



Chicago Metropolitan Agency for Planning

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

312 454 0400
www.cmap.illinois.gov

Chicago Metropolitan Agency for Planning

Annotated Agenda

Wednesday, September 9, 2015--9:30 a.m.

Cook County Conference Room
233 S. Wacker Drive, Suite 800
Chicago, Illinois

- 1.0 Call to Order and Introductions** 9:30 a.m.
Mayor Gerald R. Bennett, Board Chair
- 2.0 Agenda Changes and Announcements**
Recognition of Rae Rupp Srch for her service to the CMAP Board;
welcome new members, Peter Skosey and Mayor Franco Coladipietro.
- 3.0 Approval of Minutes—June 10, 2015**
ACTION REQUESTED: Approval
- 4.0 Executive Director's Report**
 - 4.1 Welcome new Deputy Executive Director for Finance and Administration Angela Manning-Hardimon
 - 4.2 Budget Impact
 - 4.3 **CMAP Annual Report**
 - 4.4 Local Technical Assistance (LTA) Program Update
 - 4.5 Other Announcements
- 5.0 Procurements and Contract Approvals**
Approve Contract with Stormwater Engineering Consultants for Local Technical Assistance (LTA) projects
ACTION REQUESTED: Approval
- 6.0 Committee Reports**
Written summaries of the working committees will be provided.
ACTION REQUESTED: Informational
- 7.0 Election of Officers**
The Nominating Committee will make a recommendation for appointing officers and members of the Executive Committee.

ACTION REQUESTED: Approval of the Nominating Committee recommendation

8.0 State Legislative Update

Staff will update the Board on General Assembly activity and relevant legislative activities and the bills that we have monitored based on our Legislative [Principles](#) and [Agenda](#).

ACTION REQUESTED: Informational

9.0 Federal Legislative Update

A temporary extension of federal transportation law was signed into law July 31, 2015. This is the third extension of MAP-21 and it will keep funding levels and policies constant through October 29, 2015. The extension also included an \$8 billion general fund transfer into the Highway Trust Fund to maintain current spending levels for federal highway and mass transit programs. Prior to passing this most recent extension, the U.S. Senate passed the DRIVE Act, a multi-year surface transportation bill. The Transportation Committee of the U.S House of Representatives is expected to take up their version of a multi-year surface transportation bill in the fall session. Staff will present an update on these activities.

ACTION REQUESTED: Discussion

10.0 Next Plan Development

CMAQ is embarking on development of its next comprehensive regional plan, which will be the successor of GO TO 2040. Building on prior guidance from the CMAQ board and a staff charrette on the next plan in August 2015, staff will discuss the vision, priorities, and audiences for the next comprehensive regional plan.

ACTION REQUESTED: Discussion

11.0 Other Business

12.0 Public Comment

This is an opportunity for comments from members of the audience. The amount of time available to speak will be at the chair's discretion. It should be noted that the exact time for the public comment period will immediately follow the last item on the agenda.

13.0 Next Meeting

The next meeting is a joint meeting with the MPO Policy Committee on October 14, 2015.

14.0 Adjournment

Chicago Metropolitan Agency for Planning Board Members:

___ Gerald Bennett, Chair
___ Rita Athas
___ Frank Beal
___ Franco Coladipietro
___ Elliott Hartstein
___ Al Larson

___ Lisa Laws
___ Andrew Madigan
___ John Noak
___ Rick Reinbold
___ William Rodeghier
___ Carolyn Schofield

___ Peter Silvestri
___ Peter Skosey
___ Thomas Weisner
___ Sean McCarthy
___ Brian Oszakiewski
___ Leanne Redden



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

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Chicago Metropolitan Agency for Planning (CMAP) DRAFT Board Meeting Minutes June 10, 2015

Offices of the Chicago Metropolitan Agency for Planning (CMAP)
Cook County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Board Members Present:

Gerald Bennett, CMAP Board Chair-representing southwest Cook County, Frank Beal-representing the City of Chicago, Elliott Hartstein-representing Lake County, Al Larson-representing northwest Cook County, Lisa Laws-representing the City of Chicago, Andrew Madigan-representing the City of Chicago, John Noak-representing Will County, William Rodeghier-representing west Cook County (via tele-conference), Peter Silvestri-representing Cook County (via tele-conference), Rebekah Scheinfeld-representing the City of Chicago, Rae Rupp Srch-representing DuPage County, Carolyn Schofield-representing McHenry County, Tom Weisner-representing Kane and Kendall Counties (via tele-conference) and non-voting member Leanne Redden-representing the MPO Policy Committee.

