



Chicago Metropolitan Agency for Planning

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

312 454 0400
www.cmap.illinois.gov

Research Interns (RA048) (Revised)

March 6, 2013

Company/Agency: **Chicago Metropolitan Agency for Planning**

Job Category: **Intern**

Experience Required: **Current Enrollment in Graduate Program**

Salary Range: **\$15.00 per hour**

The Chicago Metropolitan Agency for Planning (CMAP) is the official regional planning organization for the northeastern Illinois counties of Cook, DuPage, Kane, Kendall, Lake, McHenry, and Will. CMAP developed and now guides the implementation of metropolitan Chicago's first comprehensive regional plan in more than 100 years, GO TO 2040, which was adopted unanimously by leaders from across the seven counties in fall 2010. To address anticipated population growth of more than 2 million new residents, GO TO 2040 is an innovative, policy-based plan that establishes coordinated strategies that help the region's 284 communities address transportation, housing, economic development, open space, the environment, and other quality-of-life issues. See www.cmap.illinois.gov for more information.

Position Description

The interns will participate in CMAP's Research and Analysis activities, which provides data analysis and quantitative modeling in support of CMAP's planning activities.

Essential Functions:

- Identify, collect and prepare datasets for urban planning analysis and evaluation
- Prepare computer procedures to automate analyses and evaluations
- Interpret and summarize analysis and evaluation results
- Conduct quality control and quality assurance on methods and procedures
- Prepare analysis documentation, summary results and visualization products
- Thoroughly document work products for use by other CMAP staff
- Other duties as assigned.

Knowledge, Skills and Abilities

Applicants should have strong research, analysis (both qualitative and quantitative), and communication skills. Experience with GIS, computer programming, statistical analysis applications, and basic office computer skills are desired.

Education and Experience

Applicants for the position should be enrolled in a Masters program in urban planning, public administration, public policy, economics, geography, transportation, environmental studies or a related field.

While interns will be supervised by CMAP staff, they will be expected to take a high level of responsibility for their own work, and should be self-motivated.

This is a full-time summer position and will last approximately 12 weeks. Interns are required to work at CMAP during regular business hours.

Contact Information

Send your resume, cover letter with contact information and **Job Code (RA048)**

Email:

hresources@cmapp.ilinois.gov

Mail:

Human Resources

CMAP: Chicago Metropolitan Agency for Planning

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Emailed resumes will receive an auto receipt. We do not send receipts for mailed resumes. Position open until filled. The Chicago Metropolitan Agency for Planning is an Equal Opportunity Employer.