

UNIFIED WORK PROGRAM (UWP) FOR  
NORTHEASTERN ILLINOIS  
Quarterly Progress Report- FY 2014 1st Quarter

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# Chicago Metropolitan Agency For Planning

## LOCAL PLANNING PROGRAM

**Program Oversight:** Bob Dean

GO TO 2040 supports the efforts of local governments to improve livability within their communities and to encourage a future pattern of more compact, mixed-use development that focuses growth where transportation infrastructure already exists. The plan recommends that local governments pursue opportunities for development of this type, while recognizing that the interpretation and application of these concepts will vary by community.

## AREA 1: REGIONAL TECHNICAL ASSISTANCE

**Program Manager:** Andrew Williams-Clark

Regional technical assistance includes projects that are conducted at a regional level, rather than working with an individual community. Projects in this area have a broad, region-wide audience.

### Online Case Study Library

**Project Manager:** Lindsay Bayley

**Team:** Project managers of completed LTA projects

**Description:** This project will collect positive case studies from around the region of local governments advancing GO TO 2040 through plans, ordinances, and other regulations. These will be organized clearly in a searchable online format. After the initial launch of the project, it will be continually supplemented with more case studies, including some suggested or led by partner organizations. In FY 14, some of these case studies will be used as part of the Year 3 implementation report for GO TO 2040.

**Products and Key Dates:** Add 20 new case studies to library, primarily from completed LTA projects.

### 1<sup>st</sup> Quarter Progress:

- Fixed website problems and loaded 11 LTA case studies into the map, highlighted one case study every other week in the weekly email.
- Held three theme-based LTA brownbags (Outreach lessons learned, Municipal Data Tools, and Project Management Matrix – 10/18).
- Developed schedule for next quarter's brownbags (using toolkits with LTA projects, working with the City of Chicago, Best practices / lessons learned with consultants).

- Developed online LTA project input form, received nine write-ups from LTA project managers and one online submission from a consultant.

## **2<sup>nd</sup> Quarter Objectives:**

- Format ten new case studies in InDesign and upload to the library.
- Continue brownbag series (one/month) highlighting completed LTA projects.
- Promote uploaded case studies biweekly, via the weekly update.
- Continue to work with LTA project managers to write up case studies for LTA projects completed in the 4th Quarter.
- Draft additional case studies outside of LTA projects as appropriate.

## **Municipal Survey**

**Project Manager:** Andrew Williams-Clark

**Team:** interns

**Description:** This project will conduct a biennial survey of municipalities across the region to understand the degree to which policies recommended in GO TO 2040 are implemented at the local level. Survey analysis will also be used to determine local government demand for the development model plans, ordinances and codes as well as educational opportunities. The next survey will be conducted during spring-summer 2014, so only the initiation of the survey is included in the FY 14 work plan.

**Products and Key Dates:** Initiation of municipal survey (March 2014).

## **1<sup>st</sup> Quarter Progress:**

- Muni Blast, CMAP's quarterly email newsletter, was sent out to staff at all 284 municipalities in September. This is a vehicle for maintaining current survey contacts and publicizing the survey.

## **2<sup>nd</sup> Quarter Objectives:**

- Draft 2014 questionnaire.

## **Model Plans, Ordinances, and Codes**

**Project Manager:** Andrew Williams-Clark

**Team:** Ihnchak, O'Neal, K. Smith, Zwiebach

**Description:** This project will prepare model planning approaches on topics of interest to local communities and planners. These include ordinances, other regulations, or treatment of other planning issues. Topics addressed in FY 14 were identified in spring 2013 based on municipal survey results and committee feedback, and include fair housing, sustainability plans, conservation design, complete

streets, and aging in place. Once models are produced, CMAP will work with several communities to implement the ordinance locally (covered in more detail in the Local Technical Assistance section).

**Products and Key Dates:** Initiation of four model ordinances or other planning documents on topics of interest. One model ordinance is scheduled to be completed in March 2014, one in June 2014, and the remainder will extend into FY 15.

**1<sup>st</sup> Quarter Progress:**

- Scopes have been drafted for the Complete Streets Toolkit and Sustainability Planning Toolkit.
- CMAP received funding from the National Foreclosure Settlement Awards through the Illinois Attorney General's Office to produce an Interjurisdictional Housing Planning Toolkit.

**2<sup>nd</sup> Quarter Objectives:**

- Draft interim deliverables of the Complete Streets and Sustainability Planning Toolkits.
- Scope the Interjurisdictional Housing Planning and two other toolkits.

### **Planning Commissioner Workshops**

**Project Manager:** Erin Aleman

**Team:** Ambriz, Dick

**Description:** A series of training workshops for Planning Commissioners will be provided, covering issues such as the importance of updating the comprehensive plan, consistency of local ordinances, legal issues in planning, and placing local land use decisions within a regional context. These will be coordinated with APA-IL, COGs, and other relevant groups. Each workshop will be hosted by a single municipal Planning Commission, with invitations to other nearby communities. The workshops will be targeted to communities recently completing CMAP-led technical assistance projects.

**Products and Key Dates:** Eight Planning Commissioner workshops, held throughout year (approximately two per quarter).

**1<sup>st</sup> Quarter Progress:**

- Coordinated with APA-IL on renewing the MOU for services.
- Worked with project managers to identify communities interested in plan commissioner workshops.
- Scheduled Bensenville (Oct. 23) and Carpentersville (Oct. 29)

**2<sup>nd</sup> Quarter Objectives:**

- Hold between two and four plan commissioner workshops.

- Plan for additional workshops (Alsip, Dixmoor, Elmwood Park, and Westchester).

## **Bicycle and Pedestrian Transportation Planning**

**Project Manager:** John O'Neal

**Team:** TBD

**Description:** In cooperation with our partners, this project identifies, evaluates, and implements strategies to facilitate walking and bicycling in the region, including access to transit. The project also addresses public right-of-way accessibility for people with disabilities and the safety of walkers and cyclists. The project concentrates on providing technical information to partner agencies and local communities through such activities as our Soles and Spokes Workshops and our unique Soles and Spokes Blog.

**Products and Key Dates:** Address requests by partner agencies for bicycle and pedestrian planning information. Additional products and key dates to be defined by June 2013.

### **1<sup>st</sup> Quarter Progress:**

- Contributed to bicycle and pedestrian elements of LTA projects in South Elgin, Forest Preserve District of Cook County, Lan-Oak Park District, and Antioch.
- Reviewed and evaluated 2013 LTA bike-ped project applications and conducted follow-up interviews with applicants.
- Initiated work on Complete Streets toolkit. Developed general scope, draft outline and timeline. Met to discuss participation of Active Transportation Alliance and the National Complete Streets Coalition research staff on this project.
- Drafted TAP application, and participated in development of screening and evaluation criteria, and program management processes. Created file geodatabase of all TAP application, digitized and buffered projects, and created map with projects and data for analysis. Summarized project submittals (for Bike-Ped Task Force).
- Transmitted ten bicycle planning and usage information (BPUI) request responses. Began process to increase efficiency of process, including meeting with IDOT. At present, six BPUI requests are outstanding.
- Continued weekly Soles and Spokes blog posts covering issues, information, resources, and news items pertinent to bicycle and pedestrian planning. This quarter a total of 22 posts were made.
- Held Bike-Ped Task Force meeting.
- Participated in other activities related to bicycle and pedestrian planning.
  - Drafted and submitted comments and recommendations on the Illinois Bike Transportation Plan.

- Completed maps and analysis for DMMC 2013 bicycle and pedestrian project submittals.
- At request of communications staff, drafted text for new bike-ped webpages (for integration into new CMAP site).
- Participated in working group to revise BLR to be consistent with state Complete Streets law and the new BDE.

## **2<sup>nd</sup> Quarter Objectives:**

- Continue to pursue LTA projects involving bicycle and pedestrian planning.
- Continue to refine scope for Complete Streets toolkit and identify exact roles/contributions of ATA and NCSC. Determine if additional CMAP staff is needed. Obtain participation of three to six local and/or subregional agency representatives to act as advisory group members and obtain their feedback on project scope/toolkit contents. Conduct research on best practices/resource.
- Finalize process review memo for bicycle and pedestrian utilization requests and initiate recommendations for streamlining.
- Continue weekly posts at rate of two to three per two-week period.
- Hold meeting of bicycle-pedestrian task force.
- Continue participation in the Illinois Bicycle Transportation Plan. Continue participation in working group to amend IDOT BLR manual. Continue to update BIS, as information becomes available.

## **AREA 2: LOCAL TECHNICAL ASSISTANCE**

**Program Manager:** Bob Dean

The Local Technical Assistance (LTA) program involves working directly with a community or group of communities on a product that is customized for their use. Projects in this area have a specific audience and are geographically limited. The work plan does not identify the specific projects being pursued, but breaks down the types of work involved in each one.

### **Program Development and Management**

**Project Manager:** Bob Dean

**Team:** Aleman, Dick, Navota, Olson, Ostrander, Pfingston, Williams-Clark

**Description:** This involves the management of the overall program of Local Technical Assistance projects, including both staff-led projects and those pursued through contracts or grants. This project includes assuring project timeliness and quality, assessing staff needs and allocating resources appropriately, and communicating the purpose and goals of the overall program. The preparation of

monthly reports on project progress also falls under this project. Future calls for projects and project prioritization are included within this project as well.

**Products and Key Dates:** Review of applications submitted and project prioritization (October). Monthly reports on progress of ongoing and upcoming projects (ongoing). Call for projects for following year (May).

**1<sup>st</sup> Quarter Progress:**

- Prepared monthly reports for Board and committees.
- Tracked and analyzed staff time expended, with approximately 8,000 hours of staff time devoted to LTA projects.
- Began work with SLG on database for project tracking. Provided comments on drafts throughout August and September.
- Reviewed 67 applications submitted to LTA program. Followed up with each applicant to request additional information, and discussed applications with working committees, nonprofit partners, transit service boards, counties, City of Chicago, and other partners.
- Developed staff recommendation of 32 new projects to be pursued. Received Transportation committee approval of new LTA program.

**2<sup>nd</sup> Quarter Objectives:**

- Continue to prepare monthly reports for Board and committees.
- Track and analyze staff time expended, with approximately 8,500 hours of staff time devoted to LTA projects.
- Complete and launch database for project tracking.
- Receive Board and MPO approval of program.

## **Project Scoping**

**Project Manager:** Bob Dean

**Team:** Aleman, Dick, Navota, Pfingston, Williams-Clark

**Description:** Many Local Technical Assistance projects require significant further scoping before the most appropriate CMAP role can be determined. This work plan item includes meetings with project sponsors and key local stakeholders, research on relevant past activities in each community, and preparation of a proposed scope of work for CMAP's involvement in each project.

**Products and Key Dates:** Ongoing scoping of projects as they are submitted through new calls for projects (ongoing).

**1<sup>st</sup> Quarter Progress:**



- Communicated with project sponsors to develop basic scopes of work and schedules for unstarted projects. At the start of the quarter, eight projects were in early stages of scoping. By the end of the quarter, this was reduced to only three projects, with others having advanced.

## **2<sup>nd</sup> Quarter Objectives:**

- Continue communication with sponsors of projects currently in the LTA program to develop scopes of work and schedules.
- Following Board and MPO approval, develop general staff allocations and timelines for newly selected projects, as well as decisions on which will be handled with staff assistance and consultant assistance.
- Follow up with sponsors of newly selected projects. Begin detailed scoping immediately with sponsors of 15 new projects.

## **Management and Support of Staff-Led Projects**

**Project Manager:** Bob Dean

**Team:** Entire Local Planning division, as well as Byrne, Hudson, Loftus, Schuh, Thompson

**Description:** Each Local Technical Assistance project will be assigned a project manager who is responsible for the timely completion of the project. Project managers are responsible for conducting a large portion of the work required on their projects, as well as identifying needs for additional project support, outreach assistance, and partner coordination (described in the following several work plan items). The staff listed for this project will serve as project managers for some projects and contribute as part of a project team in other cases. CMAP's various software and tools, such as MetroQuest, will be used as appropriate.

**Products and Key Dates:** Completion of approximately twenty LTA projects receiving direct staff assistance from CMAP and initiation of a similar number of additional projects (ongoing). The number of projects at various stages (initiated; 50% complete; 90% complete; 100% complete) will be tracked and reported quarterly.

## **1<sup>st</sup> Quarter Progress:**

- Continued to advance projects already begun, with preparation of 17 existing conditions reports (bringing the total to 79), six draft plans (bringing the total to 54), and four final plans (bringing the total to 46). Compared to initial expectations, more progress was made in preparing existing conditions reports than expected, but preparation of draft and final plans was lower than expected.
- Initiated nine additional projects. A total of 104 projects had reached this stage by the end of the fiscal year, including 76 staff-led projects and 28 consultant-led projects. This rate of project startup slightly exceeded initial expectations at the start of the quarter.

## **2<sup>nd</sup> Quarter Objectives:**

- Continue to advance projects, with preparation of several existing conditions reports, development of 15 additional draft plans, and adoption/completion of 12 final plans.
- Initiate six additional staff-led projects and three consultant-led projects.

| <b>Projects...</b>                         | <b>End<br/>FY 11</b> | <b>End<br/>FY 12</b> | <b>End<br/>FY 13</b> | <b>1Q<br/>FY 14</b> |
|--|----------------------|----------------------|----------------------|---------------------|
| ...completed and adopted (100% complete)   | 0                    | 10                   | 42                   | 46                  |
| ...with final draft complete (90%)         | 0                    | 18                   | 48                   | 54                  |
| ...with existing conditions complete (50%) | 0                    | 29                   | 62                   | 79                  |
| ...fully initiated                         | 14                   | 47                   | 95                   | 104                 |

### **Management of Grants and Contracts**

**Project Manager:** Jack Pfingston

**Team:** Bayley, Okoth, O’Neal, Robinson, Seid, Shenbaga, Simoncelli, K. Smith, Vallecillos, Williams-Clark

**Description:** This project will provide grants to local governments to support the preparation of comprehensive plans, sub-area plans and ordinance revisions to implement these plans, with a focus on linking land use and transportation. It will be highly coordinated with the RTA, which offers similar grant programs; coordination with IDOT and other state agencies will also be sought.

**Products and Key Dates:** Prequalification of consultants to assist (June). Completion of approximately ten projects using grants or contracts and initiation of a similar number of additional projects (ongoing).

#### **1<sup>st</sup> Quarter Progress:**

- Continued to engage communities and to track progress. Continued project administration, monitoring, reporting, and review of draft project documents.
- Completed bicycle plan for Downers Grove.
- Conducted interviews, selected consultants, and held kickoff meetings for the Kedzie Avenue Corridor Plan, South Elgin Bike Plan, and Prospect Heights Comprehensive Plan; all are underway. Also selected consultant for Evanston bicycle plan and initiated that project.
- Held pre-RFP scoping meeting with North Aurora.

#### **2<sup>nd</sup> Quarter Objectives:**

- Continue to engage communities and to track progress. Continue project administration, monitoring, reporting, and review of draft project documents.
- Complete CHA LeClaire Courts redevelopment project, DuPage County corridors project, Elgin sidewalks plan, and SSMMA I-294/I-57 interchange land use planning. Prepare drafts and initiate adoption process for comprehensive plans in Lansing, Lynwood, and Richton Park.

- Prepare RFPs for North Aurora and two additional newly-selected projects.

### **Outreach and Communications**

**Project Manager:** Erin Aleman, Tom Garritano

**Team:** Green, Lopez, Reisinger, Robinson, Simoncelli, K. Smith, Vallecillos

**Description:** Inclusive public engagement processes will be part of each Local Technical Assistance project undertaken. This work plan item includes the development and implementation of a public engagement process as part of each project. This project also includes media outreach during and after each LTA project.

**Products and Key Dates:** Initial Project Outreach Strategy (PROUST) for each project (ongoing). Final report on public engagement results for each local project (ongoing). Communications strategy for each project (ongoing).

#### **1<sup>st</sup> Quarter Progress:**

- Staff worked to develop PROUSTs for new projects and complete outreach appendix, as needed.
- Coordinated with Communications to develop a resource guides for how the Communications team can support the regional technical assistance products as well as a reference guide for Communications and the LTA projects.

#### **2<sup>nd</sup> Quarter Objectives:**

- Continue to develop PROUSTs as needed.
- Complete project outreach appendix as needed.
- Identify the level of outreach appropriate for the new round of LTA projects and look for ways to do new, innovative outreach activities.

### **Data and Mapping Support**

**Project Manager:** Agata Dryla-Gaca

**Team:** Bayley, Drennan, Okoth, Panella, Pedersen, interns

**Description:** Provide customized data preparation, analysis and mapping support to Local Technical Assistance project managers. Data and analysis staff will be assigned to projects several months before they are initiated based on availability and needed skills. A set of guidelines for preparing standardized LTA data and mapping products will ensure uniform quality control and streamline preparation of data and map products.

**Products and Key Dates:** Data and map products for each LTA project (ongoing).

#### **1<sup>st</sup> Quarter Progress:**

- Spatial Data, Analysis and Map products:
- ECR: Bensenville, Lyons, Chinatown, Lincolnwood, Chicago Heights, Rosemont.
- Homes for a Changing Region: public input results digitized, documentation, support for Kane County.
- Industrial Area Plan: Franklin Park.
- Other projects: Cook County Trails Assessment, Cook County Consolidated Plan, Lan-Oaks Park District Plan, Ferson - Otter Creek Watershed, Will County Brownfields.
- Requests
- Internal: LTA Projects locations in the region, legislative districts.
- External: LTA Projects - area coverage (Land Bank), Proposed Land Uses (Omnitrax)

## **2<sup>nd</sup> Quarter Objectives:**

- New and ongoing projects - GIS and mapping support and coordination.
- Explore new ways of presenting and collaborating spatial information.

## **Partner Coordination**

**Project Manager:** Erin Aleman

**Team:** Robinson

**Description:** The involvement of partner organizations including government, nongovernmental, and philanthropic groups is a central part of CMAP's approach to Local Technical Assistance. This work plan item includes identification of appropriate organizations to participate in local projects and coordination of the project processes to involve these organizations, as well as convening partners through working committees, technical assistance providers group, and other formal and informal committees. This project also includes the incorporation of non-traditional topics within LTA projects, such as health, arts and culture, workforce development, and others.

**Products and Key Dates:** Identification of appropriate partner organizations and roles for each LTA project (ongoing). Presentation of LTA projects to relevant CMAP working committees (ongoing). Periodic meetings of the technical assistance providers group (quarterly).

## **1<sup>st</sup> Quarter Progress:**

- Convened TA providers for their quarterly meeting to discuss the 2013 LTA projects received.
- Coordinated with the Human and Community Development Committee to develop a health, land use, and transportation-focused event.

- Participated in Age Option's Health Connections Council meeting to discuss potential interest in partnering on future regional toolkits.

## **2<sup>nd</sup> Quarter Objectives:**

- Host quarterly TA providers meeting.
- Hold the Health, Land Use, and Transportation Planning workshop (Dec. 9).
- Continue to identify partnership opportunities.

## **External Resource Development**

**Project Manager:** Erin Aleman

**Team:** Capriccioso, Navota, Olson, Williams-Clark, others as relevant to specific topics

**Description:** To cover a breadth of topics, CMAP will need to have access to funding resources beyond transportation sources. This project involves seeking external resources to support the LTA program and CMAP's work in general, either through competitive applications to public sector (most commonly federal or state) programs or philanthropic organizations, or through cultivation of relationships with potential funders.

**Products and Key Dates:** Periodic communication with philanthropic groups and other potential funders concerning the value of the LTA program (ongoing). Applications submitted in response to funding opportunities (as needed).

## **1<sup>st</sup> Quarter Progress:**

- Developed a strategy document to guide how CMAP will approach future funding opportunities from both the public and philanthropic sectors.
- Received grants for Illinois Attorney General, Economic Development Administration, and Chicago Community Trust.
- Identified federal, state, and other funding opportunities to explore in the near future (NOAA, FEMA, MWRD).
- Met with the MacArthur Foundation to discuss potential partnerships.

## **2<sup>nd</sup> Quarter Objectives:**

- Continue to identify and evaluate potential funding opportunities.
- Apply for NOAA's CSI Sectoral Applications Research Program for climate adaptation funding through the LTA program.
- Apply for FEMA's Hazard Mitigation Assistance grant programs.

# POLICY ANALYSIS AND DEVELOPMENT PROGRAM

**Program Oversight:** Matt Maloney

GO TO 2040 addresses broad issues of governance and policy, which are equally as important as physical infrastructure to our region's future. The plan's approach in this area is to support activities that create a favorable policy environment for sustainable prosperity and regional job growth. The primary goal of this core program is to use the agency's vast data resources to generate robust analyses in subject areas aligning with GO TO 2040. Dissemination of this analysis provides the context for strategic coordination on policy with other organizations, including administrative and/or legislative action. This core program reflects agency priorities, ranging from transportation finance to economic innovation to state and local taxation to broader land use issues including housing and natural resource policies. The main activities include research and analysis, steering GO TO 2040 priorities through the agency's committee structure, legislative analysis, and coordination by CMAP staff with other organizations.

## AREA 1: Regional Mobility

### Performance Based Transportation Funding

**Project Manager:** Alex Beata

**Team:** Hollander, Schuh, with assistance from outreach and communications staff

**Description:** In the last fiscal year, staff worked to educate state and regional stakeholders about the virtues of moving to a more robust and transparent system of making transportation investment decisions. This work culminated in a web microsite and companion report describing CMAP's best thinking on how to implement performance-based funding for the state highway program. This fiscal year, staff will pursue additional opportunities to educate policymakers, transportation stakeholders, and the general public about advancing these issues, both for annual and more episodic highway and transit capital investments. Staff will also analyze other structural issues that affect the efficiency of transportation spending in our region, including the allocation of roadway maintenance responsibilities across jurisdictions and the complex system of formula-based funding allocations between the state and local governments. Lastly, staff will work to transition CMAP's programming via a new performance-based programming core program.

**Products and Key Dates:** This research will be delivered via the Policy Updates blog (ongoing).

#### 1<sup>st</sup> Quarter Progress:

- Staff developed a scope for a series of policy updates investigating state-local transportation funding and governance issues.
- Staff developed a draft policy update focused on a description of state transportation revenue sharing with local governments, and began researching a second policy update focused on an evaluation of state transportation revenue sharing with local governments.

#### 2<sup>nd</sup> Quarter Objectives:

- Post the first and second policy updates.
- Begin research and writing for next policy updates.

### **Congestion Pricing Analysis and Coordinated Outreach**

**Project Manager:** Jesse Elam

**Team:** Aleman, Beata, Stratton, Schmidt

**Description:** The implementation of congestion pricing is a major recommendation of GO TO 2040. In FY 2013, staff pursued a wide-reaching campaign, based upon new analyses of five GO TO 2040 fiscally constrained highway projects (summarized in the report and Web site Congestion Pricing: Express Lanes to the Region's Future.) This fiscal year, staff will focus efforts on analyzing some of the strategy's secondary benefits and impacts as well as system performance under a broader application of the strategy. In addition, staff will also analyze how the performance of existing managed facilities could be improved with congestion pricing. Staff will also continue to engage in coordinated outreach across the region, as needed, and particular attention will be paid to several near-term applications for congestion pricing (Elgin O'Hare Western Access, Central Lake County Corridor, Stevenson Expressway.)

**Products and Key Dates:** Analysis of benefits to transit, including express bus performance (September 2013); analysis of benefits of pricing on existing managed facilities (April 2014); outreach to corridor and regional stakeholders (ongoing); analyses to support project studies for specific GO TO 2040 corridors (ongoing).

#### **1<sup>st</sup> Quarter Progress:**

- Staff presented on the congestion pricing campaign at the I-55 Managed Lanes Corridor Planning Group meeting in August
- The original intent of the September 2013 deliverable was to utilize the newly developed transit component of the activity-based model to show how transit use could be expanded in tandem with highway pricing. This may be too ambitious given staff time and resources.

#### **2<sup>nd</sup> Quarter Objectives:**

- Scope out more limited analysis of benefits to express bus service, perhaps utilizing conventional trip-based modeling.
- Complete policy update discussing potential safety benefits of express toll lanes.
- Strategize with outreach team to identify additional outreach opportunities

### **Regional Freight Leadership Task Force**

**Project Manager:** Alex Beata

**Team:** Simoncelli, Murtha, Wies

**Description:** GO TO 2040 supports increased investment in the region's freight system to improve the economic competitiveness of metropolitan Chicago, and the plan emphasizes organization and public policy as a specific area of focus for achieving this goal. Metropolitan Chicago has not traditionally had a champion to look out for the public interest regarding freight. To address the institutional and funding barriers of all freight modes, a self-financed Regional Freight Authority should be explored to establish a balance of interests and a mandate to address these needs and lower freight operating costs by upgrading regional infrastructure. Following Board approval of a Task Force to analyze these issues in June 2013, this group will meet monthly beginning in August 2013 and produce a report to the CMAP Board in June 2014.

**Products and Key Dates:** Task Force meetings, background analysis and staff reports (monthly); final report (June).

**1<sup>st</sup> Quarter Progress:**

- Staff developed a scope and schedule for the Task Force.
- Staff met individually with each Task Force member to introduce the scope and field any questions.
- Staff developed draft materials for the first and second meetings.
- Staff recruited guest speakers for the second meeting.
- Staff began exploring how to use the mesoscale freight model to support the Task Force's deliberations.

