Chicago Metropolitan Agency for Planning

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FY 2009 UNIFIED WORK PROGRAM (PROPOSED)

APRIL 14, 2008

CITY OF CHICAGO

FY 09 UWP PROPOSAL FORM
CORE PROJECTS

State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: Preliminary Planning

Sponsoring Agency: City of Chicago

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: To enable and enhance the participation of the City of Chicago in the development of the region's long RTP and TIP by identifying and developing potential transportation projects and policies and to provide technical analysis and other requested information to other agencies, citizen groups, elected and appointed officials and the public

Core Element Addressed/Supplemental: Long Range Transportation Plan

Justification: How does this project address core MPO responsibilities?: To develop an RTP and TIP that truly address the region's transportation problems, local agencies must identify and develop projects in the context of a regional forum. Throughout the year such projects are proposed by elected and appointed officials, department staff, citizen groups, the general public and various interested agencies. CDOT's Preliminary Planning program allows us to analyze such proposals and determine which ones should move forward to more advanced planning and ultimately implementation. By determinng a proposals impact on northeastern Illinois we are better able to identify, develop and implement projects for inclusion in the RTP and TIP that result in a more effective transportation system for the region.

Major Tasks: See list attached.

Products and completion schedule:

Product	Product Type	Completion Date:
Planning Studies	Plan/Program	As Needed Select
Data collection and database development	Outside Distribution	As Needed Select
Correspondence with individuals, elected and appointed officials and private and public agencies and organizations	In-house	On-Going Select
Conceptual plans, coordination with public and private devevlopments and plans	In-house	As Needed Select

Optional: Additional information on products can be placed here: Also, (1) input into the City's capital improvement program, (2) participation on technical committees and task forces related to major studies and programs.

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **400,000**

Expense Breakdown for Core UWP Expenditures	
$ 360,000	**Staff (including overhead)**
$	**Other costs (specify purpose:)**

Staff Time Breakdown for Core UWP Expenditures

Total Person Months (FY 09): 30

Detailed description of staff time and responsibilities for core projects:

Staff Position	Tasks on Core Project	Person Months
Coordinating Planner I	Manage and develop information for planning studies that respond to existing and future transporrtation needs;Identify potential transit, highway, bicycle, pedestrian and intermodal programs, projects & policies	10
Coordinating Planner I	Conduct scoping of City projects, develop implementation schedules, budgets, etc; participate with community organizations, institutions and individuals in defining capital project scopes prior to preliminary engineering	10
Coordinating Planner I	Respond to written and oral requests and inquiries; develop & process necessary agreements; assist other public agencies on planning projects	4
Coordinating Planner I	Coordinate projects with other government agencies and private developers	4
Coordinating	Develop budget, and impact information for CMAQ	2

Planner I	program	

Optional: Information on additional staff involvement can be placed here:

Optional: Comments on core planning activities not covered by UWP funding: City funding supplements UWP for half the cost of the planning tasks described above and in the attachment.

CDOT'S PRELIMINARY PLANNING PROPOSAL
ADDITIONAL INFORMATION ON MAJOR TASKS

*Carry out planning studies to identify potential transit, highway, bicycle, pedestrian and intermodal programs, projects and policies and, with consultants, develop implementation schedules, budgets, etc.

*Collect data and develop databases to assist in the planning studies by the City and other agencies and organizations

* Coordinate projects with other government agencies responsible for project engineering and program implementation, review plans, facility conditions, and other data or program issues.

*Conduct scoping of City transit, highway, bicycle, pedestrian, and intermodal projects with consultants and participate in the project scoping for other agencies as required.

*Participate with community organizations, institutions and individuals in evaluation of traffic and other transportation operations and in defining capital project scopes of work prior to preliminary engineering.

*Review plans for land use and major developments to ensure consistency with City guidelines for transportation service and infrastructure

*Consult with project implementors during the preliminary engineering of their capital intensive projects and during the formulation/implementation of low cost capital projects.

*Develop and process necessary agreements for program and/or project studies, implementation, funding and jurisdiction.

*Develop and process agreements with the private sector for joint implementation of transportation programs/projects.

*Review transportation-related legislation, regulations, policies and subregional/local plans

*Respond to written and oral requests and inquiries.

FY 09 UWP PROPOSAL FORM
CORE PROJECTS
State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: City of Chicago Transportation Planning and Programming

Sponsoring Agency: City of Chicago

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: To support regional objectives by providing for the strategic participation of the City of Chicago in the region's transportation planning process, including the development of the RTP and the TIP, as required by Federal legislation. Such policy, funding and planning assistance facilitates the full and effective participation by City officials.

Core Element Addressed/Supplemental: Multiple Elements

Justification: How does this project address core MPO responsibilities?:

1-Transportation Improvement Program: Develop and monitor a fiscally constrained surface transportation capital improvement program that meets required standards and deadlines.
2-Long Range Transportation Plan: Assist the development of a regional comprehensive plan by developing and representing the City of Chicago's transportation plans and programs in the regional process.
3-Unified Work Program: Advance the goals and focus areas of this program through the participation of the City of Chicago.
4-Congestion Management Plan: Participate in the region's congestion mitigation programs.
5-Public Involvement Plan: Assure public involvement at the project level through the CIP development process and other public involvement activities.

Major Tasks: See attached scope for detail.

Products and completion schedule:

Product	Product Type	Completion Date:
Interaction with elected officials and various public and private agencies and organizations	Outside Distribution	As Needed On-Going
Capital Improvement Program	Plan/Program	June 2009
Planning Studies	In-house	On-Going As Needed
City's portion of the TIP	Plan/Program	On-Going Select

Optional: Additional information on products can be placed here: See attached scope for detail.

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **560,000**

Expense Breakdown for Core UWP Expenditures	
$ 560,000	**Staff (including overhead)**
$	**Other costs (specify purpose:)**

Staff Time Breakdown for Core UWP Expenditures

Total Person Months (FY 09): 54

Detailed description of staff time and responsibilities for core projects:

Staff Position	Tasks on Core Project	Person Months
Coordinating Planner I	Manage and develop information for planning studies that respond to existing and future transporrtation needs;Identify potential transit, highway, bicycle, pedestrian and intermodal programs, projects & policies	10
Coordinating Planner I	Conduct scoping of City projects, develop implementation schedules, budgets, etc; Participate with community organizations, institutions and individuals in defining capital project scopes prior to preliminary engineering	10
Coordinating Planner I	Respond to written and oral requests and inquiries; develop & process necessary agreements; Assist other public agencies on planning projects	4
Coordinating Planner I	Coordinate projects with other government agencies and private developers	4
Coordinating Planner I	Develop budget, and impact information for CMAQ program	2

Two (2) Coordinating Planner II positions	Develop the City's annual and multi-year programs for inclusion in the TIP. Prepare information for input into the fiscal forecast and participate in the development of the financial plan.	12
Project Director	Participate in the analysis of Transportation Control Measures. Prepare periodic reports. Monitor progress of the TIP Conformity Analysis. Analyze RTP for impact on City's portion of the TIP	5
City Planner IV	Compare actual progress of City's projects with scheduled activities, monitor changes in scopes of work and project costs, and prepare TIP amendments as necessary.	7

Optional: Information on additional staff involvement can be placed here:
The 5 Coordinating Planner I personnel identified above participate in all activities assigned to each. The 2 Coordinating Planner II personnel (listed in the same row due to space constaints) and the City Planner IV and the Project Director participate in all activities assigned to each.

Optional: Comments on core planning activities not covered by UWP funding: The Federal planning funds received do not cover the entire cost of the preliminary planning and TIP related activities. Additional funds will be sought in the competitive phase for expenses related to consultant activities.

ADDENDUM TO THE CITY OF CHICAGO'S
APPLICATION FOR FY 09 UWP CORE SUPPLEMENTAL FUNDING

Proposed FY09 Scope of Services

I. Surface Transportation Capital Improvement Program Assistance

a. As needed for the planning, programming and monitoring of federal surface transportation capital improvement funds:
   i. Schedule project kick off meeting with the IDOT's Bureau of Local Roads;
   ii. Submit to IDOT's District One BLRS all Phase I Engineering Scopes of Work for review;
   iii. Identify and maintain regular contact with the CDOT and IDOT project managers.
   iv. Utilize established IPA process for project development and monitoring.
   v. Participate in City council meetings as needed including drafting and submitting of the annual highway ordinance.

b. Coordinate with appropriate IDOT Bureaus, CMAP, other City of Chicago Departments including the Mayor's Office, the Office of Budget and Management, elected officials and other entities as needed to assure the timely progress of projects.
   i. Monitor Department project status sheets to report discrepancies and actions necessary to remedy; supply to Local Roads and CMAP.
   ii. Submit TIP changes in the correct format according to the developed schedule.
   iii. Attend IDOT's federal/state/local coordination meetings for local projects at the district.
   iv. Provide additional information on status of projects to appropriate City personnel and outside agencies.
   v. Provide CMAP information on program issues as they occur.
   vi. Prepare Individual Project Agreements (IPAs) for City of Chicago construction projects, based on IDOT standard local agency agreement language, identifying the funding participants.

