



**Application form:
Community Planning Program and
Local Technical Assistance Program**

DEADLINE: Noon on Thursday, June 26, 2014

This application form is online at www.rtachicago.com/applications. You may submit the form by email to applications@rtachicago.com.

Upon receipt of application, you will receive an e-mail verifying that your application has been received.

1. Name of Applicant:

Village of Lake Zurich

2. Main Contact for Application (please include name, phone number and email):

**Sam Hubbard
Village Planner
505 Telser Rd.
Lake Zurich, IL 60047**

Sam.hubbard@lakezurich.org
(847)-540-1759

3. Type of Applicant (please check any that apply):

Local government

Multijurisdictional group* \longrightarrow Please list the members of the group (including government and nongovernmental organizations):

Nongovernmental organization* \longrightarrow Name of local government partner(s):

*Applications submitted by multijurisdictional groups and nongovernmental organizations must include a letter indicating support from each relevant local government. See the FAQs for more information. Nongovernmental applicants are strongly encouraged to contact CMAP or the RTA prior to submitting their application to discuss their project and the demonstration of local support.

4. Project Type (please check any that apply):

Please check all statements below that describe characteristics of your project. (This will help us determine whether your project is best handled by CMAP or RTA.)

- My project involves preparation of a plan.
- My project helps to implement a past plan.
- My project links land use, transportation, and housing.
- My project has direct relevance to public transit and supports the use of the existing transit system.
- My project is not directly related to transportation or land use, but implements GO TO 2040 in other ways.

5. Project Location:

Please provide a brief description of the location of your project. You may include a map if that helps to describe location, but this is not required. If your project helps to implement a past plan, please include a link to that plan.

This project is located in the Village of Lake Zurich. The project location would be the entire Village as the project would be to update the 2003 Comprehensive Plan. A link to the 2014 Village Zoning map showing the boundaries of the Village can be accessed here: <http://lakezurich.org/DocumentCenter/View/5669>

The existing Lake Zurich 2003 Comprehensive Plan can be accessed here: <http://lakezurich.org/57/Comprehensive-Plan>

6. Project Description:

Please tell us what you would like to do in your community, and what assistance is needed. If you have more than one idea, please submit a separate application for each project. Please be specific, but also brief (less than two pages per project idea)—we simply want to have a basic understanding of what you want to do. CMAP and RTA staff will follow-up with you if we need any additional information to fully understand your proposed project.

The Village would like assistance in updating our Comprehensive Plan. The current Comprehensive Plan was adopted on 2/17/2003 and is now over 11 years old. The Village would like to see the updated plan include the following:

1. Existing Conditions Report (including challenges and opportunities)
2. Plan Update Process Description
3. Purpose and Vision Statement
4. Goals and Objectives
5. Future Trends for Development
6. Sub Area Analysis
7. Land Use Plan
8. Transportation Plan
9. Open Space Plan
10. Infrastructure Plan
11. Plan Implementation Strategies

This project would also involve a significant amount of public outreach (public workshops, visioning charrettes, etc.) which the Village would also need assistance with. There is strong community support for this project and the Village is prepared to assist with staff time and volunteer time. Community support is evidenced by the recently approved Resolution affirming support for this project, which the Village Board passed at their last meeting on 6/16/2014 (resolution has been attached for reference).

It is expected that the updated Comprehensive Plan will tie into the Land Use Planning Study that CMAP is coordinating as a result of the proposed Route 53 expansion project in Lake County. As portions of Lake Zurich will be affected by the expansion of Route 53, CMAP, in conjunction with the Lakota Group, is working on a Land Use Plan to help affected communities plan for future growth. The alignment of an updated local Comprehensive Plan with the Route 53 Land Use Plan, which will also tie into the GO TO 2040 Plan, is consistent with CMAP's goal of fostering a regional approach.

