



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 3.0

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## Board Meeting Minutes

February 13, 2008

Offices of the Chicago Metropolitan Agency for Planning (CMAP)  
Cook County Conference Room  
Suite 800, 233 S. Wacker Drive, Sears Tower, Chicago, Illinois

### Board Members

Rita Athas (Executive Director, World Business Chicago), Frank H. Beal (Executive Director, Chicago Metropolis 2020), Gerald Bennett (Mayor, Palos Hills), Roger Claar (Mayor, Bolingbrook), Zenovia Evans (Mayor, Riverdale), Elliott Hartstein (President, Buffalo Grove), Calvin Jordan (Highway Commissioner Rich Township) via tele-conference, Al Larson (President, Schaumburg), Marilyn Michelini, (President, Montgomery), Raul Raymundo (Executive Director, Resurrection Project), Rae Rupp Srch, (Representing DuPage County), Dan Shea (McHenry County Board), and Stephen Schlickman (Executive Director, RTA-MPO Policy Committee)

### Absent:

Anthony Calderone (Mayor, Village of Forest Park), Andre Rice (President, Muller & Monroe Asset Management) and Nigel Telman (Partner, Sidley Austin, LLP),

### Staff Present:

Randy Blankenhorn, Jill Leary, Don Kopec, Dolores Dowdle, Tom Garritano, Joy Schaad and Sherry Kane.

### Others Present:

Joel Stauber-CMAP CAC, Vicky Smith-Southwest Conference of Mayors, Heidi Files-Kane/Kendall Council, Jim LaBelle-CM2020, Tam Kutzman-DMMC, Ed Paesel-SSMMA, Megan Hunt-Harris School of Public Policy, Yu-Cheng Hrich-Harris School, Timm Claudon-HNTB, Dale Mutterin-IML Lake Co., David Seglin-CDOT, Chalen Hunter-McHenry Co., Bruce Christensen-Lake Co., Chris Staron-NWMC, Tammy Wierciak-WCMC, Holly Smith-Kane/Kendall Council, Vernee' Green-CM 2020, Ariel Jacobs-CM 2020, Emily Tapia-MPC, Les Nunes-IDOT, Jim Stack-IDOT and Stacy Meyers Glen-Openlands.

## **1.0 Call to Order and Introductions**

Mayor Gerald Bennett of Palos Hills, CMAP Board Chair called the meeting to order at 9:33 a.m., and asked that Board members introduce themselves.

## **2.0 Agenda Changes and Announcements**

There were no agenda changes.

Executive Director Randy Blankenhorn introduced CMAP's Employee of the Quarter for December 2007 and a certificate was awarded to Erin Aleman. Erin, selected as last year's Peters' Fellow, became a member of the CMAP staff last October and works with the Technical Assistance Group.

## **3.0 Approval of Minutes – January 9, 2008**

A motion to approve the minutes of the January 9, 2008 board meeting, as presented, was made by Rae Rupp Srch and seconded by Mayor Al Larson. All in favor, the motion carried.

## **4.0 Executive Director's Report**

Executive Director Randy Blankenhorn reported the following. The past month has seen much activity surrounding the proposed purchase of the EJ&E by CN, including a meeting with partners and subsequent letter to the Surface Transportation Board (STB) regarding the Environmental Impact Statement (EIS) with comments to the EIS, testimony at the IL House Railroad Safety Committee and open houses at Representative Kirk's and Bean's offices. Next week a panel coordinated by the UIC Transportation Center will also meet, with stakeholders taking a regional view of the impacts of the proposal. Regarding local "contributions", Blankenhorn reported that along with federal funding, state match and grants, it is felt that a local financial commitment to CMAP is necessary and work has begun with the COGs and counties to move forward with a systematic approach that provides ease to collect. The formula will be 1/3, 1/3, 1/3 mirroring the make-up of the CMAP Board (Chicago, Suburban Cook County and outlying Counties). Executive Committee has agreed this is important and staff will continue to update the Board with its progress. Stephen Schlickman offers that he would recommend to the RTA to contribute as well. Second quarter quarterly reports are now posted on the website. The progress reports are more concise this quarter and will be used in the development of next year's proposed work program that will be presented in April along with a draft budget in May and final in June.

## **5.0 Contract Approvals**

The following contracts described in accompanying memos in the Board packet were presented for approval: a sole-source procurement to HNTB for the enhancement to the Centers Toolkit program in an amount of \$55,440; a two-year contract award with an option for three one-year extensions with Falkor Group the annual cost of which for the first year is not to exceed \$360,000 for IT Consulting Service Support; and a contract award to the University of Illinois at Chicago, Urban Transportation Center in an amount not to

exceed \$122,500 to evaluate the impact on travel behavior of CMAQ projects in northeastern Illinois. All awards are sufficiently budgeted with support from UWP funds. A motion to approve the contract awards, as presented was made by Dan Shea, seconded by Mayor Marilyn Michelini and passed unanimously.

## **6.0 Committee Reports**

Programming Coordinating Committee Chair Rita Athas reported that the Committee reviewed the DRAFT Developments of Regional Importance (DRI) process overview document and while time, effort and good thoughts were presented, the committee recommended that the DRI subcommittee reconvene to go over the document in more detail and resubmit the report to the coordinating committee. This will be the sole focus of the committee's agenda in April.

Mayor Marilyn Michelini reported that she had attended the NARC policy conference in Washington, that transportation authorization and environmental issues were among the topics covered and thanked the Board for allowing her the opportunity to attend.

