

233 South Wacker Drive Suite 800 Chicago, Illinois 60606

312 454 0400 www.cmap.illinois.gov

Local Coordinating Committee

Annotated Agenda Wednesday, February 13, 2013--8:30 a.m.

DuPage County Conference Room 233 S. Wacker Drive, Suite 800 Chicago, Illinois

1.0 Call to Order and Introductions

Welcome of new committee member – President Peter Silvestri

8:30 a.m.

2.0 Agenda Changes and Announcements

3.0 Approval of Minutes – October 10, 2012

ACTION REQUESTED: Approval

4.0 LTA Project Report

During the Committee's meetings in 2013, the sponsors of LTA projects that are complete or nearly complete will describe their projects to the Committee. In February, the Committee will discuss work that CMAP has done with the Developing Communities Project to support the extension of the Red Line to 130th Street. This LTA project is meant to assist the Chicago Transit Authority (CTA) in applying for federal New Starts funding for this major transportation capital project.

ACTION REQUESTED: Discussion

5.0 Fair Housing and Equity Assessment

One of the requirements of the Sustainable Communities Regional Planning Grant (which funds the LTA program) is that a regional Fair Housing and Equity Assessment be conducted. CMAP contracted with the Chicago Area Fair Housing Alliance (CAFHA) for this work, which has been underway for one year. CAFHA representatives will describe the preliminary conclusions and recommendations of their work, as well as the schedule for releasing and receiving feedback on a draft report.

ACTION REQUESTED: Discussion

6.0 Next Call for Projects

The next call for projects is expected to be initiated in spring 2013, with applications due in summer and project selection in October. The attached memo provides additional detail on the expected schedule. ACTION REQUESTED: Discussion

7.0 Grants and Contracts Update

Past meetings of the committee have included discussion of grants and contracts related to CMAP's local planning programs. This item is an update describing completed, ongoing, and upcoming grants and contracts.

ACTION REQUESTED: Information

8.0 LTA Program Update

The Board receives monthly updates on the status of each active project within the Local Technical Assistance program. Staff will briefly review the current update ACTION REQUESTED: Information

9.0 Other Business

10.0 Public Comment

Public comment is encouraged throughout the meeting. The Chair will recognize non-committee members as appropriate. Non-committee members wishing to address the Committee should so signify by raising their hand in order to be recognized by the Chair. The Chair will have discretion to limit discussion.

10.0 Next Meeting: May 8, 2013

11.0 Adjournment

Local Coordinating Committed	<u>e Members:</u>	
Susan Campbell, Chair	David Galowich	Rick Reinbold
Lenore Beyer-Clow	Ngoan Le	Dan Shea
Michael Connelly	Marilyn Michelini	Peter Silvestri
Nancy Firfer	Heather Niehoff	Jerry Weber
	Raul Raymundo	

Agenda Item No. 3.0



233 South Wacker Drive Suite 800 Chicago, Illinois 60606

312 454 0400 www.cmap.illinois.gov

Local Coordinating Committee

Minutes

Wednesday, February 13, 2013 8:30 a.m.

Offices of the Chicago Metropolitan Agency for Planning DuPage County Conference Room 233 S. Wacker Drive, Suite 800 Chicago, Illinois 60606

Committee Members

Present:

Susan Campbell (CMAP Board) Chair, Lenore Beyer-Clow (Openlands-Environment and Natural Resources), Nancy Firfer

(MPC-Housing), David Galowich (ULI-Land Use), Emily Harris (Metropolis Strategies-Economic Development

alternate), Marilyn Michelini (Village of Montgomery-CMAP Board), Heather Niehoff (VOA-CMAP Board), Raul Raymundo (Resurrection Project-CMAP Board), Rick Reinbold (Village of Richton Park -CMAP Board), Dan Shea (Algonquin Township-CMAP Board), Peter Silvestri (Elmwood Park-CMAP Board)

Members Absent: Mike Connelly (CTA-Transportation), Ngoan Le (Chicago

Community Trust-Human and Community Development), Jerry Weber (College of Lake County-Economic Development)

Staff Present: Erin Aleman, Patricia Berry, Randy Blankenhorn, Bob Dean,

Don Kopec, Jill Leary, Matt Maloney, Jason Navota, Justine Reisinger, Jake Seid, Gordon Smith, Berenice Vallecillos

Others Present: Rob Breymaier-CAFHA, Don Gismondi-CTA, Brian Hacker-

Metra, Ryan Richter-Metra, Chris Staron-NWMC, Mike

Sullivan-KKCOM, Sonali Tandon-CTA

1.0 Call to Order

Susan Campbell, Chair called the meeting to order at 8:38 a.m., and members were asked to introduce themselves.

2.0 Agenda Changes and Announcements

One new member, Peter Silvestri, was introduced and welcomed to the committee.

3.0 Approval of the Minutes-October 10, 2012

Minutes of the October 10, 2012 meeting were approved as presented.

4.0 Local Technical Assistance (LTA) Project Report

Kendra Smith, Project Manager at CMAP, presented on a recent project with the Developing Communities Project (DCP) and Chicago Transit Authority (CTA) to support the extension of the Red Line to 130th Street. Ms. Smith briefed the committee on the quantitative and qualitative livability impacts found through detailed research and focus groups. The project's final deliverables were discussed and Committee members were encouraged to review the updated project webpage and engaging project video found at www.cmap.gov/red-line. Ms. Smith stated that the project is currently in the planning phase.

