectives

Complete production for Will County (all), Cook County (Residential), continue production of Cook (non-residential), and QC all completed townships.

Community data snapshots (2020.029)

Qtr	2020.029	Quarter Progress
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|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1Q | 2022 Community Data Snapshots published to the website, and publicized with help from the Comms team and the LGN project team. Onboarding new project contributors underway. |
| 2Q | Reviewed upcoming data updates. Planned and scoped this cycle's updates to CDS generation code and movement to GitHub platform. |
| 3Q | 2023 CDS data collection underway. Completed datasets include ACS, LUI, and some ON TO 2050 indicators. |
| 4Q | 2023 CDS snapshots produced and published. |

Next Quarter Objectives

Assist Communications in guidance of contractor team producing CDS web tool. Await guidance from executive and management on future direction of CDS. New co-manager joining project.

Bike/pedestrian count database maintenance (2020.030)

Qtr	2020.030	Quarter Progress
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|----|---------------------------|
| 1Q | No activity in Q1 FY2023. |
| 2Q | No activity in Q2 FY2023. |
| 3Q | No activity in Q3 FY2023. |
| 4Q | No activity in Q4 FY2023. |

Next Quarter Objectives

As time allows, enter recently collected data into the database and further investigate Strava expansion factors.

Bikeways Inventory (BIS) Maintenance (2020.031)

Qtr	2020.031	Quarter Progress
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|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1Q | No activity in Q1 FY2023. |
| 2Q | No activity in Q2 FY2023. |
| 3Q | Conducted internal discussions about opportunity to coordinate BIS process with the new system developed by IDOT. Initiated collaboration with IDOT for their online Bikeway Facilities Inventory System. Meeting scheduled for April 24, 2023. |

- 4Q Met with IDOT staff. Received active link to the online data editing.
Drafted new approach to keep the system most up to date.

Next Quarter Objectives

Kick-off the project with a new team. Confirm assignments. Coordinate with LGN. Initiate production phase. Share updated file via Data Hub.

Bicycle and Pedestrian Planning Evaluation (BPUI) requests from IDOT (2020.076)

Qtr 2020.076 Quarter Progress

- 1Q Staff responded to all outstanding and seven new requests. Initiated new streamlined process for team responses.
- 2Q Staff responded to three new requests and started mapping innovations with bike/ped crash data.
- 3Q Staff responded to two new requests and completed new standardized maps with bicycle and pedestrian crash data.
- 4Q Staff responded to four requests: I-57 at Vollmer, I-57 at 183rd, Pulaski at 167th, and I-94 at 111th.

Next Quarter Objectives

Staff will continue to innovate responses in new requests. Project manager will develop FY24 research scope with new project team under Safe and Complete Streets program.

Agency-wide GIS working group (2021.001)

Qtr 2021.001 Quarter Progress

- 1Q Collaborated on Open Data Hub migration. Group brainstorming session. Scoped work for next quarters. Ongoing GIS System Administration.
- 2Q Ongoing GIS System Administration (license, credits, groups and content management). Collaborated with IT Department and ESRI Technical staff on performance improvements. Supported GIS Users. Brainstormed about future strategy. Collected input.
- 3Q Ongoing GIS System Administration. Agency-wide knowledge exchange initiatives: "ArcPro templates for LTA" and "Creating Dashboards" presentations scheduled. Internal discussions regarding GIS System needs. GIS Administration Project proposal drafted.
- 4Q Knowledge exchange: "How to Build an Online Dashboard?" presented to staff. Current GIS System at CMAP documented and recommendations for improvement shared with Directors. Department representatives assigned and administration tasks listed.

Next Quarter Objectives

Focus on knowledge exchange. Find replacement for departed members. Encourage staff to attend Esri annual user conference remotely (free registration). Organize at least one event or other learning opportunity. GIS Admin activities moved to a new project.

Regional Socioeconomic Forecast (2021.020)

Qtr 2021.020 Quarter Progress

- 1Q Process summary critique and learning pathways evolving into larger "vision document" and will continue to be developed in the next quarter.
- 2Q Vision document on hold while staff address critique of plan update forecast. Began development of plan to introduce additional quality control and stakeholder outreach for next forecast cycle.
- 3Q Finalized and began executing outreach/QC plan, including survey of forecast users and establishing advisory groups. Began updating economic and population code in anticipation of next forecast cycle. Finalized quarterly goals timeline.
- 4Q Finalized local and technical advisory group members and held kick off meeting with local advisory group. Conducted internal staff survey on forecast. Began meeting with executive team and other staff to discuss forecast assumptions.

Next Quarter Objectives

Conduct first technical advisory meeting. Begin discussions of generating synthetic populations based on forecast output. Make progress on finalizing assumptions.

CMAPlot Maintenance and Augmentation (2022.003)

Qtr 2022.003 Quarter Progress

- 1Q No activity in Q1 FY2023.
- 2Q Identified improvements to align with recent CMAP communications initiatives and shared the packages and examples of their use with recently onboarded CMAP staff.
- 3Q Addressed feature enhancements and updated to include most recently available Census data.
- 4Q Onboarded new staff and updated to include most recently available City of Chicago ward boundaries.

