



MEMORANDUM

To: CMAP Board
MPO Policy Committee

Date: October 1, 2008

From: Dolores Dowdle 
Deputy Executive Director for Finance and Administration

Re: Adoption of the CMAP Title VI Program

Federal regulations require that CMAP, as a federal grant recipient, have a Title VI Program. Title VI of the Civil Rights Act of 1964 states that no person in the United States shall, on the basis of race, color or national origin, be excluded from participation in, be denied the benefits of, or subjected to discrimination under any program or activity receiving federal financial assistance. Title VI prohibits intentional discrimination as well as disparate impact on protected groups. The transportation planning regulations require consistency with Title VI and subsequent civil rights laws and regulations.

Federal Transit Administration (FTA) has issued FTA Circular 4702.1A, "Title VI and Title VI-Dependent Guidelines for Federal Transit Administration Recipients" describing how to prepare and submit a Title VI program. The CMAP Title VI Program is comprised of the following sections:

1. Compliance History: A summary of the prior Title VI compliance history and a report on the status and/or disposition of any findings and recommendations.
2. Public Outreach and Involvement Activities: A summary of public outreach and involvement activities undertaken since the last federal certification review and a description of steps taken to ensure that minority and low-income people have meaningful access to these activities.
3. Language Assistance Plan: A plan for providing language assistance for persons with limited English proficiency.

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4. Title VI Complaint Procedure: Procedures for tracking and investigating Title VI complaints. CMAP has designated Patricia Berry as the Civil Rights Officer for Title VI.
5. Title VI Investigations, Complaints or Lawsuits: A list of any Title VI investigations, complaints, or lawsuits filed since the last certification review.
6. Public Notice: A copy of the notice to the public that CMAP complies with Title VI and instructions to the public on how to file a discrimination complaints. The notice is posted on the CMAP web site.
7. Metropolitan Transportation Planning: The analytic basis in place for certifying compliance with Title VI.

It is recommended that the CMAP Board and the MPO Policy Committee approve the CMAP Title VI Program.

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