Staff Present:

Jill Leary, Dolores Dowdle, Bob Dean, Tom Kotarac, Joe Szabo, Gordon Smith, Ricardo Lopez and Sherry Kane

Others Present:

Mike Albin-DMMC, Kristin Andersen-Metra, Reggie Arkell-FTA, Garland & Heather Armstrong-Access Living, Jennifer Becker-Kane/Kendall Council of Mayors, Len Cannata-WCMC, John Donovan-FHWA, Nancy Firfer-MPC, Scott Hennings, McHenry DOT, Janell Jensen-McHenry Council of Mayors, Mike Klemens-WCGL, Patrick Knapp- Kane/Kendall Council of Mayors, Ed Paesel-SSMMA, Brian Pigeon-NWMC, Chris Schmidt-IDOT, David Seglin-CDOT, Vicky Smith-Southwest Conference of Mayors, Susan Stitt-IDOT, Mike Walczak-NWMC, and Heidi Voorhees-GovHR USA

1.0 Call to Order and Introductions

CMAP Board Chair, Mayor Gerald Bennett, called the meeting to order at 9:30 a.m., and asked Board members to introduce themselves. Chairman welcomed Rebekah Scheinfeld, Commissioner-Chicago Department of Transportation, who is temporarily filling a City of Chicago open seat on the Board.

2.0 Agenda Changes and Announcements

Chairman Bennett announced that the Board would go through its agenda, adjourn to an executive session to discuss the report of the executive committee and it is likely that a new Executive Director would be named following the session.

3.0 Approval of Minutes

A motion to approve the minutes of the May 13, 2015, meeting of the CMAP Board as presented was made by Rae Rupp Srch and seconded by Carolyn Schofield. All in favor, the motion carried.

4.0 Interim Executive Director's Report

Interim Executive Director Jill Leary reported that the Local Technical Assistance (LTA) update had been included in the Board materials. Leary also reported that Congress had passed a two-month extension to Federal Transportation Reauthorization through the end of July, that a letter signed by the 7 county board chairs, along with the City of Chicago and Mayor Bennett had been sent to the Senate Committee on Environment and Public Works calling for a freight program in the next reauthorization and that Crain's had picked up the story. Finally, Leary reported that Deputy Executive Director Dolores Dowdle had announced her retirement and would be leaving CMAP. Leary thanked Dowdle for all she had done in her 8-1/2 years with CMAP, setting a very high standard of practice for finance and administration during her stay. Chairman Bennett, on behalf of the board, also acknowledged and offered sincere thanks to Dowdle for all she had accomplished at CMAP.

5.0 Procurements and Contract Approvals

The following procurements and contract approvals were presented for approval. A one year renewal of various datasets at a cost of \$354,000 and a \$46,000 contingency for a total of \$400,000, as was outlined in the memo included in the Board materials. Under the Local Technical Assistance (LTA) program, a contract with Conservation Design Forum for \$99,896 to create a transportation impact reduction and green infrastructure plan for Governors State University, contracts with Sam Schwartz Engineering for \$105,300 and with Volpe Center not to exceed \$20,000 to develop a transportation access plan for the Pullman National Historical Monument, and a contract with Duncan Associates for \$87,200 to update the zoning ordinance for the Village of Villa Park were also presented for approval. A motion by Elliott Hartstein was seconded by Mayor Al Larson to approve the procurements and contract awards as had been presented. All in favor, the motion carried.

