



Chicago Metropolitan Agency for Planning

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

312 454 0400
www.cmap.illinois.gov

Local Coordinating Committee Annotated Agenda Wednesday, May 14, 2014 – 8:00 a.m.

DuPage County Conference Room
233 S. Wacker Drive, Suite 800
Chicago, Illinois

- 1.0 Call to Order and Introductions** 8:00 a.m.
- 2.0 Agenda Changes and Announcements**
- 3.0 Approval of Minutes – February 12, 2014**
ACTION REQUESTED: Approval
- 4.0 Future LTA Priorities in the City of Chicago**
CMAP has been working with the City of Chicago's Department of Planning and Development (DPD), as well as other City departments, to develop a framework for prioritizing future Local Technical Assistance (LTA) project requests in the City of Chicago. A DPD representative will explain this initiative.
ACTION REQUESTED: Discussion
- 5.0 Model Toolkits and Ordinances**
In addition to direct technical assistance activities through the LTA program, CMAP also develops model toolkits and ordinances that present how-to approaches on complex topics for the use of local governments. Staff will describe recently completed and upcoming toolkits, as well as how they are translated into LTA projects.
ACTION REQUESTED: Information
- 6.0 Call for LTA Projects**
The call for LTA projects was initiated on May 2 in partnership with the Regional Transportation Authority (RTA), and application materials are available at: www.rtachicago.com/applications.
ACTION REQUESTED: Information

7.0 LTA Program Update

The Board receives monthly updates on the status of each active project within the LTA program. Staff will briefly review the current update and will also briefly describe the program for the benefit of new committee members.

ACTION REQUESTED: Information

8.0 Other Business

9.0 Public Comment

Public comment is encouraged throughout the meeting. The Chair will recognize non-committee members as appropriate. Non-committee members wishing to address the Committee should so signify by raising their hand in order to be recognized by the Chair. The Chair will have discretion to limit discussion.

10.0 Next Meeting: August 13, 2014

11.0 Adjournment

Local Coordinating Committee Members:

___ Rita Athas	___ Lisa Laws	___ Rae Rupp Srch
___ Michael Davidson	___ Raul Raymundo	___ Carolyn Schofield
___ Nancy Firfer	___ Rick Reinbold	___ Carrie Thomas
___ David Galowich	___ William Rodeghier	___ Sean Wiedel
___ Jennifer Killen		



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

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Local Coordinating Committee

DRAFT Minutes

Wednesday, February 12, 2014
8:00 a.m.

Offices of the Chicago Metropolitan Agency for Planning
Cook County Conference Room
233 S. Wacker Drive, Suite 800
Chicago, Illinois 60606

Members Present:

Rita Athas (CMAP Board-Chicago), Mike Davidson (Human and Community Development committee), Nancy Firfer (Housing committee), David Galowich (Land Use committee), David Kralik (Transportation committee alternate), Rick Reinbold (CMAP Board-south Cook County), William Rodeghier (CMAP Board-west Cook County), Rae Rupp Srch (CMAP Board-DuPage County), Carolyn Schofield (CMAP Board-McHenry County-by phone), Debra Stone (Environment and Natural Resources committee alternate)

Members Absent:

Jennifer Killen (Transportation committee), Lisa Laws (CMAP Board-Chicago), Raul Raymundo (CMAP Board-Chicago), Carrie Thomas (Economic Development committee), Sean Wiedel (Environment and Natural Resources committee)

Staff Present:

Patricia Berry, Randy Blankenhorn, Bob Dean, Kristin Ihnchak, Don Kopec, Jill Leary, Jason Navota, Emily Plagman, Justine Reisinger, Gordon Smith, Simone Weil

Others Present:

Marc Loveless, Kurtis Pozsgay, Tom Rickert, Chris Staron, Mike Sullivan

1.0 Call to Order

Rita Athas, Chair, called the meeting to order at 8:05 a.m., and members were asked to introduce themselves.

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of the Minutes-October 9, 2013

On a motion by Nancy Firfer and second by Mike Davidson, the minutes were approved with this change.

