

**FY 17 Unified Work Program (UWP)
for Northeastern Illinois
Core Projects Proposal Form**
State Fiscal Year (July 1, 2016 – June 30, 2017)

Project Title	Core MPO Activities
Sponsoring Agency	CMAP
FHWA/FTA Amount Requested	\$12,754,480
Local Match Amount	\$3,188,620
Total Project Cost (Local Match Amount must be at least 20% of Total Project Cost)	\$15,943,100

Description and Justification
<p>Brief Description</p> <p>CMAP is responsible for the implementation of the region's long range plan GO TO 2040; supporting local planning efforts; collecting, analyzing and disseminating transportation data; supporting required MPO activities such as the TIP and Congestion Management Process; performing a range of transportation studies; providing technical assistance; and engaging in coordinated regional outreach. Some of the major areas to be addressed in this program include transportation financing and tax policy, the connections between transportation and economic development (with a focus on the freight industry), housing/job access, and legislative and policy analysis efforts. CMAP provides regional forecasts and planning evaluations for transportation, land use and environmental planning.</p>
<p>Major Tasks (up to 20)</p> <p><u>Local Planning</u></p> <ul style="list-style-type: none"> • Direct technical assistance to communities through the LTA program through staff-led and management of consultant-led projects • Regional technical assistance, including Planning Commissioner trainings and research and development of new approaches to be applied in local plans • Involvement of partner organizations in LTA projects • Completion and analysis of the 2016 municipal survey <p><u>Policy Development and Analysis</u></p> <ul style="list-style-type: none"> • Freight Policy - development of regional freight plan and related policy analysis • Major Capital Project Technical Assistance • Congestion Pricing - analysis, communications, and outreach • Industry Cluster Drill Down Research and Analysis - focus on supply chain trends and regional opportunities and challenges

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- Transportation and Economic Development Indicators – update and refinement of indicators
- Analysis of Innovative Financing for Transportation
- Analysis of State and Local Tax Policy
- Analysis of Regional Housing and Land Use trends
- Analysis of Major Development Types and Local Transportation Costs
- Analysis of Transportation and Environmental Impacts
- Continuing Research and Analysis for CMAP's Policy Updates
- Federal Legislation, Regulation, and Policy – monitoring and policy analysis

Comprehensive Regional Plan Development

- Continued research on transportation, land use, economic, environment, housing, and human and community development topics identified as critical for the next plan
- Outreach activities to involve stakeholder groups and the general public in plan development
- Production of an interim report on regional priorities, scheduled for adoption in fall 2016

Communications and Outreach

- Printed Communication Materials
- Educational Events and Training Sessions
- Translation Services
- Video
- Design Integration
- Web Maintenance and Development

Research and Analysis

- Regional Inventories
- Long Range Plan Data & Tool Development
- Data Library Management
- External Data Requests
- Advanced Urban Model Development
- Travel and Emissions Modeling
- Transportation Data Analysis
- GO TO 2040 Indicator Tracking
- Update of Household Travel and Activity Survey

Transportation Improvement Program

- Update and maintain the TIP, including processing amendments
- Manage design, development and implementation of new integrated transportation planning, programming and tracking database
- Manage CMAQ and TAP obligation and project completion
- Ensure compliance with federal and state regulatory, statutory, and certification requirements
- Coordinate IEPA activities with regional requirements

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- Update TIP and EMME networks, run MOVES model to obtain emissions based on travel demand model results
- Document air quality conformity analysis and process
- Track obligations and actively manage programs
- Track and analyze STP-L, CMAQ, TAP-L, and other local fund source project status
- Facilitate and maintain communication with local elected officials, planning liaisons, and other county, regional, state and national partners
- Staff Council of Mayors Executive Committee, Transportation Committee, MPO Policy Committee, CMAQ Project Selection Committee, and Tier II Consultation Team
- Participate in Council of Mayors transportation, technical and council meetings
- Complete financial estimates for regionwide transportation programs
- Ensure air quality standards will be accomplished.
- Analyze regional accomplishments
- Maintain TIP maps
- Increase outreach to general public of TIP tools, Communication and Public Involvement

Performance Based Programming

- Performance based funding for highway and transit funding decisions, including development of performance measures, analytic tools, indicators, and communications tools
- Summary of Local Programming Practices
- Performance Monitoring
- CMAQ and TAP Program Development
- Development of investment/performance relationships
- Intelligent Transportation System Planning
- Major Capital Projects Technical Assistance

Information Technology Management

- Maintain and update the IT infrastructure
- Perform System Administration and computer staff support through management and maintenance of hardware and software for all CMAP computer systems
- Data Center management and workstation support
- Business continuity implementation

Core Justification (How are the tasks and products for this project aligned with core MPO responsibilities? Does it serve to close any existing gaps in the process?)

CMAP performs the core required MPO functions. CMAP involves local governments and coordinates planning activities with them, and advances the coordination of transportation planning with land use and other planning. The GO TO 2040 plan, which was adopted in October 2010 and updated in October 2014, is policy-based in nature, and implementing the plan requires closer examination and analysis of elements like innovative financing, tax policies, evaluation criteria, and the impacts of transportation upon land use and economic development. CMAP is responsible for communicating to the public and stakeholder groups all activities and

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priorities of the CMAP Board and MPO Policy Committee. CMAP is the authoritative source for data and methods used for regional analysis. CMAP promotes online data sharing among MPO partners. Data sharing tools closes a gap in providing transparent decision making tools.

Core Justification (please identify at least one principal of the regional priorities associated with this project and/or the required MPO activities)

The proposal responds to a number of the regional priorities: Local Technical Assistance; Long Range Planning/Financial Planning and Innovative Finance/Evaluation Criteria/Implementation of GO TO 2040 Major Capital; Information sharing; Improved access to information; Air Quality Conformity Access to Information; Efficient governance; Modernization of the Public Transit System; Financial Planning; Improving Decision-Making Models and Evaluation Criteria for Project Selection.

Is this project a continuation of previous work? If so, please explain.

The proposed activities reflect implementation action areas adopted in the region's long range plan GO TO 2040 and core activity of the MPO and are a continuation of the responsibilities of the MPO.

Who will benefit from the interim or final products of this project?

The products will benefit state and local public officials, transportation implementers, economic development practitioners, business leaders, the non-profit sector and residents of the region.

What is the source of funds for the local match portion of this project?

Illinois Department of Transportation and other state and local funds.