**2<sup>nd</sup> Quarter Objectives:**

- Convene first and second meetings.
- Develop materials for the third meeting.
- Continue to develop the modeling and quantitative analysis.

**Freight Policy: National, State, and Regional Coordination**

**Project Manager:** Alex Beata

**Description:** As the nation's freight and transportation hub, metropolitan Chicago must play a greater leadership role in advocating for sound public policy and planning on freight movement. While MAP-21 included new freight provisions, more must be done to prioritize and target investments where they are most needed. The most visible of these investments is implementation of the CREATE program. CMAP will closely monitor actions at the federal and state level and assemble policy principles, issue briefs, and recommendations to articulate the importance of freight to metropolitan regions and especially northeastern Illinois. CMAP will also lead a collaborative effort with other major metro areas on these principles and the overall outreach campaign to influence the freight provisions of the next transportation reauthorization bill. CMAP will first provide a working draft freight agenda to partner



agencies and with their input develop a consensus Freight Agenda for reauthorization. With Board approval of the consensus Agenda, CMAP will recirculate the Agenda to partner agencies for adoption by their respective boards.

**Products and Key Dates:** Working Major Metro Area Freight Agenda Draft (June 2013), Major Metro Area Input on a Consensus Freight Agenda (August 2013), Draft Freight Agenda (February 2014), Letter to Congressional Representatives on Common Major Metro Area Agenda (February 2014), Meetings with elected officials and staff (February-June 2014)

**1<sup>st</sup> Quarter Progress:**

- Staff coordinated with counterparts at the Southern California Association of Governments (SCAG) to develop a freight policy platform for major metropolitan areas.
- Staff shared that document with the executive directors and senior staff of the nation's largest metropolitan areas.

**2<sup>nd</sup> Quarter Objectives:**

- Continue coordinating with major metropolitan areas. Establish a staff working group to edit the policy platform and coordinate with other industry groups.

## **Regional Revenues**

**Project Manager:** Matt Maloney

**Team:** Beata, Hollander, Schuh

**Description:** CMAP's Regional Tax Policy Task Force recommended that Northeastern Illinois should follow the lead of other regions around the country that are pursuing and utilizing regional revenue sources for regional needs, namely capital investments for transportation infrastructure projects. In FY 13, staff completed a draft detailed analysis of potential non-federal or state revenues to be derived from the imposition of new user fees or other efficient forms of taxation that capture the incremental value created by infrastructure improvements. In FY 14, staff will release this report and coordinate an outreach campaign to move the regional conversation forward on sustainable regional revenues.

**Products and Key Dates:** Release report (summer 2013).

**1<sup>st</sup> Quarter Progress:**

- Report remains in draft form and has not been released.

**2<sup>nd</sup> Quarter Objectives:**

- Develop schedule for project roll out.

## **Major Capital Projects Implementation**

**Project Manager:** Matt Maloney

**Team:** Beata, Bozic, Elam, Blankenhorn, Leary, Kopec, Schmidt, Schuh, Stratton, Wies

**Description:** While the primary transportation emphasis of GO TO 2040 is to maintain and modernize, the plan contains a handful of fiscally constrained major capital projects that will maximize regional benefits of mobility and economic development. In the last fiscal year, staff continued to follow an agency strategic plan for prioritizing opportunities for CMAP staff to add value to these regional planning processes. CMAP will deploy some resources, in coordination with state, regional, and local agencies and groups, to generate the data, information, policy analysis, and outreach to advance implementation of GO TO 2040's fiscally constrained priority projects.

**Products and Key Dates:** Monthly internal meetings and project updates (ongoing); other technical assistance and involvement with project planning as stipulated in the strategic plan (ongoing)

**1<sup>st</sup> Quarter Progress:**

- Staff continues to meet internally about implementing the MCP strategic plan.
- Significant work was expended this quarter on the Illiana Corridor proposal, including the drafting of a (1) staff analysis for public comment and a (2) staff recommendation on the proposal. Staff also engaged CMAP Board and MPO Policy Committee members in one-on-one meetings about the staff analysis.
- The Rt 53/120 Corridor Plan, to be managed by CMAP, also moved forward. A project scope was produced and an RFP was released.

**2<sup>nd</sup> Quarter Objectives:**

- Continue to implement strategic plan.

### **Green Infrastructure Vision**

**Project Manager:** Jesse Elam

**Team:** Beck, Navota, consultant contract

**Description:** Last fiscal year, staff produced a report on recommended policy applications for the Green Infrastructure Vision (GIV), including its potential use for transportation project development, facility planning area review, municipal comprehensive plans, and land conservation. This year, staff will focus on applying the GIV for this type of work, including local planning and performance-based funding, and will support the effort of partners in Chicago Wilderness to apply the GIV to land conservation decisions and to prepare updates to the analysis behind the GIV. With consultant support, staff will also prepare a report estimating the economic value of protecting the landscapes identified in the GIV, which could be used to build support for conservation efforts.

**Products and Key Dates:** Chicago Wilderness policy regarding use of GIV in land conservation (expected by December 2014, but dependent on partners); economic valuation report (March 2014).

**1<sup>st</sup> Quarter Progress:**

- Initial meeting with Chicago Wilderness to discuss scope for valuation report.
- Drafted GIV policy resolution for Chicago Wilderness Executive Council. Two CW members presented to Lake County Board (with Chicago Wilderness branding).

**2<sup>nd</sup> Quarter Objectives:**

- Complete scoping and start procurement process for GIV valuation report. Report more likely to be completed in late summer 2014.

**AREA 2: Regional Economy****Assessment of Economic Development Incentives**

**Project Manager:** Lindsay Hollander

**Team:** Schuh

**Description:** CMAP's Regional Tax Policy Task Force recommended that CMAP analyze how sales tax rebates affect development and land use decisions, and support policies that enhance transparency in these rebate agreements. This recommendation emerged from the Task Force's lengthy discussion about the local incentives at play in the attraction of large tax generating establishments. While the Task Force focused specifically on sales tax rebates, the state and some local governments historically have utilized a range of other abatements and economic development incentives, including TIF and enterprise zones, to spur economic development. The CMAP Board has requested that CMAP conduct a detailed study on how and where these tools have been used and the impact of the tools on local and regional economic development.

**Products and Key Dates:** Final report (July 2013).

**1<sup>st</sup> Quarter Progress:**

- Completed final report
- Presented report's findings to Council of Mayors and CMAP Board

**2<sup>nd</sup> Quarter Objectives:**

- Present report to other interested bodies

**Regional Tax Policy Analysis**

**Project Manager:** Lindsay Hollander

**Description:** CMAP's Regional Tax Policy Task Force recommended that CMAP continue to play a leadership role in facilitating a regional perspective on tax policy. This project will focus on supporting

CMAP's commitment to tax policy through a series of analyses on tax policy issues. Topics are likely to include: an analysis of the effect of property tax classification in Cook County on business location decisions, an analysis of northeastern Illinois' impact on state revenues, research on the State's budget and state expenditures made within the region, an analysis of regional tax capacity and other tax policy indicators, and expansions on previous CMAP analyses of revenue sharing or sales tax rebates. Analyses may take the form of an issue brief or policy update.

**Products and Key Dates:** The project will be executed as a series of four issue briefs or policy updates to be published in October, January, April, and June.

**1<sup>st</sup> Quarter Progress:**

- Completed a series of three Policy Updates on tax policy indicators: efficiency, equity, and transparency.

**2<sup>nd</sup> Quarter Objectives:**

- Complete policy update on state transparency in economic development incentives including analysis of IDOR sales tax rebate database.

**Assessment of the Fiscal and Economic Impact of Land Use Decisions**

**Project Manager:** Elizabeth Schuh

**Team:** Hollander, Clark, consultant contract

**Description:** The Tax Policy Task Force report includes data and information about the fiscal impacts of different development decisions. During the GO TO 2040 plan process, CMAP also analyzed the regional economic and jobs impacts of these different development decisions. It is important for the region to have the best information possible about how our fiscal policies drive land use decisions as well as the resulting impacts on the regional economy, jobs, and principles of livability as addressed in GO TO 2040. The CMAP Board has requested that the local and regional impacts of these decisions should be analyzed in more detail. Analysis should be regional in scale and include specific information and cooperation from local municipalities.

**Products and Key Dates:** Initial analysis results (June 2013), final report to the CMAP Board (December 2013).

**1<sup>st</sup> Quarter Progress:**

- Completed fiscal impact analysis portion of project
- Analyzed the sales tax impacts of fiscal impact case studies
- Completed economic impact analysis and market capacity analysis
- Presented interim progress to the land use committee

- Held two TAG meetings

## **2<sup>nd</sup> Quarter Objectives:**

- Hold final TAG meeting
- Complete review with case study communities
- Complete draft and final versions of the report

## **Regional Housing and Development Analysis**

**Project Manager:** Elizabeth Schuh

**Team:** Morck, D. Clark

**Description:** GO TO 2040's land use and housing section emphasizes the need to coordinate planning for transportation, land use, and housing. This project will focus on enhancing the agency's understanding of ongoing housing and land use change in the region and education on topics related to the interaction of land use and transportation. This project will both utilize and supplement the agency's existing land use data resources (land use inventory and development database). Topic areas are likely to include station area change, housing trends, commercial development trends, residential connectivity, and land use planning on transportation corridors. Final products will provide a resource for communities and stakeholders to better understand local and regional change and may also provide data tools for CMAP's Local Technical Assistance program.

**Products and Key Dates:** Analysis and policy blog updates on housing and commercial development change in the region (Quarterly); ongoing educational blogs/handouts on demographic, transportation and land use topics (Quarterly)

## **1<sup>st</sup> Quarter Progress:**

- Compiled first-half 2013 housing data (permits, starts, value indices, rental vacancy and prices)
- Presented on first-half changes and pre/post-recession development trends to the Housing Committee of the Metropolitan Mayor's Caucus

## **2<sup>nd</sup> Quarter Objectives:**

- Author one to two policy updates on housing change
- Author one policy update on retail square footage and sales trends

## **Industry Cluster Drill Downs**

**Project Manager:** TBD

**Team:** Weil

**Description:** GO TO 2040's chapter on supporting economic innovation includes an implementation action to perform 'drill down' analyses into specific industry clusters. The purpose of these reports is to identify specific opportunities to support economic innovation within a strategic cluster. A thorough, comprehensive evaluation highlights opportunities to develop partnerships, strengthen programs, advocate for policy changes, align workforce training programs, and bolster other resources that will help the cluster thrive. In FY 13, staff completed two drill down reports on freight and manufacturing. In FY 14, staff will complete the third in this ongoing series.

**Products and Key Dates:** Full project scope and timeline for third drill down report (September 2013); final report (June 2014).

### **1<sup>st</sup> Quarter Progress:**

- No progress was made on FY 14 deliverables. Staff attrition has resulted in the scope of this project being pushed back.
- Staff released the freight/manufacturing nexus report and engaged in several events about freight and/or manufacturing, which focused centrally on the nexus report.

### **2<sup>nd</sup> Quarter Progress:**

- Complete project scope.

## **Industry Cluster Sub-regional Analyses**

**Project Manager:** Annie Byrne

**Team:** Weil, Woods, other key staff from the Local Planning department

**Description:** CMAP's two cluster reports on freight and manufacturing include a number of recommendations on workforce, innovation, and infrastructure. Many of these recommendations are best implemented on the sub-regional level through targeted technical assistance. This project will conduct two analyses on sub-regions within the seven county area to assess specific economic development and workforce challenges and opportunities related to freight and manufacturing. After this initial assessment, the goal is to transition toward an actionable projects or set of projects that can be undertaken at a later date via the LTA program.

**Products and Key Dates:** Two sub-regional analyses on freight/manufacturing (one in the second half of 2013, one in the first half of 2014).

### **1<sup>st</sup> Quarter Progress:**

- Project timeline and scope created

- Report outline drafted and revised based on feedback
- Began research and data analysis
- Met with stakeholders and gave presentations
- Identified study area

#### **2nd Quarter Objectives:**

- Draft report complete
- Present to Economic Development Committee

### **State and Regional Economic Development Policy: Best Practices, Challenges, and Opportunities**

**Project Manager:** Simone Weil

**Team:** Byrne, Hollander

**Description:** CMAP's two industry cluster drill down reports include a number of recommendations encouraging the reorientation of economic development policies and practices both regionally and statewide. This project will focus on the role of state and regional governments in planning for economic development opportunities and providing direct funding to businesses in the form of financial incentives. This project will have two distinct phases. Phase 1 will focus on analyzing best practices in state and regional economic development from the U.S. and around the world. With these best practices in hand, Phase 2 will focus on the State of Illinois and metropolitan Chicago's economic development policies and procedures and analyze what lessons can be learned from other places.

**Products and Key Dates:** Project Scope (July 2013), Phase 1 report (November 2013), Phase 2 report (April 2014).

#### **1<sup>st</sup> Quarter Progress:**

- Developed project scope
- Conducted research of best practices in other states and regions
- Identified case studies and conducted interviews with economic development researchers and practitioners
- Drafted report case studies
- 

#### **2<sup>nd</sup> Quarter Objectives:**

- Complete phase 1 report

- Scope and conduct preliminary research for phase 2 report

## Regional Economic Indicators

**Project Manager:** Simone Weil

**Team:** Byrne, communications staff

**Description:** Over the last two years, CMAP has worked to improve data and information systems related to human capital, a key recommendation of GO TO 2040. Last year CMAP released *MetroPulse Jobs*, a new web portal illustrating data on workforce needs and gaps in key industry clusters of specialization (the first two portals have focused on freight and manufacturing.) CMAP has also contributed to the Illinois Innovation Index, a partnership with other entities which analyzes varying sets of metrics on economic innovation in northeastern Illinois and the State. Moving forward, CMAP intends to play a greater role in collecting and analyzing this data to keep our partners and the general public attuned the region's economic trends, especially as they relate to our major industry clusters and the workforce and innovation recommendations of GO TO 2040. This data and information will be housed at CMAP and disseminated via the CMAP Web site.

**Products and Key Dates:** Strategic Plan and Scope for Regional Economic Indicators project (July 2013); implement plan (ongoing).

### 1<sup>st</sup> Quarter Progress:

- Developed strategic plan and scope
- Analyzed regional indicators and communications strategies used in other regions
- Identified 16 indicators related to regional economic trends, workforce, clusters, and innovation
- Developed protocols to download data and completed initial download
- Coordinated indicator development with plan update indicators project

### 2<sup>nd</sup> Quarter Objectives:

- Visualize indicators on new CMAP website
- Develop analysis and content regarding indicators for website on an ongoing basis



## AREA 3: CMAP/MPO Committee Support and Legislative Strategy

### CMAP and MPO Committee Support

**Team:** Kopec, Leary (policy committees); Dean, Maloney (coordinating committees); Aleman, Berry, Capriccioso (advisory committees); Beck, Byrne, Dixon, Ostrander, Robinson, K. Smith (working committees)

**Description:** CMAP has [committees](#) at the policy, coordinating, advisory, and working levels that play integral roles in the agency's planning processes. CMAP provides staff support to these committees. With the adoption of GO TO 2040, committee focus has shifted from the planning process to implementation. While many implementation areas of the plan are led by CMAP, other areas require leadership from other implementers. Moving forward, CMAP's committees, primarily at the working level, should be used to ensure that CMAP can measure progress toward plan implementation on both staff work and efforts by outside implementers.

**Products:** Agendas, meeting minutes, and supporting materials (policy, coordinating, advisory, working levels); implement mechanism to collect and share information on GO TO 2040 implementation activities occurring throughout the region (working committee level) - quarterly

#### 1<sup>st</sup> Quarter Progress:

- Committees continued to meet and staff met internally on strategy.

#### 2<sup>nd</sup> Quarter Objectives:

- Committees will continue to meet.

### State Legislative Strategy

**Project Manager:** Gordon Smith

**Team:** Allen, Capriccioso, Maloney, Weil, other policy staff

**Description:** Under this project, staff will monitor legislative activities at the Illinois General Assembly during regular and veto session and actions taken by the Governor, such as vetoes, executive orders, or other relevant announcements that impact our region. Staff will maintain relationships with key staff in the House, Senate, Governor's Office, other constitutional offices and state departments to keep abreast of these activities. Staff will also maintain relationships with CMAP's partners and stakeholders to keep informed with their legislative concerns and initiatives. Staff will provide an analysis of bills of significant interest to CMAP and the status of these bills as they move through the legislative process. Staff will provide written and verbal reports on these activities regularly to executive staff, CMAP board, policy and working committees, and the CAC. Staff will often submit Policy Updates on relevant topics of interest.

**Products and Key Dates:** State Agenda (October 2013); Monthly Board Report, Final Legislative Report (June 2014), Veto Session Report (TBD), Policy Updates on state legislative issues (ongoing), Factsheets on GO TO 2040 priorities (as needed); Outreach Strategy Outline (as needed); Regional Legislative Briefings (June-July); Congressional Staff Briefings (TBD)

**1<sup>st</sup> Quarter Progress:**

- Staff continued to meet with legislators during the non-session months. Staff met with the following legislators: Sens. Althoff, Biss, Bush and Morrison and Reps. Crespo, Kifowit, Mayfield, Mussman and Williams. Staff also attended Council of Governments legislative events at Metro west COG and McHenry County CoG's legislative breakfast.
- Staff also monitored the Governor's Northeast Illinois Public Transit Task force meetings including testimony by our Executive Director. Engaged in conversations with the other IL MPO's to discuss relevancy of the advisory group and or next steps.
- Began discussion of strategy and purpose for developing CMAP specific NE Illinois legislative caucus.
- Began initial discussions about legislative agenda and priorities for the 2014 spring legislative session.

**2<sup>nd</sup> Quarter Objectives:**

- Continue to meet with new legislators, key caucus staff.
- Work with policy team to outline possible information sharing to legislators and key caucus staff.
- Continue development of a possible NE Illinois ILGA caucus.
- Continue discussions for legislative initiatives for the fall and spring legislative sessions.
- Continue to monitor the NEIPTTF.

**Federal Legislative Strategy**

**Project Manager:** Randy Blankenhorn

**Team:** Beata, Kopec, Leary, Maloney, other relevant staff

**Description:** Under this project, staff will monitor actions in the U.S. Congress and other relevant federal announcements that impact our region. Specific continuing areas of focus include reauthorization of the transportation legislation as well as the Sustainable Communities Initiative.

**Products and Key Dates:** Federal Agenda (January 2014); Policy Updates on federal legislative issues (ongoing)

**1<sup>st</sup> Quarter Progress:**

- Staff monitored progress in Washington, specifically related to the MAP-21 implementation on performance measures and freight.

## **2<sup>nd</sup> Quarter Objectives:**

- Begin work on federal agenda.

# **GO TO 2040 COMPREHENSIVE REGIONAL PLAN UPDATE PROGRAM**

**Program Management:** Drew Williams-Clark

MAP-21 continues the federal requirement that the Metropolitan Transportation Plan must be prepared and updated every 4 years in nonattainment areas. CMAP's Comprehensive Regional Plan, GO TO 2040, serves as the region's metropolitan transportation plan. No new policy changes to the plan are anticipated. The update will include new elements required by MAP-21 and other necessary updates. The final update is due October 2014.

## **AREA 1: Technical analysis and modeling Financial Plan**

**Project Manager:** Lindsay Hollander

**Team:** Beata, Ostlick

**Description:** GO TO 2040 includes a fiscal constraint for transportation investments, totaling \$385B in core and reasonably expected revenues over the plan period. This project's objective is to update revenue and expenditure information and the overall fiscal constraint of the plan.

**Products and Key Dates:** Scope of work (September 2013); Confirm revenues (January 2014); Confirm safe & adequate expenditures (January 2014); Develop allocation of funding by project category (particularly focusing on major capital projects (April 2014)).

## **1<sup>st</sup> Quarter Progress:**

- Completed project scope and timeline
- Completed data collection
- Held meeting and engaged in subsequent correspondence with a small group of state and local highway implementers to discuss cost assumptions for forecasting highway capital maintenance to a safe and adequate level
- Met with the Regional Transportation Authority to discuss transit revenue forecasting
- Spoke with staff from a couple of county DOTs to discuss local highway revenue forecasting

- Presented scope and analysis of revenue trends to Transportation Committee and Regional Coordinating Committee
- Began forecasting core revenues, reasonably expected revenues, operating expenditures, and capital maintenance expenditures to a safe and adequate level

#### **2<sup>nd</sup> Quarter Objectives:**

- Complete draft forecasting of revenues and expenditures
- Present draft forecast to Transportation Committee
- Complete final revenue and expenditure forecast based on feedback from Transportation Committee
- Develop draft funding allocation

### **Socioeconomic Forecast Development**

**Project Manager:** David Clark

**Team:** Wies, Morck, Peterson

**Description:** Review, correct and, if necessary, update GO TO 2040 preferred scenario socioeconomic forecasts. Major tasks include assessing the impact of the recent recession on long term regional household and job growth trends, and inventorying and correcting small-area forecasts to reflect new existing conditions. Improved techniques for modeling future retail employment will be implemented.

**Products and Key Dates:** Scope of Work (September 2013) Review and propose update and correction parameters (September, 2013). Execute agreed upon updates and corrections (December, 2013). Publish updated and corrected forecasts (March, 2014).

#### **1<sup>st</sup> Quarter Progress:**

- Scope of Work completed.
- Step 1, revising the regional total and draft county totals completed.
- Currently we are developing methodologies for re-allocating forecasted growth at the local (subzone) level where appropriate, based on updated Land Use, Development Database, and Green Infrastructure data.

#### **2<sup>nd</sup> Quarter Objectives:**

- Finalize re-allocation methodology and generate draft subzone-level forecasts; review results with Local Planning staff and internal forecast users for feedback on methodology and results.
- Make revisions as necessary to generate final forecast figures.

## **Major Capital Projects**

**Project Manager:** Todd Schmidt

**Team:** Beata, Patronskey, Bozic

**Description:** The GO TO 2040 update will include a fiscally constrained list of major capital projects, per federal requirements. The projects identified in GO TO 2040, as adopted in October 2010, will be used as a baseline. These projects, as well as projects that are currently considered fiscally unconstrained, will be re-evaluated in the context of the updated financial plan and socioeconomic forecasts described above. Implementing agencies will also have the ability to suggest new projects to be evaluated and considered.

**Products and Key Dates:** Scope of Work (September 2013); Identify “universe” of major capital projects (October 2013); Confirm evaluation measures to be used (January 2014); Evaluate projects against measures (April 14); Develop recommended list of projects (June 2014).

### **1<sup>st</sup> Quarter Progress:**

- Prepared scope of work for project
- Prepared a memo describing the process that will be used to update the major capital projects and provided an overview of the memo to the working committees.
- Created major capital project packages for each implementer and sent them to the respective implementer requesting a meeting to update project information.
- Meetings are scheduled with IDOT, CDOT, Metra, and RTA.

### **2<sup>nd</sup> Quarter Objectives:**

- Meet with implementers to update project information.
- Create a list of all major capital projects considered for plan update.
- Review performance measures to determine if any should be updated.
- Start project evaluation.

## **AREA 2: Writing, Policy Development, and Outreach Implementation Actions**

**Project Manager:** Alex Beata

**Team:** Schuh

**Description:** The update to GO TO 2040 will not involve rewriting the plan’s text. However, it will involve updating the implementation action area tables that describe how the recommendations of GO TO 2040 will be implemented. These tables will be updated to reflect current implementation status.

**Products and Key Dates:** Scope of Work (September 2013). Assess progress toward initial implementation actions and release results as part of Year 3 GO TO 2040 implementation report (December 2013). Recommend set of new implementation actions (June 2014).

**1<sup>st</sup> Quarter Progress:**

- Introduced this project's scope and timeline to the CMAP working committees in September 2013.
- Conducted an internal review to identify implementation examples under each action. This effort will support the Year 3 implementation report.
- Developed deliverables to share with CMAP working committees.

**2<sup>nd</sup> Quarter Objectives:**

- Solicit implementation examples from CMAP working committees.
- Continue internal review to determine high-level assessments of each implementation action (i.e., whether it should be retained as-is, removed or revised to reflect current conditions, or listed as complete), and to edit the text of the actions.
- Solicit high-level assessments of each implementation action from the working committees.

## **Indicator Updates**

**Project Manager:** Craig Heither

**Team:** Murtha, Chau, N. Ferguson

**Description:** GO TO 2040 includes a set of indicators to track the plan's progress toward implementation. The Year 2 implementation report for GO TO 2040 included updates on several of these indicators, including modifying the way in which the indicator is measured to respond to data availability. This project will build upon that analysis to update the GO TO 2040 indicators, including modifying measures and future targets if appropriate.

**Products and Key Dates:** Scope of Work (September 2013). Prepare report on selection of new indicators in cases where necessary, or confirmation of use of initial indicators (December 2013). Develop updated set of indicators and long-term and short-term targets (June 2014).

**1<sup>st</sup> Quarter Progress:**

- Completed Scope of Work for project.
- Coordinated with agency subject matter experts to compile a complete list of proposed indicators for plan update.

- Developed proposed indicators for four critical area of plan: Improve Education and Workforce Development, Reform State and Local Tax Policy, Improve Access to Information, and Support Economic Innovation.