Additionally, one of the goals of the GO TO 2040 Plan is to create "livable communities" through zoning codes and permitting policies that allow and promote renewable energy generation. The Village is hopeful that the updated Comprehensive Plan can provide a framework for achieving this objective. The Village is willing to commit staff time to move forward on this goal and this represents another area where an update to Lake Zurich's Comprehensive Plan can facilitate regional goals identified by CMAP.

Finally, the Village is in the last stages of adopting a Five Year Strategic Plan to help establish a direction for the Village over the next five years. One of the objectives contained in the Strategic Plan is to "update regulations and develop proactive policies which will include revision of the Comprehensive Plan." This reinforces the political and community support for this project and means that once the Strategic Plan is officially approved, an updated Comprehensive Plan will help to implement a past plan.

Should you have any questions, please don't hesitate to contact me at the number listed on this application. The Village of Lake Zurich is excited for the opportunity to work with CMAP on an updated Comprehensive Plan and will look forward to hearing back from you.

STATE OF ILLINOIS)
) SS.
COUNTY OF LAKE)

CERTIFICATE

I, KATHLEEN JOHNSON, certify that I am the duly elected Village Clerk of the Village of Lake Zurich, Lake County, Illinois and that as such Village Clerk, I am keeper of the Ordinances, Resolutions, Minutes, Entries, Orders, Books, Papers, Records and Seal of said Village.

I DO HEREBY CERTIFY that at a regular meeting of the Village of Lake Zurich Board of Trustees, held on the 16th day of June, 2014 the foregoing Resolution entitled:

A Resolution Affirming Support for an Application to Chicago Metropolitan Agency for Planning for their Assistance in the Creation of an Updated Comprehensive Plan

was duly passed by said Village Board.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Village Clerk of said Village for safekeeping, and that I am the lawful custodian and keeper of the same.

WITNESS my Hand and Corporate Seal of said Village of Lake Zurich, Illinois, this ~~17th~~^{18th} day of June, 2014.



Kathleen Johnson
Village Clerk

VILLAGE OF LAKE ZURICH
RESOLUTION NO. 2014-6-6F

**A RESOLUTION AFFIRMING SUPPORT FOR AN APPLICATION TO
CHICAGO METROPOLITAN AGENCY FOR PLANNING FOR THEIR
ASSISTANCE IN THE CREATION OF AN UPDATED COMPREHENSIVE PLAN**

WHEREAS, the existing Comprehensive Plan was adopted on February 18, 2003 and is now over eleven years old; and

WHEREAS, development trends, community characteristics, technology, and the Village Mission Statement have changed since the Comprehensive Plan was adopted eleven years ago; and

WHEREAS, the Board of Trustees wishes to have a Comprehensive Plan that reflects the changes experienced in the community since the adoption of the existing Comprehensive Plan; and

WHEREAS, an updated Comprehensive Plan will allow the village to establish a long-term vision for the community that reflects current trends and provide a framework to help achieve that vision; and

WHEREAS, the Board of Trustees recognizes that through coordination with the Chicago Metropolitan Agency for Planning ("CMAP"), an updated Comprehensive Plan can align our local vision with that for the Chicagoland region, which integrated vision can have benefits for both our locality and the region as a whole; and

WHEREAS, the Board of Trustees would like to demonstrate a commitment to this process through the approval of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Lake Zurich, Lake County, State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Resolution as findings of the President and Board of Trustees.

Section 2. Direction to the Community Services Department. The Community Services Department is hereby directed to submit an application to the Local Technical Assistance Program offered by CMAP for their assistance and support in creating an updated Comprehensive Plan for the Village of Lake Zurich.

Section 5. Effective Date. This Resolution shall be effective immediately upon its passage.

APPROVED this 16th day of June, 2014.

AYES: 4 Trustees Beaudoin, Halem, O'Connor, Sprawka

NAYS: 0

ABSENT: 1 Trustee Stanovich

ADOPTED this 16th day of June, 2014.



SEAL

ATTEST:

Kathleen Johnson
Kathleen Johnson, Village Clerk

By: Thomas Poynton
Thomas Poynton, Village President