



Chicago Metropolitan Agency for Planning

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606
312 454 0400
www.cmap.illinois.gov

Chicago Metropolitan Agency for Planning Annotated Agenda

Wednesday, November 18, 2015 — 9:30 a.m.

**Cook County Conference Room
233 S. Wacker Drive, Suite 800
Chicago, Illinois**

- 1.0 Call to Order and Introductions** 9:30 a.m.
Mayor Gerald R. Bennett, Board Chair
- 2.0 Agenda Changes and Announcements**
- 3.0 Approval of Minutes—October 14, 2015**
ACTION REQUESTED: Approval
- 4.0 Executive Director's Report**
 - 4.1 Agency Financial Situation
 - 4.2 Local Technical Assistance (LTA) Program Update
 - 4.3 Launch Event for New Long-Range Plan
 - 4.4 Strategic Plan Development
 - 4.5 Chief of Staff Recruitment
 - 4.6 CREATE Update
 - 4.7 2016 Board Meeting Schedule
 - 4.8 Other Announcements
- 5.0 Procurements and Contract Approvals**
 - 5.1 Contract Approval for Market Analysis and Development
Advisory Services
 - 5.2 Contract Approval for the Chicago Regional Socioeconomic
ForecastACTION REQUESTED: Approval
- 6.0 Committee Reports**

A written summary of the working committees, the Citizens
Advisory and the Council of Mayors Executive Committee will be
provided.

ACTION REQUESTED: Informational

7.0 Long-Term Funding Outlook

CMAP's recent funding crisis and the delay in approving a State budget have clearly illustrated the hazards of relying heavily on State funds for CMAP's operations. Staff will initiate a discussion of this issue and outline an approach to assess alternative solutions.

ACTION REQUESTED: Discussion

8.0 State Legislative Update

Staff will update the Board on General Assembly activity and relevant legislative activities and the bills that we have monitored based on our Legislative [Principles](#) and [Agenda](#).

ACTION REQUESTED: Informational

9.0 Federal Legislative Update

Staff will update the Board on federal legislative activity.

ACTION REQUESTED: Discussion

10.0 Other Business

11.0 Public Comment

This is an opportunity for comments from members of the audience. The amount of time available to speak will be at the chair's discretion. It should be noted that the exact time for the public comment period will immediately follow the last item on the agenda.

12.0 Next Meeting

The Board is scheduled to meet next on December 9, 2015.

13.0 Adjournment

Chicago Metropolitan Agency for Planning Board Members:

___ Gerald Bennett, Chair

___ Rita Athas

___ Frank Beal

___ Franco Coladipietro

___ Elliott Hartstein

___ Al Larson

___ Lisa Laws

___ Andrew Madigan

___ John Noak

___ Rick Reinbold

___ William Rodeghier

___ Carolyn Schofield

___ Peter Silvestri

___ Peter Skosey

___ Thomas Weisner

___ Sean McCarthy

___ Brian Oszakiewski

___ Leanne Redden



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

233 South Wacker Drive
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Joint Meeting Chicago Metropolitan Agency for Planning (CMAP) Board and MPO Policy Committee DRAFT Minutes October 14, 2015

Offices of the Chicago Metropolitan Agency for Planning (CMAP)
Cook County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Board and MPO Policy Committee Members Present:

Gerald Bennett, CMAP Board Chair-representing southwest Cook County, Randy Blankenhorn, MPO Policy Committee Chair, Rita Athas-representing the City of Chicago, Frank Beal-representing the City of Chicago, Mike Connelly-representing the CTA, Tom Cuculich-representing DuPage County, Joe Gottemoller-representing McHenry County, Richard Kwasneski-representing PACE, Aaron Lawlor-representing Lake County, Lisa Laws-representing the City of Chicago, Andrew Madigan-representing the City of Chicago, John McCarthy-representing Private Providers, John Noak-representing Will County, Don Orseno-representing Metra, Leanne Redden-representing the RTA and a non-voting member of the Board, Rick Reinbold-representing south suburban Cook County, Tom Rickert-representing Kane County, William Rodeghier-representing west Cook County, Rebekah Scheinfeld-representing CDOT, Jeffery Schielke-representing the Council of Mayors, Carolyn Schofield-representing McHenry County, Peter Silvestri-representing Cook County, Peter Skosey-representing the City of Chicago, Lawrence Walsh-representing Will County, Tom Weisner-representing Kane and Kendall Counties, John Yonan-representing Cook County, Rocco Zuccherro-representing Illinois Toll Highway Authority, and non-voting members Marisol Simon-representing the FTA and Catherine (Kay) Batey-representing FHWA,

Staff Present:

Joe Szabo, Jill Leary, Angela Manning-Hardimon, Bob Dean, Tom Garritano, Tom Kotarac, Jesse Elam, Elizabeth Schuh, Ross Patronsky, Kristin Ihnchak, Doug Ferguson and Sherry Kane

Others Present:

Mike Albin-DMMC, Kristen Anderson-Metra, Reggie Arkell-FTA Garland & Heather Armstrong-Access Living, Jennifer Becker-Kane County DOT, Elaine Bottomley-WCGL, Chris Byars-FHWA, Bruce Carmitchel-IDOT, Bruce Christensen-Lake County DOT, John

Donovan-FHWA, Jackie Forbes-Kane Kendall Council, Tony Greep-FTA, Scott Hennings-McHenry County DOT, Dan Johnson-Midwest High Speed Rail, Jennifer “Sis” Killen-Cook County Department of Highways, Mike Klemens-WCGL, Jon-Paul Kohler-FHWA, Patrick Knapp-Kane Kendall Council, Dennis Latto-SSMMA, Ashley Lucas-Lake County DOT, Jamy Lyne-Parsons Brinckerhoff, Mike McLaughlin-CTA, Kirsten Mellem-McHenry County DOT, Ed Paesel-SSMMA, Brian Pigeon-NWMC, Mark Pitstick-RTA, David Seglin-CDOT, Vicky Smith-Southwest Council, Paula Trigg-Lake County DOT, Mike Walczak-NWMC, Tammy Wierciak-WCMC, and Barbara Zubek-Southwest Council

1.0 Call to Order and Introductions

CMAQ Board Chair, Mayor Gerald Bennett, called the meeting to order at 9:35 a.m., and asked that Board and MPO Policy Committee members introduce themselves.

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of CMAQ Board Meeting Minutes

A motion to approve the minutes of the September 9, 2015, meeting of the CMAQ Board as presented was made by President John Noak and seconded by Rita Athas. All in favor, the motion carried.

4.0 Approval of MPO Policy Committee Meeting Minutes

A motion to approve the minutes of the June 11, 2015, meeting of the MPO Policy Committee as presented was made by Mayor Jeffery Schielke and seconded by County Executive Larry Walsh. All in favor, the motion carried.

5.0 Executive Director’s Report

Following an update on the state’s budget impasse and its adverse effect on CMAQ’s financial condition by Executive Director Joe Szabo, a fairly lengthy discussion ensued. This resulted in a motion by Tom Cuculich, seconded by Leanne Redden, to draft a joint communication to Springfield suggesting an administrative fix that would allow CMAQ to receive federal funding directly and remain open beyond November 30. Szabo continued with his reporting by stating that, in addition to an administrative fix that had already been discussed, CMAQ would pursue other options and will keep the Board and Policy Committee updated accordingly.

Szabo also reported that Chief of Staff Jill Leary would be leaving at month’s end, and while she will certainly be missed at CMAQ for all she did to establish the agency as it exists today, in her role at RTA she will be in a good position to help advance GO TO 2040. Both IDOT Secretary Randy Blankenhorn and CMAQ Board Chair Jerry Bennett expressed their gratitude and best wishes as well.

6.0 Procurements and Contract Approvals

Recommended for approval was a contract for activity-based model component estimation and calibration with RSG in the amount of \$124,452 and a contract for an interactive public engagement tool with Envision Sustainability Tools for two years with a one-year option for renewal in a maximum of \$48,000 each fiscal year (the maximum three-year contract would be \$144,000). A motion by County Commissioner Peter Silvestri was seconded by Carolyn Schofield to approve the contract awards as presented. All in favor, the motion carried.

7.0 Committee Reports

Local Coordinating Committee Chair Rita Athas reported that the Committee had met earlier in the morning, that new members were introduced, and that the committee had voted to recommend approval of the Local Technical Assistance (LTA) program. Athas also reported that CMAP staff and the city manager of Yorkville had described the results of an interjurisdictional service sharing study involving Oswego, Montgomery, and Yorkville, and the committee had discussed the potential for doing similar work in other communities.

There was no report of the Regional Coordinating Committee, which had also met earlier in the morning. A written summary of the working committees was distributed.

8.0 Council of Mayors Report

Mayor Jeffery Schielke reported that the Council of Mayors had met on September 1, receiving updates on the status of STP-L expenditures for the 2015 Federal Fiscal Year (FFY) and on the status of the STP program for FFY 2015. Schielke went on to say that the region did a great job spending the new STP-L funding for FFY 2015 but is only slowly chipping away at the large carryover balance, which is the largest it has ever been. If the councils do not start to reduce the large unobligated balance some innovative techniques will need to be discussed to ensure that all funding is effectively spent, Schielke concluded.

9.0 Naming of Transportation Committee Chair and Vice Chair

IDOT Secretary and MPO Policy Committee Chair Randy Blankenhorn reported that the Policy Committee by-laws and the Memorandum of Understanding between the MPO Policy Committee and the CMAP Board allow for the MPO Policy Committee to select the Chair and Vice Chair of CMAP's Transportation Committee, that the terms traditionally are for two years, and that Mike Connelly of the CTA had been Chair for the past two years. Additionally, Blankenhorn suggested that Sis Killen of Cook County who had been Vice Chair for two years begin a two year term as Chair and Rocco Zuccherro of the Illinois Tollway serve as Vice Chair. A motion by John Yonan naming Jennifer "Sis" Killen as Chair and Rocco Zuccherro as Vice Chair of CMAP's Transportation Committee was seconded by Richard Kwasneski. All in favor, the motion carried.