## **2<sup>nd</sup> Quarter Objectives:**

- Complete draft Indicators Selection Report identifying all performance measures to be used in plan update; submit for internal management review.
- Present indicator updates to working committees for input beginning in November.
- Assist with development of content for 2013 Implementation Highlights report.
- Coordinate with agency subject matter experts on new and revised target values for indicators.

## **Plan Preparation**

**Project Manager:** Justine Reisinger

**Team:** Garritano, Weiskind

**Description:** The GO TO 2040 update will consist primarily of updated indicators, updated implementation action area tables, and an updated list of fiscally constrained major capital projects. These updated materials will be released for public comment in June 2014. This project involves the preparation of the materials that will be released for public comment.

**Products and Key Dates:** Scope of Work (September 2013); Release draft plan update (June 2014); final plan update will be a deliverable in FY15.

## **1<sup>st</sup> Quarter Progress:**

- Produced scope of work
- Assisted with scope development for other plan update projects in need of communications support

## **2<sup>nd</sup> Quarter Objectives:**

- Produce plan development memo
  - Phase 1: Research and Development
  - Phase 2: Audience, Purpose Definition
- Begin plan update outline

## **Public, Stakeholder, and Committee Engagement**

**Project Manager:** Jessica Simoncelli

**Team:** Aleman, other outreach staff as necessary.

**Description:** This project will ensure adequate feedback from stakeholders and committees during the plan update process.

**Products and Key Dates:** Scope of Work (September 2013). Involvement of committees and stakeholders as appropriate (ongoing).

**1<sup>st</sup> Quarter Progress:**

- Scoped the public outreach and stakeholder engagement for the plan update
- Assisted with introducing the plan update process and the implementation action updates to CMAP working committees

**2<sup>nd</sup> Quarter Objectives:**

- Continue to engage the CMAP working committees with the plan update project's progress
- Assist other Plan Update project managers to engage interested and targeted stakeholders to garner feedback on implementation action areas and major capital projects

## **COMMUNICATIONS PROGRAM**

**Program Oversight:** Tom Garritano

CMAP must maintain a high standard of communication with stakeholders, the general public, and news media. Outreach to external media will be coordinated internally and, whenever appropriate, externally with CMAP partners. Communications staff will place special emphasis on building awareness of and support for GO TO 2040 implementation activities.

### **Local Planning Communications and Outreach Support**

**Project Manager:** Justine Reisinger

**Team:** Aleman, Garritano, Weiskind, Green, Nguyen plus other relevant staff.

**Description:** Communications staff will work with outreach staff to build awareness of GO TO 2040 local implementation activities through the Local Planning Support group. Manage Local Technical Assistance (LTA) media outreach, including liaison with external partners as needed. Prepare communication strategies for individual projects as needed, with involvement of outreach and legislative staff. Oversee production and quality control of local planning print and web materials, including plans, guides, toolkits, and other documents developed through the group (e.g., model plans, ordinances, and codes).

**Products:** Support for various planning projects, as needed throughout FY 2014. GO TO 2040 presentations to all of the Local Technical Assistance communities, including coordination on annual LTA call for projects.

**1<sup>st</sup> Quarter Progress:**



- Developed communications support strategy for products developed under Regional Technical Assistance program (case studies library, model codes and ordinances, municipal survey), launched new quarterly Muni-Blast newsletter to help promote said products.
- Provided ongoing support for LTA promotional materials and final plans, as well as relevant media outreach.
- Assisted with professional printing procurement for Form-Based Codes toolkit,
- Arranged Daily Herald editorial board meeting for Lake County local food work.
- Facilitated InDesign training for select staff.
- Finalized and presented guidance document for comms support of LTA deliverables.

## **2<sup>nd</sup> Quarter Objectives:**

- Release quarterly Muni-Blast, monitor readership stats/links clicked to gauge effectiveness at raising awareness of Regional Technical Assistance products.
- Engage with staff producing model ordinances and toolkits before text is drafted to determine potential web interactivity for final deliverable.
- Continue to provide ongoing support for LTA promotional materials and final plans, as well as relevant media outreach.

## **Policy Communications and Outreach Support**

**Project Manager:** Tom Garritano

**Team:** Aleman, Reisinger, Weiskind, Green, plus other relevant staff.

**Description:** Communications staff will work with outreach staff to build awareness of GO TO 2040 policy activities at the regional, state, and federal levels. Manage policy-based media outreach, including liaison with external partners as needed. Prepare communication strategies for individual projects as needed, with involvement of outreach and legislative staff. Oversee production and quality control of policy-based print and web materials, including drill-down reports, issues-driven content, etc.

**Products:** Support for various policy projects, as needed throughout FY 2014.

**1<sup>st</sup> Quarter Progress:** Assisted in preparation of the freight/manufacturing nexus materials. Worked with staff on content for the new CMAP website's Economy section. Worked with staff in support of Illiana materials.

**2<sup>nd</sup> Quarter Objectives:** Follow up with Policy staff regarding transition from Illiana to highlighting the importance of performance-based funding and regional revenues. Work with staff in the Policy group to finalize their content for the new website.

## **Partnerships and External Talks**

**Project Manager:** Erin Aleman

**Team:** Reisinger, Kane, Garritano, plus other relevant staff.

**Description:** GO TO 2040 implementation depends on a continually expanding base of engaged stakeholders, including governments, businesses, non-profits, and residents. To identify and engage such targets, the outreach staff will lead these efforts with support from the communications and executive staff, who can help with coordination, scheduling, preparation of talking points and other materials, etc. Outreach staff should take the lead, with help from communications, in finding opportunities for Randy and other staff to give public talks, especially to audiences targeted strategically for timely CMAP products and priorities.

**Products:** Various outreach activities and related communications support, as needed throughout FY 2014.

### **1<sup>st</sup> Quarter Progress:**

- 7/18 Building One America conference in DC
- 8/23 Manufacturing event with Congresswoman Duckworth
- 8/23 APWA foreign delegation luncheon
- 8/26 APWA conference Make No Little Plans panel
- 9/10 Rich Rodriguez Chicago Politics class
- 9/12 Fed Exec Board
- 9/30 APTA conference – panelists on transit and MPO partners

### **2<sup>nd</sup> Quarter Objectives:**

- 10/15 UIC Great Cities Institute's Fall Speaker Series – Real Time Chicago
- 10/21 The Future of Chicago Series at UIC
- 10/24 Cook County Consolidated Plan kick-off
- 11/6 ULI Annual Meeting of the Public Development and Infrastructure Council
- 11/14 Bond Buyers Conference, Transportation Finance and P3 Conference
- Additional talks as scheduled

## **Media Relations**

**Project Manager:** Tom Garritano

**Team:** Green, Reisinger.

**Description:** Communications staff will proactively identify opportunities for coverage by traditional and new media, while also responding to media requests. The emphasis is on transparency, including advocacy when appropriate. Monthly tip sheets will be sent to keep reporters apprised of CMAP activities. Press releases and advisories are sent as needed. Maintain a current database of media contacts. Manage staff interactions with media. Maintain up-to-date web archives of news products and media coverage at <http://www.cmap.illinois.gov/news>.

**Products:** Various electronic and print materials, as needed throughout FY 2014.

### **1<sup>st</sup> Quarter Progress:**

- Initiated development of press releases for LTA round 3, CMAQ announcement, and fair housing report.
- Worked to get CMAP staff's Illiana materials to key reporters.
- Sent out tip sheets in July, August, September.

### **2<sup>nd</sup> Quarter Objectives:**

- Release press releases on LTA round 3, CMAQ announcement, and fair housing report.
- Develop on-going media strategy for Illiana and other major capital projects in context of the plan update.
- Distribute tip sheets as appropriate.

## **Moving Forward, 2013: Implementation Report**

**Project Manager:** Garritano

**Team:** Weiskind, Green, Nguyen, Reisinger, plus other relevant staff.

**Description:** The 2012 annual GO TO 2400 implementation report (<http://www.cmap.illinois.gov/moving-forward/2012>) expanded on the first report, taking a quantitative approach. In FY14, we plan to return to a qualitative description of partners' and stakeholders' implementation successes. Precise format is subject to internal discussion but should be graphically consistent with the first two reports. This report will also be used as part of the GO TO 2040 update, which will involve the preparation of updated implementation action area tables. Approximately 4,000 units of the summary should be printed commercially, and the longer report can be printed internally in smaller quantities as needed.

**Products and Key Dates:** Full report for distribution at January board meeting, with the summary printed and website launched by the February board meeting. If the report doesn't require board approval, we could have all three ready by the January board meeting.

**1<sup>st</sup> Quarter Progress:** Continual discussions involving staff to ensure efficient development of content for the implementation report, as an early product of the plan update process. See also below under "Public Data Support."

**2<sup>nd</sup> Quarter Objectives:** Late October, distribute draft outline for report. Incorporate feedback from executive staff and finalize the outline before beginning work on the content development in mid-November, coordinating with other staff.

### **Graphic Design and Publication Management**

**Project Manager:** Adam Weiskind

**Team:** Garritano, Green, Nguyen, Reisinger, plus other relevant staff.

**Description:** Communications staff will provide graphic design and related publications assistance to CMAP staff when materials meet that threshold as identified by deputies and CMAP executive leadership. This project entails creating information graphics and laying out most primary CMAP documents with InDesign. Also includes overseeing the efforts of non-communications staff who are using InDesign for their own documents where CMAP is in a support role (e.g., for local comprehensive plans and related outreach). Whenever feasible, these materials should be printed in-house, and this project's manager is responsible for determining whether a larger job might require off-site commercial printing.

**Products and Key Dates:** Various electronic and print materials, as needed throughout FY 2014.

**1<sup>st</sup> Quarter Progress:**

- Layout and design of LTA Plans -- Bronzeville, Round Lake Heights
- Layout and design of CMAP annual report
- Layout and design Arts & Culture Toolkit
- Design of infographics and layout for Economic Development Incentives Plan
- Design of infographics and layout for Regional Manufacturing Nexus Report
- Complete update of LTA postcard/poster templates (open house, MetroQuest)
- Complete design of Climate Adaptation Toolkit
- Continue design of promotional materials for LTA events
- Continue graphic support for CMAP website and microsites

- Continue development of policy-based information graphics for distribution by web, video, and print
- Continue design support for LTA project staff and community partners in developing new content for print and web distribution
- Continue design of CMAP publication covers for quarterly staff report, etc.
- Continue design and updates of program materials for FLIP, MetroPulse, Water 2050, Lawn to Lake, TIP, CMAQ, Soles and Spokes, and more
- Continue management of graphic design intern
- Continued oversight of LTA staff using CMAP plan and poster/postcard templates in creation of CMAP documents
- Mentoring CMAP LTA staff through Adobe Creative Suite training
- Continued collaboration with external consultants in developing CMAP identity elements for web and print materials
- Working with external printers as needed
- Conceptual webpage design for MetroPulse microsite
- Start of infographics for 2014 Homes report
- Completion of Outdoor Water Conservation Manual
- Start of CMAP infographics repository

## **2<sup>nd</sup> Quarter Objectives:**

- Layout and design of LTA Plans -- Westchester, Antioch, Morton Grove, complete Round Lake Heights
- Start/complete design of infographics and for Regional Revenues
- Continue design of promotional materials for LTA events
- Continue graphic support for CMAP website and microsites
- Continue development of policy-based information graphics for distribution by web, video, and print
- Continue design support for LTA project staff and community partners in developing new content for print and web distribution
- Continue design of CMAP publication covers for quarterly staff report, etc.
- Continued MetroPulse conceptual website development

- Potential design start of next Implementation Report/Plan Update
- Continue design and updates of program materials for FLIP, MetroPulse, MetroPulse Jobs, Water 2050, Lawn to Lake, TIP, CMAQ, Soles and Spokes, and more
- Continue management of graphic design intern
- Continued oversight of LTA staff using CMAP plan and poster/postcard templates in creation of CMAP documents
- Mentoring CMAP LTA staff through Adobe Creative Suite training
- Continued collaboration with external consultants in developing CMAP identity elements for web and print materials – New CMAP artwork/elements
- Working with external printers as needed
- Continued organization of CMAP infographics repository

### **Website Redesign and Rollout**

**Project Manager:** Tom Garritano

**Team:** Green, Nguyen, Reisinger, Weiskind, plus other relevant staff.

**Description:** CMAP communications staff is working with web design and development consultants to create a new website that is more responsive to the needs of our agency and the region. In spring 2013, staff conducted an inventory of the current site to prioritize content conversion to the new format.

**Products and Key Dates:** The redesign effort began in FY 2013 and will culminate in relaunch of the main CMAP site on October 13, 2013.

**1<sup>st</sup> Quarter Progress:** Extensive development work and collaboration involving communications staff, Workstate web contractors, and Thirst design consultants. Most existing site content has been ported over and new content is being developed.

**2<sup>nd</sup> Quarter Objectives:** The new site will be demoed to CMAP executive staff in approximately late October and launched in November.

### **Web Content Management**

**Project Manager:** Hillary Green

**Team:** Garritano, Nguyen, Reisinger, Weiskind, plus other relevant staff.

**Description:** CMAP communications staff is responsible for helping others at the agency to prepare, post, and maintain their web-based content. Encourage and coordinate efforts of staff to communicate via the web. As part of the responsibility, this project also includes (with the Web Development and

Administration project) co-management of CMAP's web consultants. Includes management of social media, including Twitter, Facebook, Google Plus, Pinterest, and YouTube.

**Products and Key Dates:** Work with the CMAP web front-end developer to prepare Google Analytics reports on all public-facing web content.

**1<sup>st</sup> Quarter Progress:**

- Coordinated web activities with media outreach for culminating LTA projects. Further enhance the CMAP web news archive.
- Continued to expand social media presence, specifically on Google + and Pinterest,
- Helped policy, planning, and programming staff to develop content, including blogs for bike-ped, Policy Updates, and Weekly Updates.

**2<sup>nd</sup> Quarter Objectives:**

- Continue migration and parsing of CMAP web pages.
- Develop tutorial for staff regarding new web site features and using Google Analytics.
- Analyze Google Analytics data and implement changes to improve SEO and user experience.
- Coordinate web activities with media outreach for culminating LTA projects. Further enhance the CMAP web news archive.
- Continue to expand social media presence, specifically on Google + and Pinterest
- Help policy, planning, and programming staff to develop content, including blogs for bike-ped, Policy Updates, and Weekly Updates.

## **Web Development and Administration**

**Project Manager:** John Nguyen

**Team:** Garritano, Green, Reisinger, Weiskind, plus other relevant staff.

**Description:** CMAP communications staff is responsible for developing -- and overseeing the development of -- web content using the Liferay content management system and related technologies (java, SQL, etc.). This project also includes (with the Web Content Management project) co-management of CMAP's web consultants, especially pertaining to technical tasks of development, maintenance, and security of the agency's main site. With IT and data staff, help to make technical decisions about and to oversee successful development of any public-facing CMAP systems that are not part of the main agency website (i.e., hosted on [data.cmap.illinois.gov](http://data.cmap.illinois.gov) or elsewhere). For all web development projects, ensure that they have the ability to extend for mobility, that they follow CMAP's style guides, and that they work continually to improve accessibility and usability. Help the CMAP web communications specialist and other staff with Google Analytics.

**Products and Key Dates:** Provide CMAP staff with an integrated, standardized workflow for all web development projects. Make all of CMAP's interactive maps on the web cross-browser compatible.

**1<sup>st</sup> Quarter Progress:**

- Continue specialized CMAP page migration and parsing for the new website.
- Continue front-end development of CMAP website for old and new website.
- Prepare for October launch redesigned website.
- Attend Google Analytics training and develop a tutorial for staff.

**2<sup>nd</sup> Quarter Objectives:**

- Continue to prepare for October launch redesigned website.
  - Continue to migrate and parse specialized CMAP page for the new website.
  - Continue to optimize and develop the front-end of the new website.
  - Continue to coordinate with consultants for design tweaks, development debugging, and hosting optimizations.
- Complete design and development for Metropulse pages.
- Provide supplementary support for the data hub project.

## **Public Data Systems Support**

**Project Manager:** Tom Garritano

**Team:** Nguyen, Green, Weiskind, Heither, Clark, Rogus, Tiedemann, plus other relevant staff.

Description: Communications staff will work with staff from Research and Analysis, IT, and other groups to help make technical decisions about and to oversee successful development of any public-facing CMAP systems that are not part of the main agency website (i.e., hosted on [data.cmap.illinois.gov](http://data.cmap.illinois.gov) or elsewhere). Initially, emphasis should be on making data available through simple web pages (browse, search, download) rather than development of new interfaces.

**Products and Key Dates:** Describe a clear process for facilitating decisions and for making high-priority content available through the main CMAP website. Consult with Thirst on facilitating usability design at earliest stage of all projects, before development begins. Convene Google Analytics training for selected CMAP staff. Identify potential new public systems for development. Explore possible transition of CMAP Data Sharing Hub to [www.cmap.illinois.gov](http://www.cmap.illinois.gov).

**1<sup>st</sup> Quarter Progress:** Finalized process document for how to address requests for public data systems and related web resources. Met with internal stakeholders to support activities such as the Data Hub (which will remain on the CKAN platform, not on the main CMAP website) and aerial image repository.



Executed a PAO with Thirst to begin collaboration (involving staff) for making regional indicators more dynamic on our website, beginning with the 2013 implementation report.

**2<sup>nd</sup> Quarter Objectives:** Complete that PAO effort and lay groundwork for an RFP that could be released in early spring 2014 to create a sustainable interactive presentation similar to examples at <http://fathom.info/projects>. If pursued, that content would be launched as the fourth GO TO 2040 implementation report in December 2014, building on the plan update.

### **Future Leaders in Planning (FLIP)**

**Project Manager:** Ricardo Lopez

**Team:** Aleman, Bayley, Daly, Rivera, Yeung

**Description:** This is a leadership development program for high school students. Selected participants will collaborate with and learn from elected officials and planners who are implementing the GO TO 2040 comprehensive regional plan. The program runs from October 2013 to May 2014 and provides ongoing leadership development, teaching them about past, present, and future regional planning issues from elected officials, community leaders and CMAP staff. Through multimedia tools, interactive activities and field trips, students go “behind the scenes” to explore our region’s communities. Topics include: transportation, housing, human services, land use, economic development and the environment. In addition to learning how local governments interact to address these important regional needs, students will have opportunities to engage with other students to think about the ways planning could be improved and/or changed. Students will present their resolutions at the end of the sessions to the CMAP Board.

**Products and Key Dates:** recruitment strategy with application (March 2013); program curriculum (August 2013); student selection and notification (September 2013); site selection for Final Project (March 2014); monthly meetings and activities (September 2013 – April 2014); Final Project (May 2014).

#### **1<sup>st</sup> Quarter Progress:**

- Recruitment. FLIP Staff worked with communications to promote the FLIP application in CMAP’s Weekly Updates, Facebook page, and via e-blast to all FLIP high school contacts. FLIP Staff also share application information at CMAP’s working committees and other groups as requested.
- 2013-14 FLIP Cohort. A total of 29 high school students were selected to participate in this year’s FLIP cohort. Student breakdown includes: 12 students, Chicago; 10 students, suburban Cook; 3 students, Lake; 1 student, DuPage; 1 student, Kane, 1 student, Will; 1 student, McHenry. No students from Kendall. See [here](#) for a map of FLIP Students’ locations.
- FLIP Interns. FLIP Staff interviewed and selected two interns to perform basic tasks to assist the FLIP program in planning and facilitation during FY14. Every year UIC offers to provide two interns to CMAP for five hours each per week beginning October 1, 2013 through May 7, 2014.
- FLIP curriculum. The 2013-14 FLIP program will focus on GO TO 2040. The first session will concentrate on tools of the trade: What is Urban Planning. Sessions 2 through 4 will each be

focused on one of the GO TO 2040 themes: Livable Communities, Human Capital, Efficient Governance, and Regional Mobility. The last session, session 6, will have students develop GO TO 2040 implementation ideas.

## **2<sup>nd</sup> Quarter Objectives:**

- Coordinate Parent Orientation to meet with FLIP students and their families as scheduled for October 5.
- Continue to plan and hold FLIP retreat as scheduled for October 19.
- Continue to plan and hold session 1 as scheduled for November 9.
- Continue to plan and hold session 2 as scheduled for December 7.
- Work with FLIP interns to document sessions with photos.
- Work with communications to develop 2014-15 FLIP application.

## **PERFORMANCE-BASED PROGRAMMING PROGRAM**

**Program Oversight:** Jesse Elam

Performance-based funding is a major transportation policy priority of GO TO 2040, and the “Invest Strategically in Transportation” chapter devotes an implementation action area section to “Finding Cost and Investment Efficiencies.” While the Plan also recommends new or innovative revenue sources, the larger emphasis is on making more cooperative, transparent, and prioritized decisions, using the best evaluation criteria possible. The recommendation is targeted toward multiple transportation implementers, but most specifically toward CMAP, which should make the best investment decisions possible with the dollars available. This new core program will coordinate staff efforts to optimize MPO programming functions (CMAQ, Transportation Alternatives) and to develop the region’s capacity to evaluate the larger universe of transportation expenditures and needs in northeastern Illinois. The intention is to target these process and evaluation improvements to achieve adopted regional mobility goals.

### **CMAQ Program Process Evaluation and Transformation**

**Project Manager:** Jesse Elam

**Team:** Beata, D. Ferguson, Murtha, Frank, Peterson

**Description:** CMAQ is directly programmed by CMAP, and it is crucial that the analysis supporting program development is effective. In FY 14, staff will perform a thorough review of the CMAQ program leading to recommendations to the Board and MPO Policy Committee on any changes needed to the CMAQ process, potentially including a set of clear performance measures for project identification and evaluation, regional indicators to enable an understanding of tradeoffs, and the methods most effective and efficient to manage this program. Any recommendations for changes to the CMAQ program would

go into effect with the next funding cycle and would not be used in the development of the current (FY 14 – 18) program. The methods employed in CMAQ should also be effectively deployed for Transportation Alternatives, a new program under MAP-21. This project will include evaluation of infrastructure, technology and modernization, operating, and vehicle purchase projects, consistent with the mix of projects programmed by CMAQ.

**Products and Key Dates:** Conduct staff evaluation of internal process including assessment of qualitative and quantitative metrics, program resource needs, project performance and monitoring, etc. (December 2013); begin committee and subcommittee process to prioritize list of comprehensive performance measure criteria, develop program indicators to track and communicate program outcomes, and provide feedback on other program changes (January 2014); present CMAQ programming process recommendations to Board/MPO Policy Committee for approval and begin using in next CMAQ call for projects (begins FY 15).

**1<sup>st</sup> Quarter Progress:**

- Identified analytical techniques most in need of improvement -- in descending order, the analyses supporting project selection for transit, technology, and traffic flow improvement projects are in most need of improvement, with bicycle projects to be tackled later
- Reviewed criteria used in other CMAQ programs and identified first draft list of performance measures to supplement air quality

**2<sup>nd</sup> Quarter Objectives:**

- Make initial presentation on CMAQ process review to Project Selection Committee – expected in October
- Compile example criteria and project scoring techniques from other MPOs into memo for PSC – consider presenting in December

### **Transportation Alternatives Program**

**Project Manager:** Jesse Elam

**Team:** Beata, D. Ferguson, Murtha, O’Neal

**Description:** The Transportation Alternatives Program (TAP) is a new program under MAP-21, and a new source of programming authority for metropolitan regions. In concert with the CMAQ work, staff will develop a process to incorporate a set of clear performance measures for project evaluation, regional indicators to enable an understanding of tradeoffs, as well as define and implement the most effective and efficient methods to manage this program. Close coordination between CMAQ and TAP will be required. The first call for projects for TAP is anticipated to be in FY14.

**Products and Key Dates:** Develop list of comprehensive performance measure criteria in coordination with projects below (December 2013); begin committee and subcommittee process to prioritize list of comprehensive performance measure criteria, develop program indicators to track and communicate

program outcomes, and provide feedback on other TAP program elements (January 2014); announce call for TAP projects (TBD). Develop final list of comprehensive performance measure criteria in coordination with projects below, for coordination with CMAQ programming (June 2014).

#### **1<sup>st</sup> Quarter Progress:**

- Management decided to accelerate the overall timetable for selecting TAP projects, so elements of the program are occurring earlier than originally planned
- Developed rough list of expected selection criteria, developed screening criteria, drafted interim accomplishment goals to help ensure projects meet the funding sunset requirements in MAP-21, then held a call for projects from July 19 to August 20
- Presented selection criteria to selected CMAP committees for feedback (Transportation, Environment and Natural Resources, Land Use, and the Bicycle and Pedestrian Task Force)
- Scored candidate projects according to selection criteria

#### **2<sup>nd</sup> Quarter Objectives:**

- Due diligence on high-ranking projects to verify information in applications and help make sure they will achieve their interim accomplishment goals
- Develop staff-recommended program and present to Transportation Committee
- Hold public comment period and make any necessary changes
- Present to Bicycle and Pedestrian Task Force in December, then request Board/MPO approval in January 2014

### **Regional Transportation Performance Measures: Phase 1 Prioritization and Development**

**Project Manager:** Tom Murtha

**Team:** Beata, Dubernat, Frank, Nicholas, Rice, Schmidt, Bozic

**Description:** A major component of CMAP's Congestion Management Process is to apply a set of regional performance measures (as initially developed during the GO TO 2040 process) for use in programming decisions. With dozens of potential performance measures in this universe, it is essential to prioritize and phase how these data will be deployed. The major thrust of this work will be to develop 1) criteria for identifying and evaluating projects and 2) the indicators to enable an understanding of tradeoffs, both for CMAP's programs (CMAQ and TAP) as well as for other state and regional transportation capital programs, with a focus on modernization and expansion projects. The focus of this project is on data prioritization, continued data acquisition and processing, and ongoing analysis of data gaps accompanied by a plan to fill them. This project will also coordinate the ITS, signal, and parking databases for the agency.

