Agenda Item No. 3.0

Chicago Metropolitan Agency for Planning

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Chicago Metropolitan Agency for Planning (CMAP)
Executive Committee
Minutes
November 14, 2012

Offices of the Chicago Metropolitan Agency for Planning (CMAP)
Will County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Committee Members Present:	Gerald Bennett, Chair -representing southwest Cook County, Susan Campbell-representing the City of Chicago, Elliott Hartstein-representing Lake County, and Rae Rupp Srch-representing DuPage County
Absent:	Al Larson-representing northwest Cook County, and Raul Raymundo-representing the City of Chicago
Staff Present:	Randy Blankenhorn, Jill Leary, Dolores Dowdle and Sherry Kane

1.0 Call to Order and Introductions

CMAP Board Chair, Mayor Gerald Bennett, called the meeting to order at approximately 11:10 a.m.

2.0 Agenda Changes and Announcements

There were no agenda changes.

3.0 Approval of Minutes – October 10, 2012

A motion to approve the minutes of the October 10, 2012 meeting as presented was made by Rae Rupp Srch, seconded by Susan Campbell and with all in favor, carried.

4.0 Audit Presentation

Lou Karrison and Carrie Dittman, from the accounting firm of Sikich presented the FY 2012 preliminary annual financial report and independent auditor's report and the auditor's communication to the members of the Board. Highlighting net assets (and unrestricted), and a decrease in net assets from previous reporting, Carrie also reported that IMRF is funded at 53% (versus previous year at 46%). No material weaknesses were reported and CMAP has maintained compliance with its federal agencies related to EI2

and HUD funding, as well as state funding from IDOT. A full report will be presented to the Board at its January meeting.

5.0 Travel Expenses

Travel expense claims for the Executive Director and out of region travel requests for staff were presented for informational purposes.

6.0 Financial Statements

Deputy Executive Director of Finance and Administration Dolores Dowdle reported that the periods ended as planned. The various reports, including the Monthly Cash Reports for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, the FY 2012 Project Summary and the Check Register for the month ending October 31, 2012 were presented for approval. A motion by Elliott Hartstein was seconded by Rae Rupp Srch to approve the reports as presented. All in favor, the motion carried.

7.0 Grants, Subcontracts and Procurements

The monthly update of activities related to grants, subcontracts and procurements was presented. A motion by Elliott Hartstein was seconded by Rae Rupp Srch to approve the report as presented. All in favor, the motion carried.

8.0 Expenditure Approval Process

In the essence of time, the topic of expenditure approval was postponed to January.

9.0 Potential Agreement between CMAP and IDOT

Briefly Executive Director Randy Blankenhorn reported that IDOT had maintained that certain water supply planning expenditures during a previous fiscal year were not consistent with parameters established by the Road Fund and was seeking to recoup $447,713. Blankenhorn went on to say that negotiations continue surrounding a MOU that IDOT had drafted.

10.0 Other Business

There was no other business before the Executive Committee.

11.0 Public Comment

There were no comments from the public.

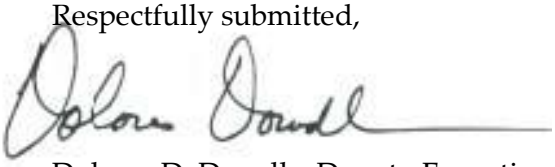
12.0 Next Meeting

The Executive Committee will meet next on January 9, 2013.

13.0 Adjournment

A motion to adjourn at 11:25 a.m., made by Rae Rupp Srch, seconded by Susan Campbell and with all in favor, carried.

Respectfully submitted,



Dolores D. Dowdle, Deputy Executive Director
For Finance and Administration

12-21-2012
/stk

Approved as presented, by unanimous vote, January 9, 2013