Next Quarter Objectives

Continue to improve packages in response to staff feedback.

Applied Research (2023.029)

Qtr 2023.029 Quarter Progress

- 1Q Project participants convened to generate ideas and share feedback. Team selected 2 project ideas for FY23.
- 2Q Zoning data project team met to define objectives, set project scope and timeline, and determine roles.
- 3Q Continued work on zoning data update and analysis project. Following internal coordination discussions with other equity project managers, decided to pause the regional equity indicators project for now. Onboarded new co-manager.
- 4Q Continued work on zoning data update and analysis. LGN initiative to request data complete. New project co-manager added. Improved FY24 project selection and timeline developed.

Next Quarter Objectives

Receive executive go-ahead to launch FY24 effort with revised project selection and timeline schema.

Projects

Northeastern Illinois Development Database (NDD / NIDD) Update (2020.073)

Qtr 2020.073 Quarter Progress

- 1Q Brought additional CMAP staff on board for programming. Reviewed consultant recommendations for feasibility. Finalized new NDD data structure and began implementation. Researched ESRI apps for ArcGIS Online data viewing and modification.
- 2Q Continued implementation of new NDD database structure. Created data rules for new NDD. Applied data rules to existing NDD to identify records needing correction.
- 3Q Created revised implementation schedule. Completed test load of NDD records to new database and began testing. Continued research into data display and download tools for online interface. Finalized implementation strategy for production database.
- 4Q Generated new Geodatabase with modified fields. Began implementing data maintenance tools for new database. Continued work on public facing interface. Met with McHenry County for local assistance. Introduced new staff member to project team.

Next Quarter Objectives

Continue implementation of data maintenance tools and public interface. Reach out to additional counties for local assistance. Gather local input to inform public interface design.

UrbanSim Land Use Model Utilization (2021.018)

Qtr 2021.018 Quarter Progress

- 1Q Land Use Model Team formed to investigate model output and code for continuous understanding and improvement of UrbanSim model. Single Family Only Zoning analysis is underway as the team is interpreting results.
- 2Q Land Use Model Team near completion of 5 projects understanding output. Single Family Only Zoning analysis has been brought to comms. QA/QC process that includes outreach created. Scenarios created for PART.
- 3Q Four of five projects understanding UrbanSim complete. Communicated issues to UrbanSim Inc. Awaiting Board approval for funding to work with UrbanSim Inc. Working on roadmap to the next forecast weekly. Meeting with peer MPOs on UrbanSim.
- 4Q Began meeting with UrbanSim Inc to address issues. Completed socioeconomic forecast presentations to RPI, planning, RAP, and CMAP executives. Completed first local advisory group meeting as part of the forecast roadmap.

Next Quarter Objectives

Continue regular meetings with UrbanSim Inc addressing issues with model. Complete first technical advisory group. Facilitate scenario planning meeting with CMAP staff. Scope out base year update.

Regional Safety Data Project (2021.077)

Qtr 2021.077 Quarter Progress

- 2Q No activity in Q2 FY2023.
- 3Q No activity in Q3 FY2023.
- 4Q Contract signed w/ Jacobs. IDOT 2022 crash data acquired. 5-year totals for safety targets processed. High injury network analysis begun. Individual reports on vehicle type and CMAQ safety foot-print advancing. AB road file near completion.

Next Quarter Objectives

Continue processing waypoint data. Use python to begin script automation QA/QC process. Establish HIN. Complete peer group formation and AADT calculation. Identify the Emphasis areas and update VIN vehicle type.

Geographic Information System Services (2023.028)

Qtr 2023.028 Quarter Progress

- 1Q No activity in Q1 FY2023.

Next Quarter Objectives

No activity is planned for Q2 FY2023. The project was archived as other priority projects took precedence.

2.41 Policy Development and Analysis

Operational Area

Establishment of Performance Targets and Performance Monitoring (2010.030)

Qtr	2010.030	Quarter Progress
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- 1Q Bridge and safety dashboards are in draft form. Spent time understanding new GHG performance measure.
- 2Q Draft safety targets approved by Transportation Committee. General data processing and updating of several datasets.
- 3Q Safety targets approved by CMAP board and MPO.
- 4Q Interns have made progress on transit and congestion performance measures. Safety measure update strategy meetings have kicked off in advance of fall target setting.

Next Quarter Objectives

Develop safety target strategies to present to committees. Continue to develop dashboards.

ON TO 2050 indicator and performance monitoring (2010.031)

Qtr	2010.031	Quarter Progress
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- 1Q Updated GHG indicator in appendix. Made final edits to Indicator Appendix document. Data downloaded for expressway VMT calculation.
- 2Q Indicator data released following adoption of ON TO 2050 plan update. Indicator appendix published.
- 3Q Efforts underway to transition indicators dashboard to an ESRI-based platform. Continue to update indicators as new data becomes available.
- 4Q Updated 9 indicators with new data. Transitioned an indicator from partially to fully automated. Pursuing an ESRI-based dashboard to transition from existing D3-based dashboard.

Next Quarter Objectives

Publish new data as available. Continue automating indicators that are fully/partially manual. Create an ESRI-based dashboard prototype to evaluate/gauge functionality and improvements over existing dashboard.