10.0 Nominating Committee Recommendation for the Office of Vice Chair of the MPO Policy Committee

Nominating Committee Chair John Yonan reported that the nominating committee, consisting of himself (representing Highway administration), Don Orseno (representing a

public transportation agency), Frank Beal (representing the regional planning agency), Larry Walsh (representing county government), and Rebekah Scheinfeld (representing municipal government), recommended that Lake County Board Chair Aaron Lawlor continue to serve as Vice Chair of the MPO Policy Committee for calendar year 2016. A motion by Richard Kwasneski was seconded by County Executive Larry Walsh to approve the recommendation of the nominating committee. All in favor, the motion carried.

11.0 Approval of GO TO 2040/TIP Conformity Analysis and TIP Amendments

CMAQ staff Ross Patronskey explained the concept of conformity and reported that with the release of an update ozone standard, the region is expected to be in nonattainment. The project changes, Patronskey continued, at this time are typical—adding 2 projects; moving 2 projects forward to later years; and reducing the limits of 1 project. The analysis, released for public comment (of which none were received), showed conformity. Both CMAP's Transportation and Regional Coordinating committees had considered and recommended approval of the analysis and amendments as presented. On behalf of the CMAP Board, a motion by Rita Athas was seconded by Peter Skosey to approve the GO TO 2040/TIP Conformity Analysis and TIP Amendments as presented. All in favor, the motion carried. For the MPO Policy Committee, a similar motion made by Mayor Jeffery Schielke was seconded by Tom Rickert and with all in favor, the motion carried.

12.0 Congestion Mitigation and Air Quality (CMAQ) Improvement Program and Transportation Alternative Program (TAP-L)

CMAQ staff Doug Ferguson reported that CMAP's Transportation and Regional Coordinating committees had approved the recommendations of the Project Selection Committee's proposed CMAQ program consisting of 42 projects with a federal dollar amount of \$274 million. The projects, combined with existing programmed projects, result in a five-year program of \$548 million, Ferguson noted. The proposed TAP program consists of 18 projects totaling \$28 million. Once approved by the Board and MPO Policy Committee, the programs will be forwarded to FHWA/FTA for an eligibility determination, and staff will work with sponsors to begin implementing the projects. For the CMAP Board, a motion by Mayor Tom Weisner was seconded by County Commissioner Peter Silvestri to approve the programs as presented. All in favor the motion carried. Likewise, for the MPO Policy Committee, a motion by Don Orseno was seconded by Leanne Redden and with all in favor, the motion carried.

13.0 Selection of Local Technical Assistance (LTA) Projects

Deputy Executive Director for Planning Bob Dean reported that 22 new LTA projects were recommended to be selected, adding that the project list and a description of the selection process were in the meeting materials. Dean noted that a local match was required this year, with the match amount assessed on a sliding scale, with the goal of continuing to encourage the participation of lower-income and smaller communities. Based on the selection results, Dean suggested that the local match structure appeared to have had its intended effect. Dean reported that both the Transportation committee and Local Coordinating Committee had recommended approval of the LTA program. For the CMAP Board, a motion by Rita Athas was seconded by President Rick Reinbold to approve the Local Technical Assistance (LTA) program as had been presented. Andrew

Madigan abstained from the vote; the motion carried. For the MPO Policy Committee, a motion by County Executive Larry Walsh was seconded by County Board Chair Joe Gottemoller to approve the program as was presented. All in favor, the motion carried.

14.0 New Plan Development

CMAP staff Elizabeth Schuh and Kristin Ihnchak shared the results of an internal charrette that senior staff had conducted in August. An overview of the broad priorities and vision for the next plan, the topics to be addressed, engagement efforts, and the plan development timeline were given. The next plan is slated to build on the strong foundation of GO TO 2040 while striving for greater specificity, both in the plan's policies and in more geographically detailed recommendations to partners for some topic areas. The broad priorities for the next plan include fostering one thriving region, emphasizing reinvestment and infill, addressing funding constraints and the true costs of projects, creating a more resilient and livable region, promoting inclusive economic growth, and providing clear and focused recommendations as well as measurable objectives. Topics to include in the next plan were evaluated based on whether CMAP or its partners have authority to implement recommendations to the topic area, whether the agency could set realistic objectives on the topic, whether the topic is important to the agency's constituents, whether addressing the topic is important to CMAP's credibility, and whether it would be feasible to implement recommendations that could arise from the topic. Topics were grouped into three categories based on their relationship to GO TO 2040: topics where the GO TO 2040 policy direction is expected to be maintained, topics where the policy direction from the last plan is expected to be refined, and new topics that weren't addressed in GO TO 2040. The timeline for plan development was reviewed, along with major points of public engagement. Comments from the Board and Policy Committee members included whether the plan could provide a venue for marketing potential development sites around the region, and encouraging reinvestment on higher-density infill sites as well as small downtown and historic areas. Strategy papers will examine areas within the region where redevelopment and infill should be encouraged, and strategies to revitalize underinvested areas will also be considered.