II. STP Program Development

a. Coordinate with other CDOT divisions, City departments and elected officials to prioritize project funding needs in an on-going basis and revise if necessary, in keeping with federal regulations, City priorities and funding constraints.

b. Coordinate with appropriate City personnel and outside agencies to secure and obtain federal funding.

c. Coordinate with appropriate City personnel and other agencies as needed to adhere to the established TIP schedule.

d. Develop an annual and a multi-year program, which are fiscally constrained and realistic in terms of implementation time frame. Submit programs to

CMAP in conjunction with the TIP development schedule and associated deadlines and revise as necessary.

III. General Liaison

a. Coordinate with and provide assistance to appropriate City departments, elected officials and other agencies on the regional transportation planning process as developed though and by CMAP and the MPO Policy Committee.
    i. Participate in the long-range transportation plan development process.
    ii. Provide information on activities of CMAP and relevant CMAP staff activities to appropriate City departments, individuals and elected officials.
    iii. Provide other reasonable information as requested by the MPO or CMAP
    iv. Coordinate integration of CMAP focus areas into City priorities as appropriate.

b. Coordinate with other City departments, elected officials CMAP the MPO Policy Committee and other federal, regional and local agencies including both public and private organizations as appropriate to promote a compact land use development pattern emphasizing in-fill and smart growth strategies to combat regional and local traffic congestion.

c. Maintain sufficient interaction with other City departments to represent in regional forums any other City needs and concerns related to the regional transportation planning process as appropriate.

d. Administration and Communication
    i. Keep CMAP and appropriate City departments, personnel and elected officials informed of important issues on an ongoing basis.
    ii. Perform administrative functions for any Unified Work Program (UWP) projects secured by the City.

e. Committee Coverage
    i. Attend meetings and provide assistance to City personnel and other agencies as needed to advance the City's transportation program.
    ii. Attend meetings and provide assistance to City personnel and other agencies as needed to facilitate the full and effective participation of the City of Chicago in the region's transportation planning and funding process.
    iii. Represent CDOT as needed to various federal, state and local agencies including the MPO Policy Committee, the CMAP Board and other CMAP committees as necessary to keep informed of regional issues affecting the City of Chicago and the region.

IV. Technical Assistance and Studies

a. Carry out planning studies to identify potential transit, highway, bicycle, pedestrian and intermodal programs, projects and policies and develop alternatives, schedules, budgets, etc.
b. Coordinate projects with other government agencies responsible for project engineering and program implementation, review plans, facility conditions, and other data or program issues.
c. Conduct scoping of City transit, highway, bicycle, pedestrian, and intermodal projects with consultants and participate in the project scoping for other agencies as required.
d. Participate with community organizations, institutions and individuals in evaluation of traffic and other transportation operations and in defining capital project scopes of work prior to preliminary engineering.
e. Consult with project implementors during the preliminary engineering of their capital intensive projects and during the formulation/implementation of low cost capital projects.
f. Develop and process necessary agreements for program and/or project studies, implementation, funding and jurisdiction.
g. Develop and process agreements with the private sector for joint implementation of transportation programs/projects.
h. Review transportation-related legislation, regulations, policies and subregional/local plans
i. Respond to written and oral requests and inquiries.
j. Assist other public agencies on planning projects.

V. <u>TIP Development & Monitoring</u>

a. Develop the City's projects for the annual and multi-year components of the integrated proposals and constrained TIP.
b. Prepare information for input into the fiscal forecast and participate in the development of the financial plan.
c. Participate in the development of a Regional CMAQ program.
d. Compare actual progress of City's projects with scheduled activities, monitor changes in scopes of work and project costs, and prepare TIP amendments as necessary.
e. Participate in the analysis of Transportation Control Measures.
f. Monitor progress of the TIP Conformity Analysis.
g. Prepare periodic reports.

FY 09 UWP PROPOSAL FORM

Discretionary Program Element

(COMPETITIVE PROJECTS)

State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: CTA Rail Station Access Mode Survey

Sponsoring Agency: Chicago

Project Type New Project If continued, FY 08 UWP #

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: This project would conduct in-field surveys to determine the mode split and related information for trips to various CTA stations within the City of Chicago

Regional Focus Area: Providing Technical Assistance

Please explain how this project relates to a regional focus area: This will fill a gap in regional transit-related data and will be of use in planning site selection for future phases of access improvement program at transit stations (e.g. Walk-to-Transit project, bicycle parking, park and ride) and CTA/City of Chicago Transit Oriented Development studies and projects. Comparable information is already available for Metra stations as part of past studies.

Major tasks: 1. Confirm Methodology and stations to be evaluated
2. Field Surveys
3. Data Cleaning and analysis
4. Final Report

Previous efforts and inputs (studies or activities that support or contribute to the current effort, existing data or content created by others): Metra's access to transit data collection will serve as role model. Existing CTA turnstile counts will be used in site selection. (Efforts will be synchronized with Extended Pedestrian Counts also applied for in FY09 UWP)

Products and completion schedule:

Product	Product Type	Completion Date:

Methodology and Sampling Plan	In-house	April 2009
Data Collection/Cleaning Status Memo	In-house	On-Going 2009
Final Report	Select	December 2009
	Select	Select Select

Optional: Additional information on products can be placed here: Final report data will be provided to RTA for integration into RTAMS station-by-station reports.

Future activities or subsequent studies resulting from this project: Transit Oriented Development studies and projects. Site selection for future phases of Walk-to-Transit, Bicycle Parking, and Park and Ride Improvements.

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ 155,000

Expense Breakdown for UWP Expenditures	
$ 20,000	**Staff (including overhead)**
$ 135,000	**Consultant or pass-through**
$	**Other costs (specify purpose:)**

Total Person Months (FY 09): 3 + consultant

Optional: Information on additional funds or grants that will be used on this project:

FY 09 UWP PROPOSAL FORM

Discretionary Program Element

(COMPETITIVE PROJECTS)

State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: Chicago South Lakefront Transportation Study

Sponsoring Agency: Chicago

Project Type New Project If continued, FY 08 UWP #

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: The purpose is to analyze transportation needs in the South Lakefront Area of Chicago and recommend transportation improvements. The area extends from Chicago's Central area to the Hyde Park and nearby areas, and includes activity centers such as McCormick Place and Soldier Field. The study will examine both trips within the Central Area and trips between the Central Area and Chicago's neighborhoods. Opportunties made available by the possible future vacation of CN railroad tracks will be considered.

Regional Focus Area: Comprehensive Regional Plan Development

Please explain how this project relates to a regional focus area: The evaluation of alternatives are expected to lead to an alternative or alternatives that would be candidates for inclusion in the region's long range transportation plan.

Major tasks: 1. Study of land use and changes in land uses; 2. Identification of existing and future transportation needs, 3. Development and definition of potential alternatives, 4. Evaluation of alternatives, 5 Financial plan.

Previous efforts and inputs (studies or activities that support or contribute to the current effort, existing data or content created by others): Chicago Central Area Plan, Central Area Action Plan (in progress), plans for the Olympics, studies of the Central Area Bus Rapid Transit System, Reconnecting Neighborhoods study (in progress), Chicago Trail Plan, Chicago land use plans, US Census and CMAP travel surveys.

Products and completion schedule:

Product	Product Type	Completion Date:
Report	Plan/Program	December 2009

	Select	Select Select
	Select	Select Select
	Select	Select Select

Optional: Additional information on products can be placed here:

Future activities or subsequent studies resulting from this project:Alternatives analysis (if major investment recommended), environmental review, and engineering

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Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ 212,500

Expense Breakdown for UWP Expenditures	
$ 30,000	**Staff (including overhead)**
$ 182,500	**Consultant or pass-through**
$	**Other costs (specify purpose:)**

Total Person Months (FY 09): 5

Optional: Information on additional funds or grants that will be used on this project:

CMAP

FY 09 UWP PROPOSAL FORM
CORE PROJECTS
State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: Long Range Planning

Sponsoring Agency: CMAP

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: Federal and state law and local leadership call for integration of transportation and land-use planning. This work will develop the methodology, data, information resources, modeling and planning tools, and engagement process to create a plan that fullfills this charge, also addressing economic development, environment, housing, and human services.