**Products and Key Dates:** Develop draft list of comprehensive performance measure criteria and indicators in coordination with the CMAQ team (December 2013); develop prioritized Phase 1 and 2 list of comprehensive performance measures for highway modernization projects (January 2014) and expansion projects (February 2014); develop plan for filling data gaps for Phase 2 measures (February 2014); data acquisition (ongoing); Congestion Management Documentation as needed (ongoing); coordinate various databases (ongoing).

**1<sup>st</sup> Quarter Progress:**

- Delivered performance measures on an expedited, demonstration basis to support Transportation Alternatives Program project evaluations.
- Established measurement categories for evaluation: safety, mobility, reliability, accessibility, and system preservation.
- Established evaluation criteria for performance measures.
- Began evaluation of performance measures using criteria.
- Acquired National Highway System travel time data; began data analysis.
- Provided feedback for GO TO 2040 indicator update project.
- Provided draft update of performance measure and congestion management web pages.
- Prepared proposed changes to the National Highway System (NHS) for consideration by the MPO Policy Committee. The National Highway System is a basis for performance data collection and analysis.
- Completed and posted a new regional expressway atlas at <http://www.cmap.illinois.gov/cmp/measurement>.

**2<sup>nd</sup> Quarter Objectives:**

- Complete performance measure evaluation.
- Begin work on prioritized lists of performance measures for modernization and expansion projects
- Continue performance measure data collection and analysis.
- Continue maintenance of congestion management documentation and performance measurement web pages.

**Livability Performance Measures: Phase 1 Prioritization and Development**  
**Project Manager:** Liz Schuh

**Team:** Beata, Dubernat, Frank, Rice, Williams-Clark

**Description:** The focus of this project will be to develop a prioritized set of non-transportation criteria and indicators (including land use and housing, socioeconomic, and environmental) for use in programming decisions. The products and key dates are identical to the project above, but this project will focus on non-transportation performance measures and regional indicators.

**Products and Key Dates:** Develop draft list of comprehensive performance measure criteria and indicators in coordination with the CMAQ team (December 2013); develop prioritized Phase 1 and 2 list of comprehensive performance measures for highway modernization projects (January 2014) and expansion projects (February 2014); develop plan for filling data gaps for Phase 2 measures (February 2014); data acquisition (ongoing).

**1<sup>st</sup> Quarter Progress:**

- Project delayed because of other staff priorities, but staff did begin literature review to determine how other MPOs/DOTs are incorporating livability concerns into their programming processes

**2<sup>nd</sup> Quarter Objectives:**

- Complete literature review and make recommendations on livability measures for use in programming by CMAP and the implementing agencies

**Modeling and Analytical Deployment for Programming Analysis**

**Project Manager:** Claire Bozic

**Team:** Heither, N. Ferguson, Murtha, Rodriguez, Schmidt, Schuh, Wies

**Description:** While the agency has already developed the capacity to model the impacts of major capital projects (both in long range planning processes and for major project development undertakings), it is necessary to understand the resources required to make these or similar analyses scalable to a performance-based programming process. The two projects above will prioritize a set of performance measures for programming decisions, but effective deployment of the agency's modeling and analytical tools is also necessary to equate changes in project attributes (project limits, geometrics, work type, cost, etc.) to the criteria selected. It will also be necessary to use selected regional indicators to measure different scenarios. The focus of this project is to create a plan for this deployment, including the necessary resource allocation, to ensure that by the end of the fiscal year the agency can efficiently and effectively analyze a large number of transportation projects.

**Products and Key Dates:** Modeling and Analytical Deployment Plan (December 2013); staff resource allocation to support CMAQ, modernization, and expansion efforts (June 2014).

**1<sup>st</sup> Quarter Progress:**

CMAP staff discussed details of the methods by which many projects were analyzed with North Carolina DOT and the staff at TREDIS. Staff began reviews of SHRP2 and TRB resources regarding project performance evaluation. An outline of the Modeling and Analytical Deployment Plan was developed.

#### **2<sup>nd</sup> Quarter Objectives:**

Develop an understanding of the analysis needed to review projects and programs in the shorter and longer terms. Develop an inventory of data and tools needed to undertake the required analysis, both in the shorter term and longer term. Completed draft Modeling and Analytical Deployment Plan.

### **Capital Program Data Transformation**

**Project Manager:** Lindsay Hollander

**Team:** Beata, Dobbs, D. Ferguson, Frank, Nicholas

**Description:** The purpose of this project is to transform the way the agency collects the attributes of capital transportation projects and how it manages the data in order to implement a performance-based programming process. The initial focus will be on two major sets of capital projects- the IDOT Highway Improvement Program and the RTA and service board transit capital programs. This project will transform the data infrastructure, acquire the necessary data, organize and prioritize the data attributes including geospatial data. Implementation of the recommended new system would occur starting in FY 15.

**Products and Key Dates:** Scope capital program data transformation (January 2014); prepare recommendations on new databases, methods, and project attributes needed to support analysis of highway and transit capital programs (June 2014).

#### **1<sup>st</sup> Quarter Progress:**

- Project has not begun

#### **2<sup>nd</sup> Quarter Objectives:**

- Begin background research
- Complete scope development

### **Targeting Infrastructure Investment for Plan Implementation**

**Project Manager:** Bob Dean

**Team:** Burch, Daly, Elam, Williams-Clark, Zwiebach

**Description:** GO TO 2040 calls for the development of implementation programs that link transportation, land use, and housing in support of plan goals, including a funding source to be used for infrastructure investments that support livability. This project will investigate the potential for focusing

investments on particular places based on criteria such as job density, proximity to existing infrastructure, and other measures that represent livability. The research will investigate the applicability of other regional models to the CMAP region and research potential funding sources.

**Products and Key Dates:** Summary of focused programs in other regions (November 2013); summary of potential funding programs and administrative options (April 2014).

**1<sup>st</sup> Quarter Progress:**

- Introduced lead CMAP staff to project. Met with CNT to discuss work conducted to date.
- Began to approach potential advisory committee members regarding involvement.

**2<sup>nd</sup> Quarter Objectives:**

- Create draft report summarizing programs in other regions.
- Create draft report communicating benefits of a program that targets infrastructure investment.
- Form a small working group to guide CMAP's research on these issues.
- Also form a larger advisory committee and hold one meeting to introduce the topic and receive feedback on work conducted to date.

## **RESEARCH AND ANALYSIS PROGRAM**

**Program Oversight:** Kermit Wies

GO TO 2040 calls for improved access to information and development of advanced modeling and forecasting tools. This core program's primary mission is to ensure that CMAP staff and planning partners have access to quality data resources and state-of-the-art analysis tools supported by a well-trained research team that is fully engaged in the technical implementation challenges of the plan.

### **AREA 1: Regional Information and Data Development**

**Program Manager:** David Clark

This program serves as a primary data resource for regional land use and transportation planning in our region and supports CMAP's ongoing data exchange and dissemination activities. It provides data and technical support to several ongoing regional planning and policy initiatives including implementation of GO TO 2040. The program benefits CMAP staff and partners who rely on current and reliable data resources to conduct planning analyses.



## **Regional Inventories**

**Project Manager:** David Clark

**Team:** Rice, Morck, Drennan, Pedersen, Hallas, Peterson, N. Ferguson, Chau, Vernon

**Description:** Development and maintenance of specialized datasets used in regional planning and policy analysis. Many of these datasets originate with CMAP and are specially designed to support such evaluations. Major tasks include maintaining and updating spatial and tabular datasets that serve Agency needs including land use inventory, development database, employment and population data from Census, aerial imagery and other sources, as well as content monitoring and quality control of indicators appearing in GO TO 2040.

Products and Key Dates: Land Use Inventory (March, 2014). Employment data (updated quarterly). Development data (updated quarterly). Census updates (per release schedule), aerial imagery (per County Consortium schedule). Update and document datasets per maintenance schedule and coordinate with Data Library Management and Data Sharing Hub for internal and external access (ongoing).

### **1<sup>st</sup> Quarter Progress:**

#### Socio-Economic Data:

- Census: 2012-vintage Population Estimates data posted on Data Depot.
- Employment: Generated updated 2011 estimates by all major geographies. Completed data development for updated 2000 estimates.
- Conformity Inputs: Census block assignment table for new (2014) subzone system established; work begun on tract-to-subzone allocation table for same.

#### Land Use:

- Development Database: Reviewed post-2000 records in 32 Chicago Community Areas. Posted updated version of database to Data Depot. Provided base NDD data for socioeconomic forecast update.
- Land Use Inventory: DuPage County (completed); Cook County (through Phase 2, final corrections being applied); Will County (in Phase 2).

#### Aerial Photography:

- Scanning of 1995 historical set completed
- Research into external dissemination via a web-map interface has begun.
- IDOT medium-resolution (12") imagery for counties adjacent to CMAP region obtained and posted on Data Depot.

## **2<sup>nd</sup> Quarter Objectives:**

### Socio-Economic Data:

- Census: Receive and process Census Transportation Planning Products (CTPP) data (October, tentative); receive and process ACS five-year (2008 – 2012) data (December).
- Employment: Continue geo-refinement of 2011 file. Generate final 2011 and updated 2000 estimates by major geographies.
- Conformity Inputs: Assemble soc-ec file for C14Q1 Conformity Analysis, including updated variables from ACS 2008 – 2012; complete tract-to-subzone14 allocation table.

### Land Use:

- Development Database: Complete post-2000 review in remaining Chicago Community Areas.
- Land Use Inventory: Completion of all Cook County work (including metadata), provide copy of same to Cook to satisfy contract requirements; completion of Will County; initiate Phase 2 Q.C. on remaining counties (Kane, Lake, McHenry).

### Aerial Photography:

- Make 1995 set available internally and refine approach to web-map interface for external audience.
- Take delivery of 2012 high-resolution (6") imagery from NEIL consortium
- Submit \$50,000 budget request for 2014 imagery pending confirmation of commitment by all seven NEIL counties.

## **Data Library Management**

**Project Manager:** Jessica Matthews

**Team:** Dubernat, Clark, Vernon, Interns

**Description:** Acquire and catalog new data and archive obsolete datasets. Monitor procurement and licensing of proprietary datasets. Establish protocols for metadata and attribution. Enforce proprietary dissemination and license agreements. Import and catalog newly-released Census and other public data products. Maintain data integration between CMAP web-domain and internal data libraries. Document data library practices on CMAP Wiki and ensure that datasets forwarded to the Data-Sharing Hub include sufficient metadata.

**Products and Key Dates:** Data library architecture and content, procurement documentation, metadata, user documentation, management documentation (ongoing). Inventory datasets that require maintenance and set update schedule (September, 2013).

### 1<sup>st</sup> Quarter Progress:

The first quarter served as a baseline for support instruments. The work plan has been equipped to launch the tools and resources enabling CMAP staffers to become self-reliant when extracting specific datasets.

| Objective  | Value-Added  | % Met |
|--|--|-------|
| An archive of MetroPulse datasets  | CMAP staff can download and analyze datasets on-demand as needed.*     | 100   |
| Standardize MetroPulse Archive filing system similar to Data Depot             | Uniformity promotes ease of use giving viewers a recognizable pattern. | 100   |
| Extract Dunn & Bradstreet data by reverse engineering previous dataset results | Process is known and shared with others in organization.               | 100   |
| Create an electronic library housing metadata                                  | A central, searchable repository for data location and metadata.       | 100   |
| Implement newly created library catalog of CMAP resources                      | Reduce inquiries about data holdings and its content.                  | 50    |
| <i>*A few datasets require involvement from SME with access to data.</i>       |  | 90    |

### 2<sup>nd</sup> Quarter Objectives:

- Collaborate with SME to incorporate the GOTO 2040 indicators into MetroPulse Archive.
- Partner with IT group to integrate an automated data request via the Help Desk portal.
- Prepopulate tickets with the title of critical information required to process a data request.
- Research and execute preferred method of extracting data such as ACS 5-Year and D&B.
- Write instructions for entering data into library or other mediums.

## Data Sharing Hub

**Project Manager:** Claire Bozic

**Team:** Matthews, Vernon, Dryla-Gaca

**Description:** Maintain CMAP's public data-sharing hub. Major tasks include ensuring that CMAP data products are made available and properly documented for public download. Suggest and test improvements to the current product and assess its potential for continued use. Promote use of the data-sharing hub over use of conventional file transfer protocols for disseminating large data resources.

**Products and Key Dates:** Assessment of current data-sharing hub product and recommendations for proceeding (September, 2013). Promotion of data-sharing hub for disseminating CMAP data products (March, 2014).

### **1<sup>st</sup> Quarter Progress:**

An assessment of the current system was completed. The current system design elements were not visually appealing, and the system is also not operational at this time. Fixing the system and upgrading to the current CKAN version was not practical due to the amount of customization developed to integrate with Metropulse and provide custom pages for outside agency posters. This would still require significant design work. We elected to move ahead with a clean install of the most recent CKAN version, limiting customization to standard areas which will not be broken when future upgrades are undertaken. A PAO contract was established with New Amsterdam, the consultants under contract for maintenance of the system, to complete the clean installation.

### **2<sup>nd</sup> Quarter Objectives:**

Set up a development server and establish communications allowing the consultant to work on the software installation. Install and test CKAN.

## **External Data Requests**

**Project Manager:** Jon Hallas

**Team:** Other staff as needed.

**Description:** Respond to public requests for static data and information. Major tasks are to respond external requests for data housed at CMAP and to assist in directing requestors to appropriate sources of information such as Census or other agencies. Included are responding to Freedom of Information Act (FOIA) and Developments of Regional Importance (DRI) requests.

**Products and Key Dates:** Accessible documentation of external data requests, record of responses and inventory of personnel and level-of-effort required to complete (ongoing).

### **1<sup>st</sup> Quarter Progress:**

- Responses were provided for ninety-four external requests. No FOIA requests were received.
- The final version of the Census Products for Urban Planning (CPUP) workshop was completed using comments from staff pilot programs. (Workshops introduce US Census Bureau programs and datasets and provide hands-on experience getting data for typical planning scenarios). Staff participation was promoted in staff only version of the Weekly Update. The first workshop for staff was presented in September. Workshops for staff and partners have been scheduled each month through December.

### **2<sup>nd</sup> Quarter Objectives:**

- Respond to FOIA requests and external requests on an ongoing basis. Make 1st Quarter responses available on Wiki.
- Develop SharePoint tables to improve efficiency in finding requests, responses and summaries.

- Use Resources and Effort Ratings to quantify the agency's resources used to respond to public inquiries.
- Coordinate download and formatting of 2011 ACS 3-year estimates and 2011 ACS 5-year estimates.
- Schedule CPUP workshops each month for the remainder of FY 2014. Promote CPUP workshop during the Planning Liaisons meeting in November and discuss additional promotions to increase participation by staff and partners.

## **MetroPulse**

**Project Manager:** TBD

**Team:** Matthews, Vernon, Dryla-Gaca Interns

**Description:** Maintain selected web-based data sharing products. Major tasks are to provide data collection and sharing application development and computer programming support consistent with agency priorities. Coordinate closely with IT Security and Public Data Systems support managers, adhering closely to agency standards and protocols for developing and deploying web-based data products.

**Products and Key Dates:** List of MetroPulse FY14 deliverables pending management team consultation.

**1<sup>st</sup> Quarter Progress:** No progress

**2<sup>nd</sup> Quarter Objectives:** Rescoping of project management structure

## **AREA 2: Regional Forecasting and Modeling**

**Program Manager:** Craig Heither

This program serves CMAP's longstanding commitment to preparing regional forecasts and modeling analyses to support transportation, land use and environmental planning. In addition to maintaining standard modeling procedures essential to regional program and plan evaluations, this program implements CMAP's strategic plan for advanced model development in response to priority policy analyses and comprehensive regional planning questions established by GO TO 2040.

### **Advanced Urban Model Development**

**Project Manager:** Kermit Wies

**Team:** Heither, Bozic, Rice

**Description:** Implement strategic plan for advanced modeling at CMAP. This plan establishes guidelines and priorities for improving the policy responsiveness of CMAP's forecasting, evaluation and analysis tools over a ten year period. Many of the improvements incorporate advanced agent-based and microsimulation techniques that provide more robust sensitivity to the policy objectives of GO TO 2040.

Major tasks in this FY are to provide support to consulting teams developing 1) Network Microsimulation Extension to Activity-Based Travel Model and 2) Agent-Based Economic Extension to Mesoscale Freight Model as well as promote and support use of existing advanced modeling products among partners and GO TO 2040 implementation efforts.

**Products and Key Dates:** Support congestion pricing, transit modernization and major capital project implementation efforts at CMAP and among partners (ongoing); demonstrate application and sensitivity of Transit Modernization Model (December, 2013). Phase 2 deliverable of advanced modeling contracts (June, 2014).

#### **1<sup>st</sup> Quarter Progress:**

Transit Modernization Model: Setting up procedures for sensitivity testing. Preparing a CATMUG presentation on new features. Advanced modeling contracts: Received task 1 design reports from both network microsimulation and freight forecasting extensions to existing advanced models. Held peer exchanges on both these projects to vet the approach among TRB partners.

#### **2<sup>nd</sup> Quarter Objectives:**

Transit Modernization Model: Present results of sensitivity testing and new features to CATMUG. Advanced modeling contracts: Complete prototype applications. For network microsimulation, this will be a subarea application in northwest Cook County. For freight forecasting this will be a spreadsheet (or other)-based demonstration of the commodity procurement model.

## **Survey Research**

**Project Manager:** Kermit Wies

**Team:** N. Ferguson, Vernon, Dryla-Gaca, graphics and outreach support as needed.

**Description:** Implement strategic plan for survey research at CMAP. This plan establishes a strategy and management concept for conducting survey research at CMAP. It recommends that CMAP develop sufficient professional in-house capacity for survey design, sampling, materials preparation, communications, outreach and data management. Major tasks are to continue populating the Travel Tracker Survey with additional observations and to identify and scope at least two needed survey research efforts from among agency's current policy priorities (e.g. congestion pricing and freight). Conduct pilot tests among staff and partners.

**Products and Key Dates:** Scopes for Travel Tracker and at least two needed survey research efforts (September, 2013). Survey design and sampling plan (December, 2013). Evaluation of pilot tests (June, 2014).

#### **1<sup>st</sup> Quarter Progress:**

Initiated sampling plan development and explored potential digital survey instruments for Travel Tracker. Estimated budget and staffing requirements for fielding surveys using temporary CMAP staff.

## **2<sup>nd</sup> Quarter Objectives:**

Present sampling plan to outreach staff and develop a recruitment approach through normal CMAP channels. Make a determination on the temporary staffing approach to fielding the survey. Finalize and implement the digital survey instrument.

### **Travel and Emissions Modeling**

**Project Manager:** Craig Heither

**Team:** Bozic, Rodriguez, Peterson, N. Ferguson, Chau

**Description:** Maintenance and enhancement of existing MPO travel demand models. Major tasks are to provide travel demand forecasts for major capital project evaluations and conformity analyses. Included this year will be to review and incorporate socioeconomic forecasts associated with the GO TO 2040 update. Continue evaluating improved methods for representing commercial vehicle movements within the travel demand models.

**Products and Key Dates:** Conformity analyses and major capital project evaluations (as prescribed), socioeconomic forecast review (March, 2014).

## **1<sup>st</sup> Quarter Progress:**

- Completed scenario modeling for biannual Air Quality Conformity Analysis (Fall 2013) and generated vehicle emissions input files for MOVES model.
- Illiana Expressway Major Capital Project modeling: completed additional modeling runs and calculated evaluation metrics.
- Continued testing and analysis of the tour-based and supply chain freight model: implemented source code changes to tour-building logic, began updating Meso freight model network, and conducted initial tests of impact of highway network improvements on freight movements.
- Continued modeling procedure improvements: upgraded model FORTRAN code for Emme 4, developed a finer-grained modeling zone system to begin testing, and updated Master Highway Network documentation to reflect geodatabase structure.
- Completed approximately fifty small area traffic forecast requests.

## **2<sup>nd</sup> Quarter Objectives:**

- Complete scenario modeling for biannual Air Quality Conformity Analysis (Spring 2014) and generate vehicle emissions input files for MOVES model. Assist with Major Capital Project modeling and analysis for plan update.
- Continue integration and testing of Trip Generation and Mode Choice-vehicle occupancy model improvements from consultant into regional modeling procedures. Finalize Trip Generation model analysis with respect to non-motorized trips.

- Complete MHN updates to support new zone system; revise data input and modeling procedures for finer-grained zone system. Begin testing integration of new components.
- Continue improving Meso Freight Model code, especially Florida model upgrades.
- Continue travel model documentation update.

### **Transportation Data Analysis**

**Project Manager:** Kermit Wies

**Team:** Bozic, Murtha, Heither, Clark, Hollander

**Description:** Scope the need and describe the content and organization of a central data resource of empirical transportation data for planning and policy analysis within CMAP. The major task is to design and illustrate the value of a data resource that permits systematic access to data used for TIP and CMP development in support of transportation finance and performance analyses. This project also absorbs further development of the Transportation Data Archive and incorporates the catalog of CMAP-prepared traffic projections.

**Products and Key Dates:** Product design report (December, 2013).

#### **1<sup>st</sup> Quarter Progress:**

Primarily a technical exploration RTDAP databases using querying tools already resident at CMAP (e.g. SAS, Excel). Providing access to RTDAP data to a wider audience at CMAP is a priority. Assessing its overall completeness and quality is key to determining our commitment to its continued development as well as preparing the design report for this project.

#### **2<sup>nd</sup> Quarter Objectives:**

Continue improving accessibility to RTDAP and explore other similar resources regionwide. Draft design report for this project. The design report will identify the complete range of data resources available for conducting transportation analysis at CMAP, including key variables of interest in developing performance-based funding mechanisms.

## **TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

**Program Oversight:** Don Kopec

This program develops the region's TIP. The CMAP Board and MPO Policy Committee track the use of local, state, and federal transportation funds through the Transportation Improvement Program (TIP). The purpose of the TIP is to establish a short-term transportation program implementing the long-range transportation goals identified in GO TO 2040. Federal, state, and local policies and regulations are analyzed to assure CMAP's TIP satisfies these requirements; in the fall of 2014, the quadrennial certification review will formally examine CMAP's compliance. The region is required by federal law to



develop and maintain a fiscally constrained TIP which, together with the fiscally constrained major capital projects in GO TO 2040, conforms to the State Implementation Plan (SIP) which demonstrates how the region will attain the national ambient air quality standards.

**Transportation Improvement Program (TIP) Development and Management**  
**Project Manager:** Patricia Berry

**Team:** Berry, Dixon, Dobbs, Kos, Ostdick, Patronskey, Pietrowiak

**Description:** Work with local, state and national partners to assure a regional perspective is considered for transportation maintenance, modernization and expansion investments. Ensure all local, state and federal requirements are met including fiscal constraint, public involvement, data accuracy, documentation and reporting. Provide assistance and outreach to TIP programmers to improve the efficiency of the TIP amendment process. Maintain and enhance resources, including the TIP database, reports, analyses and visualization tools, for use by local elected officials, implementers, staff and the public. Maintain ongoing communication with state and federal agencies and ensure these agencies understand the programming priorities of the region. Provide data and analyses of TIP implementation of GO TO 2040.

**Products and Key Dates:** Successful completion of quadrennial certification review; undertake a process review (October 2013) and develop a strategic plan (January 2014) for how the TIP is developed and managed; TIP with updates and amendments (ongoing – committee approvals required approximately nine times per year); comprehensive TIP document update (October 2014); TIP documentation including map, general public brochures, TIP dashboard, training materials/courses and web pages (ongoing); consultation with local, state and federal agencies (ongoing); TIP database maintenance to improve data quality and ease of implementer use (ongoing); exports of TIP data for use in public maps, analytic maps, dashboard presentations and other TIP analyses (ongoing); research and recommendation for comprehensive updates to TIP map and database.

**1<sup>st</sup> Quarter Progress:**

Quadrennial Certification Review:

Staff compiled responses to certification review questions received from USDOT and assembled document attachments for the upcoming site visit. Staff worked with USDOT and other partners to publicize the site visit and encourage participation from partner organizations.

Process Review and Strategic Plan:

A schedule and outline for the process review were prepared. Internal and external interviews were conducted and summarized. Peer MPOs interviewed include Atlanta Regional Council, Metropolitan

Transportation Commission (San Francisco), and the Delaware Valley Regional Planning Commission (Philadelphia). Staff provided estimates of amount of time spent on TIP products.

TIP with Updates and Amendments:

Staff continued regular review of TIP updates and amendment requests from programmers, including amendments affecting conformity. Staff assisted programmers with data entry and project-specific questions. The TIP was amended twice this quarter.