Products and Completion Schedule		
Product	Product Type	Completion Date
<u>Local Planning Support</u>		
Selection of new LTA projects	Plan/Program	October
Call for new LTA applications	Outside distribution	May
Preparation of reports on research and development of new approaches	Outside distribution	Ongoing
Initiation and completion of LTA projects (approximately 25 projects per year, funded through UWP and other sources)	Plan/Program	Ongoing
<u>Policy Development and Analysis</u>		
Regional Freight Plan	Outside distribution	April 2018
Federal and State Legislative Agenda	Outside distribution	January 2017
Staffing of CMAP Committee structure	In-House	Ongoing

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Products and Completion Schedule		
Product	Product Type	Completion Date
Issue briefs and reports related to transportation finance and tax policy	Outside distribution	Ongoing
Continued planning for urban freight network investments	In-House	Ongoing
Coalition building around major metropolitan freight priorities.	Outside distribution	Ongoing
Serve on outside groups and task forces related to the implementation of GO TO 2040 Major Capital Projects	Outside distribution	Ongoing
Development of CMAP policy updates	Outside distribution	Ongoing
Industry Cluster Drill Downs - freight and manufacturing supply chain analysis	Outside distribution	Ongoing
Continued regional coordination on transportation and innovation performance metrics	Outside distribution	Ongoing
Continued analysis of transportation, land use, environmental and climate change impacts	Outside distribution	Ongoing
<u>Comprehensive Regional Plan Process</u>		
Strategy and policy work on transportation investments and criteria	In-House	Ongoing
Outreach to local officials, transportation implementers, and others about investment priorities	Outside distribution	Ongoing
Policy research on issues of equity and environmental justice	Outside distribution	Ongoing
Policy research on specific topics in the areas of housing, land use, economic development, transportation, environment, and human community development areas identified for the next plan.	In-House	Ongoing
Interim product on regional priorities	Outside distribution	October 2016
<u>Communications and Outreach</u>		
Printed Materials: Reports and whitepapers	Outside distribution	Ongoing
Printed Materials: Brochures and flyers	Outside distribution	Ongoing
Educational Events/Training: Externally focused workshops and forums to build support and awareness of the GO TO 2040 plan.	Plan/Program	Ongoing
Video: Develop to describe activities at the intersection of livable communities and transportation, in support of the GO TO 2040 plan.	Outside distribution	Ongoing
Web Maintenance and Development: Content tightly related to GO TO 2040 priorities	Outside distribution	Ongoing

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Products and Completion Schedule			
Product	Product Type	Completion Date	
Design Integration: Content to strategically integrate policy and planning content for the web and printed media.	Outside distribution	Ongoing	
Web Development: Support for customized TIP web data dissemination and collection	Outside distribution	Ongoing	
<u>Regional Information and Data Development</u>			
Data-Sharing Hub	Outside distribution	Ongoing	
External Data requests	Outside distribution	Ongoing	
2013 Land Use Inventory	In-house + outside distribution	September 2016	
Digital Aerial Image Archive	Outside distribution	Ongoing	
Regional Forecast and Local Allocation Method	In-house	December 2016	
Conformity Analysis	Plan/Program	Biannually	
Activity – Based Model Validation Report	Outside distribution	September 2016	
Regional Transportation Data Archive Monitoring and Maintenance	In-House	Ongoing	
GO TO 2040 Indicator Tracking	Plan/Program	Ongoing	
<u>Transportation Improvement Program</u>			
TIP with modifications and/or amendments and fiscal marks	Plan/Program	Ongoing	
Active program management reports	Outside distribution	Ongoing	
Obligation report	Outside distribution	December 2016	
TIP map	Outside distribution	Ongoing	
TIP training	Outside distribution	Ongoing	
Conformity analysis and documentation	Outside distribution	Biannually	
Tier II consultation decisions and documentation	Outside distribution	Ongoing	
Analysis of regulatory changes	In-House	Ongoing	
TIP programmer updates	Outside distribution	Ongoing	
TIP Brochures	Outside distribution	Ongoing	
Manage CMAQ, TAP, and other local project management reports	Outside distribution	Ongoing	
Analysis of CMAQ cost revisions	Outside distribution	Ongoing	
Integrated database design documents	In-House	January 2016	

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Products and Completion Schedule		
Product	Product Type	Completion Date
<u>Performance Based Programming</u>		
Regional Transportation Performance Measure Update	In-House	Ongoing
Regional Expressway Atlas	Outside distribution	Ongoing
Summer Data Collection Program	In-House	Ongoing
Develop methods and data for evaluating programming decisions	In-House	Ongoing
Maintain signal and other databases	In-House	Ongoing
Congestion Management Process	Plan/Program	Ongoing
Update to Regional Greenways and Trails Plan	Outside distribution	October 2016
RTOC support	In-House	Ongoing
Provide data support for freight planning	In-House	Ongoing
Regional ITS Plan and Architecture	In-House	Ongoing
FY 17-21 CMAQ and TAP Program	Plan/Program	

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<u>Information Technology Management</u>		
Functional interface between agency workstations, internal storage area network, and CMAP web services	In-House	Ongoing
Office technology systems	In-House	Ongoing
Wiki/CMS Intranet for internal network	In-House	Ongoing
Support of web-based data dissemination applications	Outside distribution	Ongoing
Support of model development applications	Outside distribution	Ongoing
Support and development of GIS applications and databases	Plan/Program	Ongoing
Business continuity planning	In-House	Ongoing
Support of web-based Regional Data Archive	Outside distribution	Ongoing
Internal Systems Audit	In-House	Ongoing

Expense Breakdown	
Staff (including overhead) cost	\$12,159,500
Total Person Months	994
Consultant Cost	\$1,858,000
Other Costs	\$1,925,600
Total Project Cost	\$15,943,100
Please specify the purpose of consultant costs and time line for expenditure	
See attached description of Consultants	
Please specify the purpose of other costs	
See attached description of Other Costs. Also attached is a breakdown by program	

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CMAP BUDGET SUMMARY FOR FY 17 UWP

Program	Staff (Plus Indirect Costs)	Total Person Months	Consultant Cost	Other Costs	Total CMAP Cost
Local Planning	\$2,677,500	259	\$248,000	\$61,400	\$2,986,900
Policy Analysis and Development	\$2,561,300	175	\$80,000	\$101,500	\$2,742,800
Performance-Based Programming	\$1,022,200	84	0	\$10,600	\$1,032,800
TIP	\$1,099,300	83	\$110,000	\$13,500	\$1,222,800
Plan Development	\$1,217,900	101	\$140,000	\$3,600	\$1,361,500
Research and Analysis	\$2,082,000	174	\$800,000	\$434,400	\$3,316,400
Communication	\$969,500	82	\$480,000	\$43,600	\$1,493,100
Information Technology Management	\$529,800	36		\$1,257,000	\$1,786,800
TOTAL	\$12,159,500	994	\$1,858,000	\$1,925,600	\$15,943,100