The Draft Environmental Impact Statement (EIS) is expected to be published in late fall 2013 and will describe alternatives to be analyzed. A public hearing will be held after the Draft EIS is published. Committee members discussed the proposed timeline for construction and land use planning strategies around the stations.

5.0 Fair Housing and Equity Assessment

Rob Breymaier, President of the Chicago Area Fair Housing Alliance (CAFHA), presented on CMAP and CAFHA's collaboration on a regional Fair Housing and Equity Assessment. He explained that this project was a product of the Sustainable Communities Regional Planning grant that funds the LTA program. Mr. Breymaier reviewed the conclusions of the research conducted to date, emphasizing that the Chicago region remained one of the nation's more segregated metropolitan areas, which held back the region's economic prosperity. He explained that the Fair Housing and Equity Assessment would make recommendations on the integration of fair housing principles into future LTA projects.

The Committee discussed a number of issues related to fair housing, including structural impediments such as tax rates and school quality that perpetuated patterns of segregation. The Committee also emphasized the importance of investing economically in lower-income areas as part of an approach to fair housing, rather than focusing exclusively on housing affordability in high-opportunity areas. The limited number of fair housing institutions outside of Cook County was also discussed as a challenge. Staff informed the Committee that a draft of the Fair Housing and Equity Assessment would be provided to working committee members, and later the Board, once it is ready for review.

6.0 Next Call for Projects

Bob Dean briefly reviewed the schedule for next year's call for LTA projects, which will follow a similar schedule to last year.

7.0 Grants and Contracts Update

Mr. Dean reviewed recent and upcoming grants and contracts for the Committee's information, referring to the memo included in the meeting materials.

8.0 LTA Program Update

A complete program update had been included in the committee materials.

9.0 Other Business

There was no other business before the Local Coordinating Committee.

10.0 Public Comment

There were no comments from the public.

11.0 Next Meeting

The next meeting of the Local Coordinating Committee is scheduled for May 8, 2013.

12.0 Adjournment

At 9:20 a.m., a motion to adjourn was carried.

Respectfully submitted,

F M D

Approved, with correction, May 8, 2013



233 South Wacker Drive Suite 800 Chicago, Illinois 60606

312 454 0400 www.cmap.illinois.gov

MEMORANDUM

To: Local Coordinating Committee

From: Bob Dean, Deputy Executive Director for Local Planning

Date: February 6, 2013

Re: Schedule for Future Applications

Staff expects to conduct a call for projects in 2013, and intends to use a process and schedule similar to last year's. This memo is meant to summarize staff's recommendations for several elements of the proposed application process, including approximate dates, application forms, project eligibility, and selection criteria.

SCHEDULE AND KEY DATES

Key points in the technical assistance application process are as follows (all dates in 2013):

- Early May begin call for projects and release application materials
- May and June informational meetings and presentations to potential applicants
- Late June or early July applications due
- Late September special meeting of Local Coordinating Committee to consider recommending approval of program (if necessary)
- October 9 Board and MPO Policy Committee consider approval of program

The application schedule will be coordinated with the RTA's Community Planning Program, but the schedules differ in the approval process. CMAP and the RTA will be combining efforts again this year to publicize the program. Outreach efforts are expected to include, at a minimum, a webinar-type meeting, presentations at meetings of the suburban Councils of Government (COGs) and Councils of Mayors (COMs), and mail and email communication to municipalities. CMAP will also make direct contact with high-need communities that do not have professional staff to ensure that they are aware of the assistance opportunities and are capable of submitting appropriate applications.

APPLICATION FORMS

The RTA is coordinating closely with CMAP on application forms, as in past years. To make the process of submitting an application easier, the RTA will be shortening their application materials to move toward the simplicity of CMAP's LTA application form. Coordination with the RTA on this is ongoing, and draft forms are not yet available for review.

The same application form will be used to request assistance from a variety of programs, including Community Planning Program grants from the RTA, implementation assistance from the RTA, and staff and/or consultant assistance from CMAP. The initial form will be simple and easy to complete. Once the initial application is received, CMAP and RTA will determine the most appropriate type of assistance for that particular project, and then will follow up to gather more information as necessary.

ELIGIBILITY

Eligibility for LTA project types is broad. However, project types will be limited somewhat by CMAP's reliance on transportation funding after the HUD funding expires in January 2014. Most projects, such as comprehensive plans, corridor studies, zoning ordinance updates, and other projects that affect land use and transportation will remain eligible. However, some specialized types of projects, like those that focus on water resources or local food, will no longer be able to be pursued unless they have transportation elements. CMAP continues to seek additional funding sources to allow a full range of projects to be pursued, but it is not certain whether any other sources will be in place at the time the HUD funding expires.

Eligible applicants for technical assistance include municipalities (including the City of Chicago), counties, townships, Councils of Government, multijurisdictional groups, and nonprofit or community-based organizations, provided that these organizations have the full support of the local government(s) in the project area.