Core Element Addressed/Supplemental: Multiple Elements

Justification: How does this project address core MPO responsibilities?: The proposed integrated scenario approach to the RTP is the mandated approach to the MPO from the federal, state and local levels. These cannot, by definition, be stovepiped and separated into transportation and non-transportation planning tasks. In addition, CMAP's External Relations and Community and Technical Assistance departments are charged, under this project, with facilitating the region's participation into the transportation and comprehensive planning process. Through the development and implementation of a 1) coordinated public participation plan and 2) ongoing development of partnerships to ensure regional coordination, CMAP will facilitate the participation of elected officials, agency partners, residents and interest groups into the transportation and comprehensive planning processes.

Major Tasks:

1. Construct and evaluate alternative scenarios for the region's future.

2. Develop a financial plan to determine fiscal constraints.

3. Identify potential major capital projects for consideration in the RCP and develop a methodology by which they can be evaluated.

4. Develop indicators for plan evaluation.

5. Develop forecasts and projections.

6. Develop management and operational strategies for RCP.

7. Ensure regional coordination by thoroughly involving local leaders, stakeholders and the public in the planning process.

8. Provide technical data and modeling resources to local communities and municipalities.

9. Initiate and engage underserved communities in the RCP process.

10. Develop a youth component within the public engagement process.

Products and completion schedule:

Product	Product Type	Completion Date:
Indicators (to be used in plan development)	In-house	October 2008
Alternative Scenario Descriptions	In-house	October 2008
Forecasts and Projections	Outside Distribution	April 2009
Scenario Evaluations and Supporting Public Materials	Outside Distribution	June 2009

Optional: Additional information on products can be placed here: The financial plan and major capital project selection process will be released in draft form in FY 09 but not finalized until FY 10. Also, Regional Snapshot reports on major planning issues will be released quarterly throughout the plan development process. Coordinated public outreach, integral to plan development, will continue as an extensive and ongoing process throughout FY 09.

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **4,231,105**

Expense Breakdown for Core UWP Expenditures

$ 3,334,180	**Staff (including overhead)**
$ 896,925	**Other costs (specify purpose:**
	Interns - $125,000
	Commodities - $121,925
	Total Contracts - $650,000
	Contract Purposes:1) Public Relations ($50,000), 2) Public Involvement for Scenario Evaluation ($50,000), 3) Assistance on Snapshot Reports ($50,000), 4) Refinement/Continuation of Strategy Research ($75,000), 5) Indicators Measurement & Projection ($150,000), 6) Scenario Construction and Description ($50,000), 7) Development of Capital Project Evaluation Process ($25,000), 8) Financial Scenarios ($200,000)

Staff Time Breakdown for Core UWP Expenditures

Total Person Months (FY 09): 292.6

Detailed description of staff time and responsibilities for core projects:

Staff Position	Tasks on Core Project	Person Months

Optional: Information on additional staff involvement can be placed here:

Optional: Comments on core planning activities not covered by UWP funding:

FY 09 UWP PROPOSAL FORM
CORE PROJECTS
State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: Policy Development and Strategic Initiatives

Sponsoring Agency: CMAP

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: Research, analysis, and development of policies and agency methods to support, promote, and integrate transportation and land use planning. CMAP's operating legislation charges the agency to consider and analyze the regional and intergovernmental impacts of proposed major developments, infrastructure investments and major policies and actions by public and private entities on natural resources, neighboring communities, and residents.

Core Element Addressed/Supplemental: Multiple Elements

Justification: How does this project address core MPO responsibilities?: In order to develop and implement a comprehensive plan, provide technical assistance to communities and introduce innovative and non-traditional planning to northeastern Illinois, CMAP needs to provide a policy framework that shapes regional plans and the transportation system.

Major Tasks:

1. Develop, monitor, and evaluate a) agency policy and b) agency methods for integrating land use and transportation. This Core Program intends to direct staff resources in a strategic fashion towards analyzing the connections between transportation and land use, housing, environment, human services, and economic development.

2. Integral to the success of CMAP's policy work is the continued provision of staff support to the CMAP Board, the MPO and the committees that report to both policy boards.

3. Develop methods for addressing and solving regional issues and disseminating up-to-date data and assistance to municipalities.

4. Develop list of regional priorities.

5. Strategy research papers and dissemination.

6. Continue to develop a framework for analyzing the costs and benefits of Developments of Regional Importance.

7. Update the CMAP 2005 strategic plan.

8. Develop a Unified Work Program.

Products and completion schedule:

Product	Product Type	Completion Date:
Regional Priorities	Select	Select Select
Strategy Research and Dissemination	Outside Distribution	On-Going
CMAP Strategic Plan Update	Select	Select Select
Developments of Regional Importance	Select	Select Select

Optional: Additional information on products can be placed here:

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **2,147,555**

Expense Breakdown for Core UWP Expenditures

$ 1,830,630	**Staff (including overhead)**
$ 316,925	**Other costs (specify purpose:** Commodities - $66,925 Interns - $100,000 Contracts - $150,000 Contract Purposes: Strategic Initiatives ($100,000), Strategic Planning ($50,000)

Staff Time Breakdown for Core UWP Expenditures

Total Person Months (FY 09): 160.6

Detailed description of staff time and responsibilities for core projects:

Staff Position	Tasks on Core Project	Person Months

Optional: Information on additional staff involvement can be placed here:

Optional: Comments on core planning activities not covered by UWP funding:

FY 09 UWP PROPOSAL FORM
CORE PROJECTS
State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: Short Range Programming and Plan Implementation

Sponsoring Agency: CMAP

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: Short Range Programming and Plan Implementation is composed both of the vital work necessary for the MPO to fulfill short-range federal requirements (TIP, Conformity, Congestion Management Process) as well as related work towards developing the technical assistance, visualization, and evaluation tools to support coordination and consistency between local plans and the policies and strategies adopted in the CATS 2030 RTP, NIPC Common Ground, and the ongoing 2040 Regional Comprehensive Planning Process.

Core Element Addressed/Supplemental: Multiple Elements

Justification: How does this project address core MPO responsibilities?: The region, through the MPO, is required to develop and maintain a fiscally constrained TIP which conforms to the State's Implementation Plan to attain national air quality standards. In addition to the fiscal and air quality considerations, other federal and good planning elements are addressed within the TIP. There is a federal requirement for an awards and obligations report and a need to portray the TIP to the public in an easy to understand manner, including the use of visualization techniques. An important element of the TIP which is the responsibility of the Policy Committee of the MPO is the programming of the Congestion Mitigation and Air Quality Improvement Program. In addition, the development and operation of a process satisfying the congestion management requirement will be accomplished under this project. A number of corridor-level studies will be conducted to identify implementable strategies aimed at reducing congestion.

Major Tasks:

1. TIP development and conformity as well as changes and amendments.

2. Development of performance measures for programming and program evaluation to more effectively track local projects.

3. Develop visualization techniques for programmed transportation and non-transportation projects and dissemination of this information to partners and the public.

4. Congestion Management Process and corridor-level studies to identify implementable strategies aimed at reducing congestion.

5. Based upon policies and strategies adopted in the CATS RTP, NIPC Common Ground, and the ongoing 2040 Regional Comprehensive Planning process, provide planning skills to local partners and develop technical assistance tools.

6. Provide direct assistance to local agencies and officials to support coordination and consistency between local plans and regional planning efforts.

7. Provide asstance to municipalities in their programming efforts.

8. Provide technical data and modelling resources to local communities and municipalities.

9. Provide Highway and Transit Assistance to project implementers, including support for transit New Starts projects.

10. Develop, monitor, and improve methodologies for the CMAQ program.

Products and completion schedule:

Product	Product Type	Completion Date:
TIP with periodic updates and/or amendments	Plan/Program	On-Going
Awards and obligation report	Outside Distribution	February 2008
CMAQ Program	Plan/Program	October 2008
Congestion Management Process	Plan/Program	June 2009

Optional: Additional information on products can be placed here: A strategic early deployment plan update will be available in December 2008. Visualization techniques for programmed transportation and non-transportation projects will also be developed and disseminated in this fiscal year. On an on-going basis, CMAP staff will also provide highway and transit assistance to project implementers, including support for transit New Starts projects.