Financial plan development and implementation (2021.047)

Qtr 2021.047 Quarter Progress

- 1Q Staff finalized forecast following conclusion of Plan Update public comment period.
- 2Q Plan Update (including Financial Plan appendix) was adopted in October 2022.
- 3Q Staff finalized a memo documenting lessons learned and recommendations for the next forecast.
- 4Q Reviewed & catalogued data inputs in previous model to begin prep for next model. Conducted best practices research.

Next Quarter Objectives

No efforts are anticipated in the upcoming quarter, other agency efforts are underway to document financial planning best practices.

Projects

Grade Crossings Feasibility Analysis (2020.082)

Qtr 2020.082 Quarter Progress

- 1Q BNSF: Held second IDOT/FHWA coordination meeting. Requested feedback on draft purpose and need. Developed alternatives evaluation criteria. Scheduled the second community advisory group meeting for Oct 18. Joliet: Received final PEL approval.
- 2Q Community advisory group meeting in October. Held an alternatives workshop, met with MacNeal Hospital, and discussed the Purpose and Need at federal Coordination Meeting, all in November. \$500K appropriated for this study in December by Cook County Board.
- 3Q Federal concurrence with purpose and need statement for Berwyn-Riverside project. CMAP in discussions with Cook County regarding next steps. Planned public meeting was cancelled due to contract delay.
- 4Q Brought Purpose and Need statement to a public meeting for review. Completed draft PEL report based on that Purpose and Need statement. Comment period ended on July 10. Initiated NEPA coordination with tribal governments. Drafted IGA with CCDOTH.

Next Quarter Objectives

Approval of IGA with CCDOTH. Draft RFQ with CCDOTH.

2.42 Legislative Strategy and Engagement

Operational Area

State legislative analyses, strategy, and engagement (2010.034)

Qtr	2010.034	Quarter Progress
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- 1Q Staff have continued to refine the draft state advocacy agenda for 2023, speaking with staff and external partners and presenting at 4 committee meetings. Staff have also continued introductory meetings with ILGA members & staff.
- 2Q Staff met with ILGA leadership to discuss agency priorities and resources available to the Legislature. In preparation for the new session, staff developed an advocacy agenda implementation plan and reviewed bill review processes.
- 3Q Staff worked to file an RPA funding bill, securing bipartisan sponsorship, and continued to build awareness of the PART report and RPA funding priority among legislators and the Governor's Office. Staff also developed testimony for a 3/14 Senate hearing.
- 4Q Staff spent more time in Springfield as the end of session approached, working with legislators to advance CMAP priorities and address legislative questions as they arose. Staff prepared an end of session update to Board and committees.

Next Quarter Objectives

Staff will meet with legislators in district to discuss priorities and share more about CMAP's work, including PART. Staff will work to refine a strategy for securing the RPA funding priority.

Projects

Federal legislative analyses, strategy, and engagement (2010.032)

Qtr	2010.032	Quarter Progress
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- 1Q Continued internal bill review of transportation sections of IIJA, completed climate section. Update federal agenda and brief committees ahead of Board approval in Jan 2023. Continued IIJA Council/COG engagement. Regional mega-project coordination.
- 2Q Presented advocacy agenda to working committees and Board, and finalized advocacy agenda for Board approval in January 2023. Continued coordination around IIJA competitive opportunities, including CMAP support letters.

3Q Continued coordination around IJJA competitive opportunities, including CMAP letters of support. Participated in NARC annual legislative trip and congressional meetings. Sent TIP projects to congressional staff to support CPF decision making.

4Q Onboarded new federal affairs staff member. Continued engagement on federal funding opportunities, including opportunities to advance the 290/Blue Ike project. Ongoing engagement with congressional staff.

Next Quarter Objectives

Continue meeting with IJJA working group to update priority project booklet and strategize around competitive funding opportunities. Continued outreach to congressional staff.

2.50 Communications and Outreach

Operational Area

Engagement support (2010.049)

Qtr 2010.049 Quarter Progress

- 1Q The engagement team, in collaboration across divisions, continued engagement of the councils of government, councils of mayors, and their transportation committees on the CMAP value and increase in local contributions.
- 2Q The engagement team collaborated on development of a 2023 communications and engagement plan for agency program priorities, for Illinois MPO convenings.
- 3Q The engagement team continued to collaborate with agency program leads to develop, support, and implement communications and engagement plans, as well as coordinate and support the agency's external engagement.
- 4Q The engagement team continued to collaborate with the agency program leads to develop, support, and implement strategies, as well as coordinate the agency's external engagement, such as speaking events, COG/COM engagement.

Next Quarter Objectives

The engagement team will continue to develop, support, and implement communications and engagement plans for program priorities and support other external engagement.

Graphic Design (2010.060)

Qtr 2010.060 Quarter Progress

- 1Q Updated brand guide, corporate identity system, and PowerPoint template; built out Flickr for photo archiving; designed ON TO 2050 Update and appendices.