Meant to further the discussion of the plan's development, Executive Director Joe Szabo asked three questions of the Board and Policy Committee. First, how can the next plan and its development process advance the recommendation to increase transportation revenues and ensure adequate funding for system maintenance and operations, enhancements, and expansions? The Board and Policy Committee discussed options such as FUND 2040, a gas tax increase, a vehicle miles travelled pilot program, and congestion pricing. Second, how can we most effectively provide guidance for transportation programming based on our regional goals? Discussion included education of the General Assembly and other stakeholders and working closely with transportation programmers. Third, how can project evaluation and selection best advance our broader transportation goals? Following this question, CMAP staff Jesse Elam gave a presentation related to defining proposed projects to include in the next long-range plan, explaining that CMAP currently defines "major capital projects" as capacity additions to the expressway or transit system, generally meaning a rail extension. Elam noted that some guidance had already been provided on which types of projects to include in the next regional plan from the Board's 2014 visioning session and also said that the USDOT made recommendations on project types in its 2014 MPO certification review. Staff had also reviewed how other

large MPOs treat projects and found that none of them defined projects as narrowly as CMAP has in the past. He proposed that the next regional plan specifically list capacity projects on certain types of facilities that cost more than \$100 million or those that cost at least \$250 million regardless of type. Elam suggested that these thresholds are easy to communicate and implement but said that the Board and MPO Policy Committee should be aware that the new definition might eventually entail more plan amendments than the current GO TO 2040. He stated that the amendment process can be streamlined. Members weighed in on such topics as whether smaller projects could be brought in, how many projects meet the thresholds, how certain kinds of transit projects would be treated, whether larger system interchange projects would be considered, how last-mile connections to meet local needs would be examined, and the role of public-private partnerships.

15.0 Other Business

Tom Cuculich noted that IDOT was continuing to bill counties while not paying invoices itself, and asked that this practice be reconsidered. Peter Skosey announced that MPC would host "Assessing the Total Transportation Need for the Region/State" on November 4 and encouraged attendees sign up on the website.

16.0 Public Comment

Heather Armstrong asked about social services that might be cut, given the state's budget impasse. Dan Johnson of the Midwest High Speed Rail gave an update regarding legislation related to high-speed rail in Illinois. Garland Armstrong, on behalf of Pace ADA, offered assistance to CMAP with communicating the importance of its financial situation.

17.0 Next Meeting

The CMAP Board meets next on November 18, 2015; the MPO Policy Committee meets next on January 14, 2016.

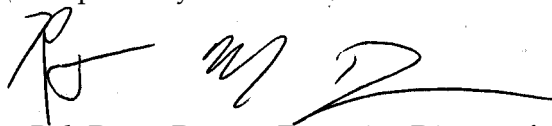
18.0 Closed Session

There was no new information to report on the pending lawsuit; the closed session was not required.

19.0 Adjournment

At 11:20 a.m., a motion to adjourn by Mayor Jeffery Schielke was seconded by Tom Cuculich. All in favor, the motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Bob Dean', is written over a horizontal line.

Bob Dean, Deputy Executive Director for
Planning

11-02-2015
/stk



Chicago Metropolitan Agency for Planning

Agenda Item No. 4.2

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MEMORANDUM

To: CMAP Board and Committees

From: CMAP Staff

Date: November 10, 2015

Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 169 local projects have been initiated. Of these, 116 projects have been completed, 48 are fully underway, and 5 will get actively underway in the near future.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