Also, it is vital to note that CMAP's Community and Technical Assistance department plays a critical role in this core program, by providing direct assistance to local agencies and officials to build local capacity. The strategic outcome goal of this service is implementation of the strategies and planning practices adopted in the CATS RTP, NIPC Common Ground, and ongoing 2040 Regional Comprehensive Planning Process. The C&TA Department will reply to requests for assistance and provide planning skills as well as technical data and modelling resources to municipalities.

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ 2,719,342

Expense Breakdown for Core UWP Expenditures	
$ 2,478,742	**Staff (including overhead)**
$ 240,600	**Other costs (specify purpose:** Commodities - $90,600 Interns - $50,000 Contract- Technical Data Development $100,000 **)**

Staff Time Breakdown for Core UWP Expenditures

Total Person Months (FY 09): 217.4

Detailed description of staff time and responsibilities for core projects:

Staff Position	Tasks on Core Project	Person Months

Optional: Information on additional staff involvement can be placed here:

Optional: Comments on core planning activities not covered by UWP funding:

FY 09 UWP PROPOSAL FORM
CORE PROJECTS
State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: Data Development and Analysis

Sponsoring Agency: CMAP

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: To create, maintain, and disseminate a timely, ongoing, and coordinated data and information sharing program that will provide the best available data on the region. This Core Program includes a publicly accessible mechanism for data access and distribution.

Core Element Addressed/Supplemental: Multiple Elements

Justification: How does this project address core MPO responsibilities?: In its enabling legislation, CMAP is charged with being the authoritative source for regional data collection, exchange, dissemination, analysis, evaluation, forecasting and modeling.

Major Tasks:

1. Significantly expand Web Services capability to permit real time data exchange, internet mapping and provision of data resources to partners and general public.

2. Maintain agency IT resource.

3. Preparation of primary datasets.

4. Data exchange and dissemination for regional planning and policy indicators.

Products and completion schedule:

Product	Product Type	Completion Date:

Expanded Web Interfaces for Data Exchange and Dissemination	Outside Distribution	April 2009
Maintain Agency IT resource	In-house	On-Going
Enhance Internet Mapping Capabilities	Outside Distribution	April 2009
Land Use Inventory- Automation and Remote Sensing	Outside Distribution	On-Going

Optional: Additional information on products can be placed here:

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **3,933,457**

Expense Breakdown for Core UWP Expenditures

$ 1,652,832	**Staff (including overhead)**
$ 2,280,625	**Other costs (specify purpose:** Commodities - $60,625 Interns - $70,000 Purchase data, software, hardware & engineering support - $1,550,000 Total Contracts - $600,000 Contract purposes: State of the Region report ($100,000), Real Time Data Dissemination ($250,000), Modeling research ($250,000)

Staff Time Breakdown for Core UWP Expenditures

Total Person Months (FY 09): 145.5

Detailed description of staff time and responsibilities for core projects:

Staff Position	Tasks on Core Project	Person Months

Optional: Information on additional staff involvement can be placed here:

Optional: Comments on core planning activities not covered by UWP funding:

Chicago Metropolitan Agency for Planning

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MEMORANDUM

To: UWP Committee

Date: February 14, 2008

From: Matt Maloney

Re: Employee Positions Covered by CMAP FY 2009 UWP Proposal Submissions

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CHICAGO METROPOLITAN AGENCY FOR PLANNING
EMPLOYEE POSITIONS
FY 2009 UWP

Position Level/Title	No. of Positions
Assistant	
Outreach	1
Planner	8
Analyst	5
Associate	
Outreach	2
Planner	12
Analyst	8
Graphic Designer	1
Project Administrator	1
Senior	
Outreach	1
Planner	12
Analyst	5
Principal	
Planner	4

Analyst	1
Management	
Communications	1
Deputy Executive Director	4
Chief of Staff	1
Executive Director	1
Total	68

###

Chicago Metropolitan Agency for Planning

233 South Wacker Drive
Suite 800, Sears Tower
Chicago, IL 60606

312-454-0400 (voice)
312-454-0411 (fax)
www.cmap.illinois.gov

MEMORANDUM

To: UWP Committee

Date: February 14, 2008

From: Matt Maloney

Re: CMAP Contracts and Purchases for FY 2009

CONTRACTS

Long Range Planning

Public Relations	$50,000
Public Involvement for scenario evaluation	$50,000
Assistance on Snapshot reports	$50,000
Refinement/continuation of strategy research	$75,000
Indicators measurement and projection	$150,000
Assistance with scenario construction and description	$50,000
Assistance with development of capital project Evaluation process	$25,000
Financial Scenarios	$200,000
Total	$650,000

Short Range Programming and Plan Implementation

Technical data development	$100,000

Policy Development and Strategic Initiatives

Strategic initiatives	$100,000
Strategic planning	$50,000
Total	$150,000

Data Development and Analysis

State of the region report	$100,000
Real Time Data Dissemination	$250,000
Modeling research	$250,000

PURCHASES

Data Development and Analysis

Commercial Data	$200,000
Survey Data Collection	$500,000
IT hardware, software and engineering support	$500,000
Financial accounting software	$350,000
Total	$1,550,000

###

COUNCIL OF MAYORS

FY 09 UWP PROPOSAL FORM
CORE AND CORE SUPPLEMENTAL PROJECTS
State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: Subregional Transportation Planning, Programming and Management (Core)

Sponsoring Agency: Regional Council of Mayors

Project Program (Check One): Core ☐ Supplemental Core ☒

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: To provide for strategic participation by local officials in the region's transportation planning process as required by SAFETEA-LU, the Regional Planning Act and future legislation. To support the Council of Mayors by providing STP assistance and development, general liaison, technical assistance, and research.

Core Element Addressed/Supplemental : Transportation Improvement Plan, Long Range Transportation Plan, Unified Work Program, Congestion Management Plan, Public Participation Program

Focus Area (if applicable): Staff work in support of focus areas will be submitted as part of the Discretionary Program Element (Competitive Selection) of the UWP.

Justification: How does this project address core MPO responsibilities?: Through the Planning Liaison (PL) Program, the Council of Mayors provides a link between CMAP and the suburban Mayors. PL staff coordinates with CMAP and other local, regional and state transportation agencies to support the integration of transportation and land use in the Long Range Plan, subregional corridor planning, data collection, ITS initiative, etc. Each council manages an STP program that is integrated into the Transportation Improvement Program. PL staff work to advance the goals and focus areas of the Unified Work Program and Congestion Management System throught the region. The PL Program provides a forum for municipal education and involvement in support of CMAP's Public Participation Program.

Major Tasks: See attached Council of Mayors scope for detail. (Please note that several tasks include activities that will be submitted as part of the Discretionary Program Element (Competitive Selection) of the UWP.)

Products and completion schedule:

Product	Product Type	Completion Date:
FY 08-13 STP programs	Plan/Program	On-Going
Updated project ranking methodologies	Outside Distribution	As Needed
Municipal improvement project applications (CMAQ, RTAP, etc.)	Plan/Program	As Needed
FY 09 Quarterly Reports	Outside Distribution	Quarterly

Optional: Additional information on products can be placed here:

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **1,343,016**

Expense Breakdown for Core UWP Expenditures

$ 1,343,016	**Staff (including overhead)**
$ 0	**Other costs (specify purpose:** None **)**

Staff Time Breakdown for Core UWP Expenditures

Total Person Months (FY 09): 180

Detailed description of staff time and responsibilities for core projects:

Staff Position	Tasks on Core Project	Person Months
15	Note: See attached Council of Mayors scope for detail. Note: 11 staff @ 80/20 match; four @ 50/50 match	180

Optional: Information on additional staff involvement can be placed here: $1,343,016 includes $977,797 in federal funds, $204,193 in local matching funds at 80/20, and $161,026 in

additional local matching funds at 50/50 (the “overmatch”) (see attached basis for funding request).

Optional: Comments on core planning activities not covered by UWP funding: None.

The Planning Liaison (PL) Program is funded with Federal Metropolitan Planning funds, as allocated in the Unified Work Program (UWP). Local matching funds are provided by each local Council. The PL Program receives Core Supplemental funds to assist CMAP, as the Metropolitan Planning Organization for the Chicago region, in meeting Federal transportation planning requirements including development of a Long Range Transportation Plan, Transportation Improvement Program, and Congestion Management System. The PL Program also receives Discretionary funds to assist CMAP with additional activities, including development of a comprehensive regional plan and studies, projects and programs related to the region's Focus Areas. The PL Program includes five general task areas described below that will be completed using the Core Supplemental and Discretionary funding allocated in the FY 2009 UWP.