4.0 Introduction of New Committee Members

Two new committee members, William Rodeghier and Rae Rupp Srch, had been recently appointed to the Local Coordinating Committee to represent the CMAP Board. Both introduced themselves and were welcomed to the committee.

5.0 Next Call for Projects

Bob Dean reviewed the proposed schedule, eligibility, and selection criteria for next year's call for projects. He emphasized that most elements of the process would remain the same, but with more emphasis on project implementation compared to past years. Committee members asked about applications received during past calls for projects, and Mr. Dean responded that fewer than half of the applications are generally selected in a given year. The number of applications received has fallen since the first year, but the quality of applications has improved.

The committee also discussed funding for the LTA program. Mr. Dean stated that significant funding had been secured from several sources, but it had not completely replaced the HUD Sustainable Communities Regional Planning grant which ended in January. This has led to a greater reliance on transportation funding than in past years, which will result in more projects with significant transportation components. Mr. Dean emphasized that the LTA program would still be able to fund projects such as comprehensive plans, corridor plans, zoning updates, and similar efforts, although some projects may require a mixture of funding sources.

6.0 LTA Project Examples: City of Berwyn

Kristin Ihnchak (CMAP staff) and Kurtis Pozsgay (Berwyn Development Corporation) described several ongoing LTA projects in Berwyn, including a comprehensive plan update and zoning ordinance rewrite. Other upcoming projects include a capital improvement plan and a parking study.

Committee members asked about some of the topics addressed in the plan and zoning ordinance, including housing affordability and form-based codes. Nancy Firfer stated that Berwyn had participated in a *Homes for a Changing Region* project for the West Cook County Housing Collaborative, and this informed the comprehensive plan's approach to housing. Mr. Pozsgay discussed the use of form-based codes in the community, observing that they would likely be more applicable in some areas of the community than others. The public engagement process was also discussed, and committee members noted that both projects had included high levels of community engagement.

7.0 Future LTA Project Types

Bob Dean initiated a discussion about the future direction of the LTA program. He noted that the program had accomplished its initial goal of providing planning resources to communities, and there are now enough completed projects to evaluate their effectiveness.

Hopefully, an evaluation of the program will identify patterns that can be used to structure the program most effectively in future years. Mr. Dean asked the committee to discuss the types of projects that are most relevant to local sponsors, the alignment of these most-needed projects with CMAP's resources, and the best ways to involve lower-capacity communities in the program.

Committee members observed that often the communities with the most need for CMAP's assistance were least able to take advantage of the resources available through the LTA program. In lower-capacity communities, funding for implementation actions such as infrastructure improvements is limited, and grant applications may be beyond their abilities; the LTA program could potentially play a larger role in obtaining funding for recommendations after plan adoption.

Committee members also asked about communities that need help but are not interested in aligning their plans with GO TO 2040. Mr. Dean emphasized that the LTA program was voluntary, but consistency with GO TO 2040 was one of the selection criteria for the program. Committee members also offered ideas for future LTA directions that involved economic development, direct capacity-building, and site-specific planning and predevelopment work.

8.0 LTA Program Update

Bob Dean noted that a full list of ongoing LTA projects was contained in the meeting materials. There were no comments or questions on these.

9.0 Other Business

There was no other business before the Local Coordinating Committee.

10.0 Public Comment

There were no comments from the public.

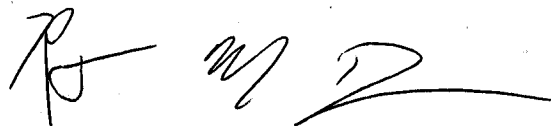
11.0 Next Meeting

The next meeting of the Local Coordinating Committee is scheduled for May 14, 2014.

12.0 Adjournment

At 9:20 a.m., on a motion by Dave Galowich and a second by William Rodeghier, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R M D', is written below the text 'Respectfully submitted,'.