- 2Q Built up Flickr account with additional content; designed Mobility Recovery StoryMap, 2023 Advocacy Agenda, IJJA Priority Project Booklet, numerous project one-pagers, flyers and designs for internal engagement and events.
- 3Q Designed publications, including FY22 annual report and FY23 work plan. Created position profile template. Laid out and/or illustrated report covers. Updated color palette and abstract map. Refined data charts. Created and/or updated web graphics.
- 4Q Project archived, updates will be provided under project 2010.045 Communications support.

Next Quarter Objectives

Future updates will be provided under project 2010.045 Communications support.

Digital Strategy (2010.061)

Qtr 2010.061 Quarter Progress

- 1Q Posted throughout APA-IL conference. Shared more staff and executive director photos, events. Created CMAP bingo cards for internal and external engagement. Worked with LGN staff to promote internal tourism challenge. Shared content from FLIP.
- 2Q Posted consistently and with high engagement metrics for major CMAP project releases, executive director's engagement events, and HR/employment content.
- 3Q Posted consistently and with high engagement for new staff, staff accomplishments, and major CMAP announcements.
- 4Q Posted consistently about staff and interns, accomplishments, CMAP news, Regional Excellence Award winners, engagement activities, and partner activities/news. Started new quarterly analytics tracking system.

Next Quarter Objectives

Continue sharing internal and external CMAP news and announcements and activities/news from partners. Continue tracking quarterly analytics.

Web Administration (2010.062)

Qtr 2010.062 Quarter Progress

- 1Q Replaced newsletter sign-up throughout site and added sign-up link to footer. Prepared ON TO 2050 pages for final update. Created new page for ADA work and set up redirects from old ADA-related pages.
- 2Q Created new pages and content for projects including Mobility Recovery, CARE, Greater Chicagoland Economic Partnership, and COVID transportation updates.

- 3Q Created new pages for PART, State of the Region, Regional Excellence Awards, and public opinion survey. Began working with contractor on migrating documents off the site for retention and archiving.
- 4Q Worked with consultants and IT team on strategy to copy documents from website to internal archiving location. Consultants fixed broken staff directory webpage.

Next Quarter Objectives

Continue to work with consultants on website maintenance and issues as they arise. Copy documents from website to internal archiving location.

CMAP Newsletter (2010.063)

Qtr 2010.063 Quarter Progress

- 1Q Produced 21 total newsletters (external and internal) and eblasts. This includes communications produced through Constant Contact and GovDelivery. Our account with Constant Contact was deactivated in August after transitioning to GovDelivery.
- 2Q Produced 26 total external newsletters and eblasts through GovDelivery.
- 3Q Produced 40 total external newsletters and eblasts through GovDelivery.
- 4Q Project archived, updates will be provided under project 2010.045 Communications support.

Next Quarter Objectives

Future updates will be provided under project 2010.045 Communications support.

Media Relations (2010.064)

Qtr 2010.064 Quarter Progress

- 1Q Responded to more than 15 media inquiries. Achieved 53 placements of CMAP experts, data, or projects in media outlets, including in Crain’s Chicago Business, Chicago Sun-Times, Chicago Tribune, Daily Herald, Block Club Chicago, WBEZ, and CNBC.
- 2Q Achieved 65 placements of CMAP experts, data, or projects in media outlets, including in The Wall Street Journal, WGN, Crain’s Chicago Business, Chicago Sun-Times, Chicago Tribune, Daily Herald, Block Club Chicago, WBEZ, and CBS2.
- 3Q Achieved 72 placements of CMAP experts, data, or projects in media outlets, including in Bloomberg, WSJ, WTTW, Chicago Sun-Times, Chicago Tribune, Crain’s, Governing, and others. Published 6 news releases, including on PART and STAR program.
- 4Q Project archived, updates will be provided under project 2010.045 Communications support.

Next Quarter Objectives

Future updates will be provided under project 2010.045 Communications support.

CMAP committee support (2019.031)

Qtr 2019.031 Quarter Progress

- 1Q Provided support to liaisons as needed with transition to Legistar agenda management system, meeting logistics, and meeting content. Held monthly liaison coordination meetings.
- 2Q Provided support to liaisons as needed with Legistar, meeting logistics, and meeting content. Held monthly liaison coordination meetings to refine CMAP's vision for committee engagement.
- 3Q Provided support to liaisons as needed with Legistar, meeting logistics, and meeting content. Held monthly liaison coordination meetings to refine CMAP's vision for committee engagement.
- 4Q Provided support to liaisons as needed with Legistar, meeting logistics, and meeting content. Held liaison coordination meetings to refine CMAP's vision for committee engagement. Developed checklist and procedure for holding in-person meetings.

Next Quarter Objectives

Continue to provide support to liaisons and hold coordination meetings as needed.

CMAP Talks webinars (2021.010)

Qtr 2021.010 Quarter Progress

- 1Q Staff collaborated with Cook County for its Racial Equity Week to present a panel discussion/webinar on equity in transportation planning. The webinar with the Chicago Region Tree Initiative was continued to a future date, to be determined.
- 2Q The engagement team began collaboration on a CMAP Talks webinar for the greenhouse gas inventory and with the Metropolitan Mayors Caucus.
- 3Q The engagement team produced a CMAP Talks webinar with partner panelists to promote and share the greenhouse gas inventories and development of municipal climate action plans.
- 4Q The engagement team continued to support program leads in including CMAP Talks webinars in their engagement activities, and with development of a webinar for ETOD in connection with the Logan Square Blue Line project.

