



Chicago Metropolitan Agency for Planning

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MEMORANDUM

To: CMAP Board and Committees
From: CMAP Staff
Date: April 2, 2012
Re: Local Technical Assistance Program Update

The CMAP Board and committees will be receiving regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 53 local projects have been initiated. Of these, 37 projects are fully underway and 2 have been completed. Many of the projects that have been kicked off but are not fully underway are grants which are in the administrative stage; others involving staff assistance are being scheduled to get underway in several months, based on staff availability.

Further detail on LTA project status can be found on the attached project status table.

ACTION REQUESTED: Discussion.

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Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Addison comprehensive plan (see project website)	Sam Shenbaga	July 2011 - July 2012	Staff assistance	Underway. Draft future land use map completed. Conducted staff charrette to present future land use map on March 27 and revisions being made accordingly. Currently drafting memo describing land use classifications to submit to staff for review and approval. Valerie Kretchmer Associates has begun economic assessment of redevelopment sites and review of 2005 Town Center Redevelopment Plan.
Algonquin downtown plan (see project website)	Hala Ahmed	Feb.- Nov. 2012	Grant funds	Underway. Village Board approved selected consultant (Land Vision). Contract was signed on February 7. Project kick-off meeting completed on February 23. Public input is underway at project website . Next Steering Committee meeting scheduled for April.
Alsip comprehensive plan	Sam Shenbaga	Jan. 2012 - Jan. 2013	Staff assistance	Underway. Public meeting to be conducted on April 12 at Village Hall. Stakeholder interviews to be conducted all-day at Village Hall on April 11. Existing conditions research in progress.
Antioch greenway plan	Shafaq Choudry	Apr. 2012- Mar. 2013	Staff assistance	Project is scoped and is on schedule to be initiated in April.
Berwyn comprehensive plan (see project website)	Sam Shenbaga	June 2011 - June 2012	Staff assistance	Underway. Recommendations memo approved by Steering Committee. Draft future land use map completed and approved by BDC staff on March 26. Draft Plan outline completed and recommendations being currently drafted. Draft Plan to be completed in mid-late April for internal CMAP review.
Blue Island comprehensive plan (see project website)	Sam Shenbaga	Apr. 2011 - May 2012	Staff assistance	Underway. Draft Plan completed and submitted to City staff and Plan Commission for review on March 23. Conducted in-person meeting with City staff to discuss recommendations. Plan distributed to Metra, Pace, RTA, SSMMA, MPC, and CNT for review and comment. Presentation of Plan recommendations to Plan Commission scheduled for April 4. Public open house to be held at City Hall East Annex on April 16. Meeting with Mayor scheduled for April 16 to present Plan recommendations.
Bronzeville Alliance Retail corridor study, phase 2 (see project website)	Sef Okoth	Phase 2: Nov. 2011 – Dec. 2012	Staff assistance	Underway. First public presentation of the project done on March 17 at the Black Wall Street Summit. Outreach and preparation of materials for community visioning workshop on May 12 is underway. Existing

