Agenda Item No 3.0

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Executive Committee Meeting Minutes

May 14, 2008

Lake County Conference Room
Suite 800, 233 S. Wacker Drive, Sears Tower, Chicago, Illinois

Committee Members Present:	Gerald R. Bennett-Chair, representing southwest Cook County Elliott Hartstein-representing Lake County, Al Larson-representing northwest Cook County, Rae Rupp Srch-representing DuPage County, and Nigel Telman-representing City of Chicago.
Others Present:	Executive Director Randy Blankenhorn, Jill Leary, Dolores Dowdle, Tom Garritano and Sherry Kane

1.0 Call to Order

Gerald Bennett, CMAP Board Chair called the meeting to order at approximately 11:10 a.m.

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of Minutes

A motion to approve the minutes of the March 12, 2008 Executive Committee Meeting was made by Mayor Elliott Hartstein, seconded by Rae Rupp Srch and passed unanimously.

4.0 Travel Requests

Executive Director Randy Blankenhorn summarized the out of region travel requests that had been approved for various CMAP staff. A copy of the Director's expense reports were also provided for informational purposes.

5.0 Financial Statements for March 2008 and April 2008

Deputy Executive Director of Finance & Administration Dolores Dowdle gave a review of the various reports including the Monthly Cash Reports for both CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly

Expenditures report, the FY 2008 Core Project Summary and finally the Check Register for the months of March and April 2008.

A motion to approve the reports as presented was made by Mayor Hartstein, seconded by Rae Rupp Srch and passed unanimously.

6.0 Preliminary FY 2009 Budget

A detailed summary of the draft FY 2009 budget was distributed to the committee. Committee members were asked to review the summary and to contact staff if there are any questions.

7.0 Grants, Subcontracts and Procurements

A monthly update of activities related to grants, subcontracts and procurements was presented for informational purposes. A motion to approve the activity report as presented made by Rae Rupp Srch, seconded by Mayor Hartstein passed unanimously.

Executive Director Blankenhorn reported that IDOT, the railroad association and CMAP were providing short term report on CREATE with support provided at $10,000 each.

8.0 Other Business

It was discussed that there is a need to meet prior to the Board meeting, but understanding the difficulty involved in scheduling the committee meeting. The staff was requested to review options for scheduling the monthly meeting at a time prior to the Board meeting.

There was no other business presented.

9.0 Public Comment

There were no comments from the public.

10.0 Adjournment

At approximately 11:20 a.m., a motion to adjourn was made by Rae Rupp Srch, seconded by Mayor Hartstein and passed unanimously.

Respectfully submitted,

Dolores D. Dowdle
Deputy Executive Director for Finance and Administration

06-03-08
Approved as presented by unanimous vote, June 11, 2008.