Chicago Metropolitan Agency for Planning

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Executive Committee Meeting Minutes

August 11, 2010

Lake County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Committee Members Present:	Gerald Bennett, Chair-representing Southwest Cook County, Joe Deal-representing the City of Chicago, Elliott Hartstein-representing Lake County, Al Larson-representing northwest Cook County, and Rae Rupp Srch-representing DuPage County.
Absent:	Nigel Telman-representing the City of Chicago
Others Present:	Randy Blankenhorn, Jill Leary, Dolores Dowdle, Tom Garritano and Sherry Kane

1.0 Call to Order

Chairman Mayor Gerald Bennett called the meeting to order at approximately 10:55 a.m.

2.0 Agenda Changes and Announcements

There were no Agenda changes or announcements.

3.0 Approval of Minutes

The minutes of the June 9, 2010 meeting were presented for approval. A motion by Rae Rupp Srch to approve the minutes, as presented, was seconded by Joe Deal and with all in favor, carried.

4.0 Travel Expenses

Travel expense claims for the Executive Director and travel requests from staff for out-of-region travel were presented for informational purposes.

5.0 Financial Statements

Deputy Executive Director of Finance and Administration Dolores Dowdle reported that two separate set of reports were included in the packet. June 30, 2010 marked the end of the fiscal year, while July 31, 2010 marked the beginning of the new. Both periods ended just as they were expected.

The various reports, including the Monthly Cash Reports for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, the FY 2010 Project Summary and the Check Register for the month ended June 30, 2010 were presented for approval. Likewise, the reports for the month of July 31, 2010 were also presented. A motion by Mayor Hartstein was seconded by Mayor Larson to approve the reports as presented. All in favor, the motion carried.

7.0 Grants, Subcontracts and Procurements

The monthly update of activities related to grants, subcontracts and procurements was presented. A motion to approve the report as presented was made by Mayor Larson and seconded by Rae Rupp Srch. All in favor, the motion carried.

8.0 Other Business

There was no other business before the Executive Committee.

9.0 Public Comment

There were no comments from the public.

10.0 Adjournment

At approximately 11:05 a.m., a motion to adjourn was made by Mayor Larson and seconded by Rae Rupp Srch. All in favor, the motion carried.

Respectfully submitted,

Dolores D. Dowdle
Deputy Executive Director for Finance and Administration

08-11-10
/stk

Approved as presented, by unanimous vote, September 8, 2010