Next Quarter Objectives

The engagement team will continue to support program and project managers to facilitate additional CMAP Talks webinars.

Executive Communications (2021.040)

Qtr 2021.040 Quarter Progress

- 2Q Supported executive director and deputy executive director with talking points and prep for 13 speaking engagements including Sustainable Cities Index, French Consulate, DuPage Rail Safety Conference, AMPO, HACIA, SPWA, City Club, and more.
- 3Q Supported executive director and CMAP staff with talking points, PPT/collateral, and prep for speaking engagements including Women in Transportation Seminar event, ADU presentation, and Executive Club Panel.
- 4Q Supported executive director and CMAP staff with talking points, PPT/collateral, and prep for 15 speaking events including presentation to Regional Excellence Award winners and PART updates to key stakeholders.

Next Quarter Objectives

Continue to support engagement of the PART project. Identify opportunities to highlight the work CMAP does, additional panels, development of other staff, and media.

Projects

Future leaders in planning (FLIP) program (2010.005)

Qtr 2010.005 Quarter Progress

- 1Q Program directors completed and debriefed the FLIP 2022 program and began planning the 2023 program, including building connections to regional youth-serving organizations.
- 2Q Program directors continued planning for the 2023 program.
- 3Q Program directors continued to develop the program curriculum, began recruitment of students through agency partners, social media, and agency communications, and opened the application period.
- 4Q Program directors finished student recruiting, accepted 50/70 applicants, planned the week's program, curriculum, and field trips, coordinated and briefed staff, and managed procurements.

Next Quarter Objectives

Program directors will deliver the 2023 program with a student cohort of 35-40, staff support, speakers, and field trips. Program directors will provide a program recap.

Communications support (2010.045)

Qtr	2010.045	Quarter Progress
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- | | |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1Q | Produced, edited, and composed topic-based newsletters, general newsletters, updates, and features related to ON TO 2050 implementation, transportation, climate, and economy focus areas. |
| 2Q | Produced, edited, and composed topic-based newsletters, general newsletters, updates, and features related to ON TO 2050 implementation, transportation, climate, and economy focus areas. |
| 3Q | Produced, edited, and composed topic-based newsletters, general newsletters, updates, and features related to ON TO 2050 implementation, transportation, climate, and economy focus areas. |
| 4Q | Produced, edited, and composed topic-based newsletters, general newsletters, updates, and features related to ON TO 2050 implementation, transportation, climate, and economy focus areas. |

Next Quarter Objectives

Ensure communications adhere to messaging strategies and content guidance.

State of the Region event (2021.048)

Qtr	2021.048	Quarter Progress
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|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1Q | The Comms/Engagement team began planning the 2023 State of the Region event, including the regional awards program. |
| 2Q | The Comms/Engagement team secured executive team approval for and continued planning a release event for the public opinion survey and awards announcement and a regional forum series. |
| 3Q | Staff released the State of the Region with the public sentiment survey and award winners with videos, scheduled most of the executive director's award presentations, and planned events comprising the State of the Region forum series. |
| 4Q | Staff collaborated with county and COG partners to share State of the Region updates. |

Next Quarter Objectives

Staff will prepare recommendations for the 2024 State of the Region.

Regional awards program (2021.049)

Qtr	2021.049	Quarter Progress
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|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1Q | No activity in Q1 FY2023. |
| 2Q | The Comms/Engagement team finalized the awards categories and external jury, solicited and received 36 nominations in 4 categories, and prepared the nominations for submission to the jury. |

- 3Q Staff convened the award jury three times, collaborated with the award winners to develop videos and other content, and announced the winners at the end of the quarter, as well as scheduled the award presentations.
- 4Q Staff planned and supported award presentations to award winners.

Next Quarter Objectives

Staff will plan the 2024 Regional Excellence Awards program in conjunction with the State of the Region program.

Public opinion poll (2021.050)

Qtr 2021.050 Quarter Progress

- 1Q Discussed project with new team members; held kick-off call with vendor; reviewed schedule; and set up meeting to discuss questions from last year.
- 2Q Reviewed last year’s questionnaire; met/discussed with stakeholders; drafted and revised new questionnaire; submitted new questionnaire to vendor and launched survey.
- 3Q Received results from the vendor; reviewed deliverables; created comms plan; published website and released results at 2023 State of the Region; created presentations and graphics for future Board and other meetings; created internal fact sheet.
- 4Q Team debriefed and discussed lessons learned from public opinion survey, incorporated results in communications products as appropriate.

Next Quarter Objectives

Begin planning for next public opinion survey.

ON TO 2050 exhibit (2021.051)

Qtr 2021.051 Quarter Progress

- 1Q The exhibit was completed for opening in Q2 FY2023.
- 2Q The exhibit opened and closed at the Dunn Museum and was moved to its next venue, the Gail Borden Public Library in Elgin. Staff collaborated with the Elgin library on additional content.
- 3Q Staff planned the transfer of the exhibit to Waubensee Community College and collaborated with municipal partner, the City of Aurora, on Aurora-specific panels to include in the exhibit.
- 4Q Staff took the exhibit to Waubensee Community College in Aurora and delivered a presentation about ON TO 2050 and the exhibit to a community/junior college planning conference.