CONTRACT DETAIL

Program	Purpose	Amount
<u>LOCAL PLANNING</u>		
Market Analysis	Market analysis, financial analysis, and development advisory services for LTA program	\$100,000
Transportation engineering advisory services	Advisory services on physical feasibility of transportation recommendations	\$100,000
MetroQuest	Public engagement tool for the LTA program	\$48,000
<u>COMMUNICATIONS AND OUTREACH</u>		
Web development and maintenance	Support for improving and sustaining the CMAP website	\$185,000
Web hosting and support	Hosting and technical services for the CMAP web server	\$25,000
Design integration	Support for instilling design to maximize impact and usability of CMAP print and web materials	\$150,000
Data Visualization	Transition of code and development environment for internal maintenance of data visualization	\$20,000
Public engagement assistance	Support for public engagement activities for comprehensive regional plan	\$100,000

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<u>TRANSPORTATION IMPROVEMENT PROGRAM</u>		
TIP Database Upgrade and Maintenance	Major upgrade and new development of TIP database and maintenance	\$110,000
<u>COMPREHENSIVE REGIONAL PLAN DEVELOPMENT</u>		
Forecast development	Development of regional forecast and local allocation for long-range plan	\$100,000
Topical research	Contracted research on topics beyond CMAP's expertise, including impacts of transportation technology.	\$40,000
<u>RESEARCH AND ANALYSIS</u>		
Household Travel and Activity Survey	Development of the next regional household travel survey	\$750,000
Regional Transportation Data Archive	Develop additional functionality for the data archive which collects roadway sensor data	\$50,000
<u>POLICY AND ANALYSIS</u>		
Freight Transportation Costs	Data collection and analysis of transportation impacts of heavily concentrated industrial corridors	\$80,000

UNIQUE OTHER EXPENSES

Program	Purpose	Amount
<u>RESEARCH AND ANALYSIS</u>		
Commercial Data Sets	Purchase of commercial data sources and mapping	\$400,000
<u>INFORMATION TECHNOLOGY</u>		
Software Maintenance/licenses	Annual fees	\$395,000
IT Support	Management, maintenance and monitoring of all CMAP network, financial and communications network	\$660,000
Equipment	New and replacement of computer equipment	\$100,000
Software	Purchase of new software	\$50,000

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Project Title	Chicago Transportation Planning and Programming
Sponsoring Agency	Chicago Department of Transportation
FHWA/FTA Amount Requested	\$700,000
Local Match Amount	\$175,000
Total Project Cost (Local Match Amount must be at least 20% of Total Project Cost)	\$875,000

Description and Justification
<p>Brief Description To support local, regional and national objectives by providing for the participation of the City of Chicago in the MPO's transportation planning and programming process including the development of the long range plan and the TIP, by identifying and developing potential transportation projects and policies and to provide technical analysis and other information to agencies, elected officials and the general public. Such policy, funding and planning assistance facilitates the full and effective participation of Chicago in the regional planning process.</p>
<p>Major Tasks (up to 20)</p> <ol style="list-style-type: none"> 1. Surface Transportation Program Development and monitoring 2. General Liaison 3. Technical Assistance and Studies 4. TIP Development and Monitoring 5. Participation in CMAP committees including the CMAP Board, MPO Policy Committee, Transportation Committee, CMAQ Project Selection Committee, UWP Committee, etc. 6. NOTE: Additional detail is provided in the accompanying addendum
<p>Core Justification (How are the tasks and products for this project aligned with core MPO responsibilities? Does it serve to close any existing gaps in the process?)</p> <ol style="list-style-type: none"> 1. TIP: Develop, maintain and monitor a fiscally constrained surface transportation capital improvement program that meets required standards and deadlines. 2. RTP: Assist with the implementation of GO TO 2040 by developing and representing the City of Chicago's transportation plans, projects and programs within the regional process. 3. UWP: Advance the goals and focus areas of the UWP through the participation of the

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<p>City of Chicago.</p> <p>4. Public Involvement Plan: Assure public involvement at the project level.</p> <p>5. Federal Requirements: Federal law requires the participation of the City of Chicago in the MPO planning process.</p>
<p>Core Justification (please identify at least one principal of the regional priorities associated with this project and/or the required MPO activities)</p> <p>This proposal addresses all of the regional priorities as it allows the City of Chicago Dept of Transportation to fully participate in the regional planning effort and to plan for future transportation needs in a coordinated and comprehensive fashion.</p>
<p>Is this project a continuation of previous work? If so, please explain.</p> <p>This funds the on-going participation of the City of Chicago in the regional planning process.</p>
<p>Who will benefit from the interim or final products of this project?</p> <p>Residents, businesses and visitors of the City of Chicago, the northeastern Illinois region, the State of Illinois and the nation.</p>
<p>What is the source of funds for the local match portion of this project?</p> <p>City Corporate funding.</p>

Products and Completion Schedule		
Product	Product Type	Completion Date
Interaction with elected officials	Outside distribution	6/30/17
Interaction with the public	Outside distribution	6/30/17
Interaction with other agencies including CMAP, IDOT, FHWA, FTA	Outside distribution	6/30/17
Capital Improvement Program	Plan/Program	6/30/17
Fiscally constrained TIP (CDOT portion) including but not limited to Surface Transportation Program, Congestion Mitigation & Air Quality Program and other fund sources as required.	Plan/Program	6/30/17

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Expense Breakdown	
Staff (including overhead) cost	\$875,000
Total Person Months	82
Consultant Cost	\$0
Other Costs	\$0
Total Project Cost	\$875,000
Please specify the purpose of consultant costs and time line for expenditure N/A	
Please specify the purpose of other costs N/A	

ADDENDUM TO THE CITY OF CHICAGO'S APPLICATION FOR FY17 UWP CORE FUNDING

Proposed FY17 Scope of Services

I. Surface Transportation Capital Improvement Program Assistance

- a. As needed for the planning, programming and monitoring of Federal surface transportation capital improvement funds:
 - i. Schedule project kick off meetings with the IDOT's Bureau of Local Roads;
 - ii. Submit to IDOT's District One BLRS all Phase I Engineering Scopes of Work for review;
 - iii. Identify and maintain regular contact with the CDOT and IDOT project managers.
 - iv. Utilize established IPA process for project development and monitoring and obligation of Federal funding.
 - v. Participate in City Council meetings as needed including drafting and submitting of the annual highway ordinance.
 - vi. Coordinate the Chicago regional STP project with the Council of Mayors.
 - vii. Work with the Chicago Office of Budget and Management to secure needed local match.
- b. Coordinate with appropriate IDOT Bureaus, CMAP, other City of Chicago Departments including the Mayor's Office, the Office of Budget and Management, elected officials and other entities as needed to assure the timely progress of projects.
 - i. Monitor Department project status sheets to report discrepancies and actions necessary to remedy; supply to Local Roads and CMAP.
 - ii. Submit TIP changes according to the developed schedule.
 - iii. Attend IDOT's federal/state/local coordination meetings for local projects at the district.
 - iv. Provide additional information on status of projects to appropriate City personnel and outside agencies.
 - v. Provide CMAP information on program issues as they occur.
 - vi. Prepare Individual Project Agreements (IPAs) for City of Chicago construction projects, based on IDOT standard local agency agreement language, identifying the funding participants.

