

Application form: Community Planning Program and Local Technical Assistance Program

DEADLINE: Noon on Thursday, June 26, 2014

This application form is online at www.rtachicago.com/applications. You may submit the form by email to applications@rtachicago.com.

Upon receipt of application, you will receive an e-mail verifying that your application has been received.

1. Name of	f App	licant
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Village of Lemont

2. Main Contact for Application (please include name, phone number and email):

Charity Jones
Planning & Economic Development Director
(630) 257-1581
cjones@lemont.il.us

3. Type of Applicant (please check any that apply):

_X Local government	
Multijurisdictional group*	Please list the members of the group (including government and nongovernmental organizations):
Nongovernmental organization*	Name of local government partner(s):
Nongovernmental organization	

^{*}Applications submitted by multijurisdictional groups and nongovernmental organizations must include a letter indicating support from each relevant local government. See the FAQs for more information. Nongovernmental applicants are strongly encouraged to contact CMAP or the RTA prior to submitting their application to discuss their project and the demonstration of local support.

4. Project Type (please check any that apply):

Please check all statements below that describe characteristics of your project. (This will help us determine whether your project is best handled by CMAP or RTA.)

	My project involves preparation of a plan.
X_	My project helps to implement a past plan.
	My project links land use, transportation, and housing.
	My project has direct relevance to public transit and supports the use of the existing transit
	system.
X_	My project is not directly related to transportation or land use, but implements GO TO 2040 in
	other ways.

5. Project Location:

Please provide a brief description of the location of your project. You may include a map if that helps to describe location, but this is not required. If your project helps to implement a past plan, please include a link to that plan.

This project would impact the entire community of Lemont.

6. Project Description:

Please tell us what you would like to do in your community, and what assistance is needed. If you have more than one idea, please submit a separate application for each project. Please be specific, but also brief (less than two pages per project idea)—we simply want to have a basic understanding of what you want to do. CMAP and RTA staff will follow-up with you if we need any additional information to fully understand your proposed project.

Proposed Project: Analysis of Development Review Process

The Village of Lemont is nearing the completion of its comprehensive plan update. Following two years of public engagement, the official public hearing on the full plan is scheduled for August, with final plan adoption in September. The plan has been written entirely by Village staff and while much research has been done to support the plan's recommendations, certain topics require additional dedicated efforts or technical expertise. One such area is a review of our development review process. The draft comprehensive plan's Economic Prosperity element recommends a policy and regulatory environment that is supportive to local economic health. Specifically, the draft plan recommends that the Village review its codes and development review procedures to determine if improvements can be made to increase efficiency or reduce unnecessary regulation.

Currently the Village has two distinct development review processes. Site development permits are processed through the Planning & Economic Development Department and are used to review and approve major site grading, utility installation, paving, etc. Building permits are processed through the Building Department and are used to review and approve the construction and alteration of structures, but also review certain utility installation, grading, and paving construction. The fact that these are two distinct processes by two different departments has led to confusion for some construction projects, particularly commercial projects that require both site development and building permit approval.

¹ See the draft Economic Prosperity Element at <u>www.lemont.il.us/lemont2030</u>.

Additionally, the Village uses a variety of outside consultants for its development plan review: commercial building code reviewers; engineers; grading technicians; plumbers; arborists; landscape architects; etc. The Village would like to improve coordination between these various consultants and staff. Additionally, the Village would like to determine the most effective way of communicating all these varied plan reviews to applicants.

Lemont village staff could conduct attempt such a review ourselves, but feel that an outside perspective would be beneficial. In particular, it would be helpful if CMAP could provide some perspective on how other communities in our regional address these various issues and processes.