website)				conditions analysis started, with summary report due in June. Corridor mapping is still underway.
Campton Hills comprehensive plan (see project website)	Jason Navota	Apr. 2011 - May 2012	Staff assistance	Underway. Existing conditions report, visioning, three public meetings, and policy and strategy development complete. Draft plan is nearly complete and discussions of the future land use plan are continuing.
Carpentersville “Old Town” Area Action Plan (see project website)	Trevor Dick	Sept. 2011 - June 2012	Staff assistance	Underway. Drafting the plan is underway and is anticipated to be shared with Village staff to begin the review and adoption process in April.
Chicago “Green and Healthy Neighborhood” plan for Englewood, Woodlawn, and Washington Park (see project website)	Jason Navota	Mar. 2011 - Sept. 2012	Staff assistance	Underway. First phase (data collection and mapping) complete and summarized in Draft Existing Conditions Summary posted online. Second phase focused on planning and outreach is underway, including group tours of ‘catalytic’ project areas and corridors. Housing and retail analyses are underway. Separately funded stormwater study for the project area is underway. First of five public meetings held on January 28, and second held on March 31 in collaboration with the Woodlawn Summit.
Chicago Housing Authority LeClaire Courts redevelopment	Sef Okoth	July 2012- June 2013	Consultant and staff assistance	An RFP for transportation access study has been drafted by CMAP and approved by CHA. Project startup is expected in July.
Developing Communities Project support for CTA Red Line extension (see project website)	Kendra Smith	Oct. 2011 - Sept. 2012	Staff assistance	Underway. CMAP is continuing work on a quantitative analysis of the project area. The project received conditional approval from the Loyola University Internal Review Board. The first community focus group is scheduled to take place April 18. Community Education Session planning in conjunction with CTA is currently underway.
Downers Grove bicycle and pedestrian plan	Hala Ahmed	TBD	Grant funds	Underway. The consultant selection process has been completed, with the Village Board approving the selection of Sam Schwartz Engineering. Project kickoff completed in March.
Elburn comprehensive plan	Bob Dean	Apr. 2012 - Jan. 2013	Grant funds	Underway. The Village Board selected Images Inc. to assist with the project at their meeting on March 19.
Elgin sidewalk gap and transit stop study	Lindsay Banks	TBD	Grant funds	A staff recommendation for consultant selection has been developed, and approval is expected at the April 25 City Council meeting.
Elmwood Park comprehensive plan (see project website)	Nicole Woods	June 2011 – Aug. 2012	Staff assistance	Underway. Staff is meeting with Steering Committee in April to present and discuss Existing Conditions Report and results from visioning workshop that was held in March. Staff is currently working on recommendations memo.

Evanston water efficiency program	Amy Talbot	Dec. 2011 - June 2012	Staff assistance	Underway. Received comments from Evanston Staff. Discussed water reduction target and confirmed plan recommendations.
Fox Lake bicycle plan	Pete Saunders	TBD	Grant funds	Village has approved a resolution supporting the project and signed the IGA. Project RFP will be released in April, with consultant selection expected in late May.
Glen Ellyn downtown streetscape and parking study	Lindsay Banks	TBD	Grant funds	Glen Ellyn extended the deadline for the RFP to March 30, and consultant selection is expected in April.
Hanover Park corridor study	Stephen Ostrander	Dec. 2011 - June 2012	Staff assistance and small grant	Underway. Staff is currently working with the Village and ULI to complete necessary contract agreements and funding for ULI Technical Assistance Panel (TAP) program to be held in summer 2012. Definition of outreach strategy and assistance with panel "briefing book" expected in April.
Hillside comprehensive plan	Hala Ahmed	TBD	Grant funds	The community is developing the RFP to select a consultant. RFP will be released in April 2012.
Joliet "Old Prison" redevelopment (see project website)	Pete Saunders	July 2011 - Apr. 2012	Staff assistance and small grant	Underway. Public open house and public hearing to Joliet City Council Land Use Committee meeting were both conducted by ULI on March 19. Final report is being prepared by ULI with graphics, illustration and design assistance provided by CMAP. Completion is expected at the end of April.
Kane County local food project	Amy Talbot	Feb.-Nov. 2012	Staff assistance	Underway. Updated scope and contacted Openlands for approval. Internal project team meeting set for April.
Lake County sustainability plan	Kristin Ihnchak	Mar. 2012 - Feb. 2013	Staff assistance	Underway. County Board approved the scope, MOU, and resolution on March 13 and the steering committee kick-off meeting was held on March 22. Existing conditions analysis is underway. The Delta Institute and Openlands are both on contract to assist with some plan elements.
Lake Zurich comprehensive water resources project	Amy Talbot	Feb. 2011 - Apr. 2012	Staff assistance	Underway. Presentation to Board April 2 for approval. Final report to be completed in April/May.
Lakemoor comprehensive plan (see project website)	Nora Beck	Nov. 2011 - Oct. 2012	Staff assistance	Underway. The Existing Conditions Report is currently under review by village. Second public workshop, focused on visioning the future of Lakemoor, is scheduled for April 19.
Liberty Prairie Conservancy local food system plan (see project website)	Jessica Simoncelli	Aug. 2011 - Sept. 2012	Staff assistance	Underway. Drafting a needs assessment that identifies policy and market gaps in developing a sustainable food system in Lake County. Drafting an existing conditions report for the Liberty Prairie Reserve master plan update. Outreach to local officials is occurring through the spring,