Comprehensive TIP Document Update:

TIP document update schedule was revised to reflect beginning after the findings and recommendations of the process review.

TIP Documentation:

The TIP summary brochure and interactive TIP map were updated to reflect TIP amendments made this quarter. The TIP data and TIP Programmer Resources web pages were updated as needed.

TIP Database Maintenance:

Staff and the database consultant worked with CMAP IT staff to transition the TIP database to a new, more secure server configuration. Development testing and bug resolution for improvements to the database function and user interface started in FY 2013 continued. Development of training materials for TIP programmers, partner agency users, public users and staff continued from FY 2013.

Exports of TIP Data:

Proposed TIP changes that affect the transportation model were exported for use in conformity analyses. Project information used to develop the interactive TIP map was exported.

Research and Recommendation for Comprehensive Updates to TIP map and Database:

No progress.

**2<sup>nd</sup> Quarter Objectives:**

Quadrennial Certification Review:

The site visit and public meeting for the quadrennial review will be held in this quarter, contingent on actions of congress.

Process Review and Strategic Plan:

Continue peer MPO interviews with Seattle.

#### TIP with Updates and Amendments:

Regular review of TIP updates and amendment requests from programmers and programmer assistance will continue. One TIP amendment is anticipated in addition to the semi-annual GO TO 2040/ TIP conformity analysis & TIP amendment.

#### Comprehensive TIP Document Update:

Will not begin until completion of Process Review and Strategic Plan.

#### TIP Documentation:

The TIP summary brochure and interactive TIP map will be updated to reflect TIP amendments made this quarter. The TIP data and TIP Programmer Resources web pages will also be updated as needed.

#### TIP Database Maintenance:

Staff and the database consultant will continue working with CMAP IT staff to make adjustments to the TIP database for the server configuration. Development testing and bug resolution for improvements to the database function and user interface started in FY 2013 will continue until all bugs are resolved and the development database can be loaded into production. Development of training materials for TIP programmers, partner agency users, public users and staff will continue as changes to the database evolve. Prior to rolling out database changes in production, training will be scheduled for all database users.

#### Exports of TIP Data:

Regular data exports will occur. Exports in response to special requests will be executed as needed.

#### Research and Recommendation for Comprehensive Updates to TIP Map and Database:

Staff will assess the need for ongoing database maintenance services versus large scale changes to the database structure and function and will develop a timeline for coordination with similar projects in the Research and Analysis and Performance Based Programming programs. The assessment will include a review of the effectiveness of the current maintenance contract which expires at the end of FY 2014.

### **Conformity of Plans and Program**

**Project Manager:** Ross Patronsky

**Team:** Berry, Bozic, Dobbs, Heither, Kos, Wies

**Description:** Northeastern Illinois has historically not attained national ambient air quality standards for certain pollutants. It is currently classified as a non-attainment area for the 8-hour ozone standard adopted in 2008. In addition, while the region meets prior ozone standards and the fine particulate matter (PM<sub>2.5</sub>) standards, federal regulations require steps to ensure that the standards continue to be met.

To meet the air quality requirements, the region must implement a transportation program which will help reduce levels of these pollutants or maintain the existing low levels. As part of the transportation planning and programming process, the impact of proposed transportation activities on the region's air quality is evaluated. This evaluation, called a conformity analysis, is submitted to the Illinois Environmental Protection Agency and U.S. Environmental Protection Agency for their review before a long-range regional transportation plan or Transportation Improvement Program (TIP) is approved or amended. The conformity analysis must demonstrate that the emissions resulting from the plan and TIP meet the requirements of ("conform with") the regulations governing air quality. To ensure the flow of federal transportation funds to the region, state and federal legislative and regulatory changes are tracked and appropriate changes made, informed by the Tier II consultation process.

**Products:** Conformity analyses (as needed, minimum of twice a year in October and March); documentation of conformity process (ongoing); updated data used in conformity analyses (ongoing); support for development of State Implementation Plans (as needed); findings and interagency agreements from consultation process (ongoing, four to six meetings per year); analyses of air quality issues for regional decision-makers (as needed); mobile source greenhouse gas emissions estimates to support other agency work (ongoing).

#### **1<sup>st</sup> Quarter Progress:**

- Conformity analyses
  - Analyzed TIP project changes (with and without Illiana) for conformity
  - Released conformity amendment for public comment; two comments received and responses sent
- Documentation of conformity process
  - Updated MOVES input process to simplify transferring data from the travel demand model; updated documentation
- Updated data used in conformity analyses
  - Tested 2012 vehicle age profile in MOVES
- Support development of State Implementation Plans
  - No action required (next action expected in FY 2014)
- Findings and interagency agreements from consultation process
  - Reviewed I-290 study for need for hot spot analysis
- Analyses of air quality issues for regional decision-makers
  - Redesignation to attainment of PM<sub>2.5</sub> standard received (October 2)
  - Reviewed NIRPC conformity documents

- Mobile source greenhouse gas emissions estimates to support other agency work
  - Estimated MOVES-based greenhouse gas emissions for Illiana
  - Tested runs of MOVES in emission rate mode
  - Extracted VMT by vehicle type data from travel demand model
  -

## **2<sup>nd</sup> Quarter Objectives:**

- Conformity analyses
  - Collect and review project changes for March 2014 conformity.
- Documentation of conformity process
  - Incorporate documentation of travel demand model and MOVES process and input data into CMAP web site
- Updated data used in conformity analyses
  - Continue discussion of fleet age profile data with IEPA
- Support development of State Implementation Plans
  - Discuss budgets for ozone attainment demonstration with IEPA
- Findings and interagency agreements from consultation process
  - Meet with consultation team as needed
- Analyses of air quality issues for regional decision-makers
  - Monitor reassessment of ozone standard
- Mobile source greenhouse gas emissions estimates to support other agency work
- Estimate greenhouse gas emissions using MOVES emission rates – compare with inventory-based emissions

## **CMAQ Program Development**

**Project Manager:** Doug Ferguson

**Team:** Berry, Dobbs, Patronskey, Pietrowiak, Schaad, Kopec

**Description:** Based upon the current schedule for the development of the FY14-18 CMAQ Program, as FY14 begins, the proposed program will have been released for review by the CMAQ Project Selection Committee and the public. Work to be accomplished during FY14 includes securing recommendations for approval of the proposed program from the CMAQ Project Selection Committee, the Transportation

Committee and the Regional Coordinating Committee. Public comments will also be sought during this approval process. Comments received will be addressed and presented to the committees involved in the process. The CMAP Board and MPO Policy Committee will be asked to approve the program at their joint October meeting. Finally, the program will be submitted to USDOT and USEPA for their concurrence that the projects proposed are eligible.

**Products and Key Dates:** Proposed program recommended by the CMAQ Project Selection Committee (July 2013); response to public comments (September 2013); final program (October 2013).

#### **1<sup>st</sup> Quarter Progress:**

##### FFY 2014-2018 Program Development:

A draft proposed program was approved by the CMAQ Project Selection Committee on July 20<sup>th</sup> and released for a public comment period by the Transportation Committee on August 2<sup>nd</sup>. The comment period ended on August 26<sup>th</sup> and the Project Selection Committee concurred with the staff response to the comments and recommended a proposed program for Transportation Committee Approval. On September 20<sup>th</sup> the Transportation Committee concurred with the public comment response and recommended the proposed program for Regional Coordinating Committee and MPO Policy Committee approvals.

#### **2<sup>nd</sup> Quarter Objectives:**

##### FFY 2014-2018 Program Development:

The proposed program will be presented to the Regional Coordinating Committee, MPO Policy Committee and the CMAP Board for final approvals. The approved program will be transmitted to IDOT for transmittal to FHWA/FTA for their concurrence on project eligibility. Notification of project funding awards will be communicated to the project sponsors with instructions to initiate their projects.

### **Active Program Management**

**Project Manager:** Holly Ostlick

**Team:** Berry, Dixon, Dobbs, Kos, Patronsky, Pietrowiak, Schaad

**Description:** Actively manage local programs to ensure that transportation projects proceed in a timely manner, and all available funding is used efficiently. Develop fiscal marks and maintain fiscal constraint in local programs and the TIP, provide guidance and support for the Council of Mayors (COM) and Planning Liaison program. Ensure communication between CMAP and municipal officials. Manage the adopted CMAQ program as specified in the policies adopted by the CMAP Board and MPO Policy Committee. Prepare active program management reports to achieve regional expenditure targets.

**Products and Key Dates:** Fiscal marks (ongoing), program management reports and recommendations (ongoing); talking points for CMAP staff participating in COM/COG/TC meetings (ongoing); annual obligation analysis report (May 2014), review of CMAQ project status (November 2013 and May 2014);

locally programmed project status assessments; accomplishment of CMAQ obligation goal for FFY 2014 (ongoing); CMAQ project cost/scope change request actions (ongoing); updated CMAQ management database (ongoing).

### **1<sup>st</sup> Quarter Progress:**

#### Fiscal Marks:

Staff continued to track obligations to have a carryover balance for FFY2014 State/Regional Resources, STP-L marks table, and CMAQ mark. Staff developed potential options for accounting for Advanced Construction when developing carryover.

#### Program Management Reports and Recommendations:

Staff continued to track obligations to prepare STP-L expenditure report. Used CMAQ obligations to update CMAQ expenditure report once, and prepare active program management reports for CMAQ PSC.

#### Talking Points for CMAP Staff Participating in COM/COG/TC Meetings:

Talking points are updated after every weekly email, if relevant. Talking points are also updated as staff makes requests to inform local municipalities of reports, classes or any other relevant information at the agency.

#### Annual Obligation Analysis Report:

Staff worked to refine census of government's data for use in the annual obligation report. Summary charts and text were finalized.

#### Review of CMAQ Project Status:

Staff conducted the 2nd calendar quarter transit reports. Staff prepared data for status request updates and responded to external questions regarding status of projects and needed action to move projects forward.

#### Locally Programmed Project Status Assessments:

Staff prepared for a project status meeting with the City of Chicago for locally programmed fund sources. Staff also processed an advanced funding request for McHenry County Council of Mayors by assessing status of the councils STP-L programs. Staff continued to participate in the FHWA/IDOT phase one process review in order to ultimately make recommendations on how to make the phase one engineering process work more efficiently.

#### Accomplishment of CMAQ Obligation Goal for FFY 2014:

Tracking of accomplishing FFY2013 obligation goal and setting of FFY 2014 obligation goal, based on level of accomplishment for the FFY 2013 obligation goal were considered throughout the quarter.

#### CMAQ Project Cost/Scope Change Request Actions:

Staff evaluated and analyzed eight project changes. Staff continually receives phone calls regarding possible scope and cost change requests and advises appropriately. Additionally, staff reviews TIP changes for any possible unauthorized changes to CMAQ projects and approaches the appropriate person to correct the situation.

#### Updated CMAQ Management Database:

Staff is continually brainstorming on improvements to the CMAQ management database.

#### Outreach with Councils and local Municipalities:

Staff worked with the PLs to coordinate outreach with Cook County and keep them updated on the GO TO 2040 update. Additionally staff trained one new PL by giving the foundation of the STP-L programming process, TIP database instructions, and information on responsibilities regarding TIP programming of local fund sources. Staff continues to attend sub-regional Council of Mayors transportation technical meetings to supply technical support.

#### Council of Mayors Executive Committee:

Staff prepared materials, collected RSVP's, and staffed one Council of Mayors Executive Committee. The agenda included information on the GO TO 2040 update, Illiana Corridor, STP-L program management, USDOT certification review, municipal newsletter, regional incentives report, major capital projects and the local technical assistance program.

### **2<sup>nd</sup> Quarter Objectives:**

#### Fiscal Marks:

The state/regional resource table, STP-L marks, and carry over for FFY 2014 will be developed for consideration. The TIP will be updated to have these fiscal marks and limits programmers to those amounts.

#### Program Management Reports and Recommendations:

The CMAQ obligation report and current program status reports will continue to be updated for CMAQ PSC meetings. The STP-L expenditure report will be updated summarizing FFY 2013 and looking forward to FFY 2014. Research will begin on preparing a non-'siloed' local programs report.

#### Talking Points for CMAP Staff Participating in COM/COG/TC Meetings:

Talking points are updated after every weekly email, if relevant. Talking points are also updated as staff makes requests to inform local municipalities of reports, classes or any other relevant information at the agency.



#### Annual Obligation Analysis Report:

Finalization and publication of the annual obligation analysis report for FFY 2012. Staff will begin to research an updated process to collect municipal expenditures and relay them in the report. Collection of FFY 2013 data from IDOT will begin in preparation for the FFY 2013 obligation and analysis report.

#### Review of CMAQ Project Status:

October CMAQ status updates will be collected, analyzed, and deferrals will occur. An initiation meeting will be scheduled and coordinated for new CMAQ projects once the FFY 2014-2018 CMAQ program is approved.

#### Locally Programmed Project Status Assessments:

Staff will hold individual meetings with each council of mayors and IDOT to discuss local project status.

#### Accomplishment of CMAQ Obligation Goal for FFY 2014:

FFY 2014 obligation goal will be set in the 2<sup>nd</sup> quarter and staff will continue tracking obligations in FFY 2014 to assess accomplishment of the goal.

#### CMAQ Project Cost/Scope Change Request Actions:

Staff will continue to provide assistance to those seeing cost/scope change requests as well as analyzing and reporting the change to the CMAQ PSC for consideration.

#### Updated CMAQ Management Database:

Staff will continue to monitor the CMAQ management database and make any enhancements as needed.

#### Outreach with Councils and local Municipalities:

Staff will continue to coordinate outreach with the Council of Mayors and attend Council of Mayors technical committees.

#### Council of Mayors Executive Committee:

Staff will prepare materials and staff the November 19, 2013 Council of Mayors Executive Committee. At that meeting advanced funding will likely need to be facilitated. Staff will also develop and present options for ensuring councils understand the risk associated with advanced funding.

# INFORMATION TECHNOLOGY MANAGEMENT PROGRAM

**Program Oversight:** Matt Rogus

This program provides for the design, acquisition, deployment and management of computing and telecommunications resources at CMAP. This program also facilitates the electronic exchange of raw data within and between CMAP and other agencies and organizations.

## **Internal Hardware and Software Management**

**Project Manager:** Matt Rogus

**Team:** Stromberg, Tiedemann, contract support

**Description:** CMAP's daily operation depends on a robust and functional computer network for data analysis, work program documentation and employee communications. This project consists of daily management and monitoring of internal computer network performance. It includes the acquisition, licensing, installation and maintenance of all software applications, as well as server hardware systems and other related equipment. It also provides limited user-support to CMAP employees.

**Resources:** Server and workstation hardware, data storage, desktop software applications.

**Products:** Agency data products, documentation, and employee communications.

### **1<sup>st</sup> Quarter Progress:**

- Implemented new firewall and router infrastructure at Chicago Office
- Implemented new Dell network storage solution for S drive
- Completed upgrade to IFAS version 7.9.12
- Implemented new HP tape backup system
- Implemented new video displays in Will & Lake Conference rooms

### **2<sup>nd</sup> Quarter Objectives:**

- To implement new SPAM filtering service
- To implement firewall upgrade in Phoenix facility
- To implement new Dell network storage solution in Phoenix facility
- To complete Phase 2 of IFAS system BC plan, VM failover and remote data center
- To implement remote video casting to multiple conference rooms
- To implement process for accessing Regional Transportation Data Archive using SAS

- To implement maintenance and backup strategy for R&A Wiki application

## **Web Infrastructure Management**

**Project Manager:** Lance Tiedemann

**Team:** Stromberg, Rogus, contracted support, CMAP project managers of web sites and services

**Description:** Web infrastructure management consists of procuring, deploying, and administering the hardware, software, and network infrastructure used by web applications and data services hosted at CMAP. Internally, project collaboration and project management have been augmented by several specialized content management systems. Externally, web applications and data services have become critical to the ongoing agency mission of deploying technical analysis content to a broader audience. The web infrastructure management defined by this project supports web applications and data services, such as SharePoint (collaboration), SteerSimple (project management), MediaWiki (collaboration), the TIP Website (web application), the TIP Map (data service), GO TO 2040 Case Studies (data service), and several others. In addition, this project includes management of web-specific network infrastructure, such as domain name registration and DNS record management.

**Resources:** Hardware, software, and network infrastructure used by web applications and data services hosted at CMAP

**Products:** Web applications, data services, collaboration portals, and project management applications.

### **1<sup>st</sup> Quarter Progress:**

- Reconfigured web hosting within new web environment for increased performance and security.
- Presented a general introduction to SharePoint project sites for staff.
- Implemented centralized code repository and procedures
- Implemented server infrastructure for CKAN web application
- Began development of LTA time tracking application

### **2<sup>nd</sup> Quarter Objectives:**

- To implement Aerial imagery web server services
- To implement ArcGIS server web mapping services
- To implement LTA time tracking application
- To implement data storage solution for CKAN web application
- To implement maintenance and backup strategy for CKAN web application

## **Information Security**

**Project Manager:** Lance Tiedemann

**Team:** Rogus, contracted support, CMAP project managers of web sites and services

**Description:** Information security consists of proactively planning, implementing, and verifying the various tools used to project CMAP infrastructure and data as well as reactively responding to existing threats. This project fulfills these network roles: enhance network assessment processes with invasive testing, automate assessment of local environments, develop additional plans, policies and standards, continue training staff, recommend improvements for increased network and data protection, and implement new tools or services to aid in identifying and reacting to critical conditions (e.g., cyber-attacks, malicious traffic, etc.) This project fulfills these web sites and services roles: enhance website assessment processes with invasive testing, automate assessments of code, develop additional plans, policies and standards, and continue training staff. In addition, this project fulfills the data management role to develop policies and process improvements to ensure that sensitive data is processed and stored under appropriate access controls in compliance with program and regulatory requirements. These roles are fulfilled through the management of security tools, such as SSL certificates, firewall and IPS policies, VPN access, security scanning applications, and monitoring services.

### **1<sup>st</sup> Quarter Progress:**

- Implemented new network architecture for CMAP's web environment.
- Performed vulnerability scanning on external-facing devices.
- Performed vulnerability scanning on TIP Database web application.
- Implemented new VPN capabilities for securing remote access to CMAP's network.

### **2<sup>nd</sup> Quarter Objectives:**

- To document and train staff on new VPN access procedures.
- To perform vulnerability scanning on new web application.

## **Office Systems Management**

**Project Manager:** Ben Stromberg

**Team:** IT Intern

**Description:** Staff productivity depends on robust systems for managing office operations. This project includes technical support of office support systems including telephone, mobile communication, fax, copiers, web conferencing, audio-visual, etc.

**Resources:** Software applications, telephone system, copiers and printers

**Products:** Telephones, internet services, computer peripherals, copiers and printers.

**1<sup>st</sup> Quarter Progress:**

- Completed Office construction and modifications
- Implemented a new Asset Management tracking system for the Agency
- Completed the FY14 budget for the Verizon Wireless account
- Completed Outline of a Disaster Recovery plan for the Agency's telecommunication systems
- Completed Cisco phone system training with IT staff
- Upgraded the voicemail server for the phone system
- Implemented Video conferencing solutions for CMAP staff

**2<sup>nd</sup> Quarter Objectives:**

- Survey current Data Center and inquire about an automatic failover service
- Implement a cloud backup solution for the current phone system
- To obtain life safety alarm system cost estimates

**User Support**

**Project Manager:** Ben Stromberg

**Team:** Brown, Kelley, Rivera, intern

**Description:** Serve as training and instructional resource for internal users. Serve as technical intermediary in resolving IT related problems encountered by CMAP staff.

**Products:** Documentation of training and instructional resources. Documentation of IT related problems encountered by CMAP staff.

**1<sup>st</sup> Quarter Progress:**

- Updated the new employee IT packet with HR
- Completed 168 help desk tickets and requests for CMAP staff

**2<sup>nd</sup> Quarter Objectives:**

- Schedule a brown bag meeting for staff regarding Exchange Online Protection
- Create a video on Exchange Online Protection and upload to SharePoint
- Continue to upgrade staff PC's and laptops
- Continue to update user documents for staff as needed
- Continue to assist staff with PC/phone problems as needed

# City of Chicago

# FY 2008 PROJECTS

## CENTRAL AREA BRT- EAST-WEST TRANSIT CORRIDOR

**Purpose:**

Determine feasibility and evaluate additional transitway alignments proposed in Chicago's Central Area Plan (cross-Loop and Roosevelt Road).

**Project Manager:** Susan Mea

**Progress:** Continued coordination with River North - Streeterville Transit Alternatives Study and BRT system Network Plan. Met with RTA to coordinate this study with RTA's visitor study and explored the potential for a cooperative purchase of travel data.

**Products:** Analysis of potential benefits and liabilities of AirSage travel data travel data purchase. Draft specification for travel data purchase.

**Objectives for the Next Three Months:** Finalize travel data purchase and coordination with other CDOT and and RTA studies. Begin analysis of corridor alternatives.



# FY 2009 PROJECTS

## CHICAGO SOUTH LAKEFRONT TRANSPORTATION STUDY

### **Purpose:**

The purpose is to analyze transportation needs in the South Lakefront Area of Chicago and recommend transportation improvements. The area extends from Chicago's Central area to the Hyde Park and nearby areas, and includes activity centers such as McCormick Place and Soldier Field. The study will examine both trips within the Central Area and trips between the Central Area and Chicago's neighborhoods. Opportunities made available by the possible future vacation of CN railroad tracks will be considered.

**Project Manager:** Susan Mea

**Progress:** Funding has been used for the Central Lakefront Segment of the combined Central Area Transitway Study (East-west and Central Lakefront). Continued coordination with River North - Streeterville Transit Alternatives Study and BRT system Network Plan. Met with RTA to coordinate this study with RTA's visitor study and explored the potential for a cooperative purchase of travel data.

**Products:** Analysis of potential benefits and liabilities of AirSage travel data travel data purchase. Draft specification for travel data purchase.

**Objectives for the Next Three Months:** Finalize travel data purchase and coordination with other CDOT and RTA studies. Begin analysis of corridor alternatives.

# FY 2011 PROJECTS

## CITY OF CHICAGO TRANSPORTATION PLANNING AND PROGRAMMING

**Purpose:** To support regional objectives by providing for the strategic participation of the City of Chicago in the region's transportation planning process including the development of the RTP and the TIP, by identifying and developing potential transportation projects and policies and to provide technical analysis and other requested information to agencies, elected officials and the general public. Such policy, funding and planning assistance facilitates the full and effective participation of the City of Chicago in the regional planning process.

**Project Manager:** Brenda McGruder

**Progress:** Chicago Truck Route Planning Study

- Convened second PAC meeting to present methodology to designate the Chicago Truck Route System and draft truck route system map.
- Convened 3 meetings to vet the draft truck route system map with key system stakeholders - 1 - Conway Freight; 2 - intermodal trucking stakeholders including JB Hunt, Bear Cartage, and C&K Trucking; 3 - booth at the ITA Annual Meeting.
- Provided draft truck route system maps for City of Chicago department comments.
- Revised the truck route system map based on stakeholder comments.

Subsustainable Infrastructure

Continued Development of SUIG VOL. II

- Preliminary planning for Contractor Training
- Public Release of Vol. I
- Pre-final Cost-Benefit Analysis completed
- Internal CDOT Project Manager Trainings

HDR is assessing Quiet Zones, a 4th north lead track at Union Station, an improved viaduct at 16th/Dearborn, and a feasibility assessment of a possible 2500' realignment of Metra tracks to facilitate a potential future City-led urban redevelopment project.

**Products:** Sustainable Infrastructure

Final Vol. I document & public release

- Pre-final project delivery process workbook

HDR - Technical memos and meetings with stakeholders

**Objectives for the Next Three Months:** Chicago Truck Route Planning Study:•

Convene third/final PAC meeting to present the Designated Chicago Truck Route System map and project recommendations.

- Develop final report for delivery to City in November.
- Assist City staff presenting the system designation to City Council and other key stakeholders for approval and adoption.

**Sustainable Infrastructure**

Complete Vol. II & release publicly

- Finalize cost benefit analysis
- Initiate contractor & RE trainings

HDR will continue work on miscellaneous FRA Quiet Zone analyses as well as continuing work on the Union Station fourth north lead track investigation, the 16/Dearborn viaduct design plans, and the Metra track relocation feasibility study.

## **WEST LOOP TERMINAL AREA PLAN PHASE II**

**Purpose:** The project will continue planning for the West Loop Transportation Center (WLTC) and other alternatives to address both passenger and train operations capacity needs at Chicago Union Station (CUS) in future years. The project is timely because of federal high-speed rail initiatives and ARRA and State funding for intercity rail expansion. In Phase I, alternatives are being developed to address future capacity needs, including refinement of the WLTC concept. In Phase II, simulations will be carried to test and evaluate each of these alternatives.

**Project Manager:** Jeff Sriver

**Progress:** \$201,250 of this grant was used to supplement West Loop Terminal Area Plan “Stage I” activities, which were completed in Spring 2012. “Stage II” began in December 2012 and involves simulation modeling and analysis of proposed new CUS configurations and operations developed in Stage I.

The existing condition models for pedestrian behavior and train operations have been reviewed and finalized; disruption conditions and potential future modifications are currently being modeled and reviewed. Schematic plans for station concourse area reconfigurations have been designed. Station area traffic data plan is being developed.

