# **ATTACHMENT 2**

# **Regional Planning Board Suggested Working Committees**

## **Executive Committee:**

Responsible for preparation of by-laws, personnel and operations, recruitment of Executive Director, general administration, annual operating budget, management of MacArthur grant, meeting schedules, preparation of an annual report, establishment of accounting and financial systems, and overall administration and management of the Board.

**Suggested Action Plan Goal Assignments:** Goal 1 – Hire Executive Director; Goal 2 – Develop Organization Plan for RPB; Goal 10 – Develop a Funding Plan for the RPB Organization

### **Public Participation Committee:**

Responsible for leading the Boards activities with respect to Section 40 of the Act. This Section requires the Board to "develop, implement, and maintain a process of public participation"; hold public hearings prior to the adoption of any plans; and create a standing Citizen's Advisory Committee. The Board is to "serve as the single point of contact and direct all public involvement activities".

**Suggested Action Plan Goal Assignments:** Goal 4 – Create Citizen Involvement Plan; Goal 5 – Establish Public Relations

#### **Planning and Priorities Committee:**

Responsible for leading the Board's activities with respect to Sections 45, 50, and 55 of the Act. These sections require the Board to prepare a comprehensive plan at least every five years; identify regional investment priorities for the region and serve as an advocate for those priorities; prepare a transportation financial plan concurrent with the comprehensive regional plan.

**Suggested Action Plan Goal Assignments:** Goal 7 – Establish Regional Priorities; Goal 8 – Present Plan to Legislature; Goal 9 – Articulate the Vision of Integrated Land Use and Transportation Planning

## **Transition Committee**

Responsible for leading the Board's activities with respect to the required transition activities, which shall be completed no later than 36 months following the appointment of the Board. The legislative intent is described in Section 15 (a) of the Act. It requires, among other things, a report to be submitted to the General Assembly by September of 2006 and recommendations for legislation to complete the transition.

**Suggested Action Plan Goal Assignments:** Goal 3 – Develop Internal Staff Organization Plan; Goal 6 – Insure Ongoing Work of NIPC/CATS Continues