				including participation in a College of Lake County symposium in May.
McHenry County subarea plan	Jack Pffingston	Dec. 2011- Sept. 2012	Grant funds	Underway. Meeting between Camiros and County staff took place on March 29. Meetings with local officials and other affected parties to address community issues and needs were also conducted on March 29.
Morton Grove industrial areas plan	Nicole Woods	Feb. 2012 - Feb. 2013	Staff assistance	Underway. Staff will also meet with the Village Board, Village staff, and steering committee in April to present planning process and obtain their input for the Existing Conditions Report.
New Lenox corridor plan	Pete Saunders	TBD	Grant funds	Village currently reviewing and prioritizing RFP responses. Village expects to make a consultant selection in April.
Niles sustainability plan	Kristin Ihnchak	May 2012- Dec. 2012	Staff assistance	Scope of work is being developed with Village staff. EPA Building Blocks workshop and project initiation are scheduled for mid-May.
Norridge comprehensive plan (see project website)	Trevor Dick	May 2011 - May 2012	Staff assistance	Underway. Draft plan is under review by Village staff and will be presented at the Planning Commission's April meeting. Following that an open house will be held for public input.
Northlake comprehensive plan	Trevor Dick	Mar.-Nov. 2012	Staff assistance	Underway. The MOU and scope of work were adopted by City Council. An existing conditions report is being worked on by staff.
Northwest Suburban Housing Collaborative "Homes for a Changing Region" project (see project website)	Drew Williams-Clark	Feb.-Nov. 2012	Staff assistance	Underway. CMAP has presented an initial existing conditions analysis for each of the five collaborative municipalities for feedback. Staff will draft future housing demand projections for presentation at April board meetings.
Oak Park water conservation program (see project website)	Amy Talbot	Aug. 2011 - June 2012	Staff assistance	Underway. Received comments from Oak Park staff. Working on setting water and energy reduction targets. Recommendations finalized.
Orland Park water conservation ordinance (see project website)	Hala Ahmed	Nov. 2011 – July 2012	Staff assistance	Underway. Second public meeting to present data analysis and draft recommendations completed on March 21 at the Orland Park Public Library. Draft recommendations are being developed. Draft report will be presented to the Plan Commission on April 24.
Park Forest sustainability plan (see project website)	Kristin Ihnchak	June 2011 - May 2012	Staff assistance	Underway. Public open house to present the plan took place on March 20. Public comments are currently being collected, and the first public hearing with the Plan Commission is scheduled for April 17. CNT is on contract to assist with Energy, Greenhouse Gases, and Water Plan elements.
Plainfield downtown transportation plan	Pete Saunders	TBD	Grant funds	Village has drafted RFP that it expects to release in early April. Consultant selection is anticipated in May.