Communication (Core Supplemental/Discretionary)
The PL program will be the basic communication link between CMAP and the suburban mayors. PL staff will provide information about CMAP policies, programs and initiatives to local officials, provide feedback regarding those issues to the CMAP staff, committees and Board and ensure that CMAP is apprised of regional and sub-regional issues of importance to their communities.

General Liaison (Core Supplemental/Discretionary)
The PL program will provide staff assistance as part of the comprehensive regional planning effort. This includes being involved in the CMAP committee structure, providing technical and other support to help achieve CMAP objectives, and providing input on regional planning efforts.

Program Development (Core Supplemental)
The PL staff will facilitate the Surface Transportation Program at the discretion of local Council methodologies while meeting federal requirements. The PL program will assist in the development of sub-regional annual and multi-year multi-modal transportation improvement programs consistent with regional strategies. These efforts will be focused on, but not limited to, the Congestion Mitigation and Air Quality Program, the Enhancement Program and Safe Routes to Schools.

Program Monitoring (Core Supplemental)
The PL program will work with local officials, regional, state and federal agencies and consultants to ensure the timely, efficient and effective implementation of transportation projects. This will include providing regular project status reports as well as close coordination with CMAP and IDOT staff.

Technical Assistance (Core Supplemental/Discretionary)
The PL program will provide technical support and assistance to CMAP and local governments. It will provide data and analysis regarding issues of importance to regional or sub-regional agencies. The PL staff will assist in the coordination and outreach activities of CMAP in the sub-region.

Basis for Council of Mayors FY 09 UWP Core Supplemental Funding Request							
Council	% Increase Requested Over FY 08	FY 08 Federal Funds Awarded	FY 09 Federal Total Requested	FY 08 Local Match	FY 09 Local Match	FY 08 Total (Federal & Local) Awarded	FY 09 Total (Federal & Local) Requested
North Shore	5%	$67,862.56	$ 71,255.69	$ 16,965.64	$ 17,813.92	$ 84,828.20	$ 89,069.61
Northwest	5%	$75,028.23	$ 78,779.64	$ 18,757.06	$ 19,694.91	$ 93,785.29	$ 98,474.55
North Central	5%	$67,615.20	$ 70,995.96	$ 16,903.80	$ 17,748.99	$ 84,519.00	$ 88,744.95
Central	5%	$66,350.27	$ 69,667.78	$ 16,587.57	$ 17,416.95	$ 82,937.84	$ 87,084.73
Southwest	5%	$68,520.65	$ 71,946.68	$ 17,130.16	$ 17,986.67	$ 85,650.81	$ 89,933.35
South	5%	$109,875.67	$ 115,369.45	$ 56,223.49	$ 59,034.66	$ 166,099.16	$ 174,404.12
DuPage	5%	$117,563.45	$ 123,441.62	$ 58,145.44	$ 61,052.71	$ 175,708.89	$ 184,494.33
Kane Kendall	5%	$109,459.02	$ 114,931.97	$ 56,119.33	$ 58,925.29	$ 165,578.35	$ 173,857.26
Lake	5%	$74,066.22	$ 77,769.53	$ 18,516.56	$ 19,442.38	$ 92,582.78	$ 97,211.91
McHenry	5%	$66,534.12	$ 69,860.83	$ 16,633.53	$ 17,465.21	$ 83,167.65	$ 87,326.03
Will	5%	$108,359.97	$ 113,777.97	$ 55,844.57	$ 58,636.79	$ 164,204.54	$ 172,414.76
Total	5%	$ 931,235.36	$ 977,797.13	$ 347,827.13	$ 365,218.49	$ 1,279,062.49	**$ 1,343,015.61**

Summary	
FY 09 Federal Funds Requested	$ 977,797.13
FY 09 80/20 Local Match	$204,192.88
Subtotal of Federal & 80/20 Local Match	**$ 1,181,990.01**
FY 09 Additional 50/50 Local Match ("overmatch")	$161,025.61

Total FY 09 UWP Core Supplemental Funding	**$ 1,343,015.61**

FY 09 UWP PROPOSAL FORM

Discretionary Program Element

(COMPETITIVE PROJECTS)

State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: Subregional Planning, Programming and Management (Discretionary)

Sponsoring Agency: Regional Council of Mayors

Coordinating Agencies: Regional Council of Mayors and/or

Project Type **If continued, FY 08 UWP #**

Project Description

(Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: To provide for strategic participation by local officials in the regional planning process as required by SAFETEA-LU, the Regional Planning Act and future legislation. To support the Council of Mayors by providing local liaisons to regional activities, facilitating communication between local and regional stakeholders, and coordinating local technical assistance for regional programs, projects, and research.

If the project relates to a regional focus area, please explain: CMAP has consistently expressed the need for Planning Liaisons to support its role in regional planning and in the integration of regional planning and transportation. This request recognizes the vital role that PLs play in linking CMAP to the region's municipalities. These funds will cover Planning Liaison/Council work in support of the Region's Focus Areas, including:

- Integration of Transportation and Land Use Planning
- Congestion Relief (Multi-Modal) (Management, Research and Analysis)
- Environmental Impacts of Transportation Decisions
- Development of Comprehensive Regional Plan
- Transportation' s Role in Economic and Community Development
- Jobs-Housing-Transportation Planning
- Transportation Issues for Seniors and People with Disabilities
- Financing the Transportation System
- Public Involvement in Transportation and Comprehensive Planning
- Providing Technical Assistance

Major tasks: Communication, General Liaison, and Technical Assistance (see attached Council of Mayors scope for details).

Previous efforts and inputs (studies or activities that support or contribute to the current effort, existing data or content created by others): These activities build on work that the Council of Mayors has successfully accomplished over twenty years to link the region's Metropolitan Planning Organization to the region's 272 municipalities and their elected officials.

Products and completion schedule:

Product	Product Type	Completion Date:
Products in support of the Region's Focus Areas.	Plan/Program	As Needed
Municipal improvement project applications	Plan/Program	As Needed
FY 09 Quarterly Reports	Plan/Program	Quarterly

Optional: Additional information on products can be placed here: N/A

Future activities or subsequent studies resulting from this project:To be determined based on CMAP and Council activities.

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **173,307**

Expense Breakdown for UWP Expenditures	
$ 173,307	**Staff (including overhead)**
$ 0	**Consultant or pass-through**
$ 0	**Other costs (specify purpose:** N/A **)**

Total Person Months (FY 09): 27

CTA

FY 09 UWP PROPOSAL FORM
CORE PROJECTS
State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: Program Development

Sponsoring Agency: CTA

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: Improve CTA capital program coordination with regional Transportation Improvement Program (TIP).

Core Element Addressed/Supplemental: Transportation Improvement Program

Justification: How does this project address core MPO responsibilities?: Facilitates CTA's efforts to coordinate the provision of capital projects for customers in its service area to projects identified within the Chicago area regional five-year Transportation Improvement Program

Major Tasks: * Develop CTA's capital programs for inclusion in the five-year regional TIP.

*** Identify and analyze potential capital projects for funding eligibility.**

Products and completion schedule:

Product	Product Type	Completion Date:
Annual Report	In-house	June 2009
	Select	Select Select
	Select	Select Select
	Select	Select Select

Optional: Additional information on products can be placed here:

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **323,400**

Expense Breakdown for Core UWP Expenditures	
$ 323,400	**Staff (including overhead)**
$	**Other costs (specify purpose:)**

Staff Time Breakdown for Core UWP Expenditures

Total Person Months (FY 09): 36

Detailed description of staff time and responsibilities for core projects:

Staff Position	Tasks on Core Project	Person Months
Technical Staff	Solicit proposals/projects from CTA business units; Review unfunded needs lists; Examine current five-year program on an on-going basis; Reassess project readiness and schedule; Assess project viability; Perform cost-benefit analysis;	36
	Develop scope schedule, budget, and cash flow estimates; Verify compliance and eligibility issues for historic properties; Determine need for and prepare environmental assessment, as warranted; Analyze program mark;	
	Align projects to efficiently utilize marks; Develop program into TIP database; Monitor projects and provide Quarterly Reports.	

Optional: Information on additional staff involvement can be placed here:

Optional: Comments on core planning activities not covered by UWP funding:

FY 09 UWP PROPOSAL FORM

Discretionary Program Element

(COMPETITIVE PROJECTS)

State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: Transit Oriented Development Strategy

Sponsoring Agency: CTA

Project Type New Project If continued, FY 08 UWP #

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: The Chicago Transit Authority (CTA) is pursuing a TOD agenda, in collaboration with the City of Chicago and the Regional Transportation Authority, as a way to respond to capital funding shortfalls, foster more vibrant neighborhoods, and mitigate the negative effects of climate change on quality of life.
The purpose of this project is to develop a TOD Strategic Plan, which will include a series of typologies that will guide the scale, nature and type of development that is desired and feasible at each station. It will also include a matrix ranking station areas and other transit nodes on various factors related to development potential, including, but not limited to, community support, market demand, property ownership, potential for ridership growth, and connections between CTA bus and rail, Metra and Pace service. Community input will be solicited to guide the development of the typologies and prioritization of station areas, as well as future stages of transit-oriented development.

