



## MEMORANDUM

**To:** Transportation Committee

**From:** Dolores Dowdle  
Deputy Executive Director, Finance and Administration

**Date:** April 11, 2014

**Re:** FY 2015 Unified Planning Work Program (UPWP)

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The Unified Planning Work Program (UPWP) lists the planning projects the Chicago Metropolitan Agency for Planning (CMAP) and other agencies undertake each year to enhance transportation in northeastern Illinois and to fulfill federal planning regulations. The UPWP time frame is consistent with the State of Illinois fiscal year, which starts July 1. The final UPWP document includes the transportation planning activities to be carried out in the region, detailing each project's description, products, costs and source of funding.

On March 20, the UPWP Committee approved a proposed FY 2015 Unified Planning Work Program, totaling \$21,305,358. This includes \$16,757,725 in FHWA and FTA regional planning funds and \$4,547,633 in local match funds. Attached is the summary of the allocation of funding and awarded projects.

**ACTION REQUESTED:** Recommend approval of FY 2015 Unified Planning Work Program

## UNIFIED PLANNING WORK PROGRAM EXECUTIVE SUMMARY

The Fiscal Year 2015 (FY 15) Unified Planning Work Program (UPWP) for transportation planning for northeastern Illinois programs a total expenditure of \$21,305,358 in metropolitan planning funds from the Federal Transit Administration (FTA), the Federal Highway Administration (FHWA), state and local sources. The program is fiscally constrained, as the new budget totals are within the IDOT estimated funding marks. The FY 2015 UPWP programs \$16,757,725 in FHWA/FTA funds and \$4,547,633 in state or local sources to provide for the necessary matching funds.

The UPWP was developed through the UPWP Committee of the Chicago Metropolitan Agency for Planning (CMAP). The eight voting members of the UPWP committee are the City of Chicago, CTA, Metra, Pace, CMAP, RTA, the Council of Mayors and the counties. IDOT chairs the committee and votes in instances of a tie. Non-voting members include IEPA, FHWA and FTA. Member agencies of the UPWP Committee traditionally receive UPWP funding, but any other MPO Policy Committee member agency can submit proposals or sponsor submissions from other entities.

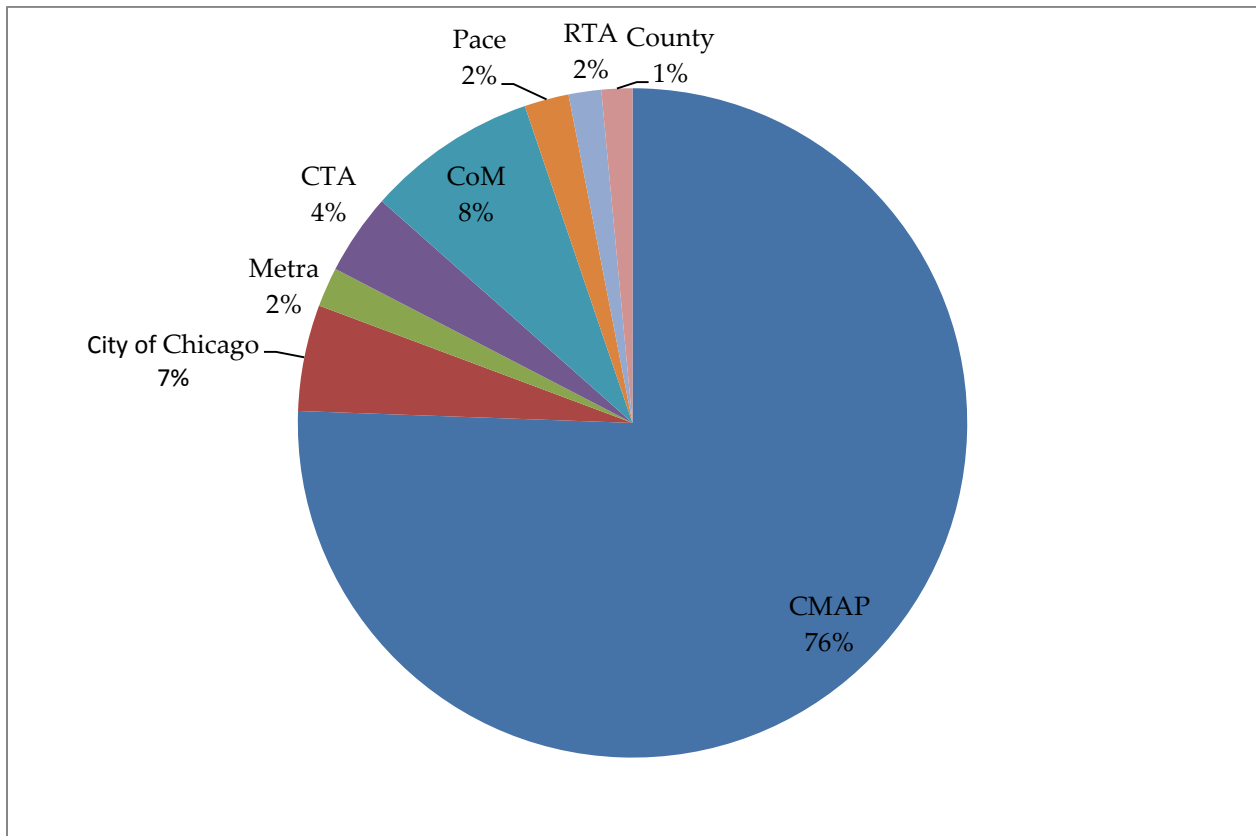
The FY 15 UPWP is a one year program covering the State of Illinois fiscal year from July 1, 2014 through June 30, 2015. The UPWP Committee developed the FY15 program based on the UPWP funding mark for the metropolitan planning area. Project selection was guided using a two-tiered process. The initial tier funded core elements, which largely address the MPO requirements for meeting federal certification of the metropolitan transportation planning process. The second tier, a competitive selection process, programmed the remaining funds based upon a set of FY 15 regional planning priorities developed by the UPWP Committee in concert with the Transportation Committee, MPO Policy Committee and CMAP Board. The UPWP Committee also utilizes a quantitative scoring process to evaluate project submissions in the competitive round.