**Products:** Initial future conditions model for train operations; draft technical memo including schematic plans and renderings for station concourse modifications.

**Objectives for the Next Three Months:** Finalize technical memo including schematic plans and renderings for station concourse modifications with input from technical stakeholders. Continuing stakeholder meetings. Continue testing and evaluating train operations models using future train and pedestrian traffic assumptions. Start developing station area street traffic model.

# FY 2012 PROJECTS

## CITY OF CHICAGO TRANSPORTATION PLANNING AND PROGRAMMING

**Purpose:** To support regional objectives by providing for the strategic participation of the City of Chicago in the region's transportation planning process including the development of the RTP and the TIP, by identifying and developing potential transportation projects and policies and to provide technical analysis and other requested information to agencies, elected officials and the general public. Such policy, funding and planning assistance facilitates the full and effective participation of the City of Chicago in the regional planning process.

**Project Manager:** Brenda McGruder

Progress: Staff attended meetings, prepared and reviewed information, communicated with City officials and staff of other agencies, for the following initiatives, studies and projects: RTA Interagency Sign project, Cook-DuPage Project, Transit Friendly Development, IDOT Eisenhower Advisory Group/Task Force, 63rd St.TOD Corridor, Rock Island Trails, and the Circle Interchange studies.

Provided staff oversight and review for the following studies: East-West and Lakefront Corridor Transitway studies and River North/ Streeterville BRT; issued task order request for River North-Streeterville BRT; continued coordination on Wells-Wentworth corridor, Lakefront Busway, and various transit right-of-way preservation efforts.

Subsustainable Infrastructure

Continued Development of SUIG VOL. II

- Preliminary planning for Contractor Training
- Public Release of Vol. I
- Pre-final Cost-Benefit Analysis completed
- Internal CDOT Project Manager Trainings

**Products:** Finalized locations for bike share stations.

Subsustainable Infrastructure

Final Vol. I document & public release

- Pre-final project delivery process workbook

**Objectives for the Next Three Months:** Sustainable Infrastructure

Complete Vol. II & release publicly

- Finalize cost benefit analysis
- Initiate contractor & RE trainings

## **CITY OF CHICAGO Union Station Master Plan – Phase III**

**Purpose:**

Building off of Phase I and Phase II work, the project will continue planning for a West Loop Trans Ctr and/or alternatives to address future passenger and train capacity needs at Chicago Union Station (CUS). The plans will anticipate leveraging federal interest in improved intercity rail transportation. In Phase I CUS alternatives are being developed; Phase II will develop ped simulation models (for inside & outside CUS) and analyze real estate issues; Phase III will develop a train ops simulation model to assess capacity of alternative station plans.

**Project Manager:** Jeff Sriver

**Progress:** “Phase III” is being conducted together with “Phase II” (utilizing remaining FY2011 UWP funds) and is being called Stage II. It began in December 2012 and involves simulation modeling and analysis of possible new CUS configurations, operations, and surface traffic as developed in Stage I. FY2012 funds will be drawn down when FY2011 funds are depleted (expected next quarter)

The existing condition models for pedestrian behavior and train operations have been reviewed and finalized; disruption conditions and potential future modifications are currently being modeled and reviewed. Schematic plans for station concourse area reconfigurations have been designed. Station area traffic data plan is being developed.

**Products:** Initial future conditions model for train operations; draft technical memo including schematic plans and renderings for station concourse modifications.

**Objectives for the Next Three Months:** Finalize technical memo including schematic plans and renderings for station concourse modifications with input from technical stakeholders. Continuing stakeholder meetings. Continue testing and evaluating train operations models using future train and pedestrian traffic assumptions. Start developing station area street traffic model.

## **CITY OF CHICAGO Far South Railroad Relocation Feasibility Study**

### **Purpose:**

The UP (Villa Grove Sub) freight railroad operates at-grade from 89<sup>th</sup> to 116<sup>th</sup> Street, through several densely populated residential neighborhoods. It has 10 street grade x-ings & many unauthorized ped x-ings. Rail traffic is 24 tpd & growing. Project would assess rail line relocation, between 89<sup>th</sup> & 119<sup>th</sup> Streets, to the under-utilized but grade-separated CN (along Cottage Grove) + CRL (between 91<sup>st</sup>/Holland & 94<sup>th</sup>/Cottage Grv) rail lines. Would require a new railroad flyover bridge to connect CN and CRL tracks, plus related infrastructure improvements.

**Project Manager:** Jeff Sriver

**Progress:** Analysis has been completed; final report preparation has begun with continuing coordination with CTA regarding their parallel Red Line Extension EIS process.

**Products:** Draft report sections for internal review and discussions with CTA.

**Objectives for the Next Three Months:** Complete draft final report and share with CTA and other railroad stakeholders.

## **CITY OF CHICAGO: TSM & Signal Interconnect Priority Models**

### **Purpose:**

Purpose of this project is: a) to conduct a critical and comparative review of the existing Chicago Traffic Signal Modernization (TSM) Priority Model to identify enhancements and any changes required based on the new 2010 Manual for Uniform Traffic Control Devices (MUTCD), and b) develop and apply a Signal Interconnect Priority Model to identify corridors for signal technology and operational improvements that may include interconnects, signal coordination, Transit Signal Priority (TSP). The focus of this project is to develop and test the technical tools and procedures, and assemble the required data and databases to support CDOT planning functions for signal improvements and signal interconnect corridor investments. Once developed and tested, the tools and procedures would be available for use by other agencies as appropriate

**Project Manager:** David Zavatterro

**Products:**

**Objectives for the Next Three Months:**



# FY 2013 PROJECTS

## TRANSPORTATION AND PROGRAMMING - CONTRACTS

### **Purpose:**

The purpose of this project is to support regional objectives by providing for the strategic participation of the City of Chicago in the region's transportation planning process including the development of the RTP and the TIP, by identifying and developing potential

**Project Manager:** Brenda McGruder

**Progress:** Pedestrian and Bicycle Safety Initiative

Data gathered from sites has contributed to the selection of automated-speed enforcement locations. -Project complete.

Chicago Forward Action Agenda - Scheduled to be released last week of October.

**Products:** BikeShare- Bike Share System launched June, 2013.

Pedestrian and Bicycle Safety Initiative- Data gathered from sites has contributed to the selection of automated-speed enforcement locations.

**Objectives for the Next Three Months:** Finalize and release Chicago Forward Action Agenda

## CHICAGO BUS RAPID TRANSIT MASTER PLAN

### **Purpose:**

The purpose of this project is to identify and prioritize future opportunities for Bus Rapid Transit improvements in Chicago

**Project Manager:** Keith Privett

**Progress:** Consultant contract negotiated and submitted for processing.

**Products:**

**Objectives for the Next Three Months:** Initiate consultant work.

# FY 2014 PROJECTS

## City of Chicago Transportation and Programming

### **Purpose:**

To support regional objectives by providing for the strategic participation of the City of Chicago in the region's transportation planning process including the development of the RTP and the TIP, by identifying and developing potential transportation projects and policies and to provide technical analysis and other requested information to agencies, elected officials and the general public. Such policy, funding and planning assistance facilitates the full and effective participation of the City of Chicago in the regional planning process.

**Project Manager:** Brenda McGruder

**Progress:** Staff attended meetings, prepared and reviewed information, communicated with City officials and staff of other agencies, for the following initiatives, studies and projects: RTA Interagency Sign project, Cook-DuPage Project, Transit Friendly Development, IDOT Eisenhower Advisory Group/Task Force, 63rd St.TOD Corridor, Rock Island Trails, and the Circle Interchange studies.

Provided staff oversight and review for the following studies: East-West and Lakefront Corridor Transitway studies and River North/ Streeterville BRT; issued task order request for River North-Streeterville BRT; continued coordination on Wells-Wentworth corridor, Lakefront Busway, and various transit right-of-way preservation efforts.

Received permission from the Office of Budget and Management to hire two new staff positions of the three to be funded from UWP funding. These positions are a Community Area Planner and a Public Space Policy Manager. the positions have been advertised.

Submitted numerous TIP changes to CMAP and program revisions to IDOT.

### **Products:**

**Objectives for the Next Three Months:** 63rd St. TOD Corridor Project: schedule final stakeholder meeting and final community meeting to present concepts. Complete 63rd TOD Corridor Report

Cook DuPage Corridor: present results of modeling scenarios and recommendations of projects to advance into phased implementation.

Continue coordination efforts with other agencies on previously referenced projects.

Conduct interviews and hire two new planners.

## **Comprehensive Multi-Modal Transportation Plan-Framework Study**

### **Purpose:**

CDOT is preparing city-wide plans focused on various strategic initiatives, consistent with its "Chicago Forward Action Agenda." These plans include: Streets for Cycling, Streetscapes, Pedestrians, and BRT. CDOT has also recently initiated a geographic district-based approach for community transportation planning. CDOT now intends to create an overall framework for a Comprehensive Transportation Plan that will integrate these city- and district-based plans, objectives, and processes with regional transportation plans, priorities, and goals.

**Project Manager:** Jeff Sriver

**Progress:** Scope of work under development

**Products:** none

**Objectives for the Next Three Months:** Finalize scope of work and issue request for proposals.

**CTA**

# **FY 2012 PROJECTS**

## **RED AND PURPLE MODERNIZATION – ENVIRONMENTAL IMPACT STATEMENT**

### **Purpose:**

The CTA is proposing to make improvements to the North Red and Purple lines. The proposal would bring the existing transit stations, track systems and structures into a state of good repair and ADA compliant from north of Belmont station to the Linden terminal. This project is one part of CTA's effort to extend and enhance the entire Red Line and is an identified GOTO 2040 fiscally-constrained project. Environmental scoping meetings were conducted in January. The current step in the process is preparation of an Environmental Impact Statement (EIS).

**Project Manager:** Stephen Hands

**Progress:** See 2013 project; this year's grant close-out

**Products:**

**Objectives for the Next Three Months:**

# FY 2013 PROJECTS

## RED LINE EXTENSION – ENVIRONMENTAL IMPACT STATEMENT

**Purpose:** The CTA is proposing to make transportation improvements by extending the Red Line from the 95th Street Station to the vicinity of 130th Street. This project is one part of CTA's effort to extend and enhance the entire Red Line and is an identified GOTO 2040 fiscally-constrained project. The CTA has completed an Alternatives Analysis and a Locally Preferred Alternative was identified through the process and designated by the Chicago Transit Board in August 2009. The current step in the process is preparation of a Environmental Impact Statement (EIS).

**Project Manager:** Sonali Tandon

**Progress:** Technical analysis of potential positive and negative environmental effects of construction and operation of each alternative was completed. Eighteen technical memorandums have been prepared and reviewed. Revision of Purpose and Need was ongoing. Preparation of Draft EIS document was initiated.

**Products:** Technical memorandums

**Objectives for the Next Three Months:** Complete first draft of Draft EIS document and first internal review. Conduct agency coordination and public outreach.

## RED AND PURPLE MODERNIZATION – ENVIRONMENTAL IMPACT STATEMENT

**Purpose:**

The CTA is proposing to make improvements to the North Red and Purple lines. The proposal would bring the existing transit stations, track systems and structures into a state of good repair and ADA compliant from north of Belmont station to the Linden terminal. This project is one part of CTA's effort to extend and enhance the entire Red Line and is an identified GOTO 2040 fiscally-constrained project. Environmental scoping meetings were conducted in January. The current step in the process is preparation of an Environmental Impact Statement (EIS).

**Project Manager:** Stephen Hands

**Progress:** Continued Development of Environmental Technical Memorandum and project definition materials.

**Products:** Over 20 Technical Memorandum and project definition materials

**Objectives for the Next Three Months:** Continue development of support materials and continue drafting EIS document

## **FOREST PARK BLUE LINE RECONSTRUCTION AND MODERNIZATION PLANNING**

**Purpose:** The purpose of this project is for the preliminary concept planning and engineering for the reconstruction and modernization of the Forest Park branch of CTA's Blue Line, complementing IDOT planning for I-290 reconstruction

**Project Manager:** Janine Farzin

**Progress:** The project is in full swing and progress is apparent on several tasks:

Task 2: Existing Infrastructure Conditions Assessment - Complete.

Task 3: Market Conditions Assessment - Final Draft has been posted for comments.

Task 4: Conceptual service patterns have been developed.

Task 5: Station design prototypes have been developed.

Task 6: Refined analysis of conceptual service patterns is underway.

Task 7: CTA is preparing alternatives for travel demand modeling by IDOT.

Task 8: Evaluation and refinement of corridor options is underway with public comment this week.

Task 9: Funding options memo is under review.

Task 10: CTA is presenting jointly with IDOT at two public meetings on 10/7 and 10/8 in the eastern and western ends of the corridor, respectively, to collect comments on conceptual station and service designs.

**Products:** See progress notes. New deliverables have been developed for Tasks 4 and 5 to support the upcoming Public Meetings.



**Objectives for the Next Three Months:** Refine station and service concepts. Begin modeling alternatives. Complete funding analysis..

## PEDESTRIAN MODELING FOR CTA FACILITIES

**Purpose:** This project will study pedestrian movement through proposed station designs to enhance access and egress for customers. Potential choke points will be analyzed and equipment and facilities will be studied to improve efficiency and analyze emergency evacuations. The project will analyze high volume stations like the proposed replacement stations in the Loop. The project will study varying levels of demand, and will be used to help plan for larger than normal crowds that can be expected from special events.

**Project Manager:** Robert Vance

**Progress:** Continued integration of passenger information into simulation model. Finalized Passenger and Track data integration modules. Continuing to update data to sync with modules. Completed training of CTA staff. Initial software update delivered

**Products:** Updated rail simulation model, improved integration tools, and analysis of passenger movements through system.

**Objectives for the Next Three Months:** Continue to streamline data integration and conduct modeling and close-out project.

## SERVICE CHANGE ELASTICITIES

**Purpose:**

CTA service cuts implemented in 2010 included frequency reduction on 119 bus routes and 7 rail lines; span reduction on 41 bus routes; and elimination of 9 express bus routes. This project will study the ridership impact of these service cuts with respect to bus and rail, peak and off peak, weekday and weekend. Riders' response with respect to different routes will also be studied and documented. Schedule and ridership data from before and after cuts will be used to calculate service elasticities for future service planning and restructuring.

**Project Manager:** Sonali Tandon

**Progress:** No work this quarter

**Products:**

**Objectives for the Next Three Months:**

For the service changes implemented in December, 2012 a system-wide analysis as well as route-by route and corridor analyses will be conducted to determine the ridership change elasticity and productivity of the various changes that were implemented. Additional work will be done to get a better understanding of the correlation between different variables such as population density, income, car ownership, etc. and the productivity of different bus routes. This will help CTA to gain insight into the potential ridership response to future service changes and investment of resources

## **UPDATE FARE MODELING CAPABILITY**

**Purpose:**

The purpose of this project is to increase CTA's understanding of customers' sensitivity to fare changes while taking into consideration key factors that may impact price elasticity such as rider type (choice vs. transit dependent), trip type (commute vs non-commute) and transit type (rail vs. bus); update the current fares model with new elasticities and fare structure; provide CTA with capability to make future modifications to the fares model to allow for quick analysis of the impacts of potential changes to the fare structure.

**Project Manager:** Sonali Tandon

**Progress:**

No work done this period.

**Products:**

**Objectives for the Next Three Months:** Use and update the tool with recent data as needed. Monitor the changes in ridership as a result of 2013 fare changes.

## **UPDATING SYSTEM ANNUAL RIDERSHIP FORECASTING MODEL**

### **Purpose:**

CTA projects system ridership annually for budget purposes using an in house ridership model. The model takes into account factors like regional employment, fuel costs, transit fare, and service availability. This project includes researching other variables that might have an impact on ridership; updating and redeveloping the current model using more recent data on selected variables; restructuring the model to generate results in the current reporting format and to facilitate future updates.

**Project Manager:** Sonali Tandon

### **Progress:**

No work done during this period.

### **Products:**

**Objectives for the Next Three Months:** Use and update the tool with recent data as needed

# FY 2014 PROJECTS

## Program Development

**Purpose:** Facilitates CTA's efforts to coordinate the provision of capital projects for customers in its service area to projects identified within the Chicago area regional five-year Transportation Improvement Program.

**Project Manager:** Michael Fitzsimons

**Progress:** Final closing amendment to the FY 2013-2017 CIP. Development of the FY 2014-2018 CIP including project plans, descriptions, and budget details for inclusion in the CTA 2014 Budget Book. Submit preliminary FY 2014-2018 plan to the RTA.

**Products:** Completion of FY 2014 CTA Budget Book for publication and notice to the public prior to scheduled Public Hearing and CTA Board meeting. Draft materials in support of submittals to CTA Board and RTA Boards for approval.

**Objectives for the Next Three Months:** Present FY 2014- 2018 CIP and supporting documents to CTA Board in November and RTA Board in December for approval of five year plan. Also, present final amendment to the FY 2013 CIP to both CTA and RTA Boards. Prepare FY 2014 capital program of project descriptions for submittal of federal, RTA, and State grants.

FY 2014 capital project descriptions developed for inclusion in TIP and for pending grant applications.

## **Forest Park Blue Line Reconstruction and Modernization Planning**

**Purpose:** Preliminary concept planning and engineering for the reconstruction and modernization of the Forest Park branch of CTA's Blue Line, complementing IDOT planning for I-290 reconstruction. Funding would augment monies received in FY 2013 UWP process. The project is kicking-off in February 2013.

**Project Manager:** Janine Farzin

**Progress:** Progress continues on the project; however, still using UWP funding from 2013. Progress below is a duplicate of 2013 report for the same project:

Task 2: Existing Infrastructure Conditions Assessment - Complete.

Task 3: Market Conditions Assessment - Final Draft has been posted for comments.

Task 4: Conceptual service patterns have been developed.

Task 5: Station design prototypes have been developed.

Task 6: Refined analysis of conceptual service patterns is underway.

Task 7: CTA is preparing alternatives for travel demand modeling by IDOT.

Task 8: Evaluation and refinement of corridor options is underway with public comment this week.

Task 9: Funding options memo is under review.

Task 10: CTA is presenting jointly with IDOT at two public meetings on 10/7 and 10/8 in the eastern and western ends of the corridor, to collect comments on conceptual station and service designs.

**Products:** See progress notes. New deliverables have been developed for Tasks 4 and 5 to support the upcoming Public Meetings.

**Objectives for the Next Three Months:** Refine station and service concepts. Begin modeling alternatives. Complete funding analysis.

## **Furthering Asset Management & Project Determination**

**Purpose:** The goal of implementing a comprehensive asset management plan is to enhance the data, reports and tools available to inform CTA's prioritization of capital investments and preventive maintenance activities, thereby maximizing the benefits from limited available resources and minimizing lifecycle asset costs. Implementation will assure compliance with recent federal mandates (MAP 21), as well as provide a more comprehensive, cross-functional view of CTA's asset portfolio and software systems.

**Project Manager:** David Johnson

**Progress:** Currently finalizing a task order scope of work, which will be issued as part of a request for proposals within CTA's "General Planning Consulting" pool of pre-qualified contractors. Draft scope of work is completely, with reviews and revisions amongst CTA stakeholders ongoing.

**Products:** None to date

**Objectives for the Next Three Months:** Conduct and complete procurement (solicitation, evaluation, selection) of consultant services to perform this scope of work, and in doing so establishing firm schedule targets for project milestones

## **Cook County**

# FY 2013 PROJECTS

## TRANSPORTATION PLAN

### **Purpose:**

The purpose is to provide for the ongoing development and maintenance of the Cook County 2040 Transportation Plan, which is needed to manage future growth and travel demand. The Transportation Plan is a tool that guides the programming and planning of transportation infrastructure improvements, projects, and services and the allocation of financial resources.

**Project Manager:** Jennifer Killen, P.E., PTOE, Bureau Chief of Transportation and Planning

**Progress** Prepared public involvement process, refined Public Involvement Plan, created the Public Involvement Project Management Plan, developed more logo varieties, refined Advisory Committee List, created Program Committee List, refined meeting materials for first Advisory Committee meeting, initiated website , facebook & twitter development, and created list of proposed kiosk location

**Products:** Public Involvement Plan, Public Involvement Project Management Plan, Proposed Logos, Advisory Committee List, Program Committee List, first Advisory Committee meeting materials, Beta Website, facebook and twitter and proposed kiosk locations map.

**Objectives for the Next Three Months:** Continue public outreach, finalize materials for first Advisory Committee meeting, host first Advisory Committee meeting, social media rollout (website, facebook and twitter), MetroQuest & Metroquest Kiosks Launch and prepare materials for first Program Committee meeting.



# **Regional Council of Mayors**

# FY 2014 PROJECTS

## SUBREGIONAL TRANSPORTATION PLANNING, PROGRAMMING, AND MANAGEMENT

**Purpose:** The purpose is to provide for strategic participation by local officials in the region's transportation process as required by SAFETEA-LU, the Regional Planning Act and future legislation. To support the Council of Mayors by providing STP, CMAQ, SRTS, BRR, HPP, ITEP and other program development and monitoring, general liaison services, technical assistance and communication assistance.

**Project Manager:** Council of Mayors

**Progress:** Program Development - Surface Transportation and Program Monitoring

Number of Council of Mayors Meetings: 17

Number of STP Projects Monitored: 368

Kick off Meetings Held: 13

Federal Coordination Meetings Attended: 7

Number of STP Project Let: 17

Other STP Activities: In addition to monitoring their respective STP program, the Councils also participated in the following: South - reported SSMMMA activities at the NIPRC mtg., monthly update calls with IDOT, Southeast Commuter Rail meetings, GIS Consortium, high speed rail discussions, TOD neighborhood outreach, Illinois Chamber Infrastructure Council meeting, Vollmer Road coordination, Illiana Corridor meetings. Northwest - continued review and refinement of Functional Classification request scoring system. North Shore - adopted FFY 14-19 program, made project changes in the TIP. Kane/Kendall - STP Call for Projects underway. DuPage - Call for projects completed, projects graded and ranked, interview with CNT concerning DMMC STP methodology. Central - Call for Projects. McHenry - talked with communities about possible projects for future call for projects. Will - continued to monitor all STP projects, managed the WCGL program to accurately reflect changes in anticipated letting dates for several projects.

The Councils also monitored CMAQ, ITEP, HPP, SRTS, HBP, HSIP, RTA, LTA, SRF, TCSP, HSR, RTA Planning Programs and two State Economic Development funded projects. They attended a variety of meetings and conferences.

### **Products:**

Surface Transportation Program - each Council maintains an individual program which is regularly monitored, adjusted and reviewed. Information is continuously updated in the TIP database. They also work frequently and regularly with municipal officials, consultants, elected officials and agencies on project monitoring, implementation and completion.

Newsletters/Annual Reports - newsletters and informational emails are sent on a regular basis.

Other Plans/Programs - input on programs and projects is regularly provided to CMAP, IDOT, the municipalities and various agencies.

Other Reports - as needed

### **Objectives for the Next Three Months:**

In addition to the items above, the Councils will participate in the following below. PLEASE NOTE MANY OF THE ITEMS APPLY TO SEVERAL COUNCILS. THEREFORE IF AN ITEM IS LISTED FOR ONE COUNCIL, IT IS HIGHLY LIKELY OTHER COUNCILS TAKE PART IN IT AS WELL. More details are listed on individual reports attached. Southwest - various Committee meetings with Southwest Conference of Mayors and IML, Cal-Sag Trail Tour, and various CMAP meetings. South - continued participation in Illiana Corridor Meetings, continue work on I-294/I-57 interchange land use and economic development plan, Southeast Service Transit District, Initiate a I-394 & Route 1 Corridor Study. Northwest - continue work on LTA funded Des Plaines River Corridor Plan, participation in the Niles Multi-modal Plan, meet with new Northwest Council Technical Committee members, various NWMC meetings, CMAQ updates, continue to monitor RTA/Metra Board, FPDCC's Trail Master Plan Steering Committee, IDOT Bike Plan Development. North Shore - finalized FFY 2014-2019 program, advance funding requests, enter new CMAQ projects, kick off meetings for CMAQ. North Central - I-90 expansion, RTA/CMAP merger discussion, legislative monitoring, working with chambers of commerce in regards to COD/TOD reports and studies, Cicero Connections Study. Lake - continued assistance to the LCCTSC and units of local government. Kane/Kendall - various Kane County committee meetings (listed on individual report), continued monitoring of NHS requested modifications to IDOT. DuPage - various CMAP and DMMC meetings, I-290 Corridor Advisory Group, Elgin-O'Hare Local Advisory Committee and quarterly meetings. Central - WCMC meetings (listed on individual report), Cook-DuPage Study SSA wrap up, Cook DuPage Smart Corridors RFP, activities in Washington DC. McHenry - John Noel Public Transit Conference, internal meetings, federal certification review, 2013 project closeout, CMAQ updates, IDOT meetings and Open House, advance funding requests for 2014. Will - establish local Illiana Expressway Corridor Planning Group, work with local leaders on Illiana and South Suburban Airport.

