



Local Coordinating Committee

Minutes

Wednesday March 9, 2011

DuPage County Conference Room

233 S. Wacker Drive, Suite 800

Chicago, Illinois

Committee Members

Present:

Elliott Hartstein (Mayor, Village of Buffalo Grove-CMAP Board Chair, Mark Avery (DuPage County-Land Use Cmte.), Lenore Beyer-Clow (Openlands-Environment Natural Resources Cmte.), Susan Campbell (University of Chicago-CMAP Board), Nancy Firfer (MPC-Housing Cmte.), Marilyn Michelini (President, Village of Montgomery-CMAP Board), Leanne Redden (RTA-Transportation Cmte.) and Dan Shea (Trustee, Algonquin Township-CMAP Board)

Members Absent:

Alan Bennett (Trustee, Village of Elmwood Park -CMAP Board), Ngoan Le (Chicago Community Trust-Human and Community Development Cmte.), Raul Raymundo (CEO, Resurrection Project-CMAP Board), and Rick Reinbold (President, Village of Richton Park -CMAP Board)

Others Present:

Jay Ciavarella-RTA and David Kralik-Metra

Staff Present:

Bob Dean, Randy Blankenhorn, Pete Saunders, and Sherry Kane

1.0 Call to Order

8:00 a.m.

Elliott Hartstein, Chair called the meeting to order just after 8:00 a.m.

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Committee Member Introductions

This being the first meeting of the Local Coordinating Committee, members were asked both to introduce themselves and to briefly describe their backgrounds. Deputy

Executive Director Local Planning Bob Dean reported that CMAP's Economic Development Committee had not yet named a rep to the Coordinating Committee.

4.0 Committee Responsibilities and Meeting Schedule

Included in the committee packet, Bob Dean reported, was a memo describing the expected responsibilities of the committee, scope of work and types of issues to be considered moving forward. The Local Coordinating Committee will consider implementation actions that take place at the local level, including technical assistance to communities and overall coordination with local governments, as well as projects associated with HUD Sustainable Communities Regional Planning grant and grant program oversight with the Regional Transportation Authority (RTA) and will report findings and make recommendations to the CMAP Board and MPO Policy Committee. The committee is scheduled to meet in 2011 on April 20 (tentatively), June 8, August 10 and November 9.

5.0 Local Technical Assistance Program

CMAP staff Pete Saunders presented an update on the Local Technical Assistance Program covering design and development of the program, the progress made to date, and recommendations. Saunders reported that the deadline for responding to the call for projects was January 28 and, having received more than 220 project requests from 130 applicants across the region, CMAP had been overwhelmed with the response. Each project was evaluated using set criteria. Saunders explained proposals were then categorized as higher or lower priority according to these criteria. The higher priority category contained 6 projects that could be started immediately; 58 additional applicants submitted projects that would require additional scoping. The lower priority category contained projects submitted by 71 applicants that would require development.

Saunders fielded questions raised by the committee on several topics. He explained that a second round of technical assistance would provide additional opportunities for lower priority applicants, with a second call for projects anticipated in August/September. Saunders noted that there were fewer requests for zoning assistance than expected, but in many cases zoning updates will follow planning projects. He also emphasized that additional specific information will be sought on all projects so as to help partner organizations, including the RTA, complement the program. Committee members suggested additional venues for outreach during the next call for projects so that there is broad understanding of the opportunities for technical assistance. Finally, Saunders touched briefly on the role of the committee with on-going projects, CMAP's capacity in the next grant round, and the range of assistance that would be used to advance the 64 highest priority projects.

6.0 Other Business

There was no other business before Local Coordinating Committee.

7.0 Public Comment

There was no public comment.

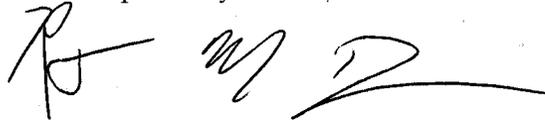
8.0 Next Meeting

The Local Coordinating Committee is tentatively scheduled to meet on April 20, 2011. (Please note: this meeting was later cancelled, with the following meeting scheduled for June 8.)

9.0 Adjournment

At 9:05 a.m., a motion to adjourn made by Mayor Marilyn Michelini was seconded by Dan Shea. All in favor, the motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "Dan Shea", written in a cursive style.

03-30-2011

/stk

Approved as presented by unanimous vote, June 8, 2011