6.0 Committee Reports

Vice Chair Elliott Hartstein reported that the Regional Coordinating Committee had met earlier in the morning, and had considered the following. Staff presented an analysis of alternatives to the Motor Fuel Tax that included 3 basic concepts: (1) Vehicle Miles Travelled (VMT), (2) a fuel sales tax, and (3) additional registration fees. The FY2016 Unified Work Plan (UWP) had also been considered, Hartstein continued, and staff gave an update on Springfield activities, the short term federal reauthorization and an overview of the next plan process that will conclude in October 2018. A written summary of the working committees and the Council of Mayors Executive Committee was also distributed.

7.0 Appointing a Nominating Committee

Board Chair Mayor Bennett appointed the following to serve as the nominating committee to make a recommendation to the Board at its next meeting naming officers and members to the Executive Committee: Lisa Laws, representing the City of Chicago; President William Rodeghier, representing suburban Cook County; and Carolyn Schofield, representing the collar counties. Bennett thanked everyone in advance for their service.

8.0 FY 2016 Unified Work Program

Deputy Executive Director Dolores Dowdle reported that the FY 2016 Unified Work Program (UWP) the federal transportation planning program that funds CMAP and the planning activities in the region was being presented for Board approval. Nine (9) core proposals were approved, fourteen (14) competitive proposals were received, but only three (3) are funded. Those include CMAP's LTA program administered jointly with the RTA for projects with a heavy transit focus, CDOT South Lakefront and Museum Campus study, and CTA Brown Line Core Capacity study. A motion by Rae Rupp Srch to approve the UWP program as was presented was seconded by Mayor Al Larson. All in favor, the motion carried.

9.0 FY 2016 Work Plan & Budget

Interim Executive Director Jill Leary reported that there were no major changes in the Draft FY 2016 Work Plan & Budget that had been presented in May and that staff recommends approval. A motion by Frank Beal was seconded by Elliott to approve the FY 2016 Work Plan & Budget as was presented. All in favor, the motion carried.

10.0 State Legislative Update

CMAP staff Gordon Smith reported that while the General Assembly concluded its spring session on May 31, they continue to meet almost weekly and have agreed, by resolution, to continue to meet. A budget was passed, although it was \$3-4 billion out of balance. One appropriation bill, SB 2033, that includes the majority of IDOT's budget contains a line item for "Metropolitan Planning and Research" that has historically been the source of CMAP funding. All budget bills that have passed have reconsideration motions attached, Smith continued. Former CMAP Executive Director Randy Blankenhorn was confirmed as Secretary of Transportation, Smith also reported, and most of the bills that staff had been tracking failed to pass. Exceptions included HB 2685, the RTA Working Cash Notes bill and Senate Resolution 607 directing IDOT to conduct a study on the feasibility of a mileage based user fee to replace the Motor Fuel Tax. CMAP will offer IDOT its assistance on the topic and access to the information that has already been collected. Staff will continue to monitor activity.

11.0 Other Business

There was no other business for the CMAP Board.

12.0 Public Comment

There were no public comments.

13.0 Next Meeting

The Board meeting for July was cancelled, and the August meeting is on call.

14.0 Closed Session

At 9:50 a.m., a motion to adjourn to a closed session to discuss a matter of personnel made by Rae Rupp Srch was seconded by Mayor Al Larson. All in favor, the motion carried.

At the conclusion of the closed session, Heidi Voorhees of GovHR USA was asked to give a quick overview of what took place with the Search Committee. Voorhees reported that it had been a pleasure to work with the Search Committee on the recruitment of the next Executive Director of CMAP. Voorhees went on to say that this was a national recruitment, advertised on web sites, social media and personal contacts yielding 52 candidates from 14 states. Voorhees reviewed each resume and cover letter against criteria established by the Search Committee and the field was narrowed to 10 candidates, each of which was interviewed. References were checked, media searches conducted and other background work on each of the 10 was done. The Search Committee narrowed the field to 5 to interview. Following the interviews, the committee deliberated, narrowed the field to 3 candidates who were then asked to prepare an oral presentation and come for a second round of interviews. Prior to those interviews, each of the final 3 candidates met individually with CMAP's senior staff, whose feedback was collected and made available to the Search Committee. Following the interviews, the Search Committee came to a consensus, recommending Joe Szabo.