Next Quarter Objectives

Staff will continue to explore additional venues for the exhibit, including CMAP's offices.

Website upgrade (2021.079)

Qtr 2021.079 Quarter Progress

- 1Q Created outline for staff committee. Worked with Astriata to create and run user survey, conduct usability testing, and create card sort.
- 2Q Finalizing website information architecture, with input from internal steering committee and other staff members.
- 3Q Began evaluating content inventory and approved wireframes. Began design process.
- 4Q Met with the steering committee and completed content audit. Finalized site structure and design concept. Started designing pages and writing/updating page copy. Start designing Community Data Snapshots visualization.

Next Quarter Objectives

Finish designing pages and Community Data Snapshots visualization. Finish writing most of the webpage copy.

Public engagement tools, platforms, contact database (2022.004)

Qtr 2022.004 Quarter Progress

- 1Q The engagement team offered a training on the keypad polling software for all staff at an In the Loop lunch gathering. Staff continues to maintain and update the EngagementHQ site. Staff also acquired additional engagement equipment.
- 2Q Staff continued to inventory and organize the engagement equipment and acquired new camera/video equipment, lighting kit, backdrop, and projectors.
- 3Q Staff continued to acquire, inventory, and manage equipment to support public engagement.
- 4Q Staff provided a quarterly update on the EngagementHQ (Bang the Table) usage and managed the agency's engagement equipment for staff's use.

Next Quarter Objectives

Staff will continue to support the agency's use of and training in engagement equipment and EngagementHQ.

2.61 Finance and Procurement Program

Operational Area

Procurements, contracts, and commercial datasets (2010.012)

Qtr	2010.012	Quarter Progress
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- 1Q 6 RFP/RFQ/RFI/IFBs were issued, and 5 PAOs were issued. 55 contract or contract amendments were drafted, 3 agreements were reviewed. 2 Executive Committee Reports were drafted, 2 Board Reports drafted. 203 purchases were reviewed and approved.
- 2Q 7 RFP/RFQ/RFI/IFBs were issued, and 5 PAOs were issued. 30 contract or contract amendments were drafted, 2 agreements were reviewed. 2 Commercial Dataset agreements were reviewed, and 2 MOU were drafted and 1 compliance document was filed.
- 3Q 5 RFP/RFQ/RFI/IFBs issued, 4 PAOs issued. 37 contracts or amendments drafted, 2 agreements reviewed. 3 Exec Committee Reports drafted, 10 Board Reports drafted. 151 purchases reviewed & approved. 1 Commercial Dataset agreement reviewed, and 1 MOU drafted.
- 4Q 4 RFP/RFQ/RFI/IFBs issued, 5 PAOs/amendments issued. 65 contracts/amendments drafted, 2 agreements reviewed. 3 Exec Committee Reports drafted, 14 Board Reports drafted. 115 Purchases reviewed & approved. Responded to 2 FOIA requests.

Next Quarter Objectives

4 RFP/RFQ/RFI/IFBs are expected to be issued and 3 PAOs. 7 contracts are expected to be drafted, 2 Executive Committee Reports are expected to be drafted and approximately 50 purchases will be reviewed for approval.

Projects

Annual Work Plan (2010.011)

Qtr	2010.011	Quarter Progress
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- 1Q Budget templates were drafted and sent to senior management of each division. Initial conversations have begun.
- 2Q Budget discussions were held and completed. Budget was received by Executive Director & Deputy Executive Director for review, approval and inclusion in the annual budget & workplan document.
- 3Q Annual budget was compiled and approved by all necessary parties. Budget was also sent to IDOT for concurrence and contracts to be drafted.
- 4Q Program managers finalized resource allocations and Program Management Office began developing guidance for the FY25 work plan.

Next Quarter Objectives

Finalize FY25 work plan guidance document and begin workplanning process.

Finance and accounting (2010.046)

Qtr 2010.046 Quarter Progress

- 1Q Fiscal Year was closed out, and our annual Financial Statement and Single Audit has begun.
- 2Q All dues letters were sent out. Dues are in the proces of being received as well. Fiscal Year audit is wrapping up, with hopes that the report will be received the first week of January for review with an unmodified opinion and no findings.
- 3Q Internal control/policy update audit was conducted by Baker Tilly which concluded phase 1 of this project.
- 4Q FY23 closeout underway. Preliminary fieldwork for FY23 audit. FY24 accounts keys finalized. Final version of FY24 budget being prepared for upload. Hiring process continues for deputy and procurement specialists. Quarterly BOBS completed and submitted.

Next Quarter Objectives

Prepare for onsite audit fieldwork. Upload final FY24 Budget into OneSolution. Complete ERP Functional Design meetings. Onboard new staff.