SELECTION CRITERIA

The selection criteria used to prioritize LTA projects in 2011 and 2012 worked well, and are recommended to be used again. LTA applications have been evaluated based on six criteria, including consistency with GO TO 2040, community need, interjursdictional coordination and involvement of partners, feasibility of implementation, input from relevant Counties and Councils of Government (COGs), and geographic balance. These criteria are recommended to continue to be used. It is expected that the LTA application process will be quite competitive, so applicants will need to score well on a number of these criteria to be successful. Because some criteria are out of the immediate control of the applicant (such as community need and geographic balance), applicants will be encouraged to actively address those elements that they can control, such as involvement of neighboring communities or partner organizations.

Committee discussion on the contents of this memo is requested.

ACTION REQUESTED: Discussion.

###

February 6, 2013 2 | Page



233 South Wacker Drive Suite 800 Chicago, Illinois 60606

312 454 0400 www.cmap.illinois.gov

MEMORANDUM

To: Local Coordinating Committee

From: Bob Dean, Deputy Executive Director for Local Planning

Date: February 6, 2013

Re: Grants and Contracts

At several meetings over the past two years, the Local Coordinating Committee has discussed grants and contracts to support technical assistance work. Staff intends to regularly provide updates to the Committee on the latest status of completed, ongoing, or upcoming grants and contracts.

The overall philosophy of the Local Technical Assistance (LTA) program has been to identify projects that are priorities to accomplish, and then use a variety of methods to accomplish them, including staff assistance, consulting assistance, and grants. Three major types of grants and contracts have been used to support the LTA program. The first type includes larger grants to local governments which are used to hire a contractor, typically a consulting firm, to manage a project. The second type involves CMAP contracting directly with a contractor to complete a local planning project. The final type includes smaller contracts that are used to hire a contractor, sometimes a consulting firm but often a nonprofit partner, to contribute to a project. More detail on these types of grants and contracts is included in the remainder of this memo.

EXPERIENCE TO DATE WITH CONTRACT TYPES

Large grants to local governments

These are grants in which the contractor is expected to perform most activities on a certain project. These grants are made directly to local governments, who are then responsible for procuring consultant assistance. Contractors are procured through a competitive selection involving a Request for Proposals (RFP) process, and typically consist of for-profit planning consulting firms.

To date, ten projects have been initiated using this type of grant, in Algonquin, Downers Grove, Elburn, Elgin, Fox Lake, Glen Ellyn, McHenry County, New Lenox, Plainfield, and Wheeling. Approximately \$830,000 in grants has been devoted to these ten projects.

To date, the record of achievement on grants to communities has been mixed. Some communities have actively procured consultants and begun work, but in other cases there have been significant delays. One community grant was withdrawn by CMAP after insufficient progress on consultant selection, and in another case, CMAP has agreed to handle the consultant selection itself due to administrative challenges faced by the project sponsor. While this method will continue to be used in appropriate circumstances, CMAP has also contracted directly with contractors for some local projects – described further in the following section.

Large contracts administered by CMAP

CMAP received \$1.76 million in funding through the competitive portion of the FY 13 Unified Work Program (UWP) to support its local planning work, as discussed by the Committee last year. Many of these projects have involved contracts directly between CMAP and consulting firms, rather than passing the funding through the sponsor local government. To make the contracting process efficient, CMAP created a prequalified list of consultant teams that are capable of doing the types of projects that are most likely to be contracted, including corridor plans, subarea plans, comprehensive plans, zoning updates, transportation plans, and similar projects. The Board approved this prequalified list at its meeting in June 2012.

Firms have been selected through individual RFP processes as the projects have become ready. To date, eight projects (for Berwyn, the Chicago Housing Authority, DuPage County, Lansing, Lynwood, Oak Lawn, Richton Park, and the South Suburban Mayors and Managers Association) have been initiated using the list of prequalified firms, with a total cost of approximately \$760,000. Four projects (for Des Plaines, Niles, the Northwest Municipal Conference, and Olympia Fields) are in the consultant selection or RFP review phase. As these projects are initiated, others will begin the development of RFPs.

This contracting method has placed more administrative work on CMAP, but also creates a higher degree of confidence that projects will be initiated within a reasonable amount of time. Local governments typically prefer this method, as it accomplishes their project with a minimal amount of administrative work on their part.

Smaller grants for contributions to projects

In addition to the large grants described above, there is often a need for small-scale assistance with specific projects. In these cases, the project is led by CMAP, and CMAP staff conduct most of the work, but small contracts are necessary to "fill gaps" in CMAP staff's expertise. In total, approximately \$500,000 for small-scale assistance contracts has been awarded.

Some contracts support individual projects, including two in Chicago (the Green Healthy Neighborhoods project, and the Red Line south extension), as well as projects in Antioch, Hanover Park, Joliet, Lake County, and Park Forest. Other contracts support the involvement of the contractor in a variety of different locations; these involve workforce development, market and economic analysis, and preparation of high-quality illustrations. Finally, some contracts are for assistance on regionwide projects, including a regional arts and culture toolkit and the regional Fair Housing and Equity Assessment.

February 6, 2013 2 | Page

CONTRACT EXPECTATIONS FOR REMAINDER OF FY 13 AND FY 14

The three types of contracts described above are expected to continue through the remainder of FY 13 and into FY 14. Large grants, whether administered by the community or by CMAP, will continue for projects that are currently within the LTA program or are selected through the next call for projects. Continuing past practice, communities will be able to choose whether they would prefer to handle the procurement themselves or have CMAP do this for them. Most communities prefer to have CMAP handle this administrative work, but the choice will continue to be made available.