Chairman Bennett thanked Voorhees for her professionalism working with the Search Committee and the staff. Bennett also thanked the Executive Committee for the time they devoted to the process.

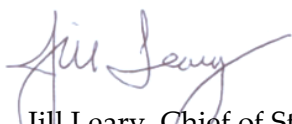
A motion by Rae Rupp Srch was seconded by Elliott Hartstein to approve the recommendation of the Search Committee and name Joe Szabo as the new Executive Director of the Chicago Metropolitan Agency for Planning (CMAP). All in favor, the motion carried.

Briefly, Joe Szabo thanked the members of the Board and Interim Director Jill Leary and CMAP staff for their good work.

15.0 Adjournment

At 10:20 a.m., a motion by Mayor Al Larson was seconded by Rae Rupp Srch to adjourn the regular meeting. All in favor, the motion carried.

Respectfully submitted,



Jill Leary, Chief of Staff



Chicago Metropolitan Agency for Planning

Agenda Item No. 4.4

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MEMORANDUM

To: CMAP Board and Committees

From: CMAP Staff

Date: September 2, 2015

Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 166 local projects have been initiated. Of these, 110 projects have been completed, 50 are fully underway, and 6 will get actively underway in the near future.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

ACTION REQUESTED: Discussion

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan (see website)	Brian Daly	May 2014-Dec. 2015	Staff assistance	CMAP staff is working on the draft corridor plan. No update this month.
Arlington Heights bicycle-pedestrian plan (see website)	John O'Neal	May 2014-Dec. 2015	Staff assistance	Awaiting input from Arlington Heights Bicycle and Pedestrian Advisory Committee (project Steering Committee) on ideas for potential infrastructure recommendations. Development of draft plan continues.
Aurora downtown plan (see website)	Lindsay Bayley	May 2015-July 2016	Staff assistance	Project on hold.
Barrington area bikeway feasibility study	Jack Pfingston	June 2014-Oct. 2015	Consultant assistance	Draft study reviewed by CMAP and steering committee; implementation discussion with CMAP expected in early September.
Bensenville zoning update	Jake Seid	Oct. 2015-Dec. 2016	Staff assistance	The memorandum of understanding and resolution were adopted by the Village Board on August 25. An internal kick-off meeting will take place in late September.
Berwyn parking study (see website)	Lindsay Bayley	Nov. 2013-Nov. 2015	Staff assistance	First draft of the final plan is under internal review.
Berwyn zoning revisions (see website)	Kristin Ihnchak	Jan. 2013-Nov. 2015	Staff and consultant assistance	A follow-up meeting to discuss City comments was held on August 27 and a Steering Committee meeting to present the draft is being scheduled.
Blue Island capital improvement plan	Evy Zwiebach	Apr.-Dec. 2015	Staff assistance	City representatives are currently scoring potential projects to determine priorities. Next steering committee is scheduled for September.
<i>Brookfield comprehensive plan</i>	<i>Nora Beck</i>	<i>Dec. 2015-Dec. 2016</i>	<i>Consultant assistance</i>	<i>Newly added to monthly report. Staff discussed goals of the project with Village planners; RFP development underway.</i>
Calumet Park planning priorities report	Sam Shenbaga	May 2015-Feb. 2016	Staff assistance	Plan being drafted.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014-Dec. 2015	Consultant assistance	No update this month.
Carol Stream comprehensive plan (see website)	Trevor Dick	Feb. 2014-Nov. 2015	Staff assistance	Village staff has reviewed the SCB concept plans for the Town Center as well as the VSKA market analysis. Staff is working on finalizing a draft plan that includes those updates and expects to have a steering committee meeting to review the draft in September.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Chicago Albany Park neighborhood plan	Brian Daly	TBD	Staff assistance	Scoping, including coordination with other potential funders and partner organizations, is underway.
Chicago Pilsen-Little Village neighborhood plan (see website)	Evy Zwiebach	Dec. 2013-Dec. 2015	Staff assistance	CMAP and DPD staff are reviewing input obtained from the June community workshops and are planning follow-up community outreach activities.
Chicago Pullman National Historic Park transportation plan	Lindsay Bayley	June 2015-Sept. 2016	Consultant assistance	The first meeting of the Technical Advisory Committee and the Citizen Advisory Committee will be held on September 15, and will include a “walkshop” tour of the area. Existing conditions research continues.
Chicago West Pullman neighborhood plan (see website)	Evy Zwiebach	Oct. 2014-Oct. 2015	Consultant assistance	The consultant team presented the draft plan to the steering committee in mid-August. The community will have the opportunity to review and comment on the plan at the Draft Plan Open House scheduled for September.
Cicero comprehensive plan (see website)	Jonathan Burch	Apr. 2014-Nov. 2015	Consultant assistance	The project steering committee reviewed the draft plan on August 26. The consultant will now schedule a public meeting to discuss the draft plan.
Crete comprehensive plan	Jack Pfingston	May 2014-Dec. 2015	Consultant assistance	Visioning exercise took place August 13 with 60 participants. Draft plan expected in October.
Crystal Lake transportation plan (see website)	Nora Beck	Mar. 2014-Dec. 2015	Staff assistance	City staff are reviewing a recommendations memo; steering committee to review later this month.
DuPage County / Hanover Park Homes for a Changing Region (see website)	Kendra Smith	Nov. 2014-Nov. 2015	Consultant assistance	CMAP, MPC, MMC, and Teska Associates will present initial report findings to Hanover Park Village Board on September 3. Teska continues to work on the draft report with input from CMAP.
DuPage County Elgin-O'Hare Corridor Bicycle and Pedestrian Plan	John O'Neal	May 2015-Sept. 2016	Consultant assistance	Data collection and initial outreach activities continue. Project website under development and planned to go live within 1-2 weeks. Kick-off meeting with advisory committees (communities within project area and implementing agencies) planned for September 2.
<i>DuPage County sustainability guide</i> (see website)	Louise Yeung	June 2014-Aug. 2015	Staff assistance	<i>Newly completed. The Best Practices Guide was approved by the DuPage County Board on August 11.</i>
Elmwood Park zoning assessment	Patrick Day	Nov. 2014-Dec. 2015	Staff assistance	Analysis phase is currently underway.
Endeleo Institute planning priorities report (see website)	Kendra Smith	Feb.-Oct. 2015	Staff assistance	Draft planning priorities report is underway.