Regional arts and culture toolkit	Stephen Ostrander	Apr. 2012- Jan. 2013	Staff assistance	The idea for this project came from an LTA application, but it is regional in nature and will result in the preparation of a guidebook for local governments to use in integrating arts and culture into their planning work. Conducted initial research on potential members of project steering committee. The project fully launches in April.
Regional climate change adaptation toolkit	Jesse Elam	July 2012- Apr. 2013	Staff assistance	The idea for this project came from an LTA application, but it is regional in nature and will result in the preparation of a guidebook for local governments to use in addressing climate change adaptation. The project is expected to start in July.
Richton Park comprehensive plan	TBD	July 2012- June 2013	Consultant assistance	Consultant assistance with this project is expected. It is on target for startup in July.
Riverside downtown area plan (see project website)	Nora Beck	Feb. 2012- Feb. 2013	Staff assistance	Underway. The existing conditions analysis is underway and the first public meeting is scheduled for April 11.
Round Lake Heights comprehensive plan	Jonathan Burch	May 2012- Apr. 2013	Staff assistance	Project scoping has begun, with the project kickoff expected in May.
SSMMA housing investment prioritization (see project website)	Nicole Woods	June 2011 - Apr. 2012	Staff assistance	Underway. Project Technical Committee approved Housing Investment tool in March. The Tool will be presented to the Project Advisory Committee and the Housing Collaborative in April for final comments.
SSMMA interchange land use planning	Jessica Simoncelli	July 2012- June 2013	Consultant and staff assistance	This project will involve planning for land use and economic development for five communities near the new I-294 / I-57 interchange (Dixmoor, Harvey, Markham, Midlothian, and Posen). Project scoping is ongoing and kickoff is expected in May; consultant involvement is expected to begin in July.
Waukegan planning prioritization report	Stephen Ostrander	Nov. 2011 - May 2012	Staff assistance	Underway. Project resumes in April, with completion of final report and Waukegan City Council approval of report recommendation (regarding next phase of LTA assistance) in May.
Westchester comprehensive plan (see project website)	Samantha Robinson	Nov. 2011 - Oct. 2012	Staff assistance	Underway. Stakeholder interviews took place in mid-March. Meeting with youth to introduce MetroQuest tool and gather their input about comprehensive plan on April 12. Compiling existing conditions report, which is expected to be completed by mid-April. CNT will present Housing + Transportation performance data to Steering Committee by early May.
West Cook Housing Collaborative, phase 1:	Drew Williams-	May 2011 - Apr. 2012	Staff assistance	Underway. Staff expect final feedback on final draft by April 4. Final reports will be printed by the end of the month.

"Homes for a Changing Region" project in west Cook (see project website)	Clark			
West Cook Housing Collaborative, phase 2: Challenge Grant support	Drew Williams-Clark	Mar.-Aug. 2012	Staff assistance	Underway. A scope of work has been drafted and staff anticipate approval of an MOU in April. Approval was delayed in March due to HUD workplan development and reporting requirements.
Wheeling active transportation plan	Lindsay Banks	Jan-Oct. 2012	Grant funds	Underway. The first Steering Committee meeting took place on March 20, and timeline, goals, and outreach strategy have been outlined. Second Steering Committee meeting will be on April 27; planning is underway for a Community Open House on May 22.
Will County subarea plan for Fairmont (see project website)	Trevor Dick	May 2011 - Apr. 2012	Staff assistance	Underway. The adoption process is underway. A public hearing was held on March 13. The County's Executive Committee will meet on April 5 and full Board will consider adoption in April 19.

Completed Projects

Project	CMAP lead	Completion date	Assistance type	Implementation status
<i>Homes for a Changing Region</i> in south Cook (see project website)	Drew Williams-Clark	Dec. 2011	Staff assistance	The project was conducted in partnership with MMC and MPC. Each of the four communities covered by the project has follow-up LTA projects. One, the Park Forest sustainability plan, is currently underway; the others include future projects in Hazel Crest, Lansing, and Olympia Fields.
Bronzeville Alliance retail corridor study, phase 1 (see project website)	Sef Okoth	Feb. 2012	Staff assistance	Phase 1 of the project was led by MPC, with CMAP in supporting role. The project was discussed with CMAP's Local Coordinating Committee at their February 2012 meeting. The report is undergoing final design and printing. Phase 2, led by CMAP, is now underway.

Other Projects

For the other projects on the "higher priority" project list, scoping is underway. During 2012, new projects will be initiated as existing projects are completed or as additional resources become available.