Chicago Metropolitan Agency for Planning

Agenda Item No. 5.0

233 South Wacker Drive
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MEMORANDUM

To: Local Coordinating Committee

From: Drew Williams-Clark, CMAP Staff

Date: May 7, 2014

Re: Model Toolkits and Ordinances

Background

The **Model Toolkits and Ordinances** project prepares model planning approaches on topics of interest to local communities and planners. These have included ordinances, other regulations, or treatments of other planning issues. Topics addressed in the past have included parking; local food; arts and culture; form-based codes; and climate change adaptation. A toolkit on immigrant integration is also almost complete.

The target audiences of each deliverable are municipal staff and officials. Deliverables provide strategies to analyze existing conditions, propose alternative policy and programmatic solutions, and outline a process for implementing those solutions.

As these deliverables are produced, staff work with communities to implement policies locally under the Local Technical Assistance (LTA) program. For example, CMAP is in the final stages of parking projects in both **Hinsdale** and the **Wicker Park/Bucktown** neighborhood of Chicago. Staff have collected and analyzed data on parking supply and demand to inform recommendations in both projects. Robust public outreach has also engaged local stakeholders in discussions about the tradeoffs inherent in various parking management strategies to increase livability and reduce congestion. In the case of Hinsdale, recommendations have focused on managing parking to best support the business community while making it easier for visitors and shoppers to find parking. In Wicker Park/Bucktown, the plan covers a range of topics including but not limited to traffic congestion, parking pricing, parking availability, and alternative transportation.

Toolkits in Progress

Staff analyzed the 2012 municipal survey and reflected upon lessons learned from the LTA and policy analysis programs to identify model approaches to be addressed in FY 14 (July 1, 2013 – June 30, 2014). Staff distributed a memo and sought feedback on topics identified through this

analysis at working committee meetings last year. Five deliverables have been initiated for the FY 14 Model Plans, Ordinances, and Codes project. A progress update is provided for each below.

Aging in Community: Increasingly, seniors are interested in aging in place or remaining in their communities as they grow older. Staff are in the process of creating a resource that describes best practices in municipal policies to increase senior mobility and access to housing and amenities. GO TO 2040 analysis projects that the senior population will increase as a proportion of total population over the next 30 years. Staff have learned valuable lessons about how to address aging in place through work on the Norridge comprehensive plan, which included a robust treatment of the topic. The Human and Community Development committee will serve as the toolkit steering committee, while the Housing and Land Use committees will also receive updates. Staff anticipates that this project will be complete in the spring of 2015.

Complete Streets: The Active Transportation Alliance (ATA) defines this as “a commitment by a municipality to accommodate all users of the roadways, including pedestrians, bicyclists, transit users and motorists in all new transportation projects whenever appropriate, including the design of new facilities and the improvement and maintenance of existing facilities.” CMAP has partnered with both ATA and the National Complete Streets Coalition to develop a resource that will help municipal officials both adopt and implement their own such policy. Staff have consulted with members of the Bicycle and Pedestrian Task Force thus far in developing the toolkit. Staff anticipates that this toolkit will be complete in the fall of 2014.

Conservation Design Model Ordinance: Staff work in this area will update previous work by NIPC and Chicago Wilderness that provides model ordinance language and guidelines for local plans with the objective of protecting natural resources in new and existing developments. Examples include providing buffers for wetlands and streams, minimizing the amount of impervious surfaces, and clustering home sites together to preserve more open space. The Environment and Natural Resources committee is serving as the steering committee for this deliverable, while the Land Use committee will also receive updates. This project will proceed concurrently with development of new conservation-oriented zoning and subdivision ordinances for the Village of Campton Hills, and each project is intended to inform the other to create the best products. Project is anticipated to begin in fall of 2014 and conclude in summer of 2015.

Environmental Sustainability Plans: CMAP has partnered with Seven Generations Ahead and the Metropolitan Mayors Caucus (the Caucus) to develop this toolkit. Environmental sustainability plans serve as road maps to help municipalities implement strategies and work with stakeholder groups to improve environmental conditions and adapt to the changing climate. CMAP’s toolkit will outline the process and describe technical tasks involved in producing such plans, focusing on land use and development; transportation and mobility; open space and ecosystems; water; waste; energy; air and climate; and education as core topics. Staff have learned valuable lessons about how to create sustainability plans and performance measures through LTA projects including the Park Forest Sustainability Plan, Niles Environmental Action Plan, and the Oak Park River Forest Community Sustainability Report Card. The Environment and Natural Resources committee is serving as the toolkit’s steering

committee, while the Land Use committee will also receive updates. Staff anticipates that this toolkit will be complete in the fall of 2014.