The UPWP is submitted to CMAP's Transportation Committee, which recommends approval of the UPWP to the Regional Coordinating Committee and the MPO Policy Committee. The Regional Coordinating Committee recommends approval of the UPWP to the CMAP Board. Approval by the MPO Policy Committee signifies official MPO endorsement of the UPWP. FY 15 UPWP funds will be programmed to CMAP, CTA, the City of Chicago, Regional Council of Mayors, Metra, Pace, RTA, and DuPage County. The program continues to be focused on the implementation of three major pieces of legislation: the Clean Air Act Amendments of 1990; the Americans with Disabilities Act; and the Moving Ahead for Progress in the 21<sup>st</sup> Century Act (MAP-21).

### **Funding by Agency**

Figure 1 shows the share of FY 15 UPWP funds programmed to each agency.

FIGURE 1  
Share of FY 2015 UPWP Funds by Agency



CMAP is receiving 76% of the FHWA PL and FTA section 5303 funds to implement the region's long range plan *GO TO 2040*, support local planning efforts, collect, analyze, and disseminate transportation data, support required MPO activities such as the TIP and Congestion Management Process, perform a range of transportation studies, provide technical assistance, and engage in coordinated regional outreach. CMAP, in coordination with RTA, will be administering the Community Planning Program and will allocate part of the funds to RTA depending of the projects.

The CTA, Metra, and Pace are receiving 4%, 2%, and 2% of the funds, respectively, for program development, participation in the regional planning process, and to perform studies and analytical work related to their systems. In the competitive round, CTA received funding for planning for automating special transit services. Pace received funding for the Pace/CTA North Shore Transit Service Coordination Plan and Customer Satisfaction Survey for ADA Paratransit and Vanpool.

The City of Chicago is receiving 7% of the funds for transportation planning and programming and planning support for the CREATE Passenger and Commuter Rail. The RTA is receiving 2% of the funds for the community planning program and for conducting a study of Stable Funding of Coordinated Paratransit Systems Study for Collar Counties.

The Regional Councils of Mayors are receiving 8% of the funds. The Council of Mayors Planning Liaison (PL) program is responsible for serving as a general liaison between CMAP and local elected officials. PLs also facilitate the local Surface Transportation Program (STP) process and monitor other transportation projects from various funding sources. DuPage County is funded for their County Long Range Transportation Planning program.