Regional Focus Area: Transportation's Role in Economic/Community Dev

Please explain how this project relates to a regional focus area: CTA's Transit Oriented Development partnership with the City of Chicago and Regional Transportation Authority is intended to use investment in transit as an economic development tool. It builds on the growing recognition that TODs - a strong mass transit system and neighborhoods built around transit – offer enhanced quality of life and positive environmental benefits.

Major tasks: Task 1: Develop a series of typologies to guide the scale, nature and type of development that is desired and feasible at each station.
Task 2: Gather community input
Task 3: Review and rank development opportunities across CTA System

Task 4: Document recommendations and typologies (for both internal and external use) and present key findings to community

Previous efforts and inputs (studies or activities that support or contribute to the current effort, existing data or content created by others): CTA Guidelines for Transit Supportive Development. CMAP 2030 Regional Transportation Plan (RTP). CMAP 2040 Regional Framework Plan. City of Chicago Central Area Plan. City of Chicago Chicago Climate Action Plan (forthcoming, Spring 2008).

Products and completion schedule:

Product	Product Type	Completion Date:
Typologies	Outside Distribution	December 2008
Summary of Community Input	Outside Distribution	April 2009
Matrix comparing and ranking development opportunities	In-house	May 2009
Strategic Plan Document	Outside Distribution	July 2009

Optional: Additional information on products can be placed here: The strategic plan document will include a component that summarizes this phase of TOD planning and can be used as a reference by CTA and our partners as we move forward with Transit Oriented Development. It will also include materials (potential printed, electronic and in other useful formats) that summarize the key elements of CTA's TOD efforts and can be used to educate members of the community about the benefits of TOD and the station area Typologies.

Future activities or subsequent studies resulting from this project:The prioritization of station areas and other transit nodes, along with the typologies will be used by CTA and its partners to develop more detailed station area plans for priority stations and to solicit private investment around transit stations.

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **318,750**

Expense Breakdown for UWP Expenditures	
$ 65,000	**Staff (including overhead)**
$ 208,750	**Consultant or pass-through**
$ 45,000	**Other costs (specify purpose:** materials for public outreach **)**

Total Person Months (FY 09): 4

Optional: Information on additional funds or grants that will be used on this project:

FY 09 UWP PROPOSAL FORM

Discretionary Program Element

(COMPETITIVE PROJECTS)

State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: 2008 Regional Rider and Non-rider Travel Behavior and Attitudes Survey

Sponsoring Agency: CTA

Project Type New Project If continued, FY 08 UWP #

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: This project intends to provide ongoing, reliable information for CTA riders and non-riders in the City of Chicago, Cook, DuPage, Kane, Lake, McHenry and Will counties. Study objectives focus on CTA market penetration, consumer mode choice decisions, rider and non-rider demographic profiles, frequency of ridership, perceptions of safety, and customer usage of services and programs.

Regional Focus Area: Public Involvement in Transporatation Comp. Plan

Please explain how this project relates to a regional focus area: This project solicits public attitudes about transit services to help us understand how to better appeal to current non-riders. This data is needed to inform CTA management about promotion of CTA services to regional non-riders, develop new or modified services, and evaluate its consumer oriented market policies and other major policies. Moreover, RTBAS will be used to calibrate and correct all future system-level surveys.

Major tasks: CTA has already received proposals for professional consulting services to assist in the development and implementation of services. No contract has been awarded. Major tasks would include: 1) review of literature and background information; 2) design survey tool; 3) field survey; 4) analyze collected data; 5) prepare final summary report outlining major findings and resulting recommendations.

Previous efforts and inputs (studies or activities that support or contribute to the current effort, existing data or content created by others): 2003 CTA Market Segmentation Survey and 2000 Traveler Behavior and Attitudes Survey.

Products and completion schedule:

Product	Product Type	Completion Date:

Status Reports	Plan/Program	On-Going On-Going
Target Market Opportunities	In-house	July 2009
Project Summary Report	Outside Distribution	August 2009

Optional: Additional information on products can be placed here:

Future activities or subsequent studies resulting from this project:The findings will help guide the development of an action plan for increasing current ridership through the enticement of regional non-riders and occasional riders. The findings will also draw conclusions about regional transit strongholds and determine mode choice/decision-making among City of Chicago and collar county riders and non-riders. This data will guide marketing and promotional campaigns and action plans for increasing ridership.

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **281,250**

Expense Breakdown for UWP Expenditures	
$ 15,000	**Staff (including overhead)**
$ $266,250	**Consultant or pass-through**
$	**Other costs (specify purpose:)**

Total Person Months (FY 09): 3

Optional: Information on additional funds or grants that will be used on this project:

METRA

FY 09 UWP PROPOSAL FORM
CORE PROJECTS
State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: Program Development

Sponsoring Agency: Metra

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: Program Development incorporates capital transit planning and programming to address regional transportation improvement efforts, congestion management, safety and security planning, proactive public participation, and development and monitoring of a fiscally constrained TIP.

Core Element Addressed/Supplemental: Multiple Elements

Justification: How does this project address core MPO responsibilities?: Metra is responsible for developing the capital and operating programs necessary to maintain and enhance commuter rail service in northeastern Illinois. Metra participates in the MPO process accordingly. Core element activities done by Metra include: Regional transportation planning efforts: Transit planning; Private providers coordination; Planning with protected populations; Safety and security planning; Proactive public involvement process through documents for public review and comment; Facilitation of communication between local and regional governmental entities. Extensive range of activities are done prior to TIP submittal (data collection & analysis, financial planning & analysis) contribute to products of MPO responsibility.

Major Tasks: Program and budget amendments; environmental reviews; TIP revisions; database management for rolling stock, track & structure, bridges, signal and electrical equipment, facilities, stations, parking; capital investment/financial analysis

Products and completion schedule:

Product	Product Type	Completion Date:
Preliminary Program and Budget	Outside Distribution	October 2008
Final Program and Budget	Outside Distribution	November 2008
TIP Submittal	Outside Distribution	December 2008
Public Involvement briefing materials	Outside Distribution	November 2008

Optional: Additional information on products can be placed here:

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **400,000**

Expense Breakdown for Core UWP Expenditures	
$ 400,000	**Staff (including overhead)**
$	**Other costs (specify purpose:)**

Staff Time Breakdown for Core UWP Expenditures

Total Person Months (FY 09): 42

Detailed description of staff time and responsibilities for core projects:

Staff Position	Tasks on Core Project	Person Months
Section Chief	Program coordination,development,cap. inv. analysis	9
Section Chief	Briefing materials for public involvement	2
Section Chief	Coordination of Environmental Reviews	1
Prog. Coordin.	TIP submittals & Capital program prep & revisions	8
Prog. Coordin.	Briefing materials for public involvement	2
Prog.Coordin.	Database management, financial analysis	2
Prog. Coordin.	Development of capital programs	12
Division Director	Coordination of all program development document reviews, approvals and submittals	6

Optional: Information on additional staff involvement can be placed here: Multiple departments within Metra contribute to products of Program Development staff while not charging their time to this project.

Optional: Comments on core planning activities not covered by UWP funding: Activities for which UWP funding is not proposed includes further financial planning and development participation by various Metra departments and contract carriers as well as costs for document reproduction.

PACE

FY 09 UWP PROPOSAL FORM
CORE PROJECTS
State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: Customer Satisfaction Index Survey and Loyalty Program

Sponsoring Agency: Pace

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: The purpose of the program is to objectively and consistently evaluate services from the customers' point of view and to develop action plans to increase customer satisfaction/retention, farebox recovery ratio, and ridership on Pace services. The project will cover the entire family of Pace services to include Fixed Route, Vanpool, and Paratransit.

Core Element Addressed/Supplemental: Congestion Management Plan

Justification: How does this project address core MPO responsibilities?: Customer satisfaction is one of Pace's performance measures and needs to be assessed regularly. The level of satisfaction of Pace customers ascertained through surveys, customer panels, personal interviews and other means of system evaluations to improve service and retain and increase ridership. The expansion of customer satisfaction measuremnt from fixed routes and Vanpool to Paratransit allows Pace uncover the problems with all service types and address the issues and concerns of all riders.