Project	CMAP lead	Timeline	Assistance type	Status and notes
<i>Fox Lake planning priorities report</i>	<i>Jack Pfingston</i>	<i>Dec. 2014-Aug. 2015</i>	<i>Staff assistance</i>	<i>Newly completed. Draft report completed in late August and accepted by Fox Lake; final design now underway.</i>
Franklin Park comprehensive plan	John Carlisle	Apr. 2015-June 2016	Staff assistance	Steering committee kick-off meeting occurred on July 22 and public meeting occurred August 4. Stakeholder interviews with community leaders and focus groups are underway and planned. Drafting of the existing conditions report has begun.
Governors State University green infrastructure plan	Holly Hudson	June 2015-May 2016	Consultant assistance	The project has kicked off, consultant has completed ecological field work, and data collection and assessment for the stormwater components of the plan are underway.
Harvard comprehensive plan (see website)	Nora Beck	May 2014-Nov. 2015	Staff assistance	CMAP staff now drafting plan to send to steering committee for review in early September.
Huntley zoning update	Patrick Day	May 2015-Apr. 2016	Consultant assistance	Analysis phase is currently underway.
<i>Joliet Chicago Street plan</i>	<i>Stephen Ostrander</i>	<i>TBD</i>	<i>Consultant assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>
Kane County health impact assessment (see website)	Stephen Ostrander	July 2014-Sept. 2015	Staff assistance	Kane County and CMAP completed internal review of report. CMAP staff is currently preparing final version of document.
Kendall County industrial market study	Don Hughes	Aug. 2015-Mar. 2016	Staff and consultant assistance	Scoping underway. Meeting to discuss with local officials scheduled for September 2.
Lake County Route 53/120 land use plan (see CMAP website and project website)	Jason Navota	Nov. 2013-Dec. 2015	Staff and consultant assistance	The land use planning effort is approximately 75% complete. A draft plan has been reviewed internally and is being revised in preparation for distribution to the Land Use Committee and, subsequently, for public review. The next Land Use Committee meeting is anticipated for September.
Lake County / Round Lake Homes for a Changing Region (see website)	Stephen Ostrander	July 2014-Nov. 2015	Staff assistance	Project team (CMAP, MPC, Mayors Caucus, and Lake County Community Foundation) consulted with municipalities, non-profit partners, and Lake County to help refine specifics of implementation actions to be recommended in plan, as well as began drafting specific sections of the plan.
Lemont development review process analysis	Jake Seid	Jan.-Sept. 2015	Consultant assistance	Final project deliverable has been completed and provided to the Village and CMAP for review. The consultant will revise the deliverable based on comments from the Village and CMAP, and will present the project to the Village Board in September.