## Summary of UPWP Projects and Budgets by Recipient Agency

Agency	Project Title	FTA	FHWA	Local Match	Total
CMAP	MPO Activities	1,112,563	10,950,892	3,015,864	15,079,319
CMAP	Community Planning Program	600,000		150,000	750,000
<b>CMAP Total</b>		<b>1,712,563</b>	<b>10,950,892</b>	<b>3,165,864</b>	<b>15,829,319</b>
CTA	Program Development	400,000		100,000	500,000
CTA	Automating Special Transit Services	256,000		64,000	320,000
<b>CTA Total</b>		<b>656,000</b>	<b>-</b>	<b>164,000</b>	<b>820,000</b>
City of Chicago	Transportation and Programming	660,000	-	165,000	825,000
City of Chicago	CREATE Program Planning support - Passenger and Commuter Rail	200,000		200,000	400,000
<b>City of Chicago Total</b>		<b>860,000</b>	<b>-</b>	<b>365,000</b>	<b>1,225,000</b>
Council of Mayors	Subregional Transportation Planning, Programming and Management		1,384,270	554,269	1,938,539
<b>Council of Mayors Total</b>			<b>1,384,270</b>	<b>554,269</b>	<b>1,938,539</b>
County of DuPage	Long Range Transportation Planning	250,000		62,500	312,500
<b>County Total</b>		<b>250,000</b>	<b>-</b>	<b>62,500</b>	<b>312,500</b>
Metra	Program Development	320,000		80,000	400,000
<b>Metra Total</b>		<b>320,000</b>	<b>-</b>	<b>80,000</b>	<b>400,000</b>
Pace	TIP Development and Modeling	60,000		15,000	75,000
Pace	Rideshare Services Program	60,000		15,000	75,000
Pace	Pace/CTA North Shore Transit Service Coordination Plan	160,000		40,000	200,000
Pace	Pace ADA Paratransit and Vanpool Customer Satisfaction Survey	80,000		20,000	100,000
<b>Pace Totals</b>		<b>360,000</b>	<b>-</b>	<b>90,000</b>	<b>450,000</b>
RTA	Community Planning Program Staff	160,000		40,000	200,000
RTA	Stable Funding for Collar Counties Coordinated Paratransit Systems Study	104,000		26,000	130,000
<b>RTA Totals</b>		<b>264,000</b>	<b>-</b>	<b>66,000</b>	<b>330,000</b>
<b>FY 14 UWP Total</b>		<b>4,422,563</b>	<b>12,335,162</b>	<b>4,547,633</b>	<b>21,305,358</b>

## Brief Synopses of FY 2015 Recommended UPWP Projects

<p><b>MPO Activities</b>  <b>Purpose:</b> CMAP is responsible for the implementation of the region's long range plan GO TO 2040; supporting local planning efforts; collecting, analyzing and disseminating transportation data; supporting required MPO activities such as the TIP and Congestion Management Process; performing a range of transportation studies; providing technical assistance; and engaging in coordinated regional outreach. Some of the major areas to be addressed in this program include transportation financing and tax policy, the connections between transportation and economic development (with a focus on the freight industry), housing/job access, and legislative and policy analysis efforts. CMAP provides regional forecasts and planning evaluations for transportation, land use and environmental planning.</p>	<p><b>\$15,079,319</b></p>
<p><b>Community Planning Program</b>  <b>Purpose:</b> CMAP will provide planning assistance to local governments to undertake planning activities that integrate transportation – particularly transit – with land use and housing. Projects will be selected through a competitive application process administered jointly by CMAP and the Regional Transportation Authority (RTA). CMAP will suballocate to RTA for projects with a heavy transit focus.</p>	<p><b>\$750,000</b></p>
<p><b>Chicago Metropolitan Agency for Planning (CMAP)</b></p>	<p><b>Agency Total: \$15,829,319</b></p>
<p><b>Program Development</b>  <b>Purpose:</b> The program facilitates CTA's efforts to coordinate the provision of capital projects for customers in its service area to projects identified within the Chicago area regional five-year Transportation Improvement Program. Major tasks include: Develop CTA's capital programs for inclusion in the five-year regional TIP; Identify and analyze potential capital projects for funding eligibility; Prioritize capital projects for inclusion in the CTA's capital program and the constrained TIP; Monitor capital program of projects progress and adjust as needed for amending or for inclusion into the TIP.</p>	<p><b>\$500,000</b></p>
<p><b>Automating Special Transit Services</b>  <b>Purpose:</b> The purpose of this project is to plan for the full automation of the dispatching and assignment of CTA special (supplemental) bus and rail services. The project will plan for an upgrade in scheduling software to fully automate the process of filling extra service and thereby reduce overhead costs.</p>	<p><b>\$320,000</b></p>
<p><b>CTA</b></p>	<p><b>Agency Total: \$820,000</b></p>
<p><b>Transportation and Programming</b>  <b>Purpose:</b> The purpose of this project is to support regional objectives by providing for the strategic participation of the City of Chicago in the region's transportation planning process including the development of the RTP and the TIP, by identifying and developing potential transportation projects and policies and to provide technical analysis and other requested information to agencies, elected officials and the general public. Such policy, funding and planning assistance facilitates the full and effective participation of the City of Chicago in the regional planning process.</p>	<p><b>\$825,000</b></p>
<p><b>CREATE Program Planning support – Passenger and Commuter Rail:</b> City of Chicago will prepare technical, planning, policy and strategy support services to ensure that the remaining CREATE investments maximizes public benefit. The City will facilitate communications with affected communities, businesses, and related stakeholders.</p>	<p><b>\$400,000</b></p>
<p><b>City of Chicago</b></p>	<p><b>Agency Total: \$1,225,000</b></p>