Staff intends to select a new list prequalified firms during the spring of this year. The initial prequalified list was approved by the Board in June 2012; staff intends to recommend an updated list of prequalified firms for Board action in May 2013.

In addition, staff intends to select contractors for small-scale assistance on a few projects that were added to the LTA program last fall. This is also expected to occur during spring 2013. The individual contracts are likely be under \$25,000 each, but staff will still provide updates on the selection to the Local Coordinating Committee and the Board.

ACTION REQUESTED: Discussion

February 6, 2013 3 | Page

Agenda Item No. 8.0



233 South Wacker Drive Suite 800 Chicago, Illinois 60606

312 454 0400 www.cmap.illinois.gov

MEMORANDUM

To: CMAP Board and Committees

From: CMAP Staff

Date: February 6, 2013

Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 86 local projects have been initiated. Of these, 23 projects have been completed, 47 are fully underway, and 16 will get actively underway in the near future.

Further detail on LTA project status can be found on the attached project status table.

ACTION REQUESTED: Discussion.

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin downtown plan (see project website)	Jack Pfingston	Feb. 2012- Mar. 2013	Grant funds	Underway. Steering Committee met January 24 and discussed final recommendations. The committee supported the recommendations. The next steps will be a presentation of final recommendations before the Planning & Zoning Commission on February 18, followed by presentation of the final plan (for approval) before the Village Board in early March.
Alsip comprehensive plan (see project website)	Sam Shenbaga	Jan. 2012- Mar. 2013	Staff assistance	Underway. Plan recommendations presented to Project Steering Committee on December 13. Public Open House scheduled for February 14 at Park District facility. Outreach for Open House completed. CMAP assisted Village in completing and submitting a grant application to the Chicago Community Trust in early January.
Antioch greenway plan (see project website)	Shafaq Choudry	Apr. 2012- June 2013	Staff assistance	Underway. Route proposal presented to steering committee on January 16. Regional steering committee kick-off is scheduled for February 5. Draft Plan and route recommendations in development stages.
Bensenville comprehensive plan	Sam Shenbaga	Mar. 2013- Feb. 2014	Staff assistance	Village staff reviewed and approved scope of services. CMAP staff to present scope of services to Village Board Committee on February 19 and Village Board for approval on February 26. Village requested delay in project start date (approximately 1 month) to allow completion of ongoing Airport Compatibility Study.
Berwyn zoning revisions	Kristin Ihnchak	Jan. 2013- Dec. 2013	Staff and consultant assistance	Underway. Steering committee is being established and a kick-off meeting with Berwyn staff is being scheduled. Team is reviewing existing conditions. Camiros has been selected to assist CMAP staff during the project.
Big Rock comprehensive plan (see project website)	Trevor Dick	Feb. 2013- Jan. 2014	Staff assistance	Underway. The Village Board approved the MOU at their January 8 Board meeting. CMAP staff is working to create a project website and create flyers for the first public workshop on March 11.
Bronzeville Alliance Retail corridor study, phase 2 (see project website)	Sef Okoth	Phase 2: Nov. 2011- Mar. 2013	Staff assistance	Underway. Initial internal review of the draft plan was completed and the draft plan revised to incorporate comments from senior planning staff. Meeting held with the 4th Ward Alderman to discuss the plan recommendations and present him with a memo on the proposed implementations actions. A public meeting is being planned for the first quarter of 2013 to present the draft plan.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Bronzeville national heritage area feasibility study (see project website)	Sef Okoth	July 2012- June 2013	Staff assistance	Underway. The Project Advisory Committee (PAC) met on January 29 at IIT. The committee discussed and approved the public engagement plan. Staff presented interim report on Bronzeville's history. A technical sub-committee was formed to oversee historical research. Talking points for media inquiries were developed. The committee chair and the project lead partner organization to brief the Mayor's office about the project on February 7. The next PAC meeting is scheduled for February 26 to discuss the NHA Management Plan.
Centers for New Horizons local food survey	Sef Okoth	Nov. 2012- June 2013	Staff assistance	Underway. MOU signed by both the Centers for New Horizons and Chicago State University's Neighborhood Assistance Center. Meeting held with Chicago State University on January 31 to discuss IRB application. Staff is currently working on IRB application. The Centers for New Horizons is working on conducting a trial-run (pilot) of the survey in Bronzeville.
Chicago "Green and Healthy Neighborhood" plan for Englewood, Woodlawn, and Washington Park (see project website)	Jason Navota	Mar. 2011- Mar. 2013	Staff assistance	Underway. Final phase, planning and land use policy development is in progress. Zone illustrations are complete, and overall planning area illustrations are underway. CMAP intends to convey draft chapters to City of Chicago Department of Housing and Economic Development in early 2013, draft plan and concept illustrations complete in first quarter of 2013, and a final public open house in late March 2013.
Chicago Housing Authority LeClaire Courts redevelopment	Sef Okoth	Aug. 2012- July 2013	Consultant assistance	Underway. Existing Condition Report (ECR) submitted on January 15, which was reviewed by staff and feedback provided. Project status meeting held on January 11 with CHA and URS. The Outreach Plan was revised to focus on informal project meetings/conversations with key stakeholders and monthly client review meetings. Meetings held with Alderman Zalewski on January 17 and with Alderman Munoz January 28 to discuss the project. A meeting is scheduled with Alderman Burke on February 5 to brief him on the project.
Chinatown neighborhood plan	Stephen Ostrander	Feb. 2013- Jan. 2014	Staff assistance	Full launch of project awaits approval of project scope by Alderman Solis. In the meantime, discussions with stakeholders in the community continue, the outreach strategy has been drafted,