## **INDIVIDUAL COUNCIL REPORTS**

### **Council: North Central**

#### **Communication and Public Involvement & General Liaison**

**Number of Council Meetings Held:** July 31, 2013 at La Grange

**Number of CMAP Meetings Attended:** CMAQ PSC July 11, 2013;

**Any other activities or meetings attended:** Cicero Connections Conference Call July 9, 2013; 25<sup>th</sup> Avenue Grade Separation Conference Call July 9, 2013; July 15, 2013 – WSCCI Breakfast; Mayors Caucus Transit Working Group – July 16, 2013; I-290 CAG Meeting – July 17, 2013; Cicero Connections Meeting – July 24, 2013; MMC RTA Meeting – August 13, 2013; I-290 CAG Meeting – Sept 4, 2013; Oak Park

Kickoff Meeting at IDOT – Sept 5, 2013; CMAP CoM – Sept 10, 2013; CMAP Board – Sept 11, 2013; CNT STP Meeting – Sept 12, 2013; CMAP Trans and PL Meeting – Sep 20, 2013; CAPAG Public Transit Luncheon – Sept 25, 2013

### **Program Development – Surface Transportation Program**

**Number of STP Projects Monitored:** 21

**Kick-Off Meetings Held:** Meetings were held, some I was not able to attend

**Federal Coordination Meetings:** July 9, 2013 Norridge Overhill Avenue

**Number of STP Projects Let:** 1

### **Program Monitoring**

**Number of CMAQ Projects Monitored:** 14

**Number of ITEP Projects Monitored:** 5

**Number of HPP Projects Monitored:** 6

**Number of SRTS Projects Monitored:** 9

**Number of HBP Projects Monitored:** 0

**Number of HSIP Projects Monitored:** 0

**Number of Other Projects Monitored:** 5

### **Technical Assistance**

**Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.):** Regular monitoring and adjusting of the STP Program and TIP for all federally funded and certain state funded projects; Continue to support Go To 2040 Plan efforts; Continue Active Program Management for federally funded (STP, CMAQ, ITEP etc.) projects; Cook DuPage Corridor Involvement; TOD/COD study with CNT and rollout; Planned Development Areas work with CNT; I-290 IDOT Study; I-90 IDOT Study; WCMC Bike Committee and Continuous Updating of Bike Plan; Independent GIS Training; Work on monthly Transportation newsletters for WCMC; Tracking of CNT meetings with all municipalities in WCMC for their Planned Economic Development discussions that coincide with COD/TOD study; worked with CNT regarding the Council's STP expenditures and methodology

### **Upcoming Months**

**Activities planned for the next quarter (October, November, December):** All the Above including monitoring I-90 expansion, RTA/CMAP Merger discussion, increased legislative monitoring, working closely with suburban chambers of commerce in conjunction with planned development areas as well as the ongoing COD/TOD report and study in cooperation with CNT. Cicero Connections Study.

## **Council: North Shore**

### **Communication and Public Involvement & General Liaison**

**Number of Council Meetings Held:** 1

**Number of CMAP Meetings Attended:** 7

**Please List:** CMAP Transportation Committee, PL Meeting, CMAQ Project Selection Committee, CMAP Bicycle and Pedestrian Task Force

**Any other activities or meetings attended:** Trails Linking Committes, NWMC Transportation Committee, NWMC Bicycle and Pedestrian Committee, Skokie Valley Trail Working Group, Metropolitan Mayors Caucus Transit Improvement Working Group, IL 53 Blue Ribbon Advisory Committee, Governor's Transit Task Force

### **Program Development – Surface Transportation Program**

**Number of STP Projects Monitored:** 22

**Kick-Off Meetings Held:** 1

**Federal Coordination Meetings:** 0

**Number of STP Projects Let:** 0

**Any other activities under STP Program:** Adopted FFY 2014-2019 program, made project changes in the TIP

### **Program Monitoring**

**Number of CMAQ Projects Monitored:** 16

**Number of ITEP Projects Monitored:** 10

**Number of HPP Projects Monitored:** 7

**Number of SRTS Projects Monitored:** 13

**Number of HBP Projects Monitored:** 2

**Number of HSIP Projects Monitored:** 0

**Number of Other Projects Monitored:** 0

**Other activities or funding sources monitored:** Assisted municipalities in preparing ITEP and TAP applications, made changes in the TIP

### **Technical Assistance**

**Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.):** NWMC Transportation Committee meeting, North Shore Technical Committee meeting, NWMC Transportation Newsletter, Sharing of IDOT circular letters, worked on the Des Plaines River corridor, Metropolitan Mayors Caucus Transit Improvement Working Group, , IL 53 Blue Ribbon Advisory Committee, Governor's Transit Task Force

### **Upcoming Months**

**Activities planned for the next quarter (October, November, December):** Finalized FFY 2014-2019 program, prepare advanced funding requests, enter new CMAQ projects in TIP, kick-off new CMAQ projects

## **Council: Northwest**

### **Communication and Public Involvement & General Liaison**

**Number of Council Meetings Held:** 1

**Number of CMAP Meetings Attended:** 11

**Please List:** CMAQ Project Selection Committee (7/11), Transportation Committee (8/2), Planning Liaisons (8/2), Local Coordinating (8/14), Council of Mayors (9/10), CMAQ (9/10), CMAP Board (9/11), Land Use (9/18), Bike/Ped Task Force (9/18), Transportation (9/20), Planning Liaisons (9/20)

**Any other activities or meetings attended:** IDOT Bike Plan public meeting (7/9), NWMC Bike/Ped Committee (7/16), Trails for Livable Communities meeting (7/18), Complete Streets Symposium (7/25), Skokie Valley Trail planning meeting (7/30), Metropolitan Mayors Caucus Transit Working Group (8/13), NWMC Bike/Ped Committee (8/20), Northwest Council Functional Classification Working Group (8/27), FPDCC Trails Master Plan meeting (9/6), Des Plaines River Trail meeting and trail ride (9/17), Route 53/120 Blue Ribbon Advisory Council (9/17), Governor's Transit Task Force Finance Working Group (9/23), Des Plaines River Trail Corridor stakeholder interview meetings (9/24)

### **Program Development – Surface Transportation Program**

**Number of STP Projects Monitored: 33**

**Kick-Off Meetings Held: 5**

**Federal Coordination Meetings: 1**

**Number of STP Projects Let: 2**

**Any other activities under STP Program:** Continued review and refinement of Functional Classification request scoring system.

### **Program Monitoring**

**Number of CMAQ Projects Monitored: 20**

**Number of ITEP Projects Monitored: 11**

**Number of HPP Projects Monitored: 3**

**Number of SRTS Projects Monitored: 13**

**Number of HBP Projects Monitored: 2**

**Number of HSIP Projects Monitored: 1**

**Number of Other Projects Monitored: 1 TCSP**

### **Technical Assistance**

**Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.):** See meetings above. Also articles for NWMC Director's Weekly Briefing, three NWMC Transportation Newsletters, maintain @NWMCTrans Twitter feed

### **Upcoming Months**

**Activities planned for the next quarter (October, November, December):** Continue work on LTA funded Des Plaines River Corridor Plan including review of existing conditions report , continued monitoring of STP and other federally funded projects in Northwest Council, continued participation in Niles Multi-Modal Plan, meet with new members of Northwest Council Technical Committee, discussion of transit governance developments and transportation funding statement at NWMC Transportation Committee, assist communities with CMAQ status updates, continue to monitor Metra/RTA Board situation, continued participation in FPDCC's Trail Master Plan Steering Committee, continue to provide input for IDOT's Bike Plan development

## **Council: South**

### **Communication and Public Involvement & General Liaison**

**Number of Council Meetings Held:** Transportation Committee: September 3; SSMMA Meeting: September 19

**Number of CMAP Meetings Attended:** 9

**Please List:** Land Use Committee: 7/17, 8/20; Transportation Committee: 8/2, 9/20; PL: 8/2, 9/20; Council of Mayors Executive Committee: 9/10; CMAQ Project Selection Committee: 9/10; CMAP Board 9/11;

**Any other activities or meetings attended:** Staff reported on SSMMA activities at the July 9 NIRPC Transportation Policy Committee meeting, monthly update calls w/ IDOT regarding University Parkway/Stuenkel Road reconstruction, Southeast Commuter Rail coordination meetings, held South Suburban GIS Consortium meeting in August, convened a meeting with IDOT and communities along the Rock Island Line to discuss high speed rail, participated in a developer's event showcasing south suburban TOD sites, attended a forum with Tony Preckwinckle and Mayor Norm Abbott of Lansing, attended the Illinois Chamber Infrastructure Council Quarterly Meeting in September, Multi-jurisdictional Vollmer Road Reconstruction Meeting, participation in Illiana corridor meetings convened by the Will County Center for Economic Development. Published STP information on the SSMMA website.

### **Program Development – Surface Transportation Program**

**Number of STP Projects Monitored:** 54

**Kick-Off Meetings Held:** 0

**Federal Coordination Meetings:** 1

**Number of STP Projects Let:** 6

**Any other activities under STP Program:** **July 15, 2013** – Call for projects opened **August 23, 2013** – Call for projects closed **August 23, 2013 – September 12, 2013** - SSMMA staff review of project applications and follow up with project sponsors **September 19, 2013** – Technical Advisory Group meeting at 9 am at SSMMA offices to review projects and develop a recommendation for the Transportation Committee

### **Program Monitoring**

**Number of CMAQ Projects Monitored:** 13

**Number of ITEP Projects Monitored:** 12

**Number of HPP Projects Monitored:** 3



**Number of SRTS Projects Monitored: 3**

**Number of HBP Projects Monitored: 2**

**Number of HSIP Projects Monitored: 1**

### **Technical Assistance**

**Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.):** Participation meetings of the Illiana Corridor Planning Group and Technical Task Forces. Produced transportation articles for the SSMMA monthly newsletter. Convened meetings for the LTA-funded I-57/294 Land Use and Economic Development Plan.. Collaborated with the SSMMA GIS staff to further the development of the South Suburban GIS Atlas and the GIS Consortium. Distributed information through email on behalf of RTA, Metra, Pace, CMAP and IDOT, including legislative priorities, route changes, funding opportunities, planning initiatives and other technical matters. Attended Will County Board meetings to discuss the IL 394 & IL 1 Corridor Planning grant.

### **Upcoming Months**

**Activities planned for the next quarter (October, November, December):** Convene monthly Transportation Committee meetings; Convene Technical Advisory Group meetings as needed; Provide reports at the SSMMA meetings; Participate in the Illiana Corridor Planning Group and Technical Task Force; Continue work with I-294 / I-57 Interchange Land Use and Economic Development Plan; Continue coordination with the Southeast Service Transit District; Act as liaison to South Suburban Public Works Association; Coordinate transportation planning and programming activities with SSMMA economic development, housing, watershed and land use planning and GIS Atlas; Coordinate with IDOT, CMAP and local public agencies to promote the completion of transportation projects, Initiate a IL-394 & Rt. 1 Corridor Study. Continue to develop the transportation pages of ssmma.org.

## **Council: Southwest Conference of Mayors**

### **Communication and Public Involvement & General Liaison**

**Number of Council Meetings Held: 1**

**Number of CMAP Meetings Attended: 5**

**Please List:** CMAP Transportation Committee, Council of Mayors Executive Committee, CMAP Board, Planing Liaison meeting.

**Any other activities or meetings attended:** Cook County Dept of Highways and Transportation Meeting, ComEd Municipal Roundtable, Metropolitan Mayors Caucus meeting.

### **Program Development – Surface Transportation Program**

**Number of STP Projects Monitored:** 11

**Kick-Off Meetings Held:** 0

**Federal Coordination Meetings:** 0

**Number of STP Projects Let:** 0

### **Program Monitoring**

**Number of CMAQ Projects Monitored:** 4

**Number of ITEP Projects Monitored:** 1

**Number of HPP Projects Monitored:** 0

**Number of SRTS Projects Monitored:** 2

**Number of HBP Projects Monitored:** 0

**Number of HSIP Projects Monitored:** 0

**Number of Other Projects Monitored:** 0

**Other activities or funding sources monitored:** 0

### **Technical Assistance**

**Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.):** Ridgeland Avenue Corridor Steering Committee Meeting, Cal Sag Trail Coalition meeting, IDOT Fall Planning Conference, SCM Transportation Committee meeting, SCM Public Works meeting, Harlem Avenue Corridor Developer's Summit, Cal Sag WSPC.

### **Upcoming Months**

**Activities planned for the next quarter (October, November, December):** SCM Transportation Committee Meeting, SCM Public Works Committee Meeting, SCM Business Meeting, Cal-Sag Coalition meeting, IML Public Works Committee, Cal-Sag Trail Tour, CMAQ meeting, CMAP Board, CMAP Transportation, Bike Ped Taskforce, develop SCM newsletter. Continue monitoring STP projects, CMAQ projects and other funds.

## **Council: Will County Council of Mayors**

### **Communication and Public Involvement & General Liaison**

**Number of Council Meetings Held:** 1 transportation, 1 full member

**Number of CMAP Meetings Attended:**

**Please List:** CMAP Environment and Natural Resources Committee, CMAP Land Use Committee, CMAP Housing Committee, CMAP Economic Development Committee, CMAP Transportation Committee, CMAP Board, Council of Mayors Executive Committee, Planning Liaison Meeting,

**Any other activities or meetings attended:** Will County Executive Committee, Will County Paratransit Committee, Metropolitan Mayors Caucus Transit Working Group

### **Program Development – Surface Transportation Program**

**Number of STP Projects Monitored:** 29

**Kick-Off Meetings Held:** 0

**Federal Coordination Meetings:** 1

**Number of STP Projects Let:** 3

**Any other activities under STP Program:** Continued to monitor all STP projects. Managed the WCGL program to accurately reflect changes in anticipated letting dates for several projects.

### **Program Monitoring**

**Number of CMAQ Projects Monitored:** 17

**Number of ITEP Projects Monitored:** 20

**Number of HPP Projects Monitored:** 7

**Number of SRTS Projects Monitored:** 8

**Number of HBP Projects Monitored:**

**Number of HSIP Projects Monitored:** 1

**Number of Other Projects Monitored:** 2 State Economic Development funded projects

**Other activities or funding sources monitored:**

## **Technical Assistance**

**Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.):** IDOT Illiana Meeting (2), Will County Paratransit Committee (3), Will County Center for Economic Development Board of Directors Meeting (3), Local Illiana Support Group (3), Illiana Corridor Planning Group, Lewis Airport Grant Announcement, IDOT Will County Update, CED Global Logistics Summit

## **Upcoming Months**

**Activities planned for the next quarter (October, November, December):** Continue the monitoring of all STP projects, establishing a local Illiana Expressway Corridor planning group, working with community leaders on both the the Illiana Expressway and the South Suburban Airport.

## **Council: Central**

### **Communication and Public Involvement & General Liaison**

**Number of Council Meetings Held:** 1

**Number of CMAP Meetings Attended:** 9

**Please List:** Humand and Community Development, CMAP Board, Transportation Committee, CMAQ, Bike, Council of Mayors Executive Committee, PL

**Any other activities or meetings attended:** IML Public Works, WCMC Bicycle and Pedestrian Committee, WCMC Public Works, WCMC Board, I-290 Study, Cook DuPage Study

### **Program Development – Surface Transportation Program**

**Number of STP Projects Monitored:** 12

**Kick-Off Meetings Held:** 1

**Federal Coordination Meetings:** 0

**Number of STP Projects Let:** 0

**Any other activities under STP Program:** Call for Projects

### **Program Monitoring**

**Number of CMAQ Projects Monitored:** 1

**Number of ITEP Projects Monitored:** 1

**Number of HPP Projects Monitored:** 1

**Number of SRTS Projects Monitored:** 0

**Number of HBP Projects Monitored:** 0

**Number of HSIP Projects Monitored:** 0

**Number of Other Projects Monitored:** 0

**Other activities or funding sources monitored:** 0

### **Technical Assistance**

**Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.):** Call for projects, WCMC newsletter, Cook DuPage Study, I-290 Study, CTA Blue Line Study, IML Public Works, LTA application follow up, Mayors Caucus Merger meetings

### **Upcoming Months**

**Activities planned for the next quarter (October, November, December):** Newsletter, CMAP meetings, WCMC Transportation Committee meeting, WCMC Bicycle and Pedestrian Committee, Cook DuPage Study SAA wrap up, Cook DuPage Smart Corridors RFP, I-290 Study Follow Up, STP Project kick off, STP Program review, DuPage Transit Conference, WCMC activities in DC, Mayors Caucus merger meetings

## **Council: DuPage**

### **Communication and Public Involvement & General Liaison**

**Number of Council Meetings Held:** 6 (2 Board Meetings, 1 Conference Business Meeting, 1 Transportation Technical Committee Meeting, 2 Transportation Policy Committee Meetings)

**Number of CMAP Meetings Attended:** 7

**Please List:** Transportation Committee, Board, Council of Mayors, Bike/Ped Task Force, Fiscal Impacts TAG, PL Meeting

**Any other activities or meetings attended:** Project Consultation with Bensenville, County committee meetings (Transportation, Public Transportation, Public Works, Ad-Hoc Public Transit,) I-290 Corridor Advisory Group, Transit Improvement Working Group, Metropolitan Mayors Caucus Business Group, Metropolitan Mayors Caucus Executive Committee, Metropolitan Mayors Caucus Transit Improvement Working Group, Metropolitan Mayors Caucus Steering Committee, Metropolitan Mayors Caucus Executive Board, Route 59 Expansion Project, Cook-DuPage Technical Committee

## **Program Development – Surface Transportation Program**

**Number of STP Projects Monitored:** 99

**Kick-Off Meetings Held:** 2

**Federal Coordination Meetings:** 0

**Number of STP Projects Let:** 0

**Any other activities under STP Program:** Call for projects completed, projects graded and ranked, interview with Center for Neighborhood Technology concerning DMMC STP methodology.

## **Program Monitoring**

**Number of CMAQ Projects Monitored:** 7

**Number of ITEP Projects Monitored:** 12

**Number of HPP Projects Monitored:** 2

**Number of SRTS Projects Monitored:** 23

**Number of HBP Projects Monitored:** 2

**Number of HSIP Projects Monitored:** 1

**Number of Other Projects Monitored:** 7

**Other activities or funding sources monitored:** LTA, RTA

## **Technical Assistance**

**Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.):** ITS Complete Streets Symposium, RTA Transit Market Grant Conference, Transportation Technical Committee, Transportation Policy Committee, Intergovernmental Planning Committee, IDOT Fall Planning Conference, continue to maintain social media presence of via Facebook and Twitter.

## **Upcoming Months**

**Activities planned for the next quarter (October, November, December):** STP Program approval, Transportation Technical Committee, Transportation Policy Committee, Intergovernmental Planning Committee, various project kickoff meetings, CMAQ Project Selection Committee, I-290 Corridor Advisory Group and Task Force Meeting, County committee meetings (Transportation, Public

Transportation, Public Works), CMAP Board, CMAP Transportation Committee, PL meetings, Bicycle/Pedestrian Task Force, IDOT/FHWA Coordination meetings, DMMC Board of Directors meetings, DMMC Conference Business meetings, and Elgin-O'Hare Local Advisory Committee and quarterly meetings

## **Council: Kane/Kendall Council of Mayors**

### **Communication and Public Involvement & General Liaison**

**Number of Council Meetings Held: 1**

**Number of CMAP Meetings Attended: 18**

**Please List:** Council of Mayors Executive Committee, CMAQ Project Selection Meeting, Bike/Ped Task Force Meeting, Transportation Committee, Planning Liaison Meeting, Human and Community Development Committee, CMAP Board and Local Coordinating Committee, Environment & Natural Resources

**Any other activities or meetings attended:** Elgin BPAC, Kendall County Mayors & Managers Meeting, South Street Underpass Ribbon Cutting, Montgomery Visioning Charrette, South Elgin Bicycle and Pedestrian Plan, IDOT Fall Planning Conference, Meeting with new CMAP Board member Mayor Weisner of Aurora

### **Program Development – Surface Transportation Program**

**Number of STP Projects Monitored: 23**

**Kick-Off Meetings Held: 1**

**Federal Coordination Meetings: 2**

**Number of STP Projects Let: 4**

**Any other activities under STP Program:** STP Call for Projects Underway

### **Program Monitoring**

**Number of CMAQ Projects Monitored: 25**

**Number of ITEP Projects Monitored: 11**

**Number of HPP Projects Monitored: 5**

**Number of SRTS Projects Monitored: 12**

**Number of HBP Projects Monitored: 15**

**Number of HSIP Projects Monitored: 1**

**Number of Other Projects Monitored: 1**

**Other activities or funding sources monitored:** [Click here to enter text.](#)

### **Technical Assistance**

**Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.):** STP Call for Projects, Functional Classification Review, KKCOM Transportation Committee, LTA local project meeting attendance as necessary, development of County-wide bike rack program, KKCOM Newsletter, mobility management for Ride In Kane and Sponsor Committee meeting , Ride in Kane website development, Kane County Paratransit Coordinating Council meeting, I-80 Project Working Group, Illinois Bike Transportation Plan Meetings RTA Board Meetings, Northeastern Illinois Public Transit Task Force Meetings, IDOT – US 30 from IL 47 to IL 31 Community Advisory Meeting, continue coordination and implementation of Route 529 Plan, Kendall County Mayors and Managers meeting & support, IL Route 47 Improvement Study participation, I-90 Tollway Planning Council participation, LTA Project-Kane County 2040 Implementation Plan coordination, BRT Stakeholders meeting, CMAQ PSC meeting and information dissemination, Transport Chicago, IDOT/FHWA Coordination meetings, Randall/Orchard BRT Study coordination, Kane County Planning Cooperative Coordination

### **Upcoming Months**

**Activities planned for the next quarter (October, November, December):** Kane County Planning Cooperative Healthy Communities workshop, coordination with Human and Community Development Committee's Health, Transportation and Land Use workshop in December, KKCOM Full Council meeting, KKCOM Transportation Policy Committee meeting, KKCOM Bicycle and Pedestrian Committee, KKCOM Traffic Safety and Operations Committee, STP project review and selection, Begin administration on CMAQ projects recently awarded to COM communities and County, Functional Classification review and submittal of requested changes to IDOT, continued monitoring of NHS requested modifications to IDOT,

## **Council: Lake**

### **Communication and Public Involvement & General Liaison**

**Number of Council Meetings Held: 0**

**Number of CMAP Meetings Attended:** CMAP Bike/Ped Task Force & Bike/Ped Ad-Hoc Working Group, CMAQ Transit Focus Group, CMAP Transportation Committee Mtg., CMAP Planning Liaison Mtg., UWP Committee Mtg., MPO Policy Committee Mtg



**Please List:** [Click here to enter text.](#)

**Any other activities or meetings attended:** IL Route 53/120 Corridor Planning Study Mtgs., RTA ADA Advisory Committee Mtg., RTA HSTP Project Advisory Committee Mtgs., Lake County Coordinated Transportation Services Committee (LCCTSC) Mtgs., LCCTSC Northwest Demonstration Project Mtgs., LCCTSC SE Coordination Mtgs., RTA JARC/NF Information Exchange Mtg., Lake County Health Dept. MAPP Bike/Ped Steering Committee, LC Forest Preserve/LCDOT/Libertyville Twp. Bike Path Coordination; Northwest Municipal Conference “Des Plaines River Trail Corridor Plan Steering Committee”, Coordination Mtgs. with Lake County Forest Preserve over the LCDOT’s Draft 2040 Transportation Plan, LCDOT Project Scoping Mtgs., Pace Public Meeting over the Lake County Pace Route Restructuring Plan

### **Program Development – Surface Transportation Program**

**Number of STP Projects Monitored:** 40

**Kick-Off Meetings Held:** 1

**Federal Coordination Meetings:** 1

**Number of STP Projects Let:** 0

**Any other activities under STP Program:** [Click here to enter text.](#)

### **Program Monitoring**

**Number of CMAQ Projects Monitored:** 19

**Number of ITEP Projects Monitored:** 12

**Number of HPP Projects Monitored:** 3

**Number of SRTS Projects Monitored:** 8

**Number of HBP Projects Monitored:** 5

**Number of HSIP Projects Monitored:** 1

**Number of Other Projects Monitored:** TCSP – 1; HSR - 2

**Other activities or funding sources monitored:** Bona has been providing staff support to the Lake County Coordinated Transportation Services Committee (a consortium of townships, not-for-profit public assistance organizations and municipalities) to coordinate and facilitate non-traditional transportation services for the disabled, the elderly and low income constituencies in Lake County. In that capacity Bona has been working to implement demonstration projects in the County federally funded through the RTA.

## **Technical Assistance**

**Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.):** IDOT's Fall Planning Conference; Emails to LC COM to inform them of the funding sources available and other emails communicating; Serve as the technical support staff for the Lake County Coordinated Services Committee (LCCTSC); Manage the NW Demo Dial-a-Ride Service; Coordinates with Pace and RTA regarding the NW Demo service. Bruce and Bona have been providing assistance to numerous units of local government relative to ongoing federal projects and technical assistance through pre-application meetings.

## **Upcoming Months**

**Activities planned for the next quarter (October, November, December):** Continued assistance to the LCCTSC and units of local government in Lake County.

## **Council: McHenry County Council of Mayors**

### **Communication and Public Involvement & General Liaison**

**Number of Council Meetings Held:** 1 – September 19, 2013

**Number of CMAP Meetings Attended:** 7

**Please List:** CMAP Transportation and PL Meetings, CMAP Bike/Ped, Council of Mayors Executive Committee, CMAP Board, CMAP Local Coordinating Committee

**Any other activities or meetings attended:** Meetings with Fox River Grove and Crystal Lake in regards to ITEP and TAP, meeting with Village of Algonquin to talk about projects, McHenry County Council of Governments Transportation Committee meeting, CTA ITS Symposium, kick off meeting with McCullom Lake about future STP projects, TFIC Regional Meeting, Metra Open House, McCOG Legislative Breakfast, various internal meetings.