Fair Housing: CMAP and the Chicago Area Fair Housing Alliance (CAFHA) completed the region's Fair Housing and Equity Assessment (FHEA) in 2013. The report lays out the case that racial patterns in housing and education in the region have persisted over the last several decades. While in part unintentional, this segregation has had a dampening effect on the region's economic growth. This challenge is best addressed through proactive policies and actions by local governments as opposed to litigation, which has played a central role in the past. The FHEA frames broad solutions, but staff hope to take a deeper dive into municipal policy and programmatic approaches with this project. Both the Human and Community Development and Housing committees have received progress updates on this toolkit. CMAP is currently seeking philanthropic funding support for this project.

Homes for a Changing Region: In partnership with the Caucus and the Metropolitan Planning Council, CMAP has received funding from the National Foreclosure Settlement awards through the Illinois Attorney General's office to create a toolkit that will allow municipalities to create their own forward thinking housing policy plans. Through the LTA program, the partners have completed 14 such plans for municipalities so far, with 12 more on the way. [Homes plans](#) provide municipal housing market forecasts that compare current supply to projected demand by household age and income. Each plan also includes policy recommendations to address forecasted supply gaps. The toolkit will consist of a series of tools and guides covering the various components of the *Homes* process, including market forecast modeling and analysis; public outreach and engagement; and housing policy recommendations. While this toolkit will be under development for three years, CMAP anticipates that the first draft of the full toolkit will be available for use in January 2015.

ACTION REQUESTED: Informational



Chicago Metropolitan Agency for Planning

Agenda Item No. 7.0

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MEMORANDUM

To: CMAP Board and Committees

From: CMAP Staff

Date: May 7, 2014

Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 136 local projects have been initiated. Of these, 68 projects have been completed, 53 are fully underway, and 15 will get actively underway in the near future. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

Further detail on LTA project status can be found on the attached project status table. Please note that to reduce the volume of material sent, the LTA Program Updates will continue updates to the “Completed Projects with Active Implementation” on a quarterly basis. The next implementation report with these updates will be sent in July.

ACTION REQUESTED: Discussion.