Project	CMAP lead	Timeline	Assistance type	Status and notes
McHenry County Comprehensive Economic Development Strategy (website)	Jonathan Burch	Jan.-Nov. 2015	Staff and consultant assistance	CMAP staff are coordinating with the Economic Development District of Northern Illinois (EDDNI) and NIU in drafting the introduction, overview of the region, and SWOT components of the draft plan.
North Chicago comprehensive plan (see website)	Jake Seid	May 2014-Nov. 2015	Staff assistance	The recommendations memo will be completed in early September at which point the project team will begin drafting the Comprehensive Plan.
O'Hare area truck route coordination	Bob Dean	Oct. 2015-Dec. 2016	Consultant assistance	Internal scoping underway, with external stakeholders meeting expected in September or October.
Oswego-Montgomery-Yorkville shared services study (see website)	Louise Yeung	May 2014-Sept. 2015	Staff assistance	The final draft of the shared services study, as well as a joint resolution to approve the study, is currently being reviewed by the Oswego and Montgomery Village Boards and Yorkville City Council.
Park Forest zoning revisions (see website)	Kristin Ihnchak	June 2013-Dec. 2015	Staff and consultant assistance	The draft zoning ordinance was submitted to Village staff. CMAP staff are now drafting the subdivision regulations.
Pingree Grove comprehensive plan	Jack Pfingston	Aug. 2014-Sept. 2015	Consultant Assistance	Draft plan reviewed by steering committee August 20; will go before Plan Commission in mid-late September.
Regional truck permitting project	Alex Beata	Jan. 2015-June 2016	Consultant assistance	Cambridge Systematics has begun work on data collection for the existing conditions baseline. Consultants are meeting with County transportation staff and permitting engineers, and are scheduling meetings with groups of municipalities around the region for August and September.
Richton Park capital improvement plan	Brian Daly	June 2015-Feb. 2016	Staff assistance	CMAP is working with the steering committee and Village staff to review potential capital projects and perform a fiscal analysis.
Richton Park zoning revisions (see website)	Jake Seid	Nov. 2014-Oct. 2015	Consultant assistance	Consultant has provided a complete draft of the Ordinance which has been reviewed and discussed by CMAP and Village staff. The Planning and Zoning Commission has met three times to discuss the Ordinance. The draft will be presented for public comment in September followed by discussion by the Village Board.
Roselle comprehensive plan (see website)	Dan Olson	Feb. 2015-Mar. 2016	Consultant assistance	Consultant held several meetings with Village staff and stakeholders in August and is finalizing existing conditions analysis, which looks to be presented to the Steering Committee on September 21.
Rosemont comprehensive plan (see website)	Sam Shenbaga	Oct. 2013-Sept. 2015	Staff assistance	Public hearing scheduled for September 7.