### **Program Development – Surface Transportation Program**

**Number of STP Projects Monitored:** 24

**Kick-Off Meetings Held:** 2 - McCullom Lake Road (McHenry's portion) and McCullom Lake Road (McCullom Lake's portion)

**Federal Coordination Meetings:** 0

**Number of STP Projects Let:** 1

**Any other activities under STP Program:** talked with communities about possible projects for future call for projects.

### **Program Monitoring**

**Number of CMAQ Projects Monitored:** 5

**Number of ITEP Projects Monitored:** 1

**Number of HPP Projects Monitored:** 1

**Number of SRTS Projects Monitored:** 2

**Number of HBP Projects Monitored:** numerous County projects

**Number of HSIP Projects Monitored:** 1

**Number of Other Projects Monitored:**

**Other activities or funding sources monitored:** Regular and frequent TIP updates, Helped several communities understand and complete TAP and ITEP applications. Followed the CMAQ Call for Projects process, LTA program monitoring and providing information to CMAP and the communities, assisted McHenry County on their Long Range Transportation Plan, TIP changes, monitoring of TIP projects, updating and submitting paperwork to IDOT for Council of Mayors projects.

### **Technical Assistance**

**Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.):** CTA ITS Symposium, TFIC Regional Meeting, all CMAP and IDOT meetings, passed along regular updates from the Illinois Tollway in regards to the I-90/IL 47 interchange. reviewed Illiana and Circle Interchange GO TO 2040 Amendments, regular emails and corespondance with Council of Mayors members about various topics and issues.

### **Upcoming Months**

**Activities planned for the next quarter (October, November, December):** All of the above and John Noel Public Transit Conference, internal meetings about MPO Policy Committee, Federal Certification Review, 2013 Project closeout, CMAQ bi-annual status update, implementing the approved CMAQ projects, IDOT Open House, IDOT kick off meetings, CMAP meetings, McHenry County Safety Committee, determine and request advance funding for projects in 2014, continued communication with municipalities and the County.

# Lake County

## FY 2014 PROJECTS

### Route 53/120 Corridor Land Use and Transportation Plan

**Purpose:** Project proposal calls to work toward the implementation of the GO TO 2040 Major Capital Project, "Central Lake County Corridor: IL 53 North and IL 120 Limited Access", by developing the Corridor Land Use and Transportation Plan to integrate the Illinois Tollway's road project with land use, transportation, economic development and open space through active and collaborative local government participation.

**Project Manager:** Jason Navota

| Financial Status             |             |
|------------------------------|-------------|
| Project Budget:              | \$1,000,000 |
| Amount Expended this Period: |             |
| Amount Expended to Date:     |             |
| Balance:                     |             |

**Progress:** In Q1 an Intergovernmental Agreement (IGA) was signed between CMAP, Lake County, and the Illinois Tollway regarding financial commitment and invoice / payment details. An RFP for consulting services was developed and distributed, four proposals were received, and four consultant teams were interviewed. The selection and recommendation process is underway, and the selected consultant will be recommended to the CMAP Board for approval on November 13, 2013.

**Products:** None

**Objectives for the Next Three Months:** The selected consultant will be recommended to the CMAP Board for approval on November 13, 2013, after which CMAP will enter into contract negotiation and entry with the selected consultant. Early stage project and team organizing work tasks are anticipated to begin before the end of calendar year 2013.

# McHenry County

# FY 2011 PROJECTS

## MCHENRY COUNTY LONG-RANGE TRANSPORTATION PLAN

**Purpose:** Long-Range Transportation Plan

**Project Manager:** Jason J. Osborn, AICP

**Progress:**

Over the last quarter, the County with consultant team has drafted the plan including the development of special graphics and public involvement summaries.

**Products:**

Formatted Draft Plan, Updated Web Site

**Objectives for the Next Three Months:**

6 Public meeting s will be held in November. The Consultant team is preparing display boards. Following these meetings, the draft will be revisited and brought to the County Board for adoption.

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# Metra



# FY 2011 PROJECTS

## ORIGIN-DESTINATION SURVEY

**Purpose:**

Update of the 2002, 2006 data on: Metra riders mode of access to and egress from all 240 Metra non-downtown year round stations; locations of homes and non-home destinations; trip purposes; usage of different ticket types concurrently with Meta "Station/Train Boarding and Alighting counts" project.

**Project Manager:** A. Christopher Wilson, Section Manager, System Planning and Research

**Progress:** Grant extension requested April 19, 2012 has been granted. State grant expires on June 30, 2016. RFP has been released.

**Products:** RFP released and vendor recommended. Recommendation to go Metra Board in Fall 2014 for approval.

**Objectives for the Next Three Months:** Presenting recommendation for preferred vendor to the Metra Board of Directors. Work on project anticipated to begin once vendor is selected (scheduled to go to Metra's Board in Fall 2014. Count data will be used to weight Origin-Destination Survey data. Final report expected to be completed and released in late 2014; delayed release due to changes in executive management.

## STATION/TRAIN BOARDING AND ALIGHTING COUNT

**Purpose:** Measure weekday passenger use at the rail station/train level, complementing other regularly collected ridership data which are at more aggregate levels of detail.

**Project Manager:** A. Christopher Wilson, Section Manager, System Planning and Research

**Progress** Grant extension requested April 19, 2012 has been granted. State grant expires on June 30, 2016. RFP has been released.

**Products:** RFP released and vendor recommended. Recommendation to to go Metra Board in Fall 2014 for approval.

**Objectives for the Next Three Months** Presenting recommendation for preferred vendor to the Metra Board of Directors. Work on project anticipated to begin once vendor is selected (scheduled to

go to Metra's Board in Fall 2014. Count data will be used to weight Origin-Destination Survey data. Final report expected to be completed and released in late 2014; delayed release due to changes in executive management.

# FY 2014 PROJECTS

## PROGRAM DEVELOPMENT

**Purpose:** Program development of capital transit planning and administration.

**Project Manager:** Caitlyn Costello, Program Administrator, Capital Program Development

**Progress:**

57.5% progress. 2014 and 2014-2018 preliminary capital programs and budgets have been developed, presented to Metra's Board and submitted to RTA. Program, budget, and budget book are now out for public comment. Final program will be approved by Metra Board in November and RTA Board in December.

**Products:** 2014 and 2014-2018 Capital Programs, 2014 Budget Book, analysis of capital investment prioritization through the use of the RTA's Capital Optimization Support Tool (COST).. .

**Objectives for the Next Three Months** 2014 and 2014-2018 Capital Programs to be developed and approved by Metra and RTA Boards, and by CMAP for the regional TIP.

## Cost-Benefit Analysis of Proposed Metra Expansion Projects

**Purpose:** Perform Cost Benefit Analysis on proposed Metra projects to assist in prioritization of projects identified as potential long-term expansion projects in Metra's Strategic Plan.

**Project Manager:** David Kralik, Department Head, Long Range Planning

**Progress:** Work continues on preparing the Request For Proposals (RFP) for the Metra Strategic Capital Planning blanket contract. This RFP identifies the cost benefit analysis work as the first task under this contract. The RFP is currently under review by Metra's Procurement Department to prepare for its release.

**Products:** Draft RFP developed (under review).

**Objectives for the Next Three Months:** Once proposals are received in response to the RFP, they will be reviewed to select a consultant team to assist in completing the cost benefit analysis and other work. It is anticipated that consultant selection will be completed and the project work will begin in early 2014.

**Pace**

# FY 2008 PROJECTS

## FIRST ARTERIAL RAPID TRANSIT CORRIDOR FINANCIAL AND OPERATION PLAN

**Purpose:**

To write a financial and operating arrangement for Pace's first Arterial Rapid Transit Corridor. The region's first ART service will be implemented by executing this plan.

**Project Manager:** Brandy Kellom

**Progress:** During this reporting period the PMO (Program Management and Oversight consultant) finalized all of the deliverables associated with this task.

**Products:** The deliverables contracted and received under this task include a program management plan, program management protocols, share point site and user guide for document sharing between Pace and consultant teams, communication and outreach plan, and a draft program schedule, which will be maintained as future project elements get imputed for the ART Program. The remaining balance will be used for staff time to complete final invoices and close out the task.

**Objectives for the Next Three Months:** None. Pace will use the foundational elements developed under this grant and task to proceed with the development and implementation of Pace's first ART corridor, Milwaukee Ave.

# FY 2009 PROJECTS

## CUSTOMER SATISFACTION INDEX SURVEY AND LOYALTY PROGRAM

**Purpose:** The purpose of the program is to objectively and consistently evaluate services from the customers' point of view and to develop action plans to increase customer satisfaction/retention, farebox recovery ratio, and ridership on Pace services. The project will cover the entire family of Pace services to include Fixed Route, Vanpool, and Paratransit.

**Project Manager:** Richard Yao

**Progress:** NuStats has delivered the completed SPSS dataset of 5000 respondents to Pace. In addition, NuStats also delivered the draft report to Pace for review, and completed the final report based on pace comments. NuStats conducted comprehensive analysis of the data to generate the final report, and all the required deliverables have been delivered. NuStats communicates with the Pace project team through telephone/email and weekly conference calls, reporting the project progress and quality issues. The project is completed along the schedule that Pace and NuStats jointly made.

**Products:** Final dataset and Final report.

**Objectives for the Next Three Months:** Completed

# FY 2010 PROJECTS

## PACE DEVELOPMENT AND LAND USE GUIDELINES

**Purpose:** The development of a locally based transit policy as it relates to land use. Current practices in the region do not allow for the timely sharing of information on new development and roadway projects as related to transit planning. Pace wants to take the initiative by providing communities a "how-to" guide book on both Traditional and Non-Traditional Transit Oriented Development in the Chicago Suburbs that would facilitate the cooperation between Pace and communities in their effort of economic and community development, job-housing-transportation planning.

**Project Manager:** Tom Radak

**Progress:** Development of the web site and final version of the document. Website has been developed. Outreach is being developed for the final product. Presentation given to the Pace Board in August.

**Products:** Transit Supportive Guidelines document and Technical Appendix. Web site, and initial outreach. Staff time charged for outreach and continued involvement in the Guidelines process.

**Objectives for the Next Three Months:** Outreach including: presentations and implementation of the development review process known as DRAFT..



# FY 2011 PROJECTS

## NILES CIRCULATOR MODERNIZATION

**Purpose:** This project will modernize the Niles Circulators (Pace routes 411, 412, 413) so that they better serve the travel needs of the Village of Niles and support the Milwaukee Arterial Bus Rapid Transit (ART) service by functioning as its feeder service. The Milwaukee Arterial Rapid Transit service and the modernized Niles Circulators is planned to start operating at the same time, approximately 2013.

**Project Manager:** Charlotte O'Donnell

**Progress:** The Niles Community Circulator RFP was advertised to the public and bids from prospective consultants were received August 7th. A consultant has been selected to conduct the study and the contract is expected to start November 1st.

**Products:** Pace is currently reviewing the selected consultant insurance and indemnification packages. Upon receipt, the consultant will begin work on November 1st.

**Objectives for the Next Three Months:** Over the next three months, the selected consultant, with input from Pace and the Village of Niles, will hold a project kick-off and begin data collection and stakeholder interviews.

# FY 2012 PROJECT

## RIDESHARE SERVICE PROGRAM

**Purpose:** The Pace Rideshare Program seeks to support individuals and employers in developing carpools and vanpools in support of regional plan objectives.

**Project Manager:** Kris Skogsbakken

**Progress:** \$34,456 has been obligated for website hosting and tech support for the next 2 years. Additionally, bus display ads were created which have recently gone into service. A facebook campaign resulted in a 22% increase in "Likes".

**Products:** Bus displays.

**Objectives for the Next Three Months:** Reorder brochures, attend HRMAC expo, administer carpool registration incentive program.

# FY 2013 PROJECT

## CORRIDOR DEVELOPMENT IMPLEMENTATION

**Purpose:** This project involves corridor development to improve the efficiency of transit operations and establish long term coordination between transit and land use in support of Go To 2040. The project creates integration of several Pace programs including The Arterial Bus Rapid Transit (ART) , regional corridors, Transit Signal Priority (TSP), Posted stops and transit oriented development. The project will allow for incremental development of 24 regional arterials and ART corridor network through implementation of TSP and posted stops.

**Project Manager:** Lorraine Snorden

**Progress:** Pace hired an Associate Planner who started in late January and a Transportation Engineer who started in early February. Staff time is being charged off to the project.

**Products:** Staff time for Associate Planner who is working on corridor development projects and service efficiency projects. Staff time for Transportation Engineer who is conducting development reviews and municipal and IDOT road reviews.

**Objectives for the Next Three Months:** Completion of Development reviews and Engineering Plans. Support for the Development Review Assistance For Transit(DRAFT) and the new Pace Transit Supportive Guidelines including outreach plans. Work is being done by the planner on regional corridors and service coordination, development of an RFP for service development, and the posted stop program.

# FY 2014 PROJECTS

## Rideshare Services Program

**Purpose:** The Pace Rideshare program supports individuals and employers in the Northeastern Illinois region in forming carpools and vanpools to reduce single occupancy vehicle trips, thereby reducing traffic congestion and air pollution, as well as providing transportation to improve job accessibility. A critical component of the program involves strategic marketing that achieves critical mass to improve the matching potential of the participants.

**Project Manager:** Kris Skogsbakken

**Progress:** Funds used to cover staff time that included customer service, vanpool database maintenance, and website monitoring.

**Products:** None this quarter.

**Objectives for the Next Three Months:** Continue daily operations and obligate \$25,000 toward marketing.

## TIP Development and Modeling

**Purpose:** To develop a fiscally constrained Pace bus Capital Improvement Program for the Northeastern Illinois region which is consistent with and supportive of the five year regional TIP.

**Project Manager:** Vicky Tan

**Progress:** Pace staff completed review of proposed capital projects from various Pace departments for funding in FY2014 and provided recommendations to management for approval. Staff developed the FY2014-2018 Five Year Capital Plan based on estimated funding marks from RTA. The Preliminary FY2014 Capital Program and 2014-2018 Capital Plan was submitted to RTA on September 30, 2013. In addition, staff also completed the 2013 5307 and CMAQ grant applications in TEAM. Planning staff attended various meetings at CMAP and worked on Local Technical Assistance projects.

**Products:** 1) Preliminary FY2014 Capital Program and 2014-2018 Capital Plan submittal to RTA. 2) 2013 5307 and CMAQ grant applications in TEAM.

**Objectives for the Next Three Months:** 1) Finalize the program of projects for the FY2014 Capital Program and the 2014-2018 Capital Plan. 2) Prepare the November 15th budget submittal to RTA. 3) Update the TIP Database to reflect projects in the FY2014-2018 Capital Plan.

### **Elgin/O'Hare Western Bypass Corridor Transit Service Plan**

**Purpose:** To create an incremental transit plan to grow the transit market in relation to economic development and land use development. The Elgin/ O'Hare Western Access project is identified in GOTO 2040 as a major capital project under Regional Mobility and part of the recent Federal corridor approval. The market analysis will include detailed information on socioeconomic status, travel patterns, attitudes towards everyday travel, preferences of different type of travel service, walking shed and land use coordination analysis.

**Project Manager:** Brandy Kellom

**Progress:** RFP and Independent Cost Estimate have been completed. Scope of work has been reviewed by Pace staff and DuPage County. Scope will be added to the Current Project Management Oversight for ART. Project will be enter the Pace Procurement process shortly. The Elgin-O'Hare project will be rolled into Pace's Cook-Dupage Area Rapid Transit Investment Plan. The Cook-DuPage Area Rapid Transit Investment Plan task will identify a locally preferred strategy for introducing arterial and/or expressway rapid transit to one or more corridors in western Cook County and DuPage County. This task shall cap the previous planning efforts in the Cermak Corridor, the Cook-DuPage Corridor Study, Elgin-O'Hare corridor, and the J-Route Corridor and identify priorities for subsequent planning and project development activities by Pace or other agencies. Based on the focus areas of the previous studies, the study area is defined as the portions of Cook County and DuPage County bounded by Woodfield Mall/Pace Northwest Transportation Center, Rosemont CTA, Forest Park CTA, 54th/Cermak CTA, Wheaton area, and Fox Valley Mall. The ultimate product of this plan shall be a study report that defines a phased implementation plan for one or more projects that restructure existing Pace local bus services to support one or more trunk corridors with arterial rapid transit features. The major features and functional requirements of the arterial rapid transit service shall be based on design and engineering activities in other Pace arterial and expressway rapid transit corridors conducted under separate contracts.

**Products:** RFP

**Objectives for the Next Three Months:** Hire a consultant, project kick-off.

**RTA**

# FY 2012 PROJECTS

## OPERATING COST IMPACTS OF CAPITAL PROJECTS

**Purpose:** Develop a standard methodology for estimating the operating cost impacts of capital projects to assist in comparison of projects for initial project evaluation and screening. Consider the varying ways a project can impact operations such as cost savings, productivity and quality improvements, and ridership and revenue growth. Develop an automated model with a set of standardized spreadsheets to estimate impacts for different types of projects that all project managers can use.

**Project Manager:** John Goodworth

**Progress:** The consultant conducted a site visit to Pace HQ and Pace South Division on 7/24/2013 in order to define Phase II data requirements and request data. As of the end of the quarter, Pace's Phase II data had not yet been provided due to both technical difficulties with data retrieval and conflicting priorities. However, during the quarter, the consultant analyzed the CTA and Metra Phase II data and established relationships between asset age and operating costs. These preliminary findings were presented to the RTA and the Service Boards during a site visit on 9/24/2013. The Service Boards validated the results and additional data was requested of both CTA and Metra.

**Products:** None at this time

**Objectives for Next Three Months:** Obtain complete Phase II data from all three Service Boards. Continue development of model. Hold checkpoint meeting with consultant team to review progress and roadblocks.

## REGIONAL INTERAGENCY FARE MODEL

**Purpose:** The RTA is seeking to develop an interagency fare model that will be utilized as a predictive tool to investigate the revenue and ridership impacts of a range of potential interagency fare products. The RTA is seeking consultant services to develop a disaggregate elasticity based model to analyze the impacts of alternative interagency fare products and policies and their associated pricing options.

**Project Manager:** Joseph Moriarty



**Progress:** During the reporting quarter, the RTA identified a number of functional errors with the July 2013 version of the regional fare model. Accordingly, the RTA worked with the consultant team throughout the quarter to address and correct these functional errors. The RTA also worked with the consultant team to revise the previous draft version of the final report document (May 2013). Consequently, the final version of the model and final report will be delayed and are now scheduled to be delivered to the RTA next reporting quarter. The project is behind schedule, but should be closed out by the end of next quarter.

**Products:** Final draft versions of the model and final report submitted to RTA for review and comment.

**Objectives for Next Three Months:** Produce and distribute final version of the model, Final Report, and Users Guide to the Technical Advisory Committee..

## **TRANSIT-ORIENTED DEVELOPMENT IMPLEMENTATION TECHNICAL ASSISTANCE PROGRAM**

**Purpose:** The RTA will provide technical assistance on transit-oriented development implementation to local governments that have completed and adopted transit-oriented development plans through the RTA's Community Planning and Subregional Planning programs (approximately 70). This work will support the CMAP GO TO 2040 Plan's emphasis on providing targeted technical assistance to local governments and will supplement CMAP's technical assistance efforts through the Local Technical Assistance Program.

**Project Manager:** Tony Manno

**Progress:** Franklin Park staff reviewed a first draft of the updated TOD regulations in September and provided comments to the consultant. A 2nd draft is currently being prepared. Winthrop Harbor and Northbrook will be reviewing first drafts of their TOD regulations in October. All three of these new projects are on schedule and are estimated to be completed by December 2013.

**Products:** First draft TOD zoning regulations for each community.

**Objectives for Next Three Months:** Finalize new TOD regulations for each community and plan for presentations to each community's Plan Commission for preliminary approval.

# FY 2013 PROJECTS

## I-90 CORRIDOR BUS ENHANCEMENTS PLANNING

**Purpose:** The purpose of the project planning is for mid-term and long-term bus enhancements to complement and leverage bus service improvements and managed lane facility planned as part of the I-90 ISTHA reconstruction project. Supporting agencies are Pace and the Illinois State Toll Highway Authority.

**Project Manager:** Peter Fahrenwald

**Progress:** Developed focus area to study improvements to express bus access to Rosemont/Blue Line and enhancements to intermodal connections. Received approval of UWP Committee on final work plan at October 2013 meeting. Forming Technical Advisory Committee and developing consultant contract scope.

**Products:** None at this time

**Objectives for Next Three Months:** Finalize scope for consultant contract.

## RTA CAPITAL DECISION PRIORITIZATION TOOL

**Purpose:** With some of the nation's oldest transit assets, the RTA transit system has significant reinvestment needs, including an estimated \$24.6 billion over the next ten years to attain a state of good repair (SGR), which is more than three times higher than the projected funding during the same period. In order to improve the decision-making processes and prioritize investments given constrained funding, the RTA is developing the Capital Decision Prioritization Support Tool (the Decision Support Tool) to assist the Service Boards as they annually prepare their respective capital program needs to manage day-to-day operations and obtain a State of Good Repair. The Decision Support Tool will serve to assist the RTA in establishing a process for the evaluation of long range planning items, such as major system enhancement and expansions. The Decision Support Tool will be founded on FTA's existing TERM model and will utilize the Maintain, Enhance and Expand criteria, and scoring process developed by the RTA in coordination with Service Board staff. This proposal is seeking funding for the prioritization process for Enhance and Expand investments. With the requested funding, the consultant will work with the RTA and the Service Boards to develop the rating criteria, scoring methods and data requirements for Enhance and Expand investments. The identified rating criteria will be implemented in the development of the final Decision Support Tool.

**Project Manager:** John Goodworth

**Progress:** The State of Good Repair (Maintain) portion of the Decision Tool is completed. The consultant (CH2M Hill) also completed the early phase of Expansion and Enhancement portion of the Decision Tool (RTA funded work). After Board approval of the CH2M Hill contract for the UWP funded work, the RTA continued working with the consultant to finalize the Scope of Work and contract terms. The RTA procurement division and the IT department reviewed the project scope. The contract was processed and execution was expected to take place in October of 2013.

**Products:** None at this time.

**Objectives for Next Three Months:** Execute contract with CH2M Hill. Conduct status meeting to review progress to date and revise project timeline as needed. Consultant will begin development of model..

# **West Central Municipal Conference**

# FY 2011 PROJECTS

## COOK-DUPAGE CORRIDOR SYSTEMS ALTERNATIVES ANALYSIS

**Purpose:** The System Analysis will further develop, evaluate and prioritize alternatives that have been shortlisted in the Cook-DuPage Options Feasibility study and have been defined by mode, technology, alignment, and investment level. The alternatives will undergo travel modeling and intensive evaluation to establish demand, and impact on the regional transportation system - leading to selection of a preferred alternative for the corridor. The System Analysis will facilitate and ensure a participatory and inclusive decision-making process..

**Project Manager:** Tammy Wierciak

**Progress:** The modeling for the Systems Alternative Analysis was completed and approved by the Technical Committee. Work began on the implementation strategies.

**Products:** Updated Cook DuPage Blue Line Extension Costs, Updated Cook DuPage J Line Costs, Updated Cook DuPage Elgin O'Hare Costs, Revised Scenarios for Testing using the CMAP Model Memorandum, Modeling Approach Memorandum, Updated Cook DuPage Capital Costs, Updated Cook DuPage Operating Costs.

**Objectives for the Next Three Months:** Policy Committee approval of the implementation strategies, complete the update of the Cook DuPage Corridor Action Plan and send out copies of the final reports to the transit agencies, IDOT, Tollway and CMAP.

## **Will County**

# FY 2012 PROJECTS

## IL RT. 53 CORRIDOR PLAN

**Purpose:**

The project will produce a multijurisdictional plan for the Illinois Route 53 Corridor through Will County. This plan will focus on the identification and recommendation of appropriate land uses and transportation initiatives that will promote livability and economic sustainability principles within the Nation's busiest inland port. This project will look at what is necessary to integrate the Nation's busiest inland intermodal center with the rest of Will County's attributes.

**Project Manager:** Steve Lazzara

**Progress** The draft is in its final stages. Presentations have been to the steering committee members.

**Products:** Final Draft

**Objectives for the Next Three Months:** Share with stakeholders. Begin public hearing process for approval before Will County.

# FY 2014 PROJECTS

## County Long Range Transportation Planning Program

**Purpose:** The Counties' Core Long-Range Transportation Planning (LRTP) Program provides for the ongoing development and maintenance of multi-jurisdictional plans needed to manage future growth and travel demand. The Transportation Plan is a tool that guides the programming and planning of transportation infrastructure improvements, projects, services, and the allocation of financial resources. A rotating planning cycle among the Counties insures that policies, strategies, and projects are reviewed and updated on a periodic basis to meet regional transportation needs.

FY14 - Will County 2040 Transportation Plan

**Project Manager:**

**Progress:**

**Products:**

**Objectives for the Next Three Months:**