III. STP Program Development

- a. Coordinate with other CDOT divisions, City departments and elected officials to prioritize project funding needs in an on-going basis and revise if necessary, in keeping with federal regulations, City priorities and funding constraints.

- b. Coordinate with appropriate City personnel and outside agencies to secure and obtain federal funding.
- c. Coordinate with appropriate City personnel and other agencies as needed to adhere to the established TIP schedule.
- d. Develop an annual and a multi-year program, which are fiscally constrained and realistic in terms of implementation time frame. Submit programs to CMAP in conjunction with the TIP development schedule and associated deadlines and revise as necessary.
- e. Select regionally significant project as per our negotiated STP split agreement with the Council of Mayors and present such project to the Council.
- f. Continued development and implementation of performance based project selection methodology.

IV. General Liaison

- a. Coordinate with and provide assistance to appropriate City departments, elected officials and other agencies on the regional transportation planning process as developed though and by CMAP and the MPO Policy Committee.
 - i. Participate in the long-range transportation plan development process.
 - ii. Provide information on activities of CMAP and relevant CMAP staff activities to appropriate City departments, individuals and elected officials.
 - iii. Provide other reasonable information as requested by the MPO or CMAP
 - iv. Coordinate integration of CMAP focus areas into City priorities as appropriate.
- b. Coordinate with other City departments, elected officials CMAP the MPO Policy Committee and other federal, regional and local agencies including both public and private organizations as appropriate to promote a compact land use development pattern emphasizing in-fill and smart growth strategies to combat regional and local traffic congestion.
- c. Maintain sufficient interaction with other City departments so as to represent in regional forums any other City needs and concerns related to the regional transportation planning process as appropriate.
- d. Administration and Communication
 - i. Keep CMAP and appropriate City departments, personnel and elected officials informed of important issues on an ongoing basis.
 - ii. Perform administrative functions for any Unified Work Program (UWP) projects secured by the City.
- e. Committee Coverage

- i. Attend meetings and provide assistance to City personnel and other agencies as needed to advance the City's transportation program.
- ii. Attend meetings and provide assistance to City personnel and other agencies as needed to facilitate the full and effective participation of the City of Chicago in the region's transportation planning and funding process.
- iii. Represent CDOT as needed to various federal, state and local agencies including the MPO Policy Committee, the CMAP Board and other CMAP committees as necessary to keep informed of regional issues affecting the City of Chicago and the region.

V. Technical Assistance and Studies

- a. Carry out planning studies to identify potential transit, highway, bicycle, pedestrian and intermodal programs, projects and policies and develop alternatives, schedules, budgets, etc.
 - i. Examples of previous studies using UWP funding are:
 - 1. High Speed Rail coordination and future demand estimates
 - 2. North Branch Truckway concepts
 - 3. Supplemental work on Near South Study (parking and traffic)
 - 4. In-house coordination for Union Station Master Plan
 - 5. In-house coordination for CTA Mode of Access Survey
 - 6. Conceptual planning for the Union Station Transportation Center
 - 7. Complete Streets initiative
 - 8. Force account expenses associated with other planning studies funded with State or City resources
- b. Coordinate projects with other government agencies responsible for project engineering and program implementation, review plans, facility conditions, and other data or program issues.
- c. Conduct scoping of City transit, highway, bicycle, pedestrian, and intermodal projects with consultants and participate in the project scoping for other agencies as required.
- d. Participate with community organizations, institutions and individuals in evaluation of traffic and other transportation operations and in defining capital project scopes of work prior to preliminary engineering.
- e. Consult with project implementors during the preliminary engineering of their capital intensive projects and during the formulation/implementation of low cost capital projects.
- f. Develop and process necessary agreements for program and/or project studies, implementation, funding and jurisdiction.
- g. Develop and process agreements with the private sector for joint implementation of transportation programs/projects.
- h. Review transportation-related legislation, regulations, policies and subregional/local plans
- i. Respond to written and oral requests and inquiries.

- j. Assist other public agencies on planning projects.

VI. TIP Development & Monitoring

- a. Develop the City's projects for the annual and multi-year components of the integrated proposals and constrained TIP.
- b. Prepare information for input into the fiscal forecast and participate in the development of the financial plan.
- c. Participate in the development of a Regional CMAQ program.
- d. Compare actual progress of City's projects with scheduled activities, monitor changes in scopes of work and project costs, and prepare TIP amendments as necessary.
- e. Participate in the analysis of Transportation Control Measures.
- f. Monitor progress of the TIP Conformity Analysis.
- g. Prepare periodic reports.

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Project Title	Program Development
Sponsoring Agency	Chicago Transit Authority (CTA)
FHWA/FTA Amount Requested	\$475,000
Local Match Amount	\$118,750
Total Project Cost (Local Match Amount must be at least 20% of Total Project Cost)	\$593,750

Description and Justification
<p>Brief Description</p> <p>The purpose of this project is to support regional objectives by providing for the strategic participation of CTA in the region's transportation planning process including the development of the Regional Transportation Program (RTP) and the Transportation Improvement Program (TIP). It will facilitate CTA's efforts to coordinate the provision of capital projects for customers in its service area with regional programs and plans.</p>
<p>Major Tasks (up to 20)</p> <p>Develop and coordinate information regarding CTA capital projects for the following:</p> <ol style="list-style-type: none"> 1. Annual Report 2. TIP Updates (several per year) 3. Capital Amendments CTA/RTA Boards 4. FY 2017 - 2021 CIP -CTA Board 5. FY 2017 - 2021 CIP -RTA Board 6. CMAQ Annual Report
<p>Core Justification (How are the tasks and products for this project aligned with core MPO responsibilities? Does it serve to close any existing gaps in the process?)</p> <p>Support for this project allows the CTA to continue processes to meet its core MPO responsibilities. The development of Capital program of projects for inclusion in the TIP enables the CTA to continue and also implement new projects which will modernize existing infrastructure including but not limited to dedicated bus routes, rail line modernization, track and structural renewal; replace rail/bus rolling stock; renew or improve CTA facilities, implement customer based information systems; and to continue planning for major capital modernization projects for Blue and Red Lines. Moreover, this project serves to close any existing gaps in the process.</p>

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Core Justification (please identify at least one principal of the regional priorities associated with this project and/or the required MPO activities)

Modernization of Public Transportation; Capital Investments directed toward safety, State of Good Repair (SOGR), reliability, and controlling operational costs.

