



Chicago Metropolitan Agency for Planning

233 South Wacker Drive
Suite 800, Sears Tower
Chicago, IL 60606

312-454-0400 (voice)
312-454-0411 (fax)
www.cmap.illinois.gov

Executive Committee Meeting Minutes

June 30, 2009

Lake County Conference Room
Suite 800, 233 S. Wacker Drive, Sears Tower, Chicago, Illinois

- Committee Members Present:** Gerald R. Bennett, Chair-representing Southwest Cook County, Joe Deal-representing the City of Chicago, Elliott Hartstein-representing Lake County, Al Larson (via teleconference)-representing northwest Cook County and Nigel Telman-representing the City of Chicago.
- Others Present:** Randy Blankenhorn, Jill Leary, Dolores Dowdle, Tom Garritano and Sherry Kane
- Absent:** Rae Rupp Srch-representing DuPage County.

1.0 Call to Order

Chairman Gerald R. Bennett called the meeting to order at approximately 4:05 p.m.

2.0 Agenda Changes and Announcements

There were no Agenda changes or announcements.

3.0 Approval of Minutes

The minutes of both the May 13, 2009 meeting was presented for approval. A motion by Mayor Elliot Hartstein was seconded by Joe Deal to approve the minutes as presented. All in favor, the motion carried.

4.0 Travel Expenses

Travel expense claims for the Executive Director and travel requests from staff for out-of-region travel were presented for informational purposes.

5.0 Financial Statements – May 2009

The various reports, including the Monthly Cash Reports for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly

Expenditures report, the FY 2008 Core Project Summary and the Check Register for the month of May 2009, were presented for approval.

A motion to approve the reports as presented was made by Mayor Al Larson, seconded by Joe Deal and with all in favor, carried.

6.0 Grants, Subcontracts and Procurements

A monthly update of activities related to grants, subcontracts and procurements was presented which included three pending proposals to IDOT for the Unified Work Program (UWP): CMAP Core Operating Program in the amount of \$9,909,638, CMAP Contract Projects for \$1,410,828 and the Council of Mayors Core Program for \$1,211,131. In addition a grant of approximately \$32,000,000 to HUD has been submitted for the Chicago Metropolitan Neighborhood Stabilization 2 Consortium. Two (2) contracts over \$25,000 are scheduled to be presented to the CMAP Board for approval on July 8, 2009 were also included in the report as well as two (2) contracts under \$25,000 that were approved by the Executive Director. Pending procurements include the Hickory Creek Watershed Plan Development for approximately \$120,000 and Local Government Outreach Services for approximately \$100,000.

A motion to approve the report as presented was made by Mayor Larson and seconded by Mayor Hartstein. All in favor, the motion carried.

7.0 FY2010 Budget Revisions

Executive Director Randy Blankenhorn reported on the contents of his report to the Executive Committee regarding the Revised FY 2010 Budget. The revised budgets presents three options. Option 1 reflects the 6/10/09 Board adopted budget with reductions in the UWP contracts. Option 2 reflects a reduced amount of state funds for the federal matching funds and no state funds for non-transportation planning activities. Option 3 reflects only a soft match for the federal funds and no state funds for non-transportation planning activities. Blankenhorn reported that the implementation of Option 3 would target reductions in the operating line items, a furlough day program and a reduction of staff. The adjusted budget would be reduced by 15% or \$2,524,896. Option 3, Blankenhorn also reported, assumes no state funding and a "soft match" for federal transportation dollars through "toll credits". Blankenhorn also explained what is meant by "soft match" and "toll credits" and fielded questions raised by the Executive Committee related to the budget shortfall of \$3.5 million, the tiered furlough days, reductions in staff and operating expenses, reductions in contractual services resulting in an increased workload with less staff, and a reduction in the non-operating fund balance. The measures, Blankenhorn continued, would probably fund the agency through year end.

A discussion ensued regarding the long term funding issues for CMAP and the need to develop priorities for this.

A motion by Mayor Larson was seconded by Joe Deal to recommend Option 3 to the full Board for approval at its next meeting. All in favor, the motion carried.

8.0 Other Business

There was no other business before the Executive Committee.

9.0 Public Comment

There were no comments from the public.

10.0 Adjournment

At approximately 5:00 p.m., a motion to adjourn was made by Mayor Hartstein and was seconded by Joe Deal. All in favor, the motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dolores Dowdle", with a long horizontal line extending to the right.

Dolores D. Dowdle
Deputy Executive Director for Finance and
Administration

08-11-09

Approved as presented, by unanimous vote, September 9, 2009.