

2018 CMAP MUNICIPAL SURVEY



CMAP

2018 CMAP Municipal Survey

To measure demand for different types of technical assistance that CMAP makes available through its Local Technical Assistance (LTA) program, inform policy analysis of such topics as transportation funding and management, and help track implementation of regional goals, CMAP conducts a biennial survey of municipal governments.

The response rate for the 2016 survey was outstanding with more than 80 percent of the region's 284 municipalities responding. CMAP looks forward to another great response this year and thanks you in advance for your contributions to this important effort.

Instructions

This survey may require input from more than one person and/or department. Depending on your municipality's size and resources, it may be useful to convene a meeting and complete the survey together.

We recommend that one person serve as the “**Survey Shepherd**” to collect information from various sources as necessary and shepherd the survey through to completion.

Submitting your survey

Please complete this survey by **Friday, June 29**, and submit any of the following ways:

Option 1 (Recommended): Complete at <https://www.surveymonkey.com/r/munisurvey2018>

Option 2: Download a [PDF format survey](#), print, complete, scan, and return via email to survey@cmap.illinois.gov.



Questions?

Feel free to contact either survey project manager Patrick Day (pday@cmap.illinois.gov or 312-386-8634) or your Council of Mayors Planning Liaison with any questions you have while completing this survey.

Council of Mayors Planning Liaison contacts

North Shore:	Brian Pigeon	bpigeon@nwmc-cog.org or (847) 296-9200 Ext 128
Northwest:	Mike Walczak	mwalczak@nwmc-cog.org or (847) 296-9200
North Central:	Leonard Cannata	LCannata@westcook.org or (708) 453-9100 Ext 241
Central:	Michael Fricano	Mfricano@westcook.org or (708) 453-9100 Ext 252
Southwest:	Kelsey Mulhausen	mulhausen@swmayors.com or (708) 403-6132
South:	Leslie Phemister	leslie.phemister@ssmma.info or (708) 922-4677
DuPage:	Kevin Peralta	kperalta@dmmc-cog.org or (630) 571-0480 Ext 226
Kane Kendall:	Jackie Forbes	ForbesJackie@co.kane.il.us or (630) 444-3142
Lake:	Mike Klemens	MKlemens@lakecountyil.gov or (847) 377-7400
McHenry:	Cody Sheriff	CCSheriff@co.mchenry.il.us or (815) 482-1528
Will:	Jack Cruikshank	jack.cruikshank@wcgl.org or (815) 729-3535



Section I: Plans and the Planning Process

1) Do you have a Comprehensive Plan?

- Yes If yes, what year was your plan first adopted? _____
 No **If no, please answer questions 1a and 1b, then skip to question 5.**

1a) If no, are you currently in the process of developing one? Yes No

1b) If no, what barriers have you faced to completing a Comprehensive Plan?

2) Is your Comprehensive Plan available online? Yes No

2a) If so, please provide a link here: _____

3) Have you updated your Comprehensive Plan since September 1, 2016?

Select one

- No, did not update since September 1, 2016
 Yes, adopted a new, full Comprehensive Plan, through a process that included public engagement and a formal vote of adoption by the governing board or council.

Please select year adopted: 2016 2017 2018

Yes, by means of a neighborhood plan or some other type of subarea plan.

Was the Comprehensive Plan amended in this process? Yes No

Yes, through another type of plan amendment. Please Specify: _____

4) During the planning process for your most recent full Comprehensive Plan update, did your municipality consider recommendations from the GO TO 2040 plan adopted in 2010?

- Yes, and it was influential
 Yes, but it did not significantly affect the planning process
 No
 Don't know
 No full Comprehensive Plan update since 2010

5) Does your municipality have a current **Capital Improvement Plan (CIP)**?

Yes No Unsure

5a) If No, what barriers have prevented creation of a CIP for your municipality?



6) Over the next two years, are you likely to **apply for grant funding to support implementation of a local plan?**

No	Yes, Somewhat Likely	Yes, Very Likely

6a) If yes, for what? _____

6b) If no, why not? _____

7) Over the next two years, is **attracting development to a specific site** a priority for your government?

No	Yes, but Low Priority	Yes, High Priority

7a) If yes, for what purpose(s)? (e.g. economic development, neighborhood stabilization)

7b) If yes, do you plan to provide any financial inducements to spur or support development?

Select all that apply

- Property tax abatement
- Sales tax rebates
- Utility tax rebates
- Tax Increment Financing (TIF)
- Enterprise Zone incentives
- Cash grants
- Non-cash grants (e.g. land or buildings)
- Loans
- Other: _____



Section II: Priority projects and technical assistance

CMAP's Local Technical Assistance (LTA) Program helps communities create and implement plans to advance the principles of the comprehensive regional plan. Since 2010, nearly 200 local projects have been completed, covering such topics as transportation, land use, housing, economic development, and natural resources. For more information, visit <https://www.cmap.illinois.gov/programs/LTA>.