Major Tasks: 1) Conduct annual customer satisfaction surveys for Fixed Route, Vanpool, and Paratransit services; 2) Implement/support continuous online customer panel; 3) Implement/support continuous in-person bus operator interviews; 4) Support a closed-loop customer retention/loyalty program; 5) Implement a transit education program for new customers.

Products and completion schedule:

Product	Product Type	Completion Date:
RFP for Consultant	In-house	January 2009
Fixed Route CSI Survey	Outside Distribution	August 2009
Vanpool CSI Survey	Outside Distribution	October 2009

Paratransit CSI Survey	Outside Distribution	December 2009

Optional: Additional information on products can be placed here: Implement in-person bus operator interviews to collect their observations and perseptions of service provided; initiate a transit education program for new customers/senior citizens to increase ridership and address the transportation needs of individuals who would otherwise be greatly limited in mobility.

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **278,750**

Expense Breakdown for Core UWP Expenditures	
$ 50,000	**Staff (including overhead)**
$ 228,750	**Other costs (specify purpose:** Consultant fees for three CSI survey projects: Fixed Routes, Vanpool, and Paratransit; printing questionnaires, promotional materials for all three projects **)**

Staff Time Breakdown for Core UWP Expenditures

Total Person Months (FY 09): 12

Detailed description of staff time and responsibilities for core projects:

Staff Position	Tasks on Core Project	Person Months
CSI Analyst	Prepare all electronic data files on ridership; update and order nesessary survey supplies, organize the distribution and collection process, pack all questionnaires and survey supplies by divisions and contract carriers, collect the surveys, orga	12
	nize and store the survey supplies, determine the response rate dy each division and contract carrier, mail the questionnaires to the consultant for processing	12

Optional: Information on additional staff involvement can be placed here:

Optional: Comments on core planning activities not covered by UWP funding:

FY 09 UWP PROPOSAL FORM
CORE PROJECTS
State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: Rideshare Services Program

Sponsoring Agency: Pace

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: The new Pace Rideshare Program seeks to support individuals and employers in developing carpools and vanpools in support of regional plan objectives.

Core Element Addressed/Supplemental: Congestion Management Plan

Justification: How does this project address core MPO responsibilities?: Ridesharing is recognized as a major component of management and operational planning strategies that increase operational efficiency of highway and arterial roads, lengthen the life-span of capital infrastructure investments, reduce dependency on limited fuel supplies, promote sustained high occupancy vehicle travel behavior and improve air quality. The goal of the marketing program is to increase ridesharing participation by directing people to PaceRideShare.com, which features Pace's new GreenRide ridematching system. The system will have the capability of tracking regional emmissions reductions when participants report their commuting data.

Major Tasks: 1. Develop, produce, and distribute Pace RideShare information piece(s). 2. Select and procure promotional giveaway items. 3. Continue to improve the functionality and design of the pacerideshare.com website.

Products and completion schedule:

Product	Product Type	Completion Date:
Promotional Items	Outside Distribution	As Needed As Needed
Website updates and maintenance	Plan/Program	On-Going On-Going
Fuel Cards	Outside Distribution	On-Going As Needed
	Select	Select Select

Optional: Additional information on products can be placed here: Examples of promotional items include brochures/pamphlets, photo/video production, and giveaways (ie pens, keychains, etc.) Fuel Cards will be used as raffle prizes to reward carpool groups who report their commuting information.

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **174,000**

Expense Breakdown for Core UWP Expenditures	
$ 24,000	**Staff (including overhead)**
$ 150,000	**Other costs (specify purpose:** pass-through/ consultancy & fuel card purchase. **)**

Staff Time Breakdown for Core UWP Expenditures

Total Person Months (FY 09): 4

Detailed description of staff time and responsibilities for core projects:

Staff Position	Tasks on Core Project	Person Months
Manager Business Development	Management oversight	2
Business Development	Staff support	2

Optional: Information on additional staff involvement can be placed here:

Optional: Comments on core planning activities not covered by UWP funding:

FY 09 UWP PROPOSAL FORM
CORE PROJECTS
State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: TIP Development & Monitoring

Sponsoring Agency: Pace

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: To develop a fiscally constrained Suburban Bus Capital Improvement Program for the NE Illinois region which is consistent with and supportive of regional comprehensive plans. Participate in the TIP and CMAQ development process and provide support for the air quality conformity analysis of Capital Projects.

Core Element Addressed/Supplemental: Transportation Improvement Program

Justification: How does this project address core MPO responsibilities?: This project would address the Transportation Improvement Plan of the five Federally required products of the Metropolitian Planning Organization. In addition, it would provide for support of those five Federally required products.

Major Tasks: 1. Participate in TIP and CMAQ development process. 2. Develop Pace Five Year Capital Plan fo FY 2009-2013. 3. Update TIP to include all new project information for 2009-2013. 4. Provide analysis of Capital projects identifying impact on air quality for CMAQ conformity. 5. Monitor progress of the TIP Conformity Analysis.

Products and completion schedule:

Product	Product Type	Completion Date:
Pace TIP element	In-house	On-Going On-Going
Pace Fiscal Year 2009-2013 Capital Program	In-house	December 2008

Monitor TIP Projects	In-house	On-Going On-Going
	Select	Select Select

Optional: Additional information on products can be placed here:

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **150,000**

Expense Breakdown for Core UWP Expenditures

$ 150,000	**Staff (including overhead)**
$	**Other costs (specify purpose:)**

Staff Time Breakdown for Core UWP Expenditures

Total Person Months (FY 09): 18

Detailed description of staff time and responsibilities for core projects:

Staff Position	Tasks on Core Project	Person Months
Senior Grants Administrator	Develop and administor Grants Projects, TIP analysis and monitoring of Program	12
Senior Project Manager	Various support functions, TIP monitoring	6

Optional: Information on additional staff involvement can be placed here:

Optional: Comments on core planning activities not covered by UWP funding:

RTA

FY 09 UWP PROPOSAL FORM
CORE PROJECTS
State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: Regional Travel Markets and System Assessment

Sponsoring Agency: RTA

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: Analyze regional travel markets using the new CMAP travel inventory and other data sources to develop a composite picture of current travel in the region. Assess the performance of the existing transportation system. Develop core transit strategy for each travel market in the region to develop RTA's strategic and CMAP comp plan.

Core Element Addressed/Supplemental: Long Range Transportation Plan

Justification: How does this project address core MPO responsibilities?: Understanding travel and performance of transportation system supports the development of the RCP

Major Tasks: 1) Analyze CMAP travel inventory, assemble other data Develop market taxonomy.

2) Characterization of existing markets in terms of size, shares, characteristics and change

3) Assess how well the transportation system is serving major markets. Findings will be synthesized into major mobility issues

4) Develop transit strategies for markets

Products and completion schedule:

Product	Product Type	Completion Date:
	Select	Select Select
Market Composites	Outside Distribution	Select Select
System Performance	Outside Distribution	Select Select
Transit Service Strategies	In-house	Select Select

Optional: Additional information on products can be placed here:

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **368,750**

Expense Breakdown for Core UWP Expenditures	
$	**Staff (including overhead)**
$ 368,750	**Other costs (specify purpose:** consultant **)**

Staff Time Breakdown for Core UWP Expenditures

Total Person Months (FY 09):

Detailed description of staff time and responsibilities for core projects:

Staff Position	Tasks on Core Project	Person Months
rta mgr	project mgmt and all tasks	3
rta sr planner	all tasks	7
rta others	#1 and #3	2
cmap sr analyst	travel demand analysis	1
cmap assoc	travel inventory data processing	2

Optional: Information on additional staff involvement can be placed here: RTA staff costs will be contributed to the project. RTA will provide cash match for consultant costs.

Optional: Comments on core planning activities not covered by UWP funding:

FY 09 UWP PROPOSAL FORM

Discretionary Program Element

(COMPETITIVE PROJECTS)

State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: RTAP: Station Area Plans and Community Transit Improvement Plans

Sponsoring Agency: RTA

Project Type Continued Study If continued, FY 08 UWP # 6335.70

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: The purpose of this project is to provide communities with the resources to apply transit supportive planning practices. The project will enable a number of communities to develop station area plans and community transit improvement plans. Station area plans encourage transit supportive development, mixed land use, concentrated development and pedestrian friendly environments. Transit improvement plans provide communities with the resources to investigate and plan for local transit services in conjunction with the development of transit supportive environments. Both types of planning studies are estimated at $100,000 - $150,000 per study.