Is this project a continuation of previous work? If so, please explain.

Yes, support for this project would be a continuation of previous UWP Core Project funding for CTA for similar work in previous years; the need to develop and update capital programs and coordinate with regional plans are ongoing.

Who will benefit from the interim or final products of this project?

Development of CTA's five-year capital program includes projects located throughout the entire service area. This project will therefore facilitate improvements that will help provide travel options, and thereby provide congestion relief, to the city and region. Current and future CTA customers from all over the region will benefit from improved bus and rail service.

What is the source of funds for the local match portion of this project?

CTA's Operating funds.

Products and Completion Schedule

Product	Product Type	Completion Date
Annual Report	In-house	June 2016
TIP Update	In-house	07/16
TIP Update	In-house	09/16
TIP Update	In-house	11/16
Capital Amendments CTA/RTA Boards	In-house	2016/2017
FY 2016 - 2020 CIP -CTA Board	In-house	11/16/16

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FY 2016 - 2020 CIP -RTA Board	In-house	12/15/16
TIP Update	In-house	01/15/17
TIP Update	In-house	03/15/17
TIP Update	In-house	05/15/17
CMAQ Annual Report	In-house	June 2017

Expense Breakdown	
Staff (including overhead) cost	\$593,750
Total Person Months	48
Consultant Cost	\$0
Other Costs	\$0
Total Project Cost	\$593,750
Please specify the purpose of consultant costs and time line for expenditure N/A	
Please specify the purpose of other costs N/A	

**FY 17 Unified Work Program (UWP)
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Project Title	Subregional Transportation Planning, Programming and Management
Sponsoring Agency	Council of Mayors
FHWA/FTA Amount Requested	\$1,430,744.26
Local Match Amount	\$573,695.23
Total Project Cost (Local Match Amount must be at least 20% of Total Project Cost)	\$2,004,439.49

Description and Justification
<p>Brief Description</p> <p>To provide for strategic participation by local officials in the region's transportation process as required by MAP-21, the FAST Act, the Regional Planning Act, and further legislation. To support the Council of Mayors by providing program development, monitoring and active management of STP, CMAQ, TAP, SRTS, BRR, HPP, ITEP and other programs as needed, general liaison services, technical assistance and communication assistance.</p>
<p>Major Tasks (up to 20)</p> <ol style="list-style-type: none"> 1. Communication and Public Involvement 2. General Liaison Services 3. Program Development and Monitoring - Development of STP and monitoring of all funding sources 4. Active Program Management 5. Technical Assistance
<p>Core Justification (How are the tasks and products for this project aligned with core MPO responsibilities? Does it serve to close any existing gaps in the process?)</p> <p>The PL program provides a direct link between municipalities, counties, CMAP, IDOT and other partner agencies working to accomplish core activities. PLs directly manage federally funded projects sponsored by local governments in the TIP, actively participate in the implementation of GO TO 2040, assist with air quality conformity and provide/promote local government involvement in all CMAP activities.</p>
<p>Core Justification (please identify at least one principal of the regional priorities associated with this project and/or the required MPO activities)</p> <p>Planning work toward continual implementation of GO TO 2040 major capital projects, including supportive land use. Local technical assistance and the formation of collaborative</p>

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planning efforts.
<p>Is this project a continuation of previous work? If so, please explain.</p> <p>The PL program is a continuous program.</p>
<p>Who will benefit from the interim or final products of this project?</p> <p>The region's municipalities, counties and transportation agencies and the constituents of these bodies.</p>
<p>What is the source of funds for the local match portion of this project?</p> <p>Each Council provides matching funds from their operating budget. The Council budgets are typically funded by local governments.</p>

Products and Completion Schedule		
Product	Product Type	Completion Date
Surface Transportation Program		Ongoing
Congestion Mitigation and Air Quality		Ongoing
Other Federal Funding Programs		Ongoing
Other State Funding Programs		Ongoing
Newsletters/Annual Reports		Ongoing
Quarterly Reports		Ongoing
Other Plans/Programs, as needed		Ongoing
Overall Program Management		Ongoing
Coordination with CMAP, IDOT, and other agencies		Ongoing

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Expense Breakdown	
Staff (including overhead) cost	\$2,004,439.49
Total Person Months	192
Consultant Cost	\$
Other Costs	\$
Total Project Cost	\$2,004,439.49
Please specify the purpose of consultant costs and time line for expenditure	
Please specify the purpose of other costs	

Council of Mayors FY 17 UWP Core Program Funding Request - Funding Distribution Table
Approved by the Council of Mayors Executive Committee on January 12, 2016

FY 2017												
Council	Population	% Total	Base Distribution	Population Distribution	Additional Staff	Federal Total	80/20 Federal	50/50 Federal	80/20 Local Match	50/50 Local Match	Local Match Total	Total Federal and Local
North Shore	326,078	5.71%	\$90,706.70	\$8,277.13	\$0.00	\$98,983.83	\$98,983.83	\$0.00	\$24,745.96	\$0.00	\$24,745.96	\$123,729.79
Northwest	713,803	12.50%	\$90,706.70	\$18,119.80	\$0.00	\$108,826.50	\$108,826.50	\$0.00	\$27,206.63	\$0.00	\$27,206.63	\$136,033.13
North Central	310,457	5.44%	\$90,706.70	\$7,885.74	\$0.00	\$98,592.44	\$98,592.44	\$0.00	\$24,648.11	\$0.00	\$24,648.11	\$123,240.55
Central	257,867	4.51%	\$90,706.70	\$6,537.62	\$0.00	\$97,244.32	\$97,244.32	\$0.00	\$24,311.08	\$0.00	\$24,311.08	\$121,555.40
Southwest	377,340	6.61%	\$90,706.70	\$9,581.75	\$0.00	\$100,288.45	\$100,288.45	\$0.00	\$25,072.11	\$0.00	\$25,072.11	\$125,360.56
South	519,918	9.10%	\$90,706.70	\$13,191.22	\$57,602.44	\$161,500.35	\$103,897.92	\$57,602.44	\$25,974.48	\$57,602.44	\$83,576.92	\$245,077.27
DuPage	926,125	16.21%	\$90,706.70	\$23,497.76	\$57,602.44	\$171,806.89	\$114,204.46	\$57,602.44	\$28,551.12	\$57,602.44	\$86,153.56	\$257,960.45
Kane Kendall	667,392	11.68%	\$90,706.70	\$16,931.14	\$57,602.44	\$165,240.27	\$107,637.84	\$57,602.44	\$26,909.46	\$57,602.44	\$84,511.90	\$249,752.17
Lake	699,057	12.24%	\$90,706.70	\$17,742.91	\$57,602.44	\$166,052.04	\$108,449.61	\$57,602.44	\$27,112.40	\$57,602.44	\$84,714.84	\$250,766.88
McHenry	325,211	5.69%	\$90,706.70	\$8,248.13	\$0.00	\$98,954.83	\$98,954.83	\$0.00	\$24,738.71	\$0.00	\$24,738.71	\$123,693.54
Will	588,735	10.31%	\$90,706.70	\$14,945.21	\$57,602.44	\$163,254.34	\$105,651.91	\$57,602.44	\$26,412.98	\$57,602.44	\$84,015.42	\$247,269.76
Totals	5,711,983	100%	\$997,773.70	\$144,958.41	\$288,012.20	\$1,430,744.26	\$1,142,732.11	\$288,012.20	\$285,683.03	\$288,012.20	\$573,695.23	\$2,004,439.49