<p><b>Subregional Transportation Planning, Programming and Management</b></p> <p><b>Purpose:</b> The purpose is to provide for strategic participation by local officials in the region's transportation process as required by MAP-21, the Regional Planning Act and future legislation and to support the Council of Mayors by providing STP, CMAQ, SRTS, BRR, HPP, ITEP and other program development and monitoring, general liaison services, technical assistance and communication assistance</p>	<p><b>\$1,938,539</b></p>
<p><b>Council of Mayors</b></p>	<p><b>Agency Total:</b> <b>\$1,938,539</b></p>
<p><b>County of DuPage, Long Range Transportation Plan</b></p> <p><b>Purpose:</b> The purpose is to provide for the ongoing development and maintenance of the DuPage County 2040 Transportation Plan, which is needed to manage future growth and travel demand. The Transportation Plan is a tool that guides the programming and planning of transportation infrastructure improvements, projects, and services and the allocation of financial resources.</p>	<p><b>\$312,500</b></p>
<p><b>County Projects</b></p>	<p><b>Agency Total:</b> <b>\$312,500</b></p>
<p><b>Program Development</b></p> <p><b>Purpose:</b> This program helps facilitate Metra's efforts in capital transit planning and administration. Metra is responsible for developing the capital and operating programs necessary to maintain, enhance, and expand commuter rail service in northeastern Illinois. Metra participates in the MPO process accordingly. Core element activities done by Metra include: regional transportation planning efforts; transit planning; private providers coordination; planning with protected populations; safety and security planning; facilitation of communication between local and regional governmental entities.</p>	<p><b>\$400,000</b></p>
<p><b>Metra</b></p>	<p><b>Agency Total:</b> <b>\$400,000</b></p>
<p><b>Rideshare Services Program</b></p> <p><b>Purpose:</b> The Pace Rideshare program supports individuals and employers in the Northeastern Illinois region in forming carpools and vanpools to reduce single occupancy vehicle trips, thereby reducing traffic congestion and air pollution, as well as providing transportation to improve job accessibility. A critical component of the program involves strategic marketing that achieves critical mass to improve the matching potential of the participants</p>	<p><b>\$75,000</b></p>
<p><b>TIP Development and Modeling</b></p> <p><b>Purpose:</b> Pace will develop a fiscally constrained Pace bus Capital Improvement Program for the Northeastern Illinois region which is consistent with and supportive of the five-year regional TIP.</p>	<p><b>\$75,000</b></p>
<p><b>Pace/CTA North Shore Transit Service Coordination Plan</b></p> <p><b>Purpose:</b> Pace will review Pace and CTA services in the North Shore area, specifically services serving Evanston and Skokie, to reduce duplication of service, optimize routes and schedules, and to ensure efficient allocation of Scarce transit resources. The review shall include an evaluation of route statistics and productivity as well as a review of journey to work data for the study area.</p>	<p><b>\$200,000</b></p>
<p><b>Customer Satisfaction Survey for ADA Paratransit and Vanpool</b></p> <p><b>Purpose:</b> Pace will conduct a Customer Satisfaction Index (CSI) Study of Pace's Vanpool and ADA Paratransit services. The overarching goal of the study is to provide continued evaluation of service performance through the eyes of Pace customers so transportation needs can be met, loyalty strengthened, and ridership increased.</p>	<p><b>\$100,000</b></p>
<p><b>Pace</b></p>	<p><b>Agency Total:</b> <b>\$450,000</b></p>
<p><b>Community Planning Program Staff Support</b></p> <p><b>Purpose:</b> The Community Planning Program provides grants and consultant assistance to</p>	<p><b>\$200,000</b></p>

<p>local governments to undertake planning activities that integrate transportation (particularly transit) with land use and housing. RTA staff performs program and project management activities in support of the program.</p>	
<p><b>Stable Funding for Collar Counties Coordinated Paratransit Systems System</b>  <b>Purpose:</b> RTA will conduct a study to identify a consistent and stable funding source for paratransit systems operating in the collar counties.</p>	<p><b>\$130,000</b></p>
<p><b>RTA</b></p>	<p><b>Agency Total: \$330,000</b></p>