



**Human and Community Development Committee**  
**Minutes**  
5/9/2011

Offices of the Chicago Metropolitan Agency for Planning (CMAP)  
DuPage County Conference Room  
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

**Committee Members Present:** Sheri Cohen, Co-Chair  
Ngoan Le, Co-Chair  
Jan Ward  
Tammy Wierciak  
Amy Rynell  
Kate Galbraith (alternate for Jacky Grimshaw)  
Jennifer Hirsch  
David Pankratz

**Staff Present:** Drew Williams-Clark, Liaison  
Rosa Ortiz  
Pete Saunders  
Samyukth Shenbaga  
Bob Dean

**1.0 Call to Order and Introductions**

Committee Co-Chair, Sheri Cohen, called the meeting to order at approximately 10:05a.m.

**2.0 Agenda Changes and Announcements**

The agenda was revised to table items 5.0 and 6.0 for the June meeting.

**3.0 Approval of Minutes – 04/11/2011**

A motion to approve the minutes of the April 11<sup>th</sup> meeting, was presented by Jennifer Hirsch and seconded by Amy Rynell. With all in favor, the motion carried.

**4.0 An Introduction to Municipal Comprehensive Plans**

Pete Saunders presented an overview of the legal framework, traditional components and typical process of comprehensive plan development. The committee had expressed specific interest in providing input into the development of comprehensive plans that are being undertaken as part of CMAP's local technical assistance program. Members asked questions surrounding the flexibility of comprehensive plans to include language pertaining to issues other than land use, such as equity and the arts. It is expected that the

committee will entertain a discussion of how to include such topics in comprehensive plans at the June meeting. The PowerPoint presentation that Pete used has been posted on the committee website.

#### **5.0 Environmental Justice Toolkit: Selection Committee**

Kate Galbraith presented a model developed by The Center for Neighborhood Technology (CNT) as part of the Environmental Justice (EJ) Toolkit with support from the federal Department of Transportation. One of the tools described therein is a "Triage Committee." This committee engages various stakeholders in analyzing the impacts of projects on traditionally underrepresented (or EJ) populations and making recommendations based on that analysis. This may be a methodology whereby the HCD committee can provide focused input into CMAP projects. Committee members felt that this was an interesting model and that other models for review of projects based on equity should be considered by the committee as well as models of community engagement. Staff will follow up with specific committee members offline to develop one or more agenda items for the June meeting along those lines.

#### **6.0 Regional Updates**

##### **Community Planning Program**

Several members were unable to stay for a brief introduction to this important program at the May meeting. On April 6, 2011 the Chicago Metropolitan Agency for Planning, in collaboration with the Regional Transportation Authority, launched the 2012 Community Planning Program. This is a competitive grant program that provides funds for municipalities in the northeastern Illinois region to participate in the planning of local transportation, transit and transit-related development. The partnership between the two agencies will provide additional funding to an expanded base of eligible applicants and projects as well as facilitate inter-agency coordination. The deadline for receipt of applications is June 9, 2011 before 3:00 pm CST. Application material and further information will be available at <http://rtachicago.com/community-planning/community-planning.html>.

#### **7.0 Other Business**

No public comment was made at the meeting.

#### **8.0 Member Updates**

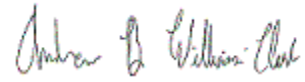
#### **9.0 Next Meeting**

The Human and Community Development Committee will meet next on Monday, June 13th, 2011 at 10:00am in the DuPage County Conference Room at CMAP.

#### **10.0 Adjournment**

A motion to adjourn at 12:05 p.m. carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Drew Williams-Clark".

Drew Williams-Clark  
Committee Liaison

6/13/2011