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan	Brian Daly	May 2014-Aug. 2015	Staff assistance	The scope will come before the Village boards this month. The Villages plan to have the first Steering Committee meeting in late May or early June.
Alsip zoning revisions	Jake Seid	Sept. 2013-May 2014	Staff assistance	Project team completed work on annotated Ordinance and recommendations summary in April. A final meeting with the Steering Committee is scheduled for May 7 to discuss these documents and assist with project implementation.
<i>Antioch greenway plan (see website)</i>	<i>Jason Navota</i>	<i>Apr. 2012-Apr. 2014</i>	<i>Staff assistance</i>	<i>Newly completed. The Antioch Lifestyle Corridor plan was adopted by the Village Board on April 21.</i>
Arlington Heights bicycle-pedestrian plan	John O'Neal	May 2014-Apr. 2015	Staff assistance	Scoping with the community is underway.
Barrington area bikeway feasibility study	Jack Pfingston	June 2014-June 2015	Consultant assistance	RFP released May 2. Project will be multi-jurisdictional, affecting a number of communities in northwest Cook and northeastern Kane Counties.
Bensenville comprehensive plan (see website)	Sam Shenbaga	Mar. 2013-Sept. 2014	Staff assistance	Preparation of the draft plan underway.
Berwyn capital improvements plan	Bob Dean	Mar.-Oct. 2014	Staff and consultant assistance	First steering committee held on April 23. Collection of project descriptions is underway.
Berwyn parking study (see website)	Lindsay Bayley	Nov. 2013-Sept. 2014	Staff assistance	Kick-off Steering Committee meeting held on May 1. Parking occupancy data collection complete. Key person interviews and existing conditions report drafting underway.
Berwyn zoning revisions (see website)	Kristin Ihnchak	Jan. 2013-July 2014	Staff and consultant assistance	CMAP staff is creating a first draft of the zoning ordinance based on the approved recommendations memo.
<i>Big Rock comprehensive plan (see website)</i>	<i>Trevor Dick</i>	<i>Feb. 2013 - Apr. 2014</i>	<i>Staff assistance</i>	<i>Newly completed. The Village Board adopted the plan on April 22.</i>
Calumet City comprehensive plan	Jack Pfingston	June 2013-June 2014	Consultant assistance	Steering Committee met in early April to consider draft plan elements. Complete draft plan is under review.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	May 2014-Aug. 2015	Consultant assistance	Consultant interviews were held in April. A recommendation for consultant selection will be brought for CMAP Board approval in May.
Carol Stream comprehensive plan (see website)	Nicole Woods	Feb. 2014-Apr. 2015	Staff assistance	CMAP staff held the public kick-off meeting, various focus group meetings, and several key person interviews in April. Staff also gathered and analyzed data and information for the existing conditions report. Tasks for May include conducting additional key person interviews and drafting the report.
Chicago Pilsen-Little Village neighborhood plan (see website)	Evy Zwiebach	Dec. 2013-Mar. 2015	Staff assistance	CMAP staff is working with DPD on existing conditions analysis and data collection. Staff and DPD began conducting stakeholder interviews in March and will continue meeting with community leaders and groups through May. Public workshop tentatively scheduled for July.
Chicago West Pullman neighborhood plan	Liz Panella	July 2014-Aug. 2015	Consultant assistance	Scoping is underway, with RFP release anticipated in May.
Chicago Heights comprehensive plan (see website)	Kendra Smith	Apr. 2013-Sept. 2014	Staff assistance	Draft industrial area sub-area study and plan recommendations memo are currently under internal review. A sub-area community charrette for Chicago Heights' 3 rd ward was held on April 16.
Chinatown neighborhood plan (see website)	Stephen Ostrander	Apr. 2013-July 2014	Staff assistance	During April, CMAP staff focused on drafting plan, conferring as needed with community partners and City departments who will play a key role in implementing the plan's recommendations.
Cicero comprehensive plan	Jonathan Burch	Apr. 2014-June 2015	Consultant assistance	Lakota was chosen as the winning bidder. The PAO has been executed and the firm expects to start the project within the next month. Staff has reached out to Cicero to start creating the project Steering Committee.
Cook County consolidated plan (see website)	Jonathan Burch	Apr. 2013-Nov. 2014	Staff assistance	Staff is preparing the data-oriented front half of the final plan coupled with a working recommendations document for discussion with the County. Concurrently, CMAP and the County are scheduling a series of small-group discussions to discuss potential projects, programs, and target areas in greater depth and refine the recommendations document.
Crete comprehensive plan	Jack Pfingston	May 2014-June 2015	Consultant assistance	Interviews with consultants will take place May 15 with selection of project consultant to follow shortly after.