Scope of Service/Responsibilities

FY 2017 Planning Liaison Scope of Services

Approved by the Council of Mayors Executive Committee on 1/12/2016

The Planning Liaison (PL) Program is funded with Federal Metropolitan Planning funds, as allocated in the Unified Work Program (UWP). Local matching funds are provided by each local Council. The PL Program receives Core Supplemental funds to assist CMAP, as the Metropolitan Planning Organization for the Chicago region, in meeting Federal transportation planning requirements including development of a Long Range Transportation Plan, Transportation Improvement Program, and Congestion Management System. The PL Program includes five general task areas described below that will be completed using the Core Supplemental budget as allocated in the FY 2017 UWP.

Communication & Public Involvement

The PL program will be the basic communication link between CMAP and the suburban mayors. PL staff will provide information about CMAP transportation policies, programs and initiatives to local officials and stakeholders, provide feedback regarding those issues to the CMAP staff, committees and Board and ensure that CMAP is apprised of regional and sub-regional issues of importance to their communities. The PL program will be the primary public contact for local government projects in the Interactive TIP Map. The PL program will actively work to assist CMAP staff with the implementation of *Go To 2040* as well as the development of the next regional plan.

General Liaison

The PL program will provide staff assistance as part of the comprehensive regional planning effort. This includes being involved in the CMAP committee structure, providing technical and other support to help achieve CMAP objectives. The PL staff will participate in and provide input on local planning initiatives as well as regional planning efforts surrounding the Transportation Improvement Program, Congestion Management System, and *Go To 2040*, specifically the CREATE program and other major capital projects, the IDOT Eisenhower Expressway (I-290) study, the Southeast Commuter Rail Service, the Cook-DuPage Corridor Study, Tollway planning efforts (including the I-294 Central Tri-State Corridor and IL 53 North Extension), FAST Act implementation, and other studies.

Program Development – Surface Transportation Program

The PL staff will facilitate the Surface Transportation Program (STP) at the discretion of local Council methodologies while meeting federal requirements. The PL staff will assist in the development of sub-regional annual and multi-year, multi-modal transportation improvement programs consistent with regional strategies and will be responsible for programming STP projects in the CMAP TIP database and for facilitating the implementation of projects through the Illinois Department of Transportation.

Program Monitoring

The PL program will work with local officials, regional, state and federal agencies and consultants to ensure the timely, efficient and effective implementation of transportation projects. This will include providing regular project status reports as well as close coordination with CMAP and IDOT staff for all locally sponsored projects. The PL program will be responsible for Active Program Management, as well as reviewing applications and assisting in implementation for locally sponsored STP projects. The PL program will take an active role in the Congestion Mitigation and Air Quality (CMAQ) project application review, selection and implementation process. Additional assistance, monitoring and review will be provided for the Safe Routes to

Scope of Service/Responsibilities

FY 2017 Planning Liaison Scope of Services

Approved by the Council of Mayors Executive Committee on 1/12/2016

School Program, Transportation Alternatives Program, Highway Bridge Replacement and Rehabilitation Program, High Priority Projects Program, Highway Safety Improvement Program, Illinois Transportation Enhancement Program and other fund sources under MAP-21 as well as fund sources under the FAST Act, including the Surface Transportation Block Grant Program and National Highway Performance Program.

Technical Assistance

The PL program will provide technical support and assistance regarding transportation issues to CMAP and local governments. It will provide data and analysis regarding issues of importance to regional or sub-regional agencies.

**FY 17 Unified Work Program (UWP)
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Project Title	Lake County Paratransit Market Study
Sponsoring Agency	Lake County
FHWA/FTA Amount Requested	\$200,000
Local Match Amount	\$50,000
Total Project Cost (Local Match Amount must be at least 20% of Total Project Cost)	\$250,000

Description and Justification: To determine the transportation options for the various mobility challenged constituencies in Lake County and prepare an implementation plan to improve service.

Brief Description: Paratransit services in Lake County are currently facilitated by a variety of entities consisting of townships and not-for-profits through a number of demonstration projects and individual efforts generally coordinated by the Lake County Coordinated Transportation Services Committee (LCCTSC), with the actual service provided by Pace in many locations. The current organizational structure and operational characteristics of the LCCTSC were defined a number of years ago as a recommendation of the RTAP funded Lake County Inter/Intra County Paratransit Transportation Plan. The Plan recommendations implemented by the LCCTSC defined a level of countywide coordination in paratransit service that had not existed before. The Plan provided the necessary basis for cooperation to implement various demonstration projects that have resulted in some expanded paratransit service in Lake County.

While the level of coordination has vastly improved, no data exists on the overall level of countywide demand for paratransit service and/or the transportation options needed to meet that demand. This is critical information that needs to be assembled in order to plan and implement solutions to meet the non-traditional transit needs of residents. This study will amend the transit component of the Lake County 2040 Transportation Plan adopted on June 6, 2014.

The project team is envisioned to include Lake County, Pace, Metra, the RTA and the LCCTSC. This study is intended to build on the regional efforts of the RTA's Stable Funding Paratransit Systems Study.

Major Tasks (up to 20)

1. Perform market survey through user surveys facilitated by the County and LCCTSC member entities.
2. Conduct stakeholder information group meetings.

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3. Analyze and evaluate survey data.
4. Develop countywide service options.
5. Estimate the costs of the identified service options.
6. Perform cost benefit analysis of the service options.
7. Prepare a final report with recommendations and implementation strategies.

Core Justification (How are the tasks and products for this project aligned with core MPO responsibilities? Does it serve to close any existing gaps in the process?)

The project will work to modernize the public transportation system by closing gaps in Paratransit service in Lake County and coordinating regional Paratransit transportation which are major emphasis areas of the GOTO 2040. The project is a collaborative planning effort that brings together representatives from municipalities, townships, the County, Pace and the RTA.

