

DRAFT



Chicago Metropolitan
Agency for Planning

COMMUNITY & TECHNICAL ASSISTANCE WORK PLAN PROGRAM AREAS

TECHNICAL ASSISTANCE COORDINATION

SYNOPSIS: Develop stronger communication links with technical assistance providers in the region.

- ❖ Convene regular meetings of Technical Assistance Providers group
- ❖ Conduct survey of Technical Assistance needs to identify key gaps and areas ripe for organization and coordination
- ❖ Promote private sector involvement
- ❖ Establish key contacts to share resources and ideas on other technical assistance programs
- ❖ Coordinate/allocate staff specialization areas for coordination and assistance
 - Further develop Technical Assistance Group specialization list
 - Work with External Relations on integrating into public involvement plan
- ❖ Develop a monitoring program for requests and issues
 - Develop an agency-wide information-sharing response system
 - Develop a mechanism for incoming information requests to be routed agency-wide (even beyond Technical Assistance group) to take advantage of CMAP staff knowledge base
 - Take advantage of expertise across CMAP administrative groups and project areas

- ❖ Create a rapid response team to respond to inquiries on the following core theme areas:
 - Economic Development
 - Land Use/Design Review/Comprehensive Planning
 - Transportation/Mobility/Enhancement measures
 - Greenways, environmental, and watershed best-practices
 - Freight and Inter-modal matters
 - Community development
 - Census requests

- ❖ Update technical local planning assistance information
 - location map
 - Include watershed planning assistance areas
 - Identify underserved areas, or those areas that have not been the beneficiaries of technical assistance projects

Core Program Oversight: Bola Delano

Team: Ty Warner, Bill Kiley, Jon Hallas, Erin Aleman, Doug Ferguson, Lori Heringa, Sef Okoth

TECHNICAL ASSISTANCE INFORMATION

CLEARINGHOUSE

SYNOPSIS: Clearinghouse to help communities utilize and have easy access to technical assistance services.

- ❖ Develop an interactive 'one stop shop' Technical Assistance website portal to include:
 - Information dissemination
 - Web site tutorials
 - Provide structure for web-based resource guidance

- ❖ Technical Assistance Provider database
 - Integrated with Interactive Website
 - Build synergies by providing avenue for communication of technical assistance efforts across region and among multiple providers

Core Program: Stephen Ostrander

Staff: Kermit Wies, Doug Ferguson, Jon Hallas, Erin Aleman, Brian Rademacher, David Morck and External Relations group.

ENVIRONMENTAL SERVICES AND REGIONAL COORDINATION

SYNOPSIS: Convene, coordinate and provide technical assistance in partnership with CW to communities focusing on environmental and green issues.

- ❖ Integrate CMAP and CW goals and promote implementation strategies specifically related to sustainable development, green planning and the environment
 - Generate new projects in partnership with the CW Sustainability Team
 - Ensure that all new and existing environmental tools, guides and educational materials developed are easily accessible, relevant and useful to local communities and other stakeholders
 - Convene multi-disciplinary environmental educational seminars and workshops designed to reach a wider audience
 - Complete the Greenways Plan

Core Program: Lori Heringa

Staff: Amy Talbot, Sandy Perpignani, Bill Kiley

LOCAL COMMUNITY PLANNING SUPPORT

SYNOPSIS: Help guide communities in determining their goals, their options, and the best course of subsequent action.

- ❖ Suite of Applied Resource Tools:
 - **Centers Toolkit**
 - Leadership Workshop Centers Toolkit results – refine, focus planning assistance areas (workshops, best practices, tools, resources)
 - Centers Toolkit product packaging and dissemination
 - upon completion of leadership workshops (Kendall, Southwest Cook, 4 Chicago venues), make widely available

- “Packaging” could include framework for potential CMAP engagement for drilling down on desired Centers feature support
 - Consider further Toolkit software enhancement options
 - Increase internal database of local examples?
 - Mechanism for input of results?
 - Web application?
 - **Plan Builder**
 - Develop cost/share assessment
 - Create template for use, adaptation, and implementation procedure
 - Develop template to standardize output
 - Explore DRI tie-in with land use and transportation relationships
 - **Full Circle**
 - Expand use outside Cook County
 - **Economic Impact Analysis model**
 - Cluster report
 - State of the region report
 - Upgrade CNT’s freight toolkit
- ❖ **Current Leadership Workshops**
- Conduct regular meetings for community engagement including ED roundtables, Inter-modal speaker series etc
 - Spring & Fall 2007 – Centers Toolkit rollout
 - Fall completion schedule of latest cycle (*dates subject to change*):
 - Southwest Cook (Oct 2)
 - Chicago West (Oct 9)
 - Chicago North (Oct 15)
 - Chicago Downtown (Oct 18)
 - Chicago South (Oct 23, 24, or 25)
 - Kendall County (Oct 30)
 - Complete analysis of region-wide Toolkit results
 - Align assistance efforts with sub-regional priorities
 - **Future Leadership Workshops**
 - Regular cycle of sub regional community engagement
 - Integrate with Regional Comprehensive Plan development and outreach efforts