Crystal Lake transportation plan	Nora Beck	Mar. 2014-Feb. 2015	Staff assistance	CMAP staff reviewing previous planning efforts relating to bike and pedestrian planning efforts. City forming Steering Committee.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Des Plaines neighborhood plan (see website)	Berenice Vallecillos	May 2013-May 2014	Consultant assistance	The Steering Committee unanimously voted to recommend the plan to the City Council for adoption on April 9. A revised copy of the final plan was submitted to CMAP for final review. City of Des Plaines and Des Plaines Park District staff has been working closely to apply to IDNR for an Open Space Land and Acquisition and Development (OSLAD) grant as a first step toward implementation. The plan will be presented to the City Council in May for adoption.
Dixmoor planning prioritization report	Jessica Gershman	Jan.-Sept. 2014	Staff assistance	Map creation and a report outline for the project is underway, and outreach to the Latino community is wrapping up. Staff to attend the Village's second Business Breakfast with a project update on May 12.
DuPage County Homes for a Changing Region project	Kendra Smith	Sept. 2013-Oct. 2014	Staff assistance	The MetroQuest outreach site received 1,293 visits and 735 surveys were completed. Municipal outreach memos detailing survey responses were sent to municipal staff on May 1. CMAP staff is currently working on municipal recommendations.
DuPage County sustainability plan	Louise Yeung	June 2014-July 2015	Staff assistance	Staff is developing scope and MOU with partners.
Elmwood Park zoning assessment	Kristin Ihnchak	Mar. 2014-Apr. 2015	Staff assistance	A Steering Committee is being established, and a kick-off meeting with the Committee is being scheduled.
Evanston bicycle plan	Jack Pfingston	June 2013-May 2014	Grant funds	Steering Committee met April 24 to consider recommendations. Public meeting will take place May 3.
Franklin Park industrial areas plan (see website)	Nicole Woods	Apr. 2013-Sept. 2014	Staff assistance	The recommendations memo, which outlines the goals and strategies of the plan, was approved by staff and the Steering Committee in April. In May, CMAP staff will work closely with Village staff in drafting the industrial areas plan. The initial draft is scheduled to be completed in June.
Harvard comprehensive plan	Liz Panella	May 2014-July 2015	Staff assistance	Project scoping underway.
Hinsdale parking study (see website)	Lindsay Bayley	Nov. 2012-May 2014	Staff assistance	No update. Village trustees are reviewing the final plan.
Kane County health impact assessment	Stephen Ostrander	July 2014-Mar. 2015	Staff assistance	Project scoping underway.
Kane County local food project	Jessica Gershman	Nov. 2012-May 2014	Staff assistance	Deliverables undergoing final internal approval for project completion.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Kane County transit plan implementation (see website)	Trevor Dick	July 2012-June 2014	Staff assistance	CMAP staff is updating the draft report based upon County staff review. The next step is to distribute the report to the Steering Committee for review and comment.
Kane County / Carpentersville Homes for a Changing Region project (see website)	Jonathan Burch	Feb. 2013-May 2014	Staff assistance	Final design is complete. Final presentations for all four communities have been scheduled for May and early June. The document will be printed after the final presentations are complete.
Kane County / Geneva Homes for a Changing Region project (see website)	Drew Williams-Clark	July 2013-June 2014	Staff assistance	Revised subregional recommendations were presented at a meeting of all four mayors. CMAP and Kane County staff are drafting the full plan.
Kedzie Avenue (Garfield Park) corridor plan (see website)	Samantha Robinson	July 2013-June 2014	Consultant assistance	A public meeting took place on April 22. The next public meeting will be held on May 8. Meeting attendees will provide input to the plan and implementation strategies. The final draft plan is expected to be completed in June.
Lake County Route 53/120 land use plan (see website)	Jason Navota	Nov. 2013-Dec. 2015	Staff and consultant assistance	The land use planning effort is underway and project team is gathering data and information, and meeting with corridor municipalities and other stakeholders, to inform the Existing Conditions Assessment. The first IL Route 53/120 Corridor Plan Land Use Committee met on March 18, and the next Land Use Committee meeting is scheduled for May 8 at the Lake County Permit Facility.
Lake County sustainability plan (see website)	Kristin Ihnchak	Mar. 2012-July 2014	Staff assistance	A public open house and meeting with municipal leaders to share the draft plan have both been scheduled for June 12.
Lake County / Round Lake Homes for a Changing Region project	Stephen Ostrander	July 2014-June 2015	Staff assistance	<i>Newly added to monthly report. Project scoping with sponsors and partners is currently underway.</i>
Lan-Oak Park District master plan (see website)	Trevor Dick	Oct. 2013-June 2014	Staff assistance	Staff is currently working on the draft Master Plan.
Lansing comprehensive plan (see website)	Sam Shenbaga	Oct. 2012-June 2014	Consultant assistance	Edits to draft plan completed. Open House and public hearing to be held on May 28 at Village Hall.