Regional Focus Area: Providing Technical Assistance

Please explain how this project relates to a regional focus area: Each planning project will be conducted through the RTA's Regional Technical Assistance Program (RTAP), which provides extensive technical assistance to community participants. Through this program, several regional focus areas will be addressed: the Integration of Transportation and Land Use; Transportation's Role in Economic/Community Development; Transportation Issues for Seniors and Disabled; and Public Involvement in Transportation and Comprehensive Planning.

Major tasks: Specific tasks for each planning project depend on the type of service proposed, the transit facilities in the planning area, and local community development objectives. Typical tasks include:

1. Data Collection
2. Transit or development market assessment
3. Public involvement
4. Identification of local transit oriented development opportunities or transit service opportunities
5. Conceptual plan development

Previous efforts and inputs (studies or activities that support or contribute to the current effort, existing data or content created by others): The following plans have been produced: North Chicago, Justice, Park Forest, Buffalo Grove, Melrose Park, Elmwood Park, Villa Park, Harvey, Niles, Wood Dale, Riverside, Franklin Park, New Lenox, Mundelein, Winthrop Harbor, Lemont, Richton Park, Brookfield, Wheeling, La Grange, Woodstock, Maywood, Oak Park, Fox River Grove, Morton Grove, University Park, Robbins, Hazel Crest, Riverdale, Evanston, Waukegan, Westmont, Orland Park, Olympia Fields, Tinley Park, Blue Island, and Elmhurst.

Products and completion schedule:

Product	Product Type	Completion Date:
Station Area Plans	Outside Distribution	April 2010
Community Transit Improvement Plans	Outside Distribution	April 2010
	Select	Select Select
	Select	Select Select

Optional: Additional information on products can be placed here: N/A

Future activities or subsequent studies resulting from this project:Transit supportive development and local transit service options.

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **650,000**

Expense Breakdown for UWP Expenditures	
$	**Staff (including overhead)**
$ 650,000	**Consultant or pass-through**
$	**Other costs (specify purpose:)**

Total Person Months (FY 09): 42

Optional: Information on additional funds or grants that will be used on this project:
Municipal and RTA funds will be used for the local match.

FY 09 UWP PROPOSAL FORM

Discretionary Program Element

(COMPETITIVE PROJECTS)

State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: Complete Streets Initiative

Sponsoring Agency: Lake County

Project Type New Project If continued, FY 08 UWP #

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: To establish the policies that will determine the level of routine accommodations for non-motorized travel that should be provided on County Highway projects in order to improve safety for all users. Background regarding purpose: According to the 2001 National Household Travel Survey, bicyclists and pedestrians together account for only ten percent of all trips taken. As an aggregate, however, users of these two modes of transportation account for 13% of all traffic fatalities. In northeastern Illinois, in 2000, there were 132 pedestrian fatality crashes and 5,657 pedestrian injury crashes. Persons between the ages of 5 and 15, while only 15% of the population, were disproportionately represented in 27% of these crashes. While most of these crashes occurred in Cook County, pedestrian travel is more dangerous on a per-trip basis in the collar counties

Regional Focus Area: Integration of Transportation and Land Use

Please explain how this project relates to a regional focus area: This project provides technical assistance, addresses transportation issues for seniors and people with disabilities, provides congestion relief by accommodating non-motorized mode choices, and includes public involvement in the regional transportation/comprehensive plan.

Major tasks: (1) An inventory of all County Highways to determine the location of all sidewalks, bike paths and signalized intersections with and without pedestrian signal indications; (2) an inventory of all non-motorized land uses and generators (i.e. schools, parks, forest preserves, libraries, etc.); (3) an inventory of all transit facilities and routes along County Highways (Metra stations, Pace routes and facilities); (4) an inventory of ADA compliance for existing facilities; (5) an inventory of facility ownership; (6) creation of a database of the above information to put on the LCDOT's GIS System; (7) a review of existing LCDOT policies regarding the accommodations for these facilities; (8) a survey of surrounding counties' policies; (9) development of policy changes and/or recommendations

Previous efforts and inputs (studies or activities that support or contribute to the current effort, existing data or content created by others): Year 2020 Transportation Priority Plan for Lake County, Illinois, Soles and Spokes: Pedestrian and Bicycle Plan for Chicago Area Transportation; Healthy Roads Initiative for DuPage County; FHWA: Design Guidance Accommodating Bicycle and Pedestrian Travel: A Recommended Approach

Products and completion schedule:

Product	Product Type	Completion Date:
Database and/or shape files of existing conditions	Outside Distribution	June 2009
Lake County Complete Streets Policies	Outside Distribution	June 2009
	Select	Select Select
	Select	Select Select

Optional: Additional information on products can be placed here:

Future activities or subsequent studies resulting from this project:Full implementation of pedestrian and bicycle safety review procedures during phase I engineering studies.

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **187,500**

Expense Breakdown for UWP Expenditures	
$ 25,000	**Staff (including overhead)**
$ 162,500	**Consultant or pass-through**
$	**Other costs (specify purpose:)**

Total Person Months (FY 09): 12

Optional: Information on additional funds or grants that will be used on this project:

FY 09 UWP PROPOSAL FORM

Discretionary Program Element

(COMPETITIVE PROJECTS)

State Fiscal Year (July 1, 2008 to June 30, 2009)

Project Title: Transportation Component of Kane County's Integrated Long Range Transportation and Land Use Plan

Sponsoring Agency: Kane County

Project Type New Project If continued, FY 08 UWP #

Project Description (Responses are intended to be concise. You will be limited on the number of characters that you can input.)

Purpose: To develop a 2040 long-range plan that addresses the transportation component of the County's integrated Long Range, Transportation and Land Use Comprehensive Plan.

Regional Focus Area: Integration of Transportation and Land Use

Please explain how this project relates to a regional focus area: The County will will develop an integrated Long Range Transportation and Land Use Comprehensive Plan. The transportation component of the plan will inform, react and coordinate with the land use portion of the comprehensive plan, through various planning alternatives and scenarios.

Major tasks:
1. Consolidate the on-going or recently completed studies (ex. IL 47 Corridor Study, Brier Hill interchange study, North Central Planning Area Study, Planning areas studies).
2. Prepare an existing conditions and systems inventory.
3. Identify and evaluate potential planning strategies, and choose a preferred scenario.
4. Extend the planning horizon from 2030 to 2040 and forecast socioeconomic data to establish future travel demand.
5. Identify and evaluate transportation deficiencies and transportation improvements that are supportive of preferred scenario.
6. Compile recommendations for strategies and major capital projects into a draft recommended plan.
7. Conduct financial analysis by comparing revenues to plan costs.
8. Ensure regional coordination by providing technical data and projections to CMAP and following the regional RCP timeline and process.
9. Ensure local coordination by thoroughly involving local leaders, stakeholders and the public in the process.

Previous efforts and inputs (studies or activities that support or contribute to the current effort, existing data or content created by others): The Regional Comprehensive Plan development process (CMAP), Regional Indicators, data from the regional Land Use Model and U.S. Census Bureau data, Kane County 2030 Transportation and 2030 Land Resource Management Plans, Kane County Paratranist Study, Kane County Transit Opportunity Study, Kane County/Council Bicycle and Pedestrian Plan, Kane County Planning Area Studies, Kane County Impact Fee data.

Products and completion schedule:

Product	Product Type	Completion Date:
Existing conditions and systems Inventory	Outside Distribution	November 2008
Identified potential planning strategies and alternative scenario.	Outside Distribution	January 2009
2040 Scenario Travel Forecast(s)	Outside Distribution	April 2009
Compile recommendations for strategies and major capital projects into a draft recommended plan.	Plan/Program	December 2009

Optional: Additional information on products can be placed here: The financial resources analysis and final transportation element of the comprehensive plan will be released in draft form at the end of 2009 but won't be finalized until late summer 2010. Continued coordination with CMAP will occur throughout the entire process and an extensive public outreach will be ongoing throughout plan development.

Future activities or subsequent studies resulting from this project: Kane County's integrated Long Range, Transportation and Land Use, Comprehensive Plan.

Financial Data

State FY 09 UWP Project Budget:

Total Project Cost $ **125,000**

Expense Breakdown for UWP Expenditures	
$ 0	**Staff (including overhead)**
$ 115,000	**Consultant or pass-through**
$ 10,000	**Other costs (specify purpose:** Printing of executive summary, creation of cds and 50 hard copies of the final plan **)**

Total Person Months (FY 09): 36

Optional: Information on additional funds or grants that will be used on this project:
Products of this plan will be made available, during plan development, to CMAP for integration into the Comprehensive Regional Plan Development. The plan will also include a strong public involvement component.