Enterprise resource planning system (ERP) (2021.044)

Qtr 2021.044 Quarter Progress

- 1Q Agreed upon SOW and had IT kick-off meeting in late September.
- 2Q Phase 1 and design phase completed on time and on budget.
- 3Q All Functional Design Documents were completed and signed. AIT in the finishing stages of design of all FDDs, with testing to begin shortly. CMAP procured KOA Hills to help with data transfer and validation.
- 4Q Phase 1 Configuration and Development complete; Phase 2 Baseline Project Schedule complete; consolidation of phases 1 and 2 into one phase; project schedule revision complete and accepted.

Next Quarter Objectives

Phase 2 Design completion: build data migration plan and environmental setup; establish training plan for core users.

2.62 Human Resources

Operational Area

Benefits Administration (2010.007)

Qtr	2010.007	Quarter Progress
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- 1Q HR hosted 3 benefit trainings with our insurance broker to continue benefit education for our employees.
- 2Q Implemented online open enrollment for all employees for 2023 benefits. Created 5 file feeds with vendors to automate employee enrollments.
- 3Q New HR Director met with insurance broker to review and explore benefit offerings.
- 4Q Finalizing Employee Benefit election audit as well as carrier connections with benefit providers in ADP.

Next Quarter Objectives

Host benefit provider informational sessions weekly for two months prior to Open Enrollment in November.

CMAP Intern and Fellowship Programs (2010.020)

Qtr	2010.020	Quarter Progress
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- 1Q Interns and fellows were onboarded and incorporated into project teams.
- 2Q Convened intern managers to discuss options for improving the intern recruitment and selection process.
- 3Q Posted and distributed internship opportunities at beginning of February, conducted interviews in March and April.
- 4Q 21 interns and 1 fellow hired.

Next Quarter Objectives

Provide intern managers information on extending internships into the Fall as well as information on out of state remote work regulations.

Compensation (2010.050)

Qtr	2010.050	Quarter Progress
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- 1Q Compensation guidelines and pay philosophy have been posted on the intranet and shared with employees.
- 2Q No activity in Q2 FY2023.
- 3Q Re-engaged and provided data to Baker Tilly to evaluate position and salary grades.

4Q Presented annual review process to senior managers, all-staff, and division meetings to educate on compensation.

Next Quarter Objectives

Implement new pay plan with inflationary adjustments and annual wage increase following annual reviews.

Talent management and training (2010.051)

Qtr 2010.051 Quarter Progress

- 1Q Hosted Native American and Indigenous History Session and Racial Equity Week panel. Internal "In the Loop" informal training sessions have begun.
- 2Q No activity in Q2 FY2023.
- 3Q Managers trained on basics of Career Framework and reviewing MyMatrix with employees.
- 4Q Promoted 3 employees. Presented annual review process to senior managers, all-staff, and division meetings. Hired senior HR generalist.

Next Quarter Objectives

Provide education on hiring process, utilizing ADP.

Freedom of Information Act (FOIA) response coordination (2010.057)

Qtr 2010.057 Quarter Progress

- 1Q External data request and FOIA: staff responded to 5 FOIA requests and forty-four (44) external requests for information through the info email account.
- 2Q External data request and FOIA: staff received 0 FOIA requests this quarter and responded to 68 external requests (of which 10 came through Info GIS account) for information through the Info@cmap email account.
- 3Q CMAP received/responded to 67 external requests for data and 15 FOIA requests.
- 4Q CMAP received/responded to 48 external requests for data and 9 FOIA requests.

Next Quarter Objectives

Continue receiving, reviewing, and responding to requests.

Projects

Employee relations and policy administration (2010.047)

Qtr 2010.047 Quarter Progress

- 1Q Employee manual has been updated and is in the final review phase.
- 2Q Employee manual issued to all staff in November.
- 3Q Employee manual under revision for updates. Employee Resource Guide in late-stage review.
- 4Q Conducted over 30 staff listening sessions. Provided memo summarizing listening sessions to Executive Leadership. Finalized hiring guide and posted on intranet.

Next Quarter Objectives

Finalize updated manual and resource guide.

Third party payroll implementation project (2022.007)

Qtr 2022.007 Quarter Progress

- 1Q ADP has been rolled out and has processed a successful round of payroll.
- 2Q Multiple opportunities for improvement have been discovered as the product has been audited by the Finance team, along with the HR Team. Employee tax information in progress of being updated into correct bucket with ADP.
- 3Q Tax updates and variances to tax reports reconciled. W2s distributed to employees through ADP portal.
- 4Q HR is working to cement carrier connections with benefit providers through ADP. Updated FY24 paycodes and began implementing FMLA paycodes.

Next Quarter Objectives

Review modules that have been purchased and implemented, understand and optimize their use.

Diversity, equity, and inclusion (DEI) roadmap implementation (2022.032)

Qtr 2022.032 Quarter Progress

- 1Q The DEI Council and working groups met jointly to kickoff the project. The Council met an additional time to discuss roles and responsibilities. The working groups met several times to prioritize the objectives of their respective focus areas.

- 2Q The DEI Council and working groups met several times. Working groups prioritized objectives from the DEI Roadmap, the DEI Council continued to refine its vision, roles, and responsibilities. Council and working group chairs met jointly to coordinate.
- 3Q The DEI Council and working groups met several times. Project charters were developed for the upcoming fiscal year that align with goals in each focus area.
- 4Q DEI Council and working groups met several times. Project teams for working group projects were finalized, kickoff meetings were held for several projects. Scope and interview questions developed for third party consultant.

