



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

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Unified Work Program (UWP) Committee

Minutes

February 20, 2014

9:00 a.m.

Offices of the Chicago Metropolitan Agency for Planning
DuPage County Conference Room
233 S. Wacker Drive, Suite 800
Chicago, Illinois 60606

Committee Members

Present (*Alternate):

Dolores Dowdle (CMAP), Bruce Carmitchel, Chair (IDOT), Mark Pitstick (RTA), Caitlyn Costello (Metra), Kevin O'Malley (CTA) Lorraine Snorden (Pace), Gene Williams (Regional Council of Mayors), Thomas Rickert (Counties), John Donovan (FHWA), David Seglin (CDOT), Tony Greep (FTA)

Staff Present:

Yesenia Ambriz, John Allen, Jesse Elam

Others Present:

Tom VanderWoude (SSMMA), Adrienne Wuellner (PACE), Len Cannata (WCMC), Jay Ciavarella (RTA), Tammy Wierciak (WCMC) (via phone), Chalen Daigle (McCom) (via phone)

1.0 Call to Order

The meeting was called to order at 9:00 AM

2.0 Agenda Changes and Announcements

No changes to agenda

3.0 Approval of the Minutes-January 8, 2014

The minutes for January 8, 2014 were approved as presented.

4.0 Second Quarterly Reports

The second quarterly activity report is posted on CMAP website. Updated financial report was distributed at meeting.

5.0 FY 2015 UWP Core Proposal

Dolores Dowdle discussed the recommendations presented by CMAP for each of the nine core proposals:

CMAP – MPO Activities - The CMAP core projects are expended either within the fiscal year for operating expense or within three to five years for contract expense. The FY 2015 proposal is for \$15,102,800, an increase of 3.79% over last year. The increase is primarily the result of the expiration of the U.S. HUD grant, which supported a significant portion of the Local Technical Assistance staff. For FY 2015, funding is recommended as proposed. CMAP recommends fully funding the core MPO activities.

The committee asked how the LTA program is supported. Ms. Dowdle responded that the staff and operating expenses are within the core program and that, for this year, the request for consultant assistance of the program is made through the competitive program.

Chicago Department of Transportation – Chicago Transportation Planning and Programming – CDOT submitted a proposed increase from \$800,000 to \$863,351 for the core project. For FY 2014 the funds were increased at the request of CDOT to support an additional three positions. There was a delay in hiring the new staff but will have all positions hired within the next month or so. CMAP recommends that the FY 2015 proposal be funded at the FY 2014 level of \$800,000.

County – DuPage County Long Range Transportation Planning Program – This year DuPage County has submitted a \$437,500 core proposal to develop the transportation plan. Based on the level of funding provided in previous years for the county transportation planning, CMAP recommends the proposal be approved at \$312,500.

Council of Mayors – Subregional Transportation Planning, Programming and Management – For FY 2015, COM submitted a proposal of \$1,938,539, the same level as last year. CMAP recommends approval with the exception of the South Suburban Council. Because timely financial oversight has not been provided as required of the program, CMAP recommends that funding for the 50/50 allocation of \$55,520.42 not be approved. CMAP also recommends that prior to consideration for FY 2016 UWP funding CMAP provide technical assistance regarding the financial management of South Suburban Council and provide an update to the UWP committee.

The committee discussed that the issue with South Suburban Council has been ongoing and there was concerned that it has continued. After Tom Vander Woude from SSMMA assured the committee that this issue would be addressed and that the council would appreciate any technical assistance from CMAP, the committee decided that it would fully fund SSMMA for FY 2015 but there would need to be compliance with the contract agreement for future years funding.

CTA – Program Development – The CTA submitted a core proposal increase from \$375,000 to \$545,000. CMAP recommends that the FY 2015 proposal be funded at \$400,000.

Metra – Program Development – The Metra submitted a core project at the same level as the last six years, \$400,000. CMAP recommends that the requested funding of \$400,000 be approved.

Pace – Ridesharing Services Program – Pace submitted a proposal of \$75,000 for rideshare service program. CMAP recommends that the request for \$75,000 for the rideshare service program be approved.

Pace – TIP Development and Modeling – Pace submitted a proposal for TIP development and modeling at \$75,000. CMAP recommends that the request for \$75,000 be approved.

RTA – Community Planning Program Staff – RTA has submitted a core proposal of \$320,000 for the support of staff in the Community Planning Program. CMAP recommends that support of the staff for the Community Planning Program be approved at \$200,000.

It was moved and seconded that the core proposals be approved as recommended by CMAP with the exception of restoring the full funding requested by South Suburban Council. The motion carried with a vote of 7 to 1.

6.0 FY 2015 UWP Competitive Proposal

Thirteen proposals were received for the competitive projects. The UWP Committee will receive copies of the proposals on February 20, 2014 via email and will discuss the competitive proposals at its February 27 meeting. Final action on the FY 2015 UWP program will be at the March 20 meeting.

7.0 Public Comment

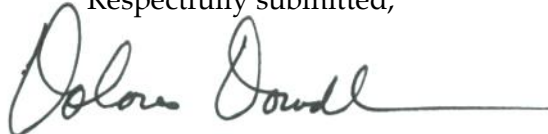
No public comment

8.0 Next Meeting – February 27, 2014 at 9:00 a.m.

9.0 Adjournment

The meeting adjourned at 10:05 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dolores Dowdle", with a long horizontal line extending to the right.

Dolores Dowdle, CMAP

/ya