ACTION REQUESTED: Discussion

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan (see website)	Brian Daly	May 2014-Jan. 2016	Staff assistance	Village staff and the steering committee have reviewed the draft corridor plan. Each village will be hosting a public open house to present the plan in November.
Arlington Heights bicycle-pedestrian plan (see website)	John O'Neal	May 2014-Jan. 2016	Staff assistance	Work on draft plan continues, including review and incorporation of Arlington Heights Bicycle and Pedestrian Advisory Committee ideas for potential infrastructure improvements.
Aurora downtown plan (see website)	Lindsay Bayley	May 2015-July 2016	Staff assistance	Steering Committee meeting held on October 30. Stakeholder interviews and existing conditions analysis underway.
<i>Barrington area bikeway feasibility study</i>	<i>John O'Neal</i>	<i>June 2014-Oct. 2015</i>	<i>Consultant assistance</i>	<i>Newly completed. CMAP and local partners are investigating potential for implementation.</i>
Bensenville zoning update	Jake Seid	Oct. 2015-Dec. 2016	Staff assistance	The internal kick-off meeting took place in early October where we discussed major zoning issues and initial steps for public outreach. A kick-off meeting with the Steering Committee is scheduled for early December.
Berwyn parking study (see website)	Lindsay Bayley	Nov. 2013-Dec. 2015	Staff assistance	Revised draft plan sent to Steering Committee in mid-October, accepting comments through the end of October. Formatting of plan underway.
Berwyn zoning revisions (see website)	Kristin Ihnchak	Jan. 2013-Feb. 2016	Staff and consultant assistance	No update.
Blue Island capital improvement plan (see website)	Evy Zwiebach	Apr.-Dec. 2015	Staff assistance	Staff has drafted a report outline, as well as several chapters, based on initial scoring results. Scoring results and draft materials will be discussed at the steering committee meeting in November.
Brookfield comprehensive plan	Nora Beck	Dec. 2015-Dec. 2016	Consultant assistance	RFP responses are currently being reviewed by Village and CMAP staff.
Calumet Park planning priorities report	Sam Shenbaga	May 2015-Feb. 2016	Staff assistance	Plan being drafted.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014-Jan. 2016	Consultant assistance	A meeting with Village staff to discuss the recommendations memo took place on October 5. CMAP staff reviewed feedback on the memo with the consultant.
Carol Stream comprehensive plan (see website)	Trevor Dick	Feb. 2014-Jan. 2016	Staff assistance	Changes are being made to the Draft based upon Village Department Head review of the draft plan. A steering committee meeting will be scheduled for November for review prior to a public open house.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Chicago Albany Park neighborhood plan	Brian Daly	Nov. 2015-Mar. 2017	Staff assistance	CMAP has completed the scope for the project and is planning internal kickoff meetings.
Chicago Pilsen-Little Village neighborhood plan (see website)	Evy Zwiebach	Dec. 2013-June 2016	Staff assistance	No update.
Chicago Pullman National Historic Park transportation plan	Lindsay Bayley	June 2015-Sept. 2016	Consultant assistance	The second TAC/CAC meeting is scheduled for November 9 and will include a “walkshop” tour of North Pullman. Existing conditions research continues.
Chicago West Pullman neighborhood plan (see website)	Evy Zwiebach	Oct. 2014-Dec. 2015	Consultant assistance	The consultant team is finalizing the plan and marketing sheets to assist with implementation. The plan is expected to go to Plan Commission by the end of the calendar year.
Cicero comprehensive plan (see website)	Jonathan Burch	Apr. 2014-Dec. 2015	Consultant assistance	A public meeting on the draft plan was held on October 28 to finalize implementation priorities. The consultant will finalize the plan shortly after and proceed to adoption.
Crete comprehensive plan	Sam Shenbaga	May 2014-Jan. 2016	Consultant assistance	Draft Plan submitted to Village staff and CMAP for review late October. Steering Committee meeting scheduled for November 2.
Crystal Lake transportation plan (see website)	Nora Beck	Mar. 2014-Jan. 2016	Staff assistance	Steering committee confirmed direction outlined in a recommendations memo. CMAP staff currently drafting plan.
DuPage County / Hanover Park Homes for a Changing Region (see website)	Kendra Smith	Nov. 2014-Jan. 2016	Consultant assistance	Project team is planning community workshops for mid November/early December to complement the recently completed project community outreach website designed by Teska Associates.
DuPage County Elgin-O'Hare Corridor Bicycle and Pedestrian Plan (see website)	John O'Neal	May 2015-Sept. 2016	Consultant assistance	As part of initial public outreach, project website was created. Website includes online survey and interactive map, through which the project team can receive public input. Project logo also created. Flyer and press release for upcoming public open house, scheduled for November 10. Existing Conditions Report currently in development.
Elmwood Park zoning assessment	Patrick Day	Nov. 2014-Dec. 2015	Staff assistance	Drafting of assessment memo is currently underway.
Endeleo Institute planning priorities report (see website)	Kendra Smith	Feb.-Dec. 2015	Staff assistance	Draft planning priorities report is underway. CMAP staff will report initial findings in early November at Endeleo's Annual Meeting. Planning underway for early December community open house.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Franklin Park comprehensive plan (see website)	John Carlisle	Apr. 2015-June 2016	Staff assistance	Drafting of the existing conditions report is in progress.
Governors State University green infrastructure plan	Holly Hudson	June 2015-May 2016	Consultant assistance	At the October 23 steering committee meeting, the consultant presented an overview of their existing conditions analyses and potential opportunities regarding the stormwater management and natural areas restoration and management components of the plan. A vegetation survey and habitat assessment report was submitted. The consultant also requested additional data and information from committee members by mid-November.
Harvard comprehensive plan (see website)	Nora Beck	May 2014-Nov. 2015	Staff assistance	On October 29, over 40 residents attended a public Open House to review the draft comprehensive plan. Comments received will be considered by the steering committee, with an updated version expected to go to the Harvard Planning and Zoning Commission in January 2016.
Huntley zoning update	Patrick Day	May 2015-Apr. 2016	Consultant assistance	A Community Workshop was held October 26. Drafting of preliminary recommendations memo is underway.
Joliet Chicago Street plan	Stephen Ostrander	TBD	Consultant assistance	CMAP staff completed draft scope for project and forwarded to City of Joliet for review.
Kendall County industrial market study	Don Hughes	Aug. 2015-Mar. 2016	Staff and consultant assistance	Key informant interviews were held on October 6 and October 14. Follow up interviews are ongoing. VSKA is now summarizing the responses from key informants. A draft of the key informant memo is expected by November 6.
Lake County Route 53/120 land use plan (see CMAP website and project website)	Jason Navota	Nov. 2013-Dec. 2015	Staff and consultant assistance	The land use planning effort is approximately 90% complete. A draft plan has been shared with the Land Use Committee and the public, open houses were conducted on October 14 and 15, and the comment period has closed. The next, and potentially last, Land Use Committee meeting will be held on November 5.
Lake County / Round Lake Homes for a Changing Region (see website)	Stephen Ostrander	July 2014-Feb. 2016	Staff assistance	Project team (CMAP, MPC, Mayors Caucus, and Lake County Community Foundation) continued with drafting of full plan recommendations.
Lemont development review process analysis	Jake Seid	Jan.-Nov. 2015	Consultant assistance	Final project deliverable has been completed and provided to the Village and CMAP for review. The consultant will revise the deliverable based on comments from the Village and CMAP, and will present the project to the Village Board upon completion.