Project	CMAP lead	Timeline	Assistance type	Status and notes
South Elgin zoning update (see website)	Patrick Day	Oct. 2014-May 2016	Staff assistance	Initial outreach phase will conclude September 2. Existing conditions analysis is currently underway.
South Holland comprehensive plan	Stephen Ostrander	Apr. 2015-July 2016	Staff assistance	CMAP staff held two days of key stakeholder interviews (on August 5 and 13), along with continued drafting of sections for the upcoming Existing Conditions Report.
SSMMA Calumet Green Manufacturing Partnership	Brian Daly	May 2014-Sept. 2015	Staff and consultant assistance	SSMMA and OAI are reviewing the draft plan. No update this month.
SSMMA Complete Streets plan	John O'Neal	July 2014-Dec. 2015	Staff assistance	Internal team comments (SSMMA, ATA) received and incorporated into existing conditions report and supplementary background information documents. Documents then shared partner agencies: Metra, Pace, IDOT, CCDPH, Pace, FPCC, FPDWC, and Cook Co. DOT. Complete Streets policy development, with ATA as lead, underway. Meeting to discuss formation of local Complete Streets Coalition scheduled for August 28. Complete Streets Conference planned for September 17-18.
Steger planning priorities report (see website)	Jonathan Burch	Feb.-Oct. 2015	Staff assistance	The Village is reviewing the draft report.
Sugar Run Creek area plan (see website)	Trevor Dick	May 2015-May 2016	Staff assistance	Staff is working on the Existing Conditions Report and has already conducted a number of key person interviews, stakeholder meetings, and research to help create key areas of focus for the ECR. The first public workshop has been scheduled for August 31.
Villa Park zoning ordinance	Patrick Day	July 2015-Oct. 2016	Consultant assistance	Existing conditions analysis is currently underway.
West Suburban Chamber of Comm. and Industry cargo-oriented development plan	Evy Zwiebach	June 2014-Oct. 2015	Staff assistance and small contract	CMAP staff worked with ULI and the Village of Willow Springs to prepare the materials for the Technical Assistance Panel (TAP), which was held on September 1.
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014-Dec. 2015	Consultant assistance	No update this month.
Winthrop Harbor comprehensive plan (see website)	Sam Shenbaga	Sept. 2014-Dec. 2015	Staff assistance	Draft plan underway.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Zion comprehensive plan (see website)	Nora Beck	Feb. 2014-Sept. 2015	Consultant assistance	The City's Planning and Zoning Commission recommended approval of the plan on August 17. The Draft Plan will be considered for adoption by City Council on September 2.



Chicago Metropolitan Agency for Planning

Agenda Item No. 5.0

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MEMORANDUM

To: CMAP Board

From: Angela Manning-Hardimon
Deputy Executive Director, Finance and Administration

Date: September 2, 2015

Re: Contract Approval for Stormwater Engineering Support for Local Technical Assistance Program

Following the adoption of GO TO 2040, CMAP initiated the Local Technical Assistance (LTA) program to provide assistance to local governments to advance the implementation of GO TO 2040. The program includes a combination of staff assistance and consultant assistance. In 2015 CMAP initiated a regional stormwater management program to provide data and technical assistance to the region's communities, particularly those experiencing urban flooding. Several LTA projects would benefit from being supplemented by stormwater engineering expertise. In some cases, this would involve an assessment of the feasibility of recommendations, such as land use and development plans, policies, and infrastructure improvements such as the installation of green infrastructure practices to improve stormwater management. In others, it would involve working with CMAP staff to develop a technical approach to assessing stormwater management challenges and solutions using spatial data and GIS-based tools and analytics.

While CMAP has significant internal capacity to address water resource planning needs, the agency's stormwater engineering experience is more limited. In order to address the technical and engineering needs of the agency's stormwater work, CMAP has elected to seek qualified contractors to provide advice on stormwater engineering issues to support related projects.

A Request for Qualifications (RFQ) for this purpose was issued to consulting firms. In their responses, consultant teams were asked to present their general qualifications to assist CMAP, as well as approaches and experience in five specific activity areas.

The RFQ was sent to 182 potential consultants, as well as posted on CMAP's website. Twelve sets of qualifications were received.

Engineering Consultants

Baxter and Woodman

Christopher B Burke Engineering Ltd.

Conservation Design Forum / Geosyntec

Ciorba Group

ESI Consultants

Hey and Associates Inc. / Michael Baker Intl

Knight EA

Manhard Consulting

Spaan Tech Inc.

Strand Associates

2IM Group

V3

Proposals were reviewed and scored by CMAP staff Jason Navota, Nora Beck, and Kate Evasic based on qualifications and the following criteria.