Core Justification (please identify at least one principal of the regional priorities associated with this project and/or the required MPO activities)

One of the regional priorities aligned with this project is regional mobility. For many individuals, Paratransit is the only link to medical appointments, education, employment opportunities, and to other services provided by Pace and Metra. Furthermore, Paratransit is aligned with Human Capital. For the mobility challenged, having access to employment opportunities is both a necessity and a means for an improved quality of life. Providing access to transportation and employment to this underserved population aids in individual skill development and can contribute to the economic vitality of the region.

Is this project a continuation of previous work? If so, please explain.

This study is intended to build on the regional efforts of the RTA's Stable Funding Paratransit Systems Study and the Lake County Inter/Intra County Paratransit Transportation Plan and amend the transit component of the Lake County 2040 Transportation Plan. Identifying service options and the costs associated with them is crucial to a Paratransit system to provide mobility to the seniors, disabled and low income population.

Who will benefit from the interim or final products of this project?

1. Lake County residents and the riders of the Paratransit service.
2. Townships and Municipalities
3. Lake County
4. Pace & the RTA

What is the source of funds for the local match portion of this project?

Lake County.

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Products and Completion Schedule		
Product	Product Type	Completion Date
Market Survey/Meet with Stakeholders	In-house Distribution	Spring/Summer 2017
Analysis of Survey Data	In-house Distribution	Fall 2017
Develop Service Options and Estimate of Costs	In-House Distribution	Winter/Spring 2017
Perform Cost Benefit Analysis of Service Options	In-house Distribution	Summer/Fall 2017
Prepare Final Report	Outside Distribution	Spring 2018

Expense Breakdown	
Staff (including overhead) cost	\$
Total Person Months	
Consultant Cost	\$250,000
Other Costs	\$0
Total Project Cost	\$250,000
Please specify the purpose of consultant costs and time line for expenditure Develop market survey, perform analysis, prepare cost estimates, develop service options, perform cost benefit analysis, suggest recommendations, prepare final report with implementation strategies,	
Please specify the purpose of other costs 	

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Project Title	Program Development
Sponsoring Agency	Metra
FHWA/FTA Amount Requested	\$360,000
Local Match Amount	\$90,000
Total Project Cost (Local Match Amount must be at least 20% of Total Project Cost)	\$450,000

Description and Justification
Brief Description Program Development of capital transit planning and administration
Major Tasks (up to 20) <ol style="list-style-type: none"> 1. Provides multi-jurisdictional transit planning 2. Addresses regional transportation improvement, enhancement and innovation 3. Provides safety and security planning 4. Addresses congestion mitigation 5. Serves as an outlet for proactive public participation
Core Justification (How are the tasks and products for this project aligned with core MPO responsibilities? Does it serve to close any existing gaps in the process?) Metra is responsible for developing the capital and operating programs necessary to maintain, enhance, and potentially expand commuter rail service in Northeastern Illinois. Metra participates in the MPO process accordingly. Core element activities done by Metra include: regional transportation planning efforts, transit planning, private providers coordination, planning for protected populations, safety and security planning, facilitation of communication between local and regional government entities.
Core Justification (please identify at least one principal of the regional priorities associated with this project and/or the required MPO activities) Regional transportation planning, development of the TIP, public involvement
Is this project a continuation of previous work? If so, please explain. NO
Who will benefit from the interim or final products of this project? MPO (CMAP), transit agencies, Metra commuters and regional municipalities

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What is the source of funds for the local match portion of this project?
Metra funds

Products and Completion Schedule		
Product	Product Type	Completion Date
Preliminary Capital Program and Budget	Plan/Program	10/15/16
Public Involvement/ Comment	Outside Distribution	10/15/16
Final Capital Program and Budget	Outside Distribution	11/15/16
TIP Submittal	Outside Distribution	11/15/16

Expense Breakdown	
Staff (including overhead) cost	\$450,000
Total Person Months	48
Consultant Cost	\$
Other Costs	\$
Total Project Cost	\$450,000
Please specify the purpose of consultant costs and time line for expenditure	
N/A	
Please specify the purpose of other costs	
N/A	

**FY 17 Unified Work Program (UWP)
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Project Title	Northeastern IL Regional Rideshare Service Program
Sponsoring Agency	Pace
FHWA/FTA Amount Requested	\$80,000
Local Match Amount	\$ 20,000
Total Project Cost (Local Match Amount must be at least 20% of Total Project Cost)	\$100,000

Description and Justification
<p>Brief Description</p> <p>The Pace Rideshare Program aims to reduce the number of single occupancy vehicle trips by providing free commuter assistance. Services include: transportation coordination and analysis, open seats announcements, assistance with forming rideshare groups, an online ride matching website and a toll-free phone line. The grant will fund:</p> <ul style="list-style-type: none"> (1) Commuter services and support (2) Marketing open rideshare seats and newly forming groups (3) Promoting the program to attract more participation (thus achieving critical mass to produce matching results even in less dense areas) (4) Website development to update website software and renew URL (5) Encouraging change in commuter behavior by offering incentives <p>Major Tasks (up to 20)</p> <ul style="list-style-type: none"> 1. Customer Service <ul style="list-style-type: none"> a. Answer inquiries – regarding rideshare open seats, commute options, ideas for finding other commuters and helping rideshare drivers find riders b. Update and expand the employer contact database c. Manage rideshare wait list and open seat promotion tracking 2. Data processing and management of website modules: <ul style="list-style-type: none"> a. Employer/Schools – verify and approve new destinations provided by users b. Commuter profiles – analyze travel patterns to create new rideshare groups and identify individual potential for open rideshare seats c. Track rideshare groups, commuter details and activities 3. Marketing and Outreach <ul style="list-style-type: none"> a. Distribute informational material about open seats in rideshare groups and announce newly forming rideshare groups and other Pace RideShare

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<p>informational pieces to target audiences and post through social media</p> <p>b. Promote Pace RideShare program at expos, events, and conferences</p> <p>4. Maintain partnerships with Transportation Management Associations (TMAs), employers, educational institutes, public transportation agencies, Wisconsin Department of Transportation (WisDOT), Northwestern Indiana Regional Planning Commission (NIRPC), and environmental agencies with the goal of encouraging more commuters to use rideshare.</p>
<p>Core Justification (How are the tasks and products for this project aligned with core MPO responsibilities? Does it serve to close any existing gaps in the process?)</p> <p>The Pace RideShare Program is expanding as an effective Transportation Demand Management (TDM) strategy to reduce the need for single occupancy vehicles, lower highway congestion, lower commute times and energy consumption; and improve air quality.</p> <p>The focus of the Pace RideShare Program is to provide information on commuter options, support the creation and continuation of rideshare groups and develop a program to incentivize commuter behavior to move away from driving alone.</p>
<p>Core Justification (please identify at least one principal of the regional priorities associated with this project and/or the required MPO activities) Modernization of the Public transportation System.</p> <p>This project is the primary active TDM option in Northeastern Illinois with the potential of being a component of a statewide TDM program providing a solution to improve highway planning and ultimately support a better highway network for Illinois' economic future. In addition, through partnerships with WisDOT and NIRPC, the rideshare program assists with workday commutes from Wisconsin and Indiana to Illinois.</p>
<p>Is this project a continuation of previous work? If so, please explain.</p> <p>Yes, Pace has received funds for 10 years. In July 2006, Pace became the Regional Rideshare Administrator bringing together the rideshare resources: online ride matching with a successful Pace Vanpool Program</p>
<p>Who will benefit from the interim or final products of this project?</p> <p>Commuters originating from and traveling into Northeastern Illinois can benefit from understanding their transportation options. and saving money on their commute. Pace carpooling and vanpooling are desirable options for commuters who travel to work where there is no public transportation available. Employers will also benefit from reduced parking lot maintenance costs.</p>
<p>What is the source of funds for the local match portion of this project?</p> <p>Pace funds.</p>