- 8) Over the next two years, would you say that **producing any of the following are a priority** for your government? *Select all that apply*

Project Type	No	Yes, but Low Priority	Yes, High Priority
Comprehensive Plan			
Subarea Plan			
Bicycle & Pedestrian Plan			
Capital Improvement Plan (CIP)			
Shared Services or Coordinated Investment Plan			
Zoning Code Update			
Unified Development Ordinance (Zoning & Subdivision Codes)			
Watershed Plan			
Stormwater Master Plan			
Water Supply and Demand Study			
Economic Development Plan			
Sustainability Plan			
Housing Plan			

- 9) CMAP is developing a pilot program to offer placement of supplemental planning staff for select municipalities within the region, to help support implementation of special projects and assist with local capacity-building initiatives. Would your municipality be interested in partnering with CMAP to receive on-site professional planning staff (for a multi-year time period)?

- Yes, definitely interested
 Unsure, would like to learn more
 No



10) Would you be interested in receiving technical assistance from CMAP to support creation of any of the following?

Please select five

Project Type	No	Yes
Comprehensive Plan		
Subarea Plan		
Bicycle & Pedestrian Plan		
Capital Improvement Plan (CIP)		
Shared Services or Coordinated Investment Plan		
Zoning Code Update		
Unified Development Ordinance (Zoning & Subdivision Codes)		
Watershed Plan		
Stormwater Master Plan		
Water Supply and Demand Study		
Economic Development Plan		
Sustainability Plan		
Housing Plan		

11) Has your municipality, to your knowledge, ever completed a CMAP LTA project?

Yes No

11a) If yes, what barriers, if any, have been faced in implementing plan recommendations?

Select all that apply

- Lack of available funding for implementation actions
 - Lack of staff positions to pursue implementation
 - Staff time is too limited to pursue certain implementation projects
 - Staff or Elected Official turnover / lack of project momentum
 - Lack of support (Elected Officials or Staff)
 - Lack of support (Community opposition)
 - n/a (Project was not a plan / no recommendations to implement)
 - Other Please specify: _____
- _____
- _____



11b) If yes, what assistance from CMAP would be helpful to assist implementation of plan recommendations? *Select all that apply*

- Notification of available grant opportunities
- Workshops and trainings for staff, elected officials, and/or community
- Direct financial assistance for implementation actions
- Project management assistance
- Data collection, spatial analysis, or mapping
- n/a (Project was not a plan / no recommendations to implement)
- Other Please specify: _____

Section III: Professional development, workshops, and training

12) For calendar years 2016 and 2017, please list the types of trainings that your municipality arranged to be performed for its citizen commissions / appointed commissions (e.g. zoning board of appeals, plan commission, conservation commission) performed by either internal staff or contracted trainers:

13) Over the next two years, is **training your staff, appointed, or elected officials** a priority for your government? (e.g. plan commissioner training, sustainability, green infrastructure maintenance, asset management, parking strategies, complete streets, water conservancy)

No	Yes, but Low Priority	Yes, High Priority

13a) If yes, what type of training and for whom? _____

14) Would your municipality be interested in customized workshops from CMAP to discuss local applicability of ON TO 2050 recommendations and discuss opportunities for local implementation?

- Yes No



Section IV: Mapping and spatial data analysis

15) What does your municipality use for its spatial data analysis and mapping needs?

Select all that apply

- ESRI's Desktop ArcGIS
- Online GIS
- Open Source/free software like QGIS
- We are part of a consortium that covers our GIS needs
- None

16) Would you or your staff be interested in attending a low-cost or free GIS training?

- Yes No

16a) If yes, which format would be preferred? *Select all that apply*

- In person workshop at CMAP's office
- In person assistance in your community
- Pre-recorded tutorial
- Webinar

17) Would your municipality be interested in receiving GIS technical assistance from CMAP with data collection, digitizing and editing, spatial analysis, or mapping?

- Yes No

17a) If yes, please specify types of assistance desired:

Section V: Coordinated investment and partnerships

This section supports understanding of collaborative investments and partnerships within the region and associated trends in northeastern Illinois.

18) During calendar years 2016 and 2017 which of the following types of partnership has your municipality engaged in? *Select all that apply*

- Joint procurement with other local government(s)
- Initiated, continued, or completed a multi-jurisdictional capital project
- Submittal of multi-jurisdictional funding application
- Shared staff or shared service delivery
- Recurring coordination meetings with staff from neighboring local governments
- Shared equipment
- None
- Other (please describe): _____



18a) If you selected 'None', would you be interested in notification of opportunities to partner with local governments to coordinate investments or technical assistance to assess potential collaborative actions?