February 6, 2013 2 | Page

Project	CMAP lead	Timeline	Assistance type	Status and notes
				key persons to be interviewed have been identified, and work has
				begun on preparation of Existing Conditions Report.
Cook County consolidated	Jonathan	Apr. 2013-	Staff assistance	Project scoping underway. CMAP staff met with County staff in
plan	Burch	Mar. 2014	Stair assistance	late-November. Anticipated start in April 2013.
Des Plaines neighborhood	Berenice	Apr. 2013-	Consultant	Project scoping underway. RFP will be released in early 2013 for a
plan	Vallecillos	Mar. 2014	assistance	CPTED-focused neighborhood plan in the Apache Park
Firm	· dancemen	1/10(1) =011	ussis united	neighborhood.
				Underway. Comments from Metra have been received and
Downers Grove bicycle and	Jack	Mar. 2012-	Grant funds	incorporated where feasible; presentation of Final Infrastructure
pedestrian plan	Pfingston	Feb. 2013	Grant rands	Report and Final Bicycle and Pedestrian Plan before the Village
				Board expected in February.
				Underway. Data collection nearing completion. There was a
DuPage County	Jack	Oct. 2012-	Consultant	technical issue with GIS data that has been resolved; final data sets
unincorporated areas plan	Pfingston	Sept. 2013	assistance	delivered to consultant in late January. Meetings with affected
unincorporated areas plan				municipalities completed. Work continues on existing conditions
				report, which is expected in mid-February.
			Staff and	The Metropolitan Planning Council (MPC) has been contracted to
DuPage Water Commission	Lori	FebNov.	consultant	assist with this project, which will primarily involve a series of
water conservation project	Heringa	2013	assistance	training for the municipal members of the DuPage Water
			dobistarice	Commission.
				Underway. Steering Committee met to consider draft plan January
Elburn comprehensive plan	Jack	Apr. 2012-	Grant funds	16. Copies sent to Metra and Pace; village accepted comments until
Zie dirit comprenensive plan	Pfingston	Feb. 2013	Grant rands	February 1 and expects to be presenting final draft to Plan
				Commission February 5.
				Project scoping is underway. Due to staff changes at ULI and
Elgin Dundee Avenue	Samantha	TBD	Staff assistance	CMAP, as well as questions about ideal project timing, this project
corridor study	Robinson		and small grant	has been pushed back from its expected start in early 2013 to later
				in the year.
				Underway. January Steering Committee reviewed material
Elgin sidewalk gap and	Lindsay	June 2012-		produced to date, including sidewalk, intersections, and bus stop
transit stop study	Bayley	Apr. 2013	Grant funds	inventories, and conditions assessments. A 5-year capital plan was
Tariott stop study	Dayicy	Apr. 2013		developed, with yearly implementation action items. Final public
				meeting planned for March 5.

February 6, 2013 3 | Page

Project	CMAP lead	Timeline	Assistance type	Status and notes
Elmwood Park comprehensive plan (see project website)	Nicole Woods	June 2011- Apr. 2013	Staff assistance	Underway. Steering committee and Village Trustees provided feedback on plan in January. Plan is undergoing final internal reviews. Public open house and public hearing will be held in early March.
Evanston bicycle plan	Jack Pfingston	May 2013- Feb. 2014	Grant funds	Had follow-up discussions with City regarding timetable for RFP, consultant selection, etc. Conference call to discuss grant value was held January 14. IGA between CMAP and the City is in progress.
Ferson-Otter watershed plan implementation	Nora Beck	FebDec. 2013	Staff assistance	Underway. Kick-off meeting of steering committee scheduled for February 27.
Fox Lake bicycle plan	Jack Pfingston	July 2012- Mar. 2013	Grant funds	Underway. Steering committee met January 16 to discuss implementation strategies; work continues on draft final plan, which is expected by mid-February. The draft plan will be presented to the Fox Lake Plan Commission on February 19. The steering committee will meet again on February 27, followed immediately by a public workshop at the Village library.
Glen Ellyn downtown streetscape and parking study (see project website)	Lindsay Bayley	July 2012- June 2013	Grant funds	Underway. Steering Committee split in two to focus on the two topics of the project: one for Streetscapes and one for Parking Analysis. Draft Streetscape Plan has been developed.
Hinsdale parking study	Lindsay Bayley	Nov. 2012- June 2013	Staff assistance	Underway. First Steering Committee meeting held in January. Data collection continuing; key person interviews underway. Drafting existing conditions report initiated.
Hoffman Estates workforce development project	Annie Byrne	FebDec. 2013	Staff assistance	Scoping of the project is complete, with full startup expected in February.
IDNR water loss evaluation project	Tim Loftus	FebDec. 2013	Staff assistance	The MOU and project scope has been finalized and delivered to IDNR for signature. The project will proceed in partnership with the Center for Neighborhood Technology.
Kane County local food project	Jessica Simoncelli	Nov. 2012- May 2013	Staff assistance	Underway. Kickoff meetings in late 2012, and currently research into and discussion of site selection criteria is occurring. Next meeting with project partners to review criteria will be held in February.