Mayor Jerry Bennett recommended that Mayor Michelini's position on the NARC board be renewed. A motion by Rita Athas to re-appoint Mayor Marilyn Michelini to the NARC Board was seconded by Rae Rupp Srch, and with all in favor, the motion carried.

Written summaries of CMAP's working committees and the CAC were also provided.

## **7.0 FY 2007 Financial Statements**

Deputy Executive Director of Finance & Administration Dolores Dowdle reported that Virchow & Krause had completed their audit, that the financial reports had been forwarded to the Board earlier in the week and introduced Robert Horstman to speak briefly on the reports. Mr. Horstman stated that their review effort had been geared primarily toward the audit of state and federal grants. Their review concluded that all were in line with grant agreements. He went on to say that new standards were being implemented (and more will be implemented) by the AICPA regarding open discussions between the auditor and the Board. Accordingly, Mr. Horstman encouraged direct contact regarding the audit or financial procedures. Mr. Horstman introduced David Farmer who will be responsible for conducting the FY 2008 audit. Mr. Farmer spoke of new standards that will affect FY 2008 audit, primarily related to internal controls.

## **8.0 Partnership with Chicago Community Trust on the Regional Comprehensive Plan**

Board chair Mayor Bennett talked about CMAP, the work it has done, how exciting and important it is for the region to be so visionary and thanked the Board for the work it has done over the past couple of years. The mayor turned it back to Executive Director Randy Blankenhorn who explained that staff had been working with the staff of Chicago Community Trust (CCT) over the past few months and that the agency is excited about the opportunities that can be created as a result of this partnership. The partnership discussions started with developing a potential indicators project, but they quickly

expanded to many other possibilities that will be explored including assisting with public engagement and researching issues such as public health and education.. Blankenhorn introduced Terry Mazany, CCT CEO and asked that at the end of Mr. Mazany's presentation, the Board authorize the executive director to execute a Memo of Understanding with the Chicago Community Trust (as was outlined in an accompanying memo in the Board packet).

Mr. Terry Mazany acknowledged that he was honored to be addressing the Board and reported the Trust is a large funder in the region having awarded \$113 million last year. Having first covered Cook County, the Trust expanded its programs to surrounding counties and considers itself a regional granting agency. Mr. Mazany drew a comparison to the work that had been done in Seattle and Boston related to measurements of indicators of quality of life in 5 areas of the arts, basic needs, community development, education and health. In its meeting on January 29, the Trust authorized a \$542,000 contribution to CMAP for one year that conceivably could grow to \$1.5 million.

Mr. Mazany fielded questions raised by Board members that covered such topics as zone coverage (Kendall County not yet a part of that), comparison of program initiatives in Kane County versus those in Will and Lake Counties (citing DuPage as an example, Mr. Mazany simply stated that it takes a while to grow a program around local expertise), and how are health and human services measured (through access to health services, where uninsureds are located, low birth weight babies and infant mortality) and finally about outcomes (which will be captured in the Memo of Understanding).

A motion to enter into a Memo of Understanding with the Chicago Community Trust was made by Rae Rupp Srch, seconded by Mayor Roger Claar and with all in favor, the motion carried.

#### **9.0 Regional Comprehensive Plan**

Executive Director Randy Blankenhorn referring to what is being coined as a long-term campaign, unveiled the branding logo for the Regional Comprehensive Plan. Go to 2040 and Imagine that . . . gives identity to the plan, to imagine what life will be like in 2040. Rita Athas suggested that the CMAP region on the logo be given additional emphasis.

#### **10.0 State Capital Plan**

CMAP's Principles for a State Capital Program were included in the Board packet as a reminder of principles that were of highest priority just before the transit crisis and staff is seeking a concurrence this year to continue promoting those principles. Success was achieved in the end for the RTA. RTA Executive Director Schlickman thanked the Board for its support and that work has already begun in Springfield on a capital bill. From the principles, #3: Make the Project Selection Process Transparent and Results-Driven is considered imperative.

### **11.0 CREATE**

Executive Director Randy Blankenhorn reported that CMAP is being asked to support the CREATE initiative's search for funding. It is also reported that the Union League will raise the money and the Metropolitan Mayors' Caucus will manage the contract and work. A motion by Mayor Zenovia Evans is seconded by Mayor Marilyn Michelini to support the CREATE educational program in its search for funding. All in favor, the motion carried.

### **12.0 Memorandum of Understanding: CMAP and the MPO Policy Committee**

The Memorandum of Understanding between CMAP and the MPO Policy Committee that calls for an annual review remains accurate and at this time and requires no change.

### **13.0 Other Business**

Joel Stauber, CMAP's Citizens' Advisory Committee co-chair reported on CAC activities that include building better communication with the CMAP Board and extended an invitation to attend its next meeting on March 10. Stauber also reported that community conversations are underway with 7 more having been scheduled, that the committee continues to evaluate its public engagement plan, that it has ideas about public engagement for the DRI process and finally, that the CAC is developing a set of by-laws.

### **14.0 Public Comment**

There were no comments from the public.

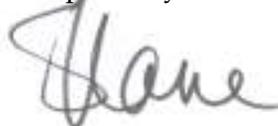
### **15.0 Next Meeting**

The next scheduled meeting of the CMAP Board is March 12, 2008.

### **16.0 Adjournment**

At approximately 11:00 a.m., a motion to adjourn made by Rae Rupp Srch was seconded by Mayor Marilyn Michelini and with all in favor, the motion carried.

Respectfully submitted,



Sherry Kane, Executive Assistant

02-27-08

*Approved, as presented by unanimous vote, 03-12-08.*