Project	CMAF lead	Timeline	Assistance type	Status and notes
<i>Lower Salt Creek Watershed-based Plan</i>	<i>Holly Hudson</i>	<i>Jan. 2016-Dec. 2017</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Resolution and MOU are underway.</i>
McHenry County Comprehensive Economic Development Strategy (website)	Jonathan Burch	Jan.-Nov. 2015	Staff and consultant assistance	CMAF staff will review the draft plan the first week of November and assist EDDNI and McHenry County with public outreach beginning in late November.
<i>Metropolitan Planning Council Great Rivers project</i>	<i>Louise Yeung</i>	<i>TBD</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>
North Chicago comprehensive plan (see website)	Jake Seid	May 2014-Jan. 2016	Staff assistance	The recommendations memo was completed in late September and presented to the project Steering Committee and City Council. Drafting of the Comprehensive Plan has begun and will continue through October and November.
O'Hare area truck route coordination	Bob Dean	Nov. 2015-Dec. 2016	Consultant assistance	RFP development is underway, and comments from partners continue to be addressed and incorporated.
Park Forest zoning revisions (see website)	Kristin Ihnchak	June 2013-Feb. 2016	Staff and consultant assistance	The draft UDO was discussed with Village staff on October 13. A follow up meeting with staff and a review meeting with the Steering Committee are scheduled for November 10.
<i>Pingree Grove comprehensive plan</i>	<i>Sam Shenbaga</i>	<i>Aug. 2014-Oct. 2015</i>	<i>Consultant Assistance</i>	<i>Newly completed. Village Board formally adopted Plan on October 19.</i>
Regional truck permitting project	Alex Beata	Jan. 2015-June 2016	Consultant assistance	Cambridge Systematics has met with County transportation staff and permitting engineers, as well groups of municipalities, and held an October 23 meeting of the Steering Committee to discuss initial findings. Planning is underway for a January 2016 visioning session with the Steering Committee and other stakeholders.
Richton Park capital improvement plan (see website)	Brian Daly	June 2015-Feb. 2016	Staff assistance	CMAF is reviewing the Village's capital project wish lists and performing a fiscal analysis.
Richton Park zoning revisions (see website)	Jake Seid	Nov. 2014-Nov. 2015	Consultant assistance	The Ordinance was reviewed by the Village Board at two meetings in October and will be adopted in early November.
Roselle comprehensive plan (see website)	Dan Olson	Feb. 2015-Mar. 2016	Consultant assistance	Consultant presented ECR and second phase of initial recommendations to Steering Committee meeting on October 19. Steering Committee and CMAF staff comments and recommendations included in revised draft. The second public forum was held on October 28 to discuss the ECR and allow for public input.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Rosemont comprehensive plan (see website)	Sam Shenbaga	Oct. 2013-Nov. 2015	Staff assistance	Public hearing scheduled for November 10.
South Elgin zoning update (see website)	Patrick Day	Oct. 2014-May 2016	Staff assistance	Existing conditions analysis and development of preliminary recommendations are currently underway.
South Holland comprehensive plan (see website)	Stephen Ostrander	Apr. 2015-July 2016	Staff assistance	CMAP staff completed market analysis research and began drafting corresponding analysis for upcoming Existing Conditions Report, along with completing report section analyzing community input gathered through key stakeholder interviews and focus groups.
SSMMA Complete Streets plan (see website)	John O'Neal	July 2014-June 2016	Staff assistance	Mid-point, local coordination meeting held. Review and incorporation of bicycling clubs focus group meeting materials and ideas currently underway.
Steger planning priorities report (see website)	Jonathan Burch	Feb.-Nov. 2015	Staff assistance	Adoption meeting is being scheduled.
Sugar Run Creek area plan (see website)	Trevor Dick	May 2015-May 2016	Staff assistance	Staff is currently finalizing a draft of the existing conditions report. A steering committee meeting to review the report will be scheduled for November.
Villa Park zoning ordinance	Patrick Day	July 2015-Oct. 2016	Consultant assistance	Steering Committee met October 10. Consultant presented a draft Project Direction & Outline Report and facilitated discussion.
West Suburban Chamber of Comm. and Industry cargo-oriented development plan	Evy Zwiebach	June 2014-Nov. 2015	Staff assistance and small contract	Staff and partners are reviewing the draft summary report of the Technical Assistance Panel's findings and recommendations. Staff continues to work with ULI and the Chamber on the planning of the "Developers Dialogue" on best practices in industrial development.
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014-Jan. 2016	Consultant assistance	The consultant reviewed second module of the zoning ordinance with Village staff on October 1.
Winthrop Harbor comprehensive plan (see website)	Sam Shenbaga	Sept. 2014-Dec. 2015	Staff assistance	Steering Committee meeting to discuss draft plan scheduled on November 4.
<i>Zion comprehensive plan (see website)</i>	<i>Nora Beck</i>	<i>Feb. 2014-Oct. 2015</i>	<i>Consultant assistance</i>	<i>Newly completed. City Council formally adopted the Comprehensive Plan on October 20.</i>