February 6, 2013 4 | Page

Project	CMAP lead	Timeline	Assistance type	Status and notes
Kane County transit plan implementation	Trevor Dick	July 2012- June 2013	Staff assistance	Underway. CMAP staff is currently compiling an analysis report that will be brought back to the Oversight Steering Committee (OSC) in February for review and discussion.
Kane County / Carpentersville Homes for a Changing Region project	Jonathan Burch	FebDec. 2013	Staff assistance	All municipal resolutions will be adopted by the end of February. A project kickoff meeting is anticipated for the end of February. Municipal tours are being scheduled for the end of March.
Lake County sustainability plan (see project website)	Kristin Ihnchak	Mar. 2012- May 2013	Staff assistance	Underway. The draft plan is being presented to staff on February 4. Delta Institute and Openlands are both on contract to assist with some plan elements.
Lakemoor comprehensive plan (see project website)	Nora Beck	Nov. 2011- Feb. 2013	Staff assistance	Underway. Lakemoor Planning Commission recommended adoption of the plan. Village Board to consider adoption on February 28.
Lansing comprehensive plan	Sam Shenbaga	Oct. 2012- Sept. 2013	Consultant assistance	Underway. Houseal Lavigne Associates selected as project consultant. Kick-off public meeting conducted on January 30 at Lansing Public Library. Attended by close to 100 people. Consultant has begun evaluation of existing conditions and mapping. Project webpage is available for public input and linked via Village website.
Liberty Prairie Conservancy local food system plan (see project website)	Jessica Simoncelli	Aug. 2011- Feb. 2013	Staff assistance	Underway. Final internal edits and layout of Lake County Food Policy Report are occurring in February. The steering committee for the Liberty Prairie Reserve Master Plan will meet for final review on February 6, after which the plan will undergo final edits and layout before being presented to the Lake County Forest Preserve District later in February.
Lynwood comprehensive plan	Samantha Robinson	Oct. 2012- Sept. 2013	Consultant assistance	Underway. Houseal Lavigne Associates selected as project consultant. Consultant presented scope of work to the Steering Committee on January 16. Village is compiling a list of key stakeholders to be interviewed as part of the comprehensive planning process. Village is also gathering copies of most current comprehensive plan and zoning ordinance for consultant. Consultant has coordinated with SSMMA to acquire GIS data to begin the existing conditions report. Consultant is determining dates for future community workshop.

5 | Page

Project	CMAP lead	Timeline	Assistance type	Status and notes
Maywood economic development strategy	Nicole Woods	Dec. 2012- Aug. 2013	Staff assistance	Underway. Project was refined in late 2012, to focus specifically on retail and multi-family markets. Staff is currently collecting retail market data within the submarket boundaries to assess the submarket's demand, supply and retail gap.
Metropolitan Mayors Caucus immigrant integration toolkit	Ricardo Lopez	Jan. 2013- May 2013	Staff assistance	Underway. Staff has agreed to a scope and timeline with MMC and work is ongoing.
Morton Grove industrial areas plan (see project website)	Nicole Woods	Feb. 2012- July 2013	Staff assistance	Underway. Village Staff reviewed and provided feedback on Existing Conditions Report in January. Report will be presented to Steering Committee in February and Recommendations Memo will be drafted in March.
New Lenox corridor plan	Jack Pfingston	Aug. 2012- June 2013	Grant funds	Underway. Steering Committee met January 11 to discuss Draft Existing Conditions Synthesis Report. Copies of the report were sent to Metra and Pace. Next step will be development of 4 core framework plans (land use, urban design, multi-modal and implementation) with associated recommendations. Initial core reports expected in late February or early March.
Niles environmental action plan (see project website)	Kristin Ihnchak	May 2012- Feb. 2013	Staff assistance	Underway. Staff department head meetings took place in January. A public hearing with the Village Board to present the draft is scheduled for February 12.
Niles multimodal transportation plan	Jack Pfingston	Mar. 2013- Feb. 2014	Grant funds	RFP was released January 4, with a January 25 proposal submission deadline. Selection is now underway.
Norridge zoning revisions	Jake Seid	FebMay 2013	Staff assistance	Underway. A kick-off meeting with the Zoning Board will be held on February 4 to refine the project deliverables and discuss issues and opportunities.
Northlake comprehensive plan (see project website)	Trevor Dick	Mar. 2012- Mar. 2013	Staff assistance	Underway. CMAP staff presented the draft Comprehensive Plan to the Steering Committee on January 30. The next step is a public open house that will be scheduled in nearly March prior to going to the Plan Commission for a public hearing in March.
Northwest Municipal Conference trail access plan	Jack Pfingston	Apr. 2013- Mar. 2014	Consultant assistance	Currently working on scoping and RFP development.
Northwest Water Planning Alliance drought	Tim Loftus	FebDec. 2013	Staff assistance	An MOU and project scope has been sent to the Executive Committee for approval. A subcommittee of Technical Advisory