Project	CMAP lead	Timeline	Assistance type	Status and notes
<i>Lynwood comprehensive plan (see website)</i>	<i>Samantha Robinson</i>	<i>Oct. 2012-Apr. 2014</i>	<i>Consultant assistance</i>	<i>Newly completed. The Village Board adopted the plan on April 15.</i>
Lyons comprehensive plan (see website)	Sef Okoth	July 2013-Sept. 2014	Staff assistance	The Existing Conditions Report and the key recommendation memo were discussed and approved by the Steering Committee and the Village staff. Comments from the transit agencies (Pace, Metra, and RTA) and the Forest Preserves of Cook County were incorporated in the ECR. Staff is working to facilitate a meeting between the Forest Preserves of Cook County and the Village, to be held on May 12, to discuss some of the plan recommendation directions. Drafting of the plan is underway.
<i>Markham comprehensive plan</i>	<i>Erin Aleman</i>	<i>July 2013-Apr. 2014</i>	<i>Consultant assistance</i>	<i>Newly completed. The Markham City Council approved the comprehensive plan on April 2.</i>
Morton Grove industrial areas plan (see website)	Nicole Woods	Feb. 2012-July 2014	Staff assistance	The revised plan was delivered for final Village Staff review in late March and continues to be under review. Once staff review is completed, the plan will be sent to the Steering Committee for their comments in late spring.
North Aurora comprehensive plan	Jack Pfingston	Jan.-Dec. 2014	Consultant assistance	Data collection and key stakeholder interviews continue; first public workshop will be held May 21.
North Chicago comprehensive plan	Jake Seid	May 2014-Sept. 2015	Staff assistance	Project scoping has been completed and MOU has been signed. Project team is planning a kick-off meeting with the Steering Committee and representatives from MMC and MPC in June.
Northwest Municipal Conference Des Plaines River trail access plan (see website)	Lindsay Bayley	May 2013-June 2014	Consultant assistance	Draft plan underway, should be reviewed by Steering Committee in late May. Meetings held with Forest Preserves of Cook County, IDOT, and CCDTH to keep them informed of progress to date.
Olympia Fields subarea plan (see website)	Drew Williams-Clark	Apr. 2013-May 2014	Consultant assistance	CMAP has reviewed a revised draft plan, which will be shared with the Village in May.
Openlands local food policy	Jason Navota	Feb. 2013-Sept. 2014	Staff assistance	Scope of work for a Regional Food System Study is being revised and project team is preparing to approach potential funders for the study.
Oswego market analysis (see website)	Trevor Dick	Mar. 2013-May 2014	Staff assistance	The report is planned to be discussed and approved at the May Village Board meeting.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Oswego-Montgomery-Yorkville shared services study	Louise Yeung	May 2014-Mar. 2015	Staff assistance	Staff is developing scope and MOU with partners.
Park Forest active transportation plan	Lindsay Bayley	Mar. 2014-Nov. 2014	Staff assistance	The MOU was adopted by the Village Board in March; the mayor has created a Bicycle and Pedestrian Advisory Committee that will serve as the primary representatives of the Steering Committee. First Steering Committee meeting planned for May 15.
Park Forest zoning revisions (see website)	Kristin Ihnchak	June 2013-Sept. 2014	Staff and consultant assistance	A Steering Committee meeting took place on April 14 to discuss the recommendations memo. CMAP staff is awaiting a compiled set of Steering Committee comments on the memo prior to moving forward with drafting the zoning and subdivision ordinances.
Pingree Grove comprehensive plan	Trevor Dick	July 2014-Aug. 2015	Consultant Assistance	Staff is developing scope and RFP materials. RFP release expected in late May or early June.
Prospect Heights comprehensive plan	Jack Pfingston	Aug. 2013-July 2014	Consultant assistance	Preliminary recommendations reviewed by Steering Committee April 21; midpoint meeting with CMAP will take place May 8.
Regional immigrant integration toolkit	Ricardo Lopez	Jan. 2013-June 2014	Staff assistance	Final draft plan currently under review by communication staff. Final plan scheduled to release at a round table event on June 5 at CMAP. An invitation went out to local leaders and staff is now working with MMC to confirm participation.
Richton Park comprehensive plan (see website)	Kendra Smith	Aug. 2012-June 2014	Consultant assistance	Draft plan currently under internal review.
Richton Park zoning revisions	TBD	July 2014-Feb. 2015	Consultant assistance	Following the completion of the comprehensive plan, the consulting firm will update Richton Park's zoning ordinance to be consistent with the newly adopted plan.
Riverdale comprehensive plan	Erin Aleman	Nov. 2013-June 2014	Consultant assistance	The Riverdale project was put on hold during the month of April. The consultant received a grant extension from DCEO until June 30. It is anticipated that the final plan will be presented to the Village Board for adoption in June.
Rosemont comprehensive plan (see website)	Sam Shenbaga	Oct. 2013-Sept. 2014	Staff assistance	Existing conditions report reviewed by Steering Committee, RTA, Pace, Metra, MWRD, and Active Transportation Alliance. Steering Committee visioning workshop scheduled for May 21.