--end--



Chicago Metropolitan Agency for Planning

Agenda Item No. 4.7

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Chicago Metropolitan Agency for Planning (CMAP) 2016 Meeting Schedule

**Cook County Conference Room
233 S. Wacker Drive, Suite 800
Chicago, Illinois**

The CMAP Board is scheduled to meet the second Wednesday of every month at 9:30 a.m. at the CMAP offices. The following are the dates for 2016:

January 13
February 10
March 9*
April 13
May 11
June 8
July 13
August 10
September 14
October 12 (Joint Meeting w/MPO Policy Committee)
November 9
December 14

*(conflicts w/National League of Cities
2016 Congressional City Conference) March 5-9, 2016

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MEMORANDUM

To: CMAP Board

From: Angela Manning-Hardimon
Deputy Executive Director, Finance and Administration

Date: November 10, 2015

Re: Contract Approval for Chicago Region Socioeconomic Forecast

As a part of the long-range planning process, MPOs are required to develop a long-range socioeconomic forecast to ensure consistency with current and forecasted transportation and land use conditions and trends. Preparing such a forecast requires specialization in not only demographic techniques but also a firm grasp of macroeconomics. Developing such a forecast is beyond current staff capacity. RFP 141 Chicago Region Socioeconomic Forecast was developed in an effort to secure a firm capable of delivering a region-wide socioeconomic forecast to the year 2050 to accompany and inform CMAP's next long-range plan.

A Request for Proposals (RFP) was posted to the CMAP website on September 4, 2015. A pre-bid meeting was held on September 15th to provide more information on the project. The deadline for responses was September 25th. Two responses were received:

- Louis Berger Group, Inc.
- Regional Economic Applications Laboratory (REAL) at the University of Illinois

Review Process

Proposals were reviewed and scored by CMAP staff David Clark, Craig Heither and Elizabeth Schuh based on qualifications and the following criteria.

1. The quality, clarity, and reasonableness of the proposed approach.
2. Demonstrated experience in the fields of econometric modeling and forecasting, demography, and population projections.
3. Qualifications of personnel assigned to the project.
4. Responsiveness of the proposal to the scope of services.
5. Cost to CMAP, including consideration of all project costs and per-hour rates.

Table 1: Scoring

Criteria	Maximum	REAL	Louis Berger Group
The quality, clarity, and reasonableness of the proposed approach	40	28	28
Demonstrated experience in the fields of econometric modeling and forecasting, demography, and population projections	10	7	7
Qualifications of personnel assigned to the project	20	12	16
Responsiveness of the proposal to the scope of services	10	8	8
Cost to CMAP, including consideration of all project costs and per-hour rates	20	16 <i>\$120,000</i>	15 <i>\$124,871</i>
Total	100	71	74

Recommendation for contractor selection

Following the interviews, CMAP reviewers reached a consensus to select Louis Berger Group, Inc. Berger ranked highest of the two submittals, both with and without cost considerations. The Berger team is highly-qualified to take on this task, having recently completed a 2050 socioeconomic forecast for the New York Metropolitan Planning Council (NYMTC). During the interview they clearly demonstrated their grasp of the goals of GO TO 2040 and the ways that it can inform the reference forecast, identifying opportunities to leverage existing CMAP datasets to adapt the baseline forecast in a cost-effective manner. Documentation of assumptions and forecasting method for the NYMTC forecast (provided as a work sample) was written in a clear and accessible manner; similar documentation for the Chicago Region Socioeconomic Forecast will be critical in communicating forecast results to stakeholders.

It is recommended that the Board approve a contract with Louis Berger Group, Inc. to perform the Chicago Region Socioeconomic Forecast work in the amount of \$124,871. All of the work associated with this contract will be completed no later than June 30, 2016. Support for this project is included in the FY14 Contract budget.

ACTION REQUESTED: Approval



Chicago Metropolitan Agency for Planning

Agenda Item No. 5.2

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

312 454 0400
www.cmap.illinois.gov

MEMORANDUM

To: CMAP Board

From: Angela Manning-Hardimon
Deputy Executive Director, Finance and Administration

Date: November 18, 2015

Re: Contract Approval for Market Analysis and Development Advisory Services

The CMAP local technical assistance (LTA) program is meant to advance the implementation of GO TO 2040 by providing resources to local governments. Most projects are led by CMAP staff, but some require external assistance to augment CMAP staff expertise. One common type of assistance that is required involves market analysis, which helps to determine the economic feasibility of recommendations included in LTA plans. While CMAP has internal capacity to address many areas of market analysis, specialized professional experience is often necessary to reach a high level of confidence that LTA plan recommendations are implementable.