Yes No Maybe

19) Is your municipality currently a member of a regularly-convening, established group of municipalities focused on partnerships (e.g. Municipal Partnering Initiative, but could also be an unnamed group of municipalities that regularly convene to pursue coordinated investments and service delivery)?

19a) If yes, please specify group name or participating governments:

20) Does your municipality contract for delivery of any of its services with the following entities? *Select all that apply*

Private vendor(s)
 County

If selected, please specify service type(s) and contracted county:

Other municipality

If selected, please specify service type(s) and contracted municipalities:

Township

If selected, please specify service type(s) and contracted township:

Other unit(s) of government

If selected, please specify service type(s) and contracted units of government:



Section VI: Local transportation funding and management

This section seeks to understand how the municipality funds its transportation projects and how it sets priorities for them. In addition to information from budget staff, the Director of Public Works, Transportation or Municipal Engineer are likely to be able to respond to these questions.

21) How do you fund transportation expenditures in your municipality? (check all that apply)

- Sales tax
- Property tax
- Local vehicle registration fee/sticker
- Local motor fuel tax
- State motor fuel tax disbursements
- Transportation impact fee
- Utility Taxes
- Private funds
- Other (please describe): _____

22) How much did you spend (in whole dollars) on the following over the past two years:

(Note: **Road construction** refers to roadway resurfacing or reconstruction, right of way acquisition, and related engineering. **Road maintenance and operations** refers to activities such as pothole patching, painting, plowing, salting, sweeping, and other non-construction activities.)

	2016	2017
On <u>only</u> locally-funded (including MFT) road construction (<u>not including</u> road maintenance and operations)	\$	\$
On projects that have federal or state funding for road construction (<u>not including</u> road maintenance and operations)	\$	\$
On traffic signals including maintenance, retiming, modernization, and replacement	\$	\$
Total street/transportation expenditures (<u>including</u> road construction, signals, road maintenance and operations)	\$	\$
How many centerline miles of local roads were:		
resurfaced?	_____ cl miles	_____ cl miles
reconstructed?	_____ cl miles	_____ cl miles



Section VII: Public safety

23) Has your public safety staff been trained in highway incident management techniques (e.g. the importance of quick clearance for crashes on arterials and expressways)?

Yes No

24) Has your community adopted goals for highway incident clearance times?

Yes No

27a) If yes, please describe: _____

25) Does your municipality have access to Illinois crash reports?

Yes No

28a) If no, what are the issues with obtaining the crash data? _____

26) Does your municipality use crash data in planning transportation projects?

Yes No

29a) If yes, does your municipality use IDOT crash reports or data from the local law enforcement agency? _____

27) Does your municipality apply for local Highway Safety Improvement Program (HSIP) funding (for engineering-focused safety improvements)?

Yes No

30a) If no, please select the reasons for not applying for local HSIP funding:

- Staffing issues
- Application process is difficult
- Don't have access to proper crash data
- Cost issues
- No traffic safety issues in the municipality

28) Does your Police Department (or equivalent) apply for Highway Safety Program (HSP) funds (for programs aimed at improving behavior through enforcement, education, or outreach)?

Yes No

31a) If no, please select the reasons for not applying for local HSP funding:

- Staffing issues
- Application process is difficult
- Funding levels available are not adequate
- Programs are restrictive



29) Does your municipality have a local road safety plan (LRSP)?

Yes No

32a) If no, would your municipality be interested in receiving assistance from CMAP to complete a LRSP?

Yes No

Section VIII: Municipal directory

CMAP regularly publishes a directory of municipal contacts for the region to better facilitate communication amongst local governments. Please complete the following table to ensure up-to-date information is included for your municipality.

Title	Name	Email	Mailing Address	Phone
Mayor / Village President				
Village/City Clerk				
Public Works Director				
Community Development Director				
Planning Director				
Economic Development Director				



Section IX: Comments, questions, and suggestions

Thank you for taking the time to complete this survey! An analysis of the results will be available in Winter 2018 on CMAP's website at www.cmap.illinois.gov. Please use the space provided below for any thoughts you may have on topics covered in this survey that you did not get a chance to express:

Section X: Contact information

Municipality Name: _____

Survey Respondent: _____

	Last Name	First Name
Title:	_____	_____
Telephone:	_____	_____
Email:	_____	_____





CMAP

233 South Wacker Drive, Suite 800
Chicago, IL 60606

312-454-0400
info@cmap.illinois.gov

www.cmap.illinois.gov