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Executive Committee Meeting Minutes

June 11, 2008

Lake County Conference Room
Suite 800, 233 S. Wacker Drive, Sears Tower, Chicago, Illinois

Committee Members Present: Rita Athas-representing the City of Chicago, Gerald R. Bennett, Chair-representing southwest Cook County, Elliott Hartstein-representing Lake County, Al Larson-representing northwest Cook County, Rae Rupp Srch-representing DuPage County, and Nigel Telman-representing City of Chicago.

Others Present: Executive Director Randy Blankenhorn, Jill Leary, Dolores Dowdle, Tom Garritano and Sherry Kane

1.0 Call to Order

Gerald Bennett, CMAP Board Chair called the meeting to order at approximately 11:10 a.m.

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of Minutes

A motion to approve the minutes of the May 14, 2008 Executive Committee Meeting, as presented, was made by Rae Rupp Srch, seconded by Rita Athas and passed unanimously.

4.0 Travel Requests

Travel expense claims for the Executive Director and travel requests from staff for out-of-region travel were presented for informational purposes.

5.0 Financial Statements for May 2008

Deputy Executive Director of Finance & Administration Dolores Dowdle gave a brief overview of the various reports, including the Monthly Cash Reports for both CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, the FY 2008 Core Project Summary and finally the Check Register for the month of May 2008. Dowdle reported that the FY 2008 budget had been adjusted to reflect a lower than expected expenditure rate because activities at the

beginning of the fiscal year were delayed until state money had been received early in the December.

A motion to approve the reports as presented was made by Rae Rupp Srch, seconded by Mayor Al Larsson and passed unanimously.

6.0 Grants, Subcontracts and Procurements

A monthly update of activities related to grants, subcontracts and procurements was presented. A motion to approve the activity report as presented that was made by Rae Rupp Srch and seconded by Mayor Hartstein passed unanimously.

Mayor Bennett directed staff to look into financial assistance that had once been promised by RTA, after its bill was passed, with CMAP's assistance, which had resulted in flexibility they had not had in the past.

Rae Rupp Srch also questioned status of contribution requests, with Mayor Bennett suggesting CMAP impose a due date.

7.0 Other Business

Staff suggested and the Executive Committee fully agreed that since the Board would not be scheduled to meet during the month of August that it hold a half-day visioning workshop.

Additionally, staff will continue to brainstorm regarding scheduling of Executive Committee meetings.

There was no other business presented.

8.0 Public Comment

There were no comments from the public.

9.0 Adjournment

At 10:50 a.m., a motion to adjourn was made by Rae Rupp Srch, seconded by Mayor Hartstein and passed unanimously.

Respectfully submitted,

Dolores D. Dowdle Deputy Executive Director for Finance and Administration

06-30-08

Approved as presented by unanimous vote, July 9, 2008.