1. The individual and/or contractor's demonstrated record of experience in providing advice on stormwater engineering issues as identified in this scope of work. The education, experience, and expertise of the individual and/or contractor's principals, employees and subcontractors who will be assigned key project responsibilities
2. The quality of the narrative describing the approach to the five types of projects described in the scope of services.
3. The experience of the firm in conducting similar projects in a variety of geographic contexts for public sector clients, as indicated through the quality and relevance of the examples of similar work.

The review team reviewed and scored the twelve RFQ responses. The five highest scoring firms were interviewed: Conservation Design Forum/Geosyntec, Hey and Associates/Michael Baker, Strand Associates, Christopher Burke Engineering and Baxter and Woodman. The final scores were as follows:

Firm	Qualifications	Approach	Experience	Total
<i>Maximum Score</i>	<i>60.0</i>	<i>50.0</i>	<i>50.0</i>	<i>160.0</i>
Baxter and Woodman	43.0	30.3	35.7	109.0
Christopher B. Burke Engineering	48.3	34.7	40.0	123.0
Conservation Design Forum/ Geosyntec	52.3	44.3	41.7	138.3
Ciorba Group	41.7	29.3	29.0	100.0
ESI	29.3	18.0	20.0	67.3

Firm	Qualifications	Approach	Experience	Total
Hey and Associates/Michael Baker	53.3	39.3	44.3	136.9
Knight EA	35.7	30.3	29.3	95.3
Manhard Consulting	42.7	30.3	28.7	101.7
Spaan Tech	26.0	15.0	20.3	61.3
Stand Associates	48.3	42.3	39.3	129.9
2IM Group	32.7	28.3	29.0	90.0
V3	38.0	25.0	29.3	92.3

The review team selected Conservation Design Forum/Geosyntec as the best qualified firm and the next best qualifying firms, in order; Hey and Associates/Michael Baker, Strand Associates and Christopher B. Burke Engineering. The selected firms are all well equipped to assist CMAP with all of the project types. They all exhibited extensive familiarity with GIS analysis; expertise with stormwater management topics expected to be covered in task orders with CMAP; experience in design and engineering of stormwater best management practices; experience with green infrastructure and other stormwater management techniques. Each of these firms presented specific project examples for the five activity areas expected to be handled through this contract. They also presented staff expertise in the project areas requiring their assistance.

It is recommended that the Board approve one year contracts with options for two one-year renewal contracts with Conservation Design Forum/Geosyntec, Hey and Associates/Michael Baker, Strand Associates and Christopher B. Burke Engineering. Support for these contracts is included in the FY16 budget from Cook County Development Block Grants-Disaster Resilience (CDBG-DR) and the MacArthur Foundation. UWP funds may also be used for projects that directly impact transportation systems. The option renewal years will be dependent on performance and the level of approved funding for this purpose. It is estimated that the services will be a maximum of \$75,000 each fiscal year. The maximum of the three-year contracts will be \$150,000.

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Chicago Metropolitan Agency for Planning

Agenda Item No. 7.0

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Chicago, Illinois 60606

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MEMORANDUM

To: CMAP Board

From: CMAP Nominating Committee:
Lisa Laws-representing the City of Chicago
President William Rodeghier-representing suburban Cook County
Carolyn Schofield-representing the collar counties

Date: September 4, 2015

Re: Nominations – CMAP Officers

Having worked with staff to gauge interest in remaining on or becoming a member of the Executive Committee, the nominating committee submits the following names for consideration as officers and members of the Executive Committee of the Chicago Metropolitan Agency Planning (CMAP) Board:

Chair	Gerald Bennett, Mayor-Suburban Cook County
Vice Chair	Rita Athas-City of Chicago
Vice Chair	Elliott Hartstein-Collar Counties
At Large	Frank Beal-City of Chicago
At Large	Al Larson, Mayor-Suburban Cook County
At Large	Tom Weisner, Mayor- Collar Counties

The nominating committee believes the slate represents the desired geographical balance while providing a good mix of position and experience.

ACTION REQUESTED: Approval

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