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DRAFT
Freight Committee Meeting Minutes

June 3, 2009

Offices of the Chicago Metropolitan Agency for Planning (CMAP)
DuPage County Conference Room
Suite 800, 233 S. Wacker Drive, Sears Tower, Chicago, Illinois

Committee Members: Joe Alonzo-CDOT, George Billows-Illinois Trucking Association, David Chandler-CNT, Gregory Dreyer-ISTHA, Doug Grane-Central States Trucking, David Grewe-CTCO, Rob Hoffman, Kazuya Kawamura-UIC, Jim LaBelle-Chicago Metropolis 2020, Steve Lazarra-Will County Land Use Dept, Dean Mentjes-FHWA, Floyd Miras-USDOT-Maritime Admin, Libby Ogard-Prime Focus, Laurence Rohter-IIT, Norm West-USEPA, Larry Wilson-IDOT, Tom Zapler-UPRR

Absent: Reggie Greenwood-SSMMA, Dr. J. Lee Hutchins-AECOM, Gary Perry-Walgreens

Staff Present: Roseann O'Laughlin, Tom Murtha, Jacob Hannan, Brett Baden

Others Present: Chuck Abraham-IDOT/DPIT, Kristen Bennett-Metro Strategies, Bernardo Bustamante-FHWA, Len Cannata-WCMC, Sofia Dermisi-Roosevelt University, Jon DeVries-Roosevelt University, Colleen Gannun-ISTHA, Jim Giblin-Transystems, Jim Messmore-Hanson, Gerald Rawling, Mark Rinnan-Jacobs, Jessica Slaten-Jacobs, Audrey Wennick-Cambridge Systematics, Erika Witzke- Cambridge Systematics, Tammy Wierciak-WCMC

1.0 Call to Order and Introductions

Co-chair Tom Zapler called the meeting to order at 10:05a.m.

2.0 Introductions

Other committee members introduced themselves.

3.0 Agenda Changes and Announcements

Bob Dean will not be speaking about the *GO TO 2040 Plan* at this meeting. Roseann O'Laughlin will be providing information on this item.

4.0 Approval of Minutes – April 29, 2009

A few revisions and comments were made about the minutes. Reggie Greenwood's name is listed twice in the attendees. Also, CDOT will be completing a task to determine freight sites, not corridors, for further study. Larry Wilson inquired about the Capital Project Evaluation Measures presented the last meeting. He wanted to know if the measures can still be commented on, stating that freight could be stronger. Ms. O'Laughlin will find the answer and notify members.

A motion to approve the minutes of the April 29th meeting, with above revisions, was made by Laurence Rohter and seconded by Tom Zapler. All in favor, the motion carried.

5.0 Approval of New Committee Member: Earl Wacker

The committee unanimously approved the appointment of Earl Wacker to committee as a consultant representative with a motion by Larry Wilson and a second by Tom Zapler.

6.0 Update: *Comprehensive Planning Fund*

Roseann O'Laughlin gave a brief update of the status of the Comprehensive Planning Fund, the primary source of CMAP funding. As of this meeting, the state has not restored the fund, leaving CMAP without federal match funds and with no funding for FY10. CMAP and partners are working with the governor's office to have this fund reinstated.

7.0 Presentation: *Regional Warehouse Trip Production Research Project – ICT Project R27-15*

Jon DeVries and Sofia Dermisi of Roosevelt University gave a presentation of findings from the *Regional Warehouse Trip Production Research Project*. Gerald Rawling also participated on the study team. The study was produced for IDOT-DPIT.

With growth in the distribution sector, the study looked at warehouse activity including truck types, O-D, cargo type, business served and more. The team identified 12 facilities for detailed review including several in Chicago and other in the suburbs, typically mult-building industrial parks.

Mr. DeVries presented a snapshot of the findings and suggested that those interested in more detail download the study, available here:
http://ict.illinois.edu/Publications/report%20files/FHWA-ICT-08-025.pdf

The study found that RDC (regional distribution centers) are large, new and tend to locate near interstate ramps. These facilities maintain 24-hour gate facility and can average 175 trucks/day with activity during the entire day. A substantial amount of distribution activity is scheduled outside of the traditional peak hours.

Other findings include: the heaviest arrival period is 8-10am and declines through the day and activity continued through the entire day/evening. The heaviest departure period is 4-6pm but many departures occur at night.

Most shipping sites are near or in the Midwest and shipments were also made to intermodal ramps. Seasonality is a factor with July-Sept being the busiest seasons. Conversely, Jan-Mar is the lowest season.

Also, efficiency and technology have reduced the number of employees per site. The study found an average of 3,000 sf per full-time employee.

8.0 Discussion: *GO TO 2040*

Ms. O'Laughlin gave a brief update of the *GO TO 2040* plan process. Our public engagement phase has been kicked off, and we will be hosting meetings and using interactive online software to try to get input from stakeholders and the general public. This phase will last through the summer. In the fall, we will use the results of our public involvement and technical analysis to put together the plan's conceptual recommendations, which we are terming the "preferred scenario." Our plan's specific recommendations for freight will be guided primarily by the Cambridge Systematics project. Tom can explain this more at the meeting.

Cambridge Systematics was selected for the Freight Planning Recommendations project. This project will be fast tracked for completion in January 2010. The project will produce the primary freight related recommendations for inclusion in the *GO TO 2040* plan. The Freight Committee will be actively involved in this project.

Tom Murtha added that the committee should think about how we should build a robust system in the future, one that will work in a variety of scenarios. Tom Zapler inquired if a sub-committee should be formed and Mr. Murtha stated this possibility would be discussed with the consultant.

8.0 Update: *Freight Snapshot*

Ms. O'Laughlin gave an update on the Freight Snapshot. She informed the group that data is still being collected and the Transearch data will be available soon as CMAP has finally received Waybill Sample data from IDOT.

9.0 Project and Issue Updates

9.1 CREATE

Larry Wilson gave an update on the CREATE project. IDOT is on track to obligate all funds by the end of the fiscal year. The plan is being modified to adjust for the Central Corridor changes as a result of the EJ&E acquisition by the CN. AMTRAK capacity will be maintained. 12 projects have cleared environmental process and 5 grade crossings have also cleared environmental.

The CREATE project will be submitted for discretionary funds and high speed rail funds. Additionally, CREATE is included in the state capital bill which is waiting for the Governor's approval. The current CREATE project total is $2.65 billion. Determining future corridors will be the next challenge.

9.2 CDOT – CREOP

Chicago's CREOP project is nearing completion. CDOT is firming up the 5 selected sites and an economic development firm will focus on creative financing to better use these areas. Most sites are in the south and southwest areas of the city.

9.3 FHWA video

Dean Mentjes announced a new video from the FHWA is available on the web. The video highlights the importance of freight and the supply chain and can be used when targeting non-freight audiences. The video is available at:
http://www.ops.fhwa.dot.gov/publications/fhwahop09035/video.htm

9.0 Meeting Schedule – Next meeting, *July 16*.

Future meeting dates:

Sept 2
Oct 14
Dec 3
Jan 6, 2010
Feb 18, 2010

10.0 Adjournment

At 11:55 a.m., a motion to adjourn was made by Tom Zapler and seconded by George Billows. All in favor, the motion carried.

Respectfully submitted,

Roseann O'Laughlin
Staff Liaison