Next Quarter Objectives

Continue regular meetings of the Council and working groups. Hold kickoff meetings for all DEI roadmap projects and begin project work. Select consultant.

Compensation Study (2022.033)

Qtr 2022.033 Quarter Progress

- 1Q Compensation guidelines and pay philosophy have been posted on the intranet and shared with employees.
- 2Q Project closed in Q1 FY2023.

Next Quarter Objectives

No activity expected, further compensation activities will be completed under project 2010.050 Compensation.

2.70 Information Technology and Facilities

Operational Area

Web Infrastructure Management (2010.052)

Qtr 2010.052 Quarter Progress

- 1Q Continued to work with R&A Team on DataHub migration. Azure support and configuration needed from IT.
- 2Q Continued to work with R&A Team on Datahub and interim page on CMAP website. Removed public access to CKAN datahub. Setup datahub domain forwarding with State of Illinois.
- 3Q Worked with R&A team on datahub and Esri support projects. Worked with Arctic IT to get new Azure tenant setup. Training on D365 by MS.
- 4Q Worked with communications on providing storage for website content migration.

Next Quarter Objectives

Make modification to data hub domain name in order to present new hub to public.

Information Security (2010.053)

Qtr 2010.053 Quarter Progress

- 1Q Annual IT security analysis in progress. Began design analysis for PAM implementation.
- 2Q Worked on resolving security vulnerability. Performed a security incident tabletop exercise with consultant.
- 3Q Completed ransomware tabletop exercise with consultant. Reviewed draft analysis report. Completed M365 security walkthrough with MS support.
- 4Q Performed risk assessment with consultant. Procured new firewalls and authenticators.

Next Quarter Objectives

Start security analysis project for year three. Setup new equipment.

Office Systems Management (2010.054)

Qtr 2010.054 Quarter Progress

- 1Q Worked with AVI, MS and Zoom to determine issues with Teams/Zoom calls, testing is ongoing. Continued installing workstations in each conference room.
- 2Q Resolved Zoom issue in Teams Room. Installed a desktop in a small conference room to test alternative meeting solution. Worked with consultant on AV budgeting for FY24.
- 3Q Created instructions for test AV kiosks. Worked with consultant to plan room AV upgrades. Entered PR for AV upgrades in 11 rooms. Worked with consultant on Teams Phones planning.
- 4Q Prepared AV upgrade project for Kendall Room. Upgraded Cook Room and DuPage Room AV networking. Deployed Teams Phone systems.

Next Quarter Objectives

Complete the Kendall Room AV upgrade.

User support (2010.055)

Qtr 2010.055 Quarter Progress

- 1Q Began implementing Condeco for all Flex offices. User testing has been ongoing. A total of 329 Helpdesk tickets completed in Q1.
- 2Q 268 Helpdesk ticket completed. Worked with Office Management Team to test a new room reservation system.

- 3Q 245 Helpdesk tickets closed. Worked with executive operations team on preparing Skedda reservation system for rollout.
- 4Q 436 Helpdesk tickets were completed. Created training content for Skedda.

Next Quarter Objectives

Continue to work on Skedda.

Facilities (2010.056)

Qtr 2010.056 Quarter Progress

- 1Q Emergency exit tours completed. Tours are now scheduled for the second Tuesday of each month. AV training sessions are on ad-hoc basis and continuing as new staff arrive due to conference room availability. Work on 5th floor technology layout.
- 2Q Successfully repaired plotters for staff use. Scheduled evacuation drills with OPO. Successfully resolved various café and printer/copier issues. Quarterly document destruction positively arranged.
- 3Q Attended floor warden training seminar at the Old Post Office. Procured AED/CPR/First Aid training for staff. Updated Employee Preparedness Plan.
- 4Q Worked with IT interns to recycle old monitors. Scheduled AED/CPR/First Aid training for 23 staff members. Purchased PaperCut license for FY24.

Next Quarter Objectives

Work with new staff in onboarding process. Work with EO manager on document destruction certificates. Update PaperCut software licensing.

Projects

Information technology and facilities (2010.048)

Qtr 2010.048 Quarter Progress

- 1Q Designed the Exchange server onsite decommission plan. Researched possible negative impacts of server removal. Worked with ArcticIT in assisting with the implementation of the new D365 environment in Azure.
- 2Q Continued to work with Arctic IT on getting MS Dynamics licenses in place. Several software license and hardware support renewals or upgrades.
- 3Q Worked with Arctic IT Azure licensing modification to MS agreement. Procured renewals for storage hardware and other software. Prepared laptops for staff.

4Q Setup FY24 software renewals. Procured additional nodes for virtual environment.

Next Quarter Objectives

Complete FY24 software renewals.

The Chicago Metropolitan Agency for Planning (CMAP) is the region's comprehensive planning organization. The agency and its partners developed and are now implementing ON TO 2050, a long-range plan to help the seven counties and 284 communities of northeastern Illinois implement strategies that address transportation, housing, economic development, open space, the environment, and other quality-of-life issues.

See cmap.illinois.gov for more information.

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