In addition, CMAP is interested in not just producing LTA plans, but in helping communities to implement their recommendations. This requires experience in a number of areas, including working with communities to attract appropriate private developers.

A Request for Proposals (RFP) for market analysis and development advisory services was issued to 13 consulting firms on August 28, 2015 as well as posted on CMAP's website. A pre-bid meeting was held on September 2nd to provide more information on the project. The deadline for responses was September 25th. Five proposals were received:

- Business Districts Inc. (BDI)
- Bronner Group
- S.B. Friedman
- Johnson Consulting
- Valerie S. Kretchmer Associates (VSKA)

Review Process

Proposals were reviewed and scored by CMAP staff Bob Dean and Donald Hughes based on qualifications and the following criteria.

1. The demonstrated record of experience of the contractor as well as identified staff in conducting market analysis of the types described in the Scope of Services.
2. The clarity and appropriateness of the contractor's approach to the four types of projects – high-level market analysis, market analysis for specific recommendation, language on implementation steps, and plan implementation activities as described in the Scope of Services.
3. The experience of the firm in conducting similar projects in a variety of geographic contexts for public sector clients, as indicated through the quality and relevance of the examples of similar work.
4. The reputation of the firm or organization based on references.
5. Cost to CMAP, including consideration of per-hour costs.

Table 1: Scoring

Criteria	Max. Score	BDI	Bronner	Friedman	Johnson	VSKA
Experience	20	18.5	10.5	20.0	14.0	19.5
Approach to project types 1 and 2 (market analysis)	30	26.3	11.8	28.1	20.4	27.5
Approach to project types 3 and 4 (implementation assistance)	30	25.3	17.8	28.0	19.0	18.1
Experience with similar projects	10	9.3	6.6	9.5	7.5	9.0
Cost	10	7.0	5.0	2.0	6.0	8.0
Total	100	86.3	51.6	87.6	66.9	82.1

Recommendation for contractor selection

Following the interviews, CMAP reviewers reached a consensus to select S.B. Friedman & Company as the contractor to provide market analysis and development advisory services. Friedman has excellent experience and top-notch analytical abilities in both conducting market analysis and advancing the implementation of development projects. Overall, as the scores indicate, Friedman was comparable to several other firms in provision of market analysis services, but was clearly the most qualified firm to provide development advisory services. They frequently serve as development advisors for municipal clients, playing a similar role to what CMAP envisioned in this RFP. Friedman was the most costly firm in terms of hourly costs, but also provided numerous examples of projects that within the cost range that CMAP expects for its assignments. Friedman also has a subcontract with Goodman Williams Group, a market analysis specialist that can provide market analysis work at a lower rate.

It is recommended that the Board approve a contract with S.B. Friedman to provide market analysis and development advisory services on a task order basis for a period of one year with one additional option year. The initial year cost for this contract is \$100,000. Support for this project is included in the FY16 budget. The option renewal year will be dependent upon performance and the level of approved funding for this purpose. The maximum of the two year contract will not exceed \$200,000.00.

ACTION REQUESTED: Approval

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Chicago Metropolitan Agency for Planning

Agenda Item No. 7.0

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

312 454 0400
www.cmap.illinois.gov

MEMORANDUM

To: CMAP Board

From: CMAP Staff

Date: November 10, 2015

Re: Long-Term Funding Outlook for CMAP

As the Board is aware, CMAP has been successful in working with the Federal Highway Administration (FHWA) and Illinois Department of Transportation (IDOT) to find an administrative fix to the agency's cash flow crisis. This temporary fix provides us the federal portion (80%) of our FHWA planning funds and will allow the agency's operations to continue.

However, the state match of 20% continues to be withheld due to the state budget impasse. It is not certain when the state's budget situation will be resolved, and even when it is, there is no guarantee that the state will continue to provide the full local match. Beyond its direct implications for CMAP's budget, lack of local match would also jeopardize the agency's ability to use its federal funds.

The CMAP Board has long been aware that the agency's extensive reliance on the state for its local match exposes the agency to significant risk. The recent cash flow crisis was a very clear reminder of this fact. Staff believes that, with the recently averted agency shutdown, it is time to confront the reality that we must reduce our funding reliance on the state. While some financial contribution from the state is necessary and appropriate, it may simply not be realistic to expect past contribution levels to continue.

Staff intends to investigate some alternatives over the next several months, with the intention of conducting a more detailed discussion with the Board at its January 2016 meeting. Between now and then, staff will investigate how other MPOs are funded, both within Illinois and nationwide; identify potential other sources for local match; and lay out a number of alternative directions. No action will be requested in January, but staff hopes to inspire an active discussion.

ACTION REQUESTED: Discussion

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