February 6, 2013

Project	CMAP lead	Timeline	Assistance type	Status and notes
preparedness/strategic				Committee members has been formed to assist with project
planning				guidance.
Oak Lawn 95th Street corridor study	Jake Seid	Jan. 2013- Jan. 2014	Consultant assistance	Underway. Teska Associates was selected as the consultant for this project. Teska is currently working with the Village to create a project Steering Committee. Public outreach will begin in February.
Oak Park water conservation program (see project website)	Nora Beck	Aug. 2011- Feb. 2013	Staff assistance	Underway. Draft released to public in August. Final draft to be presented to Board for approval on February 19.
Olympia Fields zoning ordinance update	Drew Williams- Clark	Apr. 2013- Mar. 2014	Consultant assistance	A new RFP has been approved by the Village. Release is expected in February.
Openlands local food policy	Jason Navota	TBD	Staff assistance	Scope of Work has been drafted and reviewed. Second steering committee meeting scheduled for early February 2013.
Oswego economic development plan	Trevor Dick	Mar. 2013- Jan. 2014	Staff assistance	This project is currently being scoped and is expected to begin in early 2013.
Plainfield downtown transportation plan (see project website)	Jack Pfingston	Aug. 2012- June 2013	Grant funds	Underway. Presented draft list of prioritized bike & pedestrian projects to the Village Board January 28. Next step will be to prepare a draft plan document for release before the public meeting scheduled for March 20.
Regional arts and culture toolkit	Stephen Ostrander	Apr. 2012- Mar. 2013	Staff assistance	Underway. Staff and consultant team continue to develop content for the toolkit, with completion expected in early February, to be followed by advisory group review, with publication aimed for March.
Regional climate change adaptation toolkit	Jesse Elam	July 2012- May 2013	Staff assistance	Underway. This toolkit aims to help municipalities understand and adapt to the impacts of climate change in the Chicago region, with a focus on public infrastructure and land. An advisory committee meeting has been rescheduled pending contract execution with the University of Illinois.
Richton Park comprehensive plan	Kendra Smith	Aug. 2012- July 2013	Consultant assistance	Underway. Houseal Lavigne Associates is currently gathering data for the project. The kickoff public meeting was held Thursday, January 31.
Riverside downtown area plan (see project website)	Nora Beck	Feb. 2012- May 2013	Staff assistance	Underway. Staff are developing draft plan, sending to steering committee for review in February.

7 | Page

Project	CMAP lead	Timeline	Assistance type	Status and notes
Round Lake Heights comprehensive plan (see project website)	Jonathan Burch	May 2012- May 2013	Staff assistance	Underway. Recommendations memo submitted to the Village this past month with a Board meeting to discuss the memo scheduled for February 5.
Seven Generations Ahead sustainability data	Drew Williams- Clark	Nov. 2012- Mar. 2013	Staff assistance	Underway. Staff have delivered preliminary data to SGA. Draft data will be delivered in February for SGA review. Documentation will be delivered in March.
Silver Creek watershed plan implementation	Nora Beck	Feb-Dec. 2013	Staff assistance	Underway. Kick-off meeting of steering committee scheduled for February 27.
SSMMA interchange land use planning	Jessica Simoncelli	July 2012- Sept. 2013	Consultant and staff assistance	Underway. Project delayed due to change in consulting leadership, but a new consultant team led by Teska has been selected and the project will start up again with stakeholder interviews in February.
Waukegan subarea plan (see project website)	Stephen Ostrander	Sept. 2012- Aug. 2013	Staff assistance	Underway. On January 22, staff held a focus group with business and property owners from the Washington Street corridor study area. On January 22 and 24, staff held focus groups with members of the community (living or working within a quarter mile of the corridor). Staff also began comprehensive survey of every parcel along corridor, using CMAP's Full Circle geospatial data system. Staff also continued preparation of existing conditions report.
Westchester comprehensive plan (see project website)	Samantha Robinson	Nov. 2011 – Apr. 2013	Staff assistance	Underway. Working on draft comprehensive plan. Village staff expected to review draft plan in February.
Wicker Park-Bucktown parking study	Lindsay Bayley	JanSept. 2013	Staff assistance	Underway. Data collection underway for first sub-section of the study area.

Completed Projects

Project	CMAP lead	Completion date	Assistance type	Implementation status
Addison comprehensive plan (see project website)	Sam Shenbaga	Jan. 2013	Staff assistance	Underway. Plan unanimously adopted by Village Board on January 7. Village received a grant in the form of technical assistance to create a Homes for Changing Region study, to begin in summer of 2013.
Berwyn comprehensive plan (see project website)	Sam Shenbaga	Oct. 2012	Staff assistance	Plan adopted unanimously by City Council on October 23 rd . Project completed.

