Chicago Metropolitan Agency for Planning

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# Unified Work Program Committee Meeting Minutes

Tuesday April 8, 2008
10:00 AM

Offices of the Chicago Metropolitan Agency for Planning
Cook County Room
233 S. Wacker Drive, Suite 800, Sears Tower
Chicago, IL 60606

**Committee Members Present:** Les Nunes (IDOT), Matt Maloney (CMAP), Mark Pitstick (RTA)*, Dan Podgorski (CoM Executive Committee), David Seglin (City of Chicago), Tom Rickert (Kane County), Beth McCluskey (Metra), David Simmons (CTA), Kyle Shinnick (CTA)*, Sid Weseman (RTA), Tom Radak (Pace)*

*Alternate Member

**Staff Present:** Paul Reise

**Others Present:** Tammy Wierciak (WCMC), Chris Staron (NWMC), Kama Dobbs (DMMC), 0.Mike Klemer (WCOG), Jim Stack (IDOT), David Tomzik (Pace)

## 1.0 Call to Order

The meeting was called to order by Mr. Nunes at 10:00 AM.

## 2.0 Agenda Changes and Announcements

There were no changes or announcements.

## 3.0 Approval of the Minutes-March 25, 2008

The March 25 minutes were unanimously approved by the Committee.

## 4.0 Finalize FY '09 UWP Program

The Committee approved a recommended FY '09 program. At this point, the FY '09 UWP will be shared with the Transportation Committee, who will release it for a public comment period lasting from April 25 to May 19 2008. The program will be considered by the MPO Policy Committee and the CMAP Board on June 11 and 12.

## 5.0 Project Categories, Tasks, and Deliverables

The Committee discussed next steps in finalizing the FY '09 UWP document, and in particular, reconciling project tasks with the six UWP "program categories". The six categories are:

- Regional Transportation Planning
- Transportation Improvement Program
- Public Involvement and Information
- Transportation Planning Data/Model Development
- Special Studies
- Subregional and Project Specific Studies

This discussion was motivated by the suggestion that many UWP funded projects contain tasks that typically fit into more than one of these program categories. For example, CMAP's "Long Range Planning" contains Regional Transportation Planning elements as well as Public Involvement and Information elements. The Committee discussed the option of allocating funded projects across these programs on a "percentage basis" instead of choosing one category. Mr. Maloney agreed to give the Committee a sharper definition of how this might be done, and the Committee agreed to discuss the matter further at the next meeting on May 20.

## 6.0 Needs for FY '09 Document

Mr. Maloney mentioned the various pieces needed to complete the FY '09 UWP document and said he would be emailing the Committee members more details. Some of the necessary details are 1) a more defined list of products and tasks; 2) a list of non-UWP planning projects from each agency; 3) percentage of project by UWP program category; and 4) changes to the UWP document appendices.

## 7.0 Update on IDOT SPR Funding and UWP Proposals

Representatives from the CTA, RTA, and City of Chicago remarked that they were making progress on scoping a proposed State Planning and Research (SPR) funded project related to measuring carbon emissions on the overall RTA system. More details will be available at the next meeting.

## 8.0 Public Comment

There was no public comment.

## 9.0 Next Meeting- May 20, 2008

## 10.0 Adjournment

Respectfully submitted,

Matt Maloney
CMAP

5-12-08