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| **Project Title** |  |
| **Sponsoring Agency** |  |
| **FHWA/FTA** **Amount Requested** | $ |
| **Local Match Amount**  | $ |
| **Total Project Cost** (Local Match Amount must be at least 20% of Total Project Cost) | $ |

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| **Description and Justification** |
| **Brief Description**  |
| **Major Tasks (up to 20)** |
| **Core Justification** (How are the tasks and products for this project aligned with core MPO responsibilities? Does it serve to close any existing gaps in the process?) |
| **Core Justification** (please identify at least one principal of the regional priorities associated with this project and/or the required MPO activities) |
| Is this project a continuation of previous work? If so, please explain. |
| Who will benefit from the interim or final products of this project? |
| What is the source of funds for the local match portion of this project? |

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| **Products and Completion Schedule** |
| **Product** | **Product Type** | **Completion Date** |
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| **Expense Breakdown**  |
| **Staff (including overhead) cost****Note: Details of Overhead cost must be provided** | $ |
| **Total Person Months** |  |
| **Consultant Cost** | $   |
| **Other Costs** | $ |
| **Total Project Cost** | $ |
| **Please specify the purpose of consultant costs and time line for expenditure** |
| **Please specify the purpose of other costs** |