February 6, 2013

Project	CMAP lead	Completion date	Assistance type	Implementation status
Blue Island comprehensive plan (see project website)	Sam Shenbaga	June 2012	Staff assistance	Plan Commissioner Training workshop conducted at City Hall on 10 th October. Meeting with Planning Director scheduled on October 31 st to discuss Western Avenue two-way conversion project.
Bronzeville Alliance retail corridor study, phase 1 (see project website)	Sef Okoth	Feb. 2012	Staff assistance	Two ongoing activities are helping to implement the project. The second phase focusing on land use change is underway and is described above. Also, the Chicago Community Trust provided a grant to the Renaissance Collaborative (TRC) in May to directly implement the recommendations of this project. TRC hired an Economic Development Coordinator who is currently developing a website that will be a one-stop shop for economic and community development information for Bronzeville. She is also coordinating QCDC and 51st Street Business Association to work collaboratively. Both of these tasks were recommended in Phase 1
Campton Hills comprehensive plan (see project website)	Jason Navota	Aug. 2012	Staff assistance	Final plan approved by Plan Commission June 25 and approved 'with changes' by Village Board on August 21.
Carpentersville "Old Town" Area Action Plan (see project website)	Trevor Dick	July 2012	Staff assistance	The Village Board unanimously adopted the Plan at their July 10 meeting. An implementation memo is being created and will be reviewed internally. This will be followed by a meeting with Village Staff to discuss next steps.
Developing Communities Project support for CTA Red Line extension (see project website)	Kendra Smith	Nov. 2012	Staff assistance	The Red Line Livability Project community brochure, technical report, webpage and video have been completed and are available at www.cmap.illinois.gov/red-line. DCP, CMAP and CTA will utilize materials during future Community Education and Visioning sessions as well as in interaction with elected officials.
Evanston water efficiency program (see project website)	Amy Talbot	Aug. 2012	Staff assistance	Plan accepted by Council in August. Implementation actions started by City and Utility.
Fairmont Neighborhood Plan (see project website)	Trevor Dick	Apr. 2012	Staff assistance	On October 23 rd , representatives from the County, CMAP, Openlands, Lockport Township Park District, Will County Farm Bureau, Fairmont School District, the Food Pantry, and members from the steering committee met to discuss how to create a

February 6, 2013 9 | Page

Project	CMAP lead	Completion date	Assistance type	Implementation status
				community garden(s) in the Fairmont community. The next steps include meeting with the senior group and local residents to ensure "grassroots" support on the potential location(s).
Hanover Park corridor study (see project website)	Stephen Ostrander	Dec. 2012	Staff assistance and small grant	The report for the ULI Chicago Technical Assistance Panel (studying the Irving Park Road corridor) was released in early December.
Homes for a Changing Region in northwest Cook (see project website)	Jonathan Burch	Jan. 2013	Staff assistance	Municipal staffs are currently reviewing the final document for line edits. Final reports will be printed in February. Final presentations for municipalities are scheduled for February and March.
Homes for a Changing Region in west Cook (see project website)	Drew Williams- Clark	Apr. 2012	Staff assistance	Three of the four communities covered by the project have follow-up LTA projects. One, the Park Forest sustainability plan, was adopted in May. Lansing, Olympia Fields, and Park Forest received additional technical assistance under the EPA "Building Blocks for Sustainable Communities" program in May. Future LTA projects in Lansing and Olympia Fields are now being scoped.
Homes for a Changing Region in west Cook (see project website)	Drew Williams- Clark	Apr. 2012	Staff assistance	Phase 2 of this project, which involves supporting a Community Challenge grant to the West Cook County Housing Collaborative in the same communities, was completed in December.
Joliet "Old Prison" redevelopment (see project website)	Pete Saunders	May 2012	Staff assistance and small grant	Phase 2 of this project, which involves supporting a Community Challenge grant in the same communities, is underway.
Lake Zurich comprehensive water resources project	Amy Talbot	Apr. 2012	Staff assistance	CMAP staff is working on a federal grant application to seek brownfield assessment funding for the 160-acre Prison East site. Deadline for the grant application is November 19.
McHenry County subarea plan	Jack Pfingston	Nov. 2012	Grant funds	The final plan was adopted by the McHenry County Board at their meeting on November 20.
Norridge comprehensive plan (see project website)	Trevor Dick	Oct. 2012	Staff assistance	The Board voted unanimously to adopt the plan on October 24, 2012. CMAP staff has begun to work on reviewing the Village's current zoning ordinance.
Orland Park water conservation ordinance (see project website)	Hala Ahmed	June 2012	Staff assistance	Orland Park is aiming for adoption in January or February.

February 6, 2013

Project	CMAP lead	Completion date	Assistance type	Implementation status
Park Forest sustainability plan (see project website)	Kristin Ihnchak	May 2012	Staff assistance	Plan was unanimously adopted by the Village Board on May 14. The Chicago Community Trust's grant to Park Forest directly implements the recommendations of this project. Also, a new LTA project involving zoning updates will be initiated in spring 2013.
SSMMA housing investment prioritization (see project website)	Nicole Woods	June 2012	Staff assistance	Tool was approved by the Collaborative and SSMMA in May. The Collaborative has utilized the tool to assess projects in the various Southland communities, including CDBG communities. Currently, the Collaborative is communicating the results from the tool's assessments to inform communities of the strengths and weaknesses of their projects. The Collaborative is also analyzing how the tool can be part of the Southland Loan Fund underwriting criteria process.
Waukegan planning prioritization report	Stephen Ostrander	July 2012	Staff assistance	CMAP staff presented the recommendations of the planning prioritization report to the Waukegan City Council Meeting of the Whole on July 30. Follow-up subarea plan is underway.
West Cook Housing Collaborative, phase 2: Challenge Grant support	Drew Williams- Clark	Dec. 2012	Staff assistance	The project has been completed and materials have been transmitted to the West Cook Housing Collaborative for the use of the participating communities.
Wheeling active transportation plan	Lindsay Bayley	Jan. 2013	Grant funds	The Village Board voted unanimously to approve the Active Transportation plan on January 7.

###

February 6, 2013