



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

312 454 0400
www.cmap.illinois.gov

Human and Community Development Committee Minutes 8/8/2011

Offices of the Chicago Metropolitan Agency for Planning (CMA)
DuPage County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Committee Members Sheri Cohen, Co-Chair

Present: Jay Ciavarella
Kate Galbraith
Amy Rynell
Lynn O'Shea
Tammy Wierciak
Jennifer Hirsch
Laurie Dittman
Tom Galassini
Janna Stansell
Ngoan Le, Co-Chair
Jay Readey
Jan Ward

Staff Present: Drew Williams-Clark, Liaison
Jessica Simoncelli

1.0 Call to Order

Committee Co-Chair, Sheri Cohen, called the meeting to order at approximately 10:05a.m.

2.0 Agenda Changes and Announcements

No changes were made to the agenda.

3.0 Approval of Minutes – 07/11/2011

Changes suggested by committee members were made and a motion to approve the minutes, pending revisions was made by Lynn, seconded by Janna and carried unanimously.

4.0 Community Engagement Models and the LTA program

A small group of committee members had a very productive conversation with CMAP program and outreach staff on Wednesday, July 27. Consensus was reached on several

themes and action items. Jennifer presented those themes and action items to the committee for discussion. Committee members recommended that staff focus on finding local champions during each phase of the planning process who would take ownership of specific implementation activities. A major theme of the discussion was the importance of community ownership of each LTA project. Committee members felt this could best be accomplished by providing training to informal leaders; identifying early action projects to create momentum; relating planning strategies and concepts to the experiences of community members; and documenting the process of each LTA project. Ultimately, committee members suggested revisions to the CMAP draft engagement strategy for consistency among terms; offered to provide engagement case studies; stay involved in the Park Forrest project as a pilot; and reflect upon that project when complete.

5.0 Local Technical Assistance Program outreach to specific communities

CMAP outreach staff had some specific questions to pose to the committee in regards to how best to reach specific populations in LTA communities. It was determined that the committee was the best forum for this discussion. In terms engaging Latinos, people of color and low income residents, committee members suggested beginning each project with a demographic analysis as well as an inventory of organizations serving specific communities of identity in each LTA project area. It was felt that comparing the two would help staff to identify which engagement tools should be utilized in each LTA project area. Committee members suggested leveraging regional organizations where local ones don't exist. It was also suggested that staff should look at strategy literature posted by the Census bureau in terms of how it engages different populations. RTA offered to provide case study literature on their experience with various communities around the region. Finally, committee members suggested providing incentives to local organizations to hold public workshops.

6.0 Regional Updates

7.0 Other Business

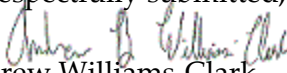
8.0 Member Updates

9.0 Next Meeting

The Human and Community Development Committee will meet next on Monday, September 12th, 2011 at 10:00am in the DuPage County Conference Room at CMAP.

10.0 Adjournment

A motion to adjourn at 12:05p.m. carried.

Respectfully submitted,

Drew Williams-Clark
Committee Liaison

9/05/2011