Project	CMAP lead	Timeline	Assistance type	Status and notes
South Elgin bicycle and pedestrian plan (see Facebook page)	John O'Neal	July 2013-June 2014	Consultant assistance	Draft plan and draft accessibility report have been completed and will be discussed with Steering Committee at May 8 meeting. Key recommendations were presented to Village Planning and Zoning Commission.
SSMMA Calumet Green Manufacturing Partnership	Brian Daly	May 2014-Nov. 2014	Staff and consultant assistance	Project scoping is complete. In April, the CMAP Board approved a contract with the Chicago Jobs Council (CJC) to assist with this project. In May, CJC will begin work on Phase 1: Research and Best Practices.
SSMMA Complete Streets plan	Lindsay Bayley	July 2014-Aug. 2015	Staff assistance	No update. SSMMA has reviewed the project scope and CMAP staff has made suggested revisions.
Summit comprehensive plan (see website)	Nora Beck	Dec. 2013-Nov. 2014	Staff assistance	Staff met with Summit's Senior Luncheon at the Till Community Center on April 16. Draft Existing conditions report under internal review, to be presented to Village and Steering Committee on May 15. Public workshop tentatively scheduled for end of May/early June.
UIC multimodal transportation plan (see website)	Lindsay Bayley	June 2013-Sept. 2014	Staff assistance	Recommendations memo drafting underway, Steering Committee should receive memo for review in late May.
Waukegan subarea plan (see website)	Stephen Ostrander	Oct. 2012-June 2014	Staff assistance	CMAP staff completed draft plan and began internal review process.
Westchester comprehensive plan (see website)	Samantha Robinson	Nov. 2011-May 2014	Staff assistance	The plan has been finalized and is expected to be adopted by the Village Board on May 27.
West Suburban Chamber of Commerce and Industry cargo-oriented development plan	Evy Zwiebach	May 2014-June 2015	Staff assistance and small contract	Scoping continues, and outreach to member communities is in progress.
Wicker Park-Bucktown parking study (see website)	Lindsay Bayley	Jan. 2013-May 2014	Staff assistance	Final comments received on draft plan, minor edits and revisions underway. WPB Board to vote on plan at their next Board meeting on May 21.
Will County brownfield prioritization	Jake Seid	June 2013-May 2014	Staff assistance	The marketing document has been reviewed by staff from Will County and ComEd. We are awaiting a signed letter of support from the County in the coming weeks in order to complete this project.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Winthrop Harbor comprehensive plan	Sam Shenbaga	Apr. 2014-July 2015	Staff assistance	Project started in late April as per community request.
Worth planning prioritization report	Stephen Ostrander	Oct. 2013-June 2014	Staff assistance	CMAP staff presented draft recommendations to CMAP Land Use Committee for feedback. Staff completed first draft of recommendations report, and is currently preparing it for internal review.
Zion comprehensive plan	Nora Beck	Feb. 2014-Jan. 2015	Consultant assistance	Contract finalized. Consultant scheduling staff kick-off meeting.

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