- Continue “building the regional framework” by developing workshops that address corridors and green areas
 - Potential of ILARIS/green infrastructure planning tool integrates these concepts in an integrated construct
- ❖ Plan Commissioner Training (*w/External Relations*)
 - Develop in partnership with Campaign for Sensible Growth, training materials to support the following municipal planning resources:
 - *Sensible Tools for Healthy Communities*,
 - *Planning 1-2-3*, and
 - *Retail 1-2-3*
- ❖ Actively work with ULI Technical Assistance Panels
 - Work with MPC to better integrate these into Assistance program
 - Become more fully part of Technical Assistance Team
 - Partner with ULI in alerting to potential community focus areas
- ❖ Visualization services
 - Develop visualization center for the pre-realization of various planning scenarios
 - Partner with UIC Urban Design Center and other entities with experience in this field
- ❖ Interpretation of “Swift Rail” Act- Quiet Communities assistance, direction and support
 - Established proficiency within CATS/CMAP to provide support to communities in understanding implications of Swift Rail Act
 - Assistance with noise mitigation strategies and compliance issues

Core Program- Ty Warner

Staff: Sef Okoth, Brian Rademacher, Bill Kiley, Joy Schaad, Erin Aleman, Jon Hallas and other relevant planning officers.

APPLIED RESEARCH AND DECISION SUPPORT

SYNOPSIS: Provide municipalities with demographic, socioeconomic, market and other research in order to improve the knowledge base from which communities make development choices.

- Engage agency-wide response avenues for bringing in multiple areas of staff expertise to apply to specific request areas
- ❖ Partner with RTA on **RTAP** (Regional Technical Assistance Program)
 - CMAP source material to include:
 - Land Use Inventory data
 - NIPC Development Database
 - Full Circle
 - Co-Star
 - Economic impact analysis
- ❖ Development of ILARIS tool (green infrastructure-based intrinsic values inventory) as planning resource for communities as well, as well as regional agency use for future regional plan development
 - Create spatial framework for cultural and environmentally-based values
 - Through Leadership Workshops and/or additional format) to collect data, “stories,” inventory of environmental and cultural resources
 - Be actively involved in analyzing impact of development and transportation decisions, particularly applicable to new corridor analysis
 - CMAP becomes “depot” for cultural and environmental impact analysis; tool used by local government to examine results of actions.
 - Work in partnership with Planning/programming to develop criteria for Application for DRI (Development of Regional Importance)

Core Program Oversight: Bola Delano

Staff: All, Kerry Leigh, Dave Morck, Joy Schaad and Kermit Wies

DISSEMINATION OF BEST PLANNING PRACTICES AND LOCAL PLAN REVIEW

SYNOPSIS: Adopt a set of best practices for regional planning and assist in evaluating local plans.

- ❖ Assess local planning area effectiveness by applying Regional Comprehensive Plan strategy analysis work
- ❖ Update “compendium of plans” to encourage currency of local planning efforts
- Working with NIU to utilize the results of their digital inventory of comprehensive planning in northeastern Illinois
 - Partner with NIU to take this to next step in updating that inventory
 - Use to enhance inventory of latest plan adoption
 - Use NIU’s land use category methodology to identify potential areas of conflict; work as convener to attempt to pre-empt municipal land use conflicts
 - Use digital inventory to integrate into future land use projection scenarios, and use as basis for community comprehensive plan status assessment and need for updates
- Partner with CNU, UIC Urban Design Center, ULI others toward providing a resource area where urban design assistance can be provided.
- Apply *Planning 1-2-3* resource as direction for communities with few resources and no staff
- ❖ Establish Comprehensive Plan reviews to assist in regional policy
- ❖ Create an inventory of Model Ordinances & Ordinance resource database
- ❖ Urban design resource capacity

Core Program Oversight: Ty Warner

Staff: Sef Okoth, Jon Hallas, Lori Heringa, Erin Aleman, Stephen Ostrander and individuals in External relations and Planning teams.

 **CONVENER: INTER-JURISDICTIONAL AND INTERAGENCY COORDINATION**

SYNOPSIS: Be lead convener for discussions among municipalities, encouraging regional problem-solving, long-term visions, and informed decisions, and lead group of technical service providers.

- ❖ Establish regular meeting cycle of Technical Assistance providers
 - Building from previous group meetings
 - Update on status of organizational focus and commitment
 - Lay out basis of work program
 - Update services offerings for benefit of provider database and interactive provider website

- ❖ Facilitate regular meetings of County planning directors

- ❖ Continued participation in American Planning Association session and panel events

- ❖ Regional Trail development
 - Engage multiple stakeholders in facilitating projects that cross several jurisdictions.

Core program: Bola Delano

Staff- All staff in Community and technical assistance

FUNDING & COMMUNITY FISCAL TOOL GUIDANCE

SYNOPSIS: Compile information on national programs, assisting communities as they seek grants and funding.

- ❖ Develop information on economic development tools and application
 - Inventory of TIF and Enterprise Zone locations
 - Program for assisting communities with steps to take in enacting, when to use/not use, best application, etc
- ❖ Set up resource arm to for communities to assist in finding funding resources, including providing necessary technical information and census data.

Core Program: Brian Rademacher

Staff: ED Intern