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Products and Completion Schedule		
Product	Product Type	Completion Date
Create rideshare open seat flyers and promotions	Plan/Program	Quarterly
Develop Rideshare Referral Incentives where existing rideshare participants refer others to join	Plan/Program	August 2016
Develop a committee of partners to create a regional impact and expand resources	Plan/Program	Ongoing

Expense Breakdown	
Staff (including overhead) cost	\$75,000
Total Person Months	12
Consultant Cost	\$
Other Costs	\$25,000
Total Project Cost	\$100,000
Please specify the purpose of consultant costs and time line for expenditure	
Please specify the purpose of other costs Marketing expenses such as promotional materials, advertising space in various media sources incentives, registration for outreach events and website enhancements	

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Project Title	TIP Development and Monitoring
Sponsoring Agency	Pace
FHWA/FTA Amount Requested	\$60,000
Local Match Amount	\$15,000
Total Project Cost (Local Match Amount must be at least 20% of Total Project Cost)	\$75,000

Description and Justification
<p>Brief Description: To develop a fiscally constrained Pace Bus Capital Improvement Program for the Northeastern Illinois region which is consistent with and supportive of the five year regional TIP.</p>
<p>Major Tasks (up to 20)</p> <ol style="list-style-type: none"> 1. Develop Pace's capital program for inclusion in the five year TIP. 2. Update TIP to include all new project information for 2017-2021. 3. Provide analysis of Capital Projects identifying impact on air quality for CMAQ conformity. 4. Monitor progress of the TIP Conformity Analysis.
<p>Core Justification (How are the tasks and products for this project aligned with core MPO responsibilities? Does it serve to close any existing gaps in the process?) Yes, Pace is responsible for developing the capital and operating plan to deliver transportation services to the Northeastern Illinois service area. Pace participates on core activities including: transportation planning, public involvement and Transportation Improvement Plan.</p>
<p>Core Justification (please identify at least one principal of the regional priorities associated with this project and/or the required MPO activities) Modernization of the Public Transit System.</p>
<p>Is this project a continuation of previous work? If so, please explain. Yes, Pace received funding for the TIP in last year's UWP process.</p>
<p>Who will benefit from the interim or final products of this project? Not only Pace customers, but users of all types of transit service through better regional cooperation.</p>

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What is the source of funds for the local match portion of this project?
Pace funds.

Products and Completion Schedule		
Product	Product Type	Completion Date
Pace TIP element	In House	On going
Pace fiscal year 2016-2020 Capital Program	In-House	Dec 2016
Monitor TIP Program/Projects	In-House	On-going

Expense Breakdown	
Staff (including overhead) cost	\$75,000
Total Person Months	12
Consultant Cost	\$0
Other Costs	\$0
Total Project Cost	\$75,000
Please specify the purpose of consultant costs and time line for expenditure N/A	
Please specify the purpose of other costs N/A	

**FY 17 Unified Work Program (UWP)
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Project Title	2018 Regional Transit Strategic Plan Support
Sponsoring Agency	Regional Transportation Authority
FHWA/FTA Amount Requested	\$160,000
Local Match Amount	\$40,000
Total Project Cost (Local Match Amount must be at least 20% of Total Project Cost)	\$200,000

Description and Justification
<p>Brief Description</p> <p>The RTA in partnership with the Service Boards (CTA, Metra and Pace) is undertaking the 2018 Regional Transit Strategic Plan (the Strategic Plan). The Strategic Plan is required by Illinois State statute to be updated every 5-years. The previous Strategic Plan was published in 2013. The <i>2013-2018 Regional Transit Strategic Plan</i> established a set of fundamental Goals and Objectives. The 2018 Strategic Plan will build off those Goals, reviewing and updating objectives for the next five years. The RTA and CMAP are coordinating respective agencies' work on the 2018 Regional Transit Strategic Plan and the next Long Range Comprehensive Plan.</p> <p>Funding will be used for RTA staff work to complete the 2018 Regional Transit Strategic Plan.</p>
<p>Major Tasks (up to 20)</p> <ol style="list-style-type: none"> 1. Foundational Topic research: Regional Transit Access; Growth Potential; Innovation; and Market Assessment 2. Capital Needs Assessment 3. Funding Mechanisms Assessment 4. Plan Development and Public/Stakeholder Engagement
<p>Core Justification (How are the tasks and products for this project aligned with core MPO responsibilities? Does it serve to close any existing gaps in the process?)</p> <p>The Regional Transit Strategic Plan provides guidance for the planning and programming of transportation investments and modernization by CMAP and the region's transit agencies.</p>

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Core Justification (please identify at least one principal of the regional priorities associated with this project and/or the required MPO activities)

Through the collaborative process to develop the Strategic Plan, a shared set of values will be articulated for development of strategies and projects to guide transit investments. The public and stakeholder outreach component will provide public feedback on plan development and provide access to information to the public on elements of the Strategic Plan.

Is this project a continuation of previous work? If so, please explain.

The work continues previous 5-Year Regional Transit Strategic Plans.

Who will benefit from the interim or final products of this project?

The regional transit agencies and their riders will directly benefit; CMAP will benefit by joint coordination with development of the next Long Range Comprehensive Plan.

What is the source of funds for the local match portion of this project?

RTA Funds will be used for the local match.

Products and Completion Schedule

Product	Product Type	Completion Date
Interim report on foundational topics research and analysis.	Interim Report	December 2016
2018 Regional Transit Strategic Plan adopted by RTA Board.	Final Report	January 2018

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Expense Breakdown	
Staff (including overhead) cost	\$200,000
Total Person Months	28
Consultant Cost	\$0
Other Costs	\$0
Total Project Cost	\$200,000
Please specify the purpose of consultant costs and time line for expenditure n/a	
Please specify the purpose of other costs n/a	