



## STP Project Selection Committee

### Annotated Agenda

Thursday, November 21, 2019

9:30 a.m.

DuPage County Conference Room  
233 S. Wacker Drive, Suite 800  
Chicago, Illinois

- 1.0 Call to Order** **9:30 a.m.**
- 2.0 Agenda Changes and Announcements**
- 3.0 Approval of Minutes – October 31, 2019**  
ACTION REQUESTED: Approval
- 4.0 Local Distribution Formula**  
Following the discussion held at the October meeting, staff will recommend an approach for incorporating improvement into the local distribution formula.  
ACTION REQUESTED: Approval
- 5.0 Evaluating the Lessons Learned**  
Having completed the first Shared Fund call for projects cycle it is important to evaluate the successes and lessons learned throughout the process in order to consider improvements for the next cycle. At its October meeting, the committee discussed changes to several aspects of the shared fund development process. Staff is now making recommendations for those changes.
- 5.1 Rolling Focus**  
Based on discussion with the PSC and other stakeholders, staff recommends not having a rolling focus for the shared fund. Instead the next call would be open to all projects the PSC deems eligible, with the list of eligible projects to be discussed in future meetings.  
ACTION REQUESTED: Approval
- 5.2 Completion of Phase 1 Engineering**  
For the FFY 2020-2024 call for projects, phase 1 engineering, or equivalent, was required to be substantially complete by June 1, 2019, three months after funding applications were due, in order for projects to be considered eligible. This lag in having an eligibility determination led to additional staff work during the evaluation process. Based on discussion with the PSC, staff recommends requiring phase 1

engineering to be “substantially complete” by the application deadline in order to be eligible in the next call for projects.

ACTION REQUESTED: Approval

**6.0 Shared Fund Contingency Program**

Following CMAP Board and MPO approval of the Shared Fund program, staff contacted all applicants of potential contingency program projects to request confirmation that the sponsors wish to be included in that program. A final contingency program, based on sponsor responses due on November 15, 2019, will be distributed at the meeting.

ACTION REQUESTED: Information

**7.0 Other Business**

**8.0 Public Comment**

This is an opportunity for comments from members of the audience. The amount of time available to speak will be at the chair’s discretion.

**9.0 Next Meeting**

The next meeting is scheduled for Thursday, January 30, 2020 at 9:30 a.m.

**10.0 Adjournment**

**STP Project Selection Committee Members:**

\_\_\_\_\_ Dan Burke

\_\_\_\_\_ John Donovan\*

\_\_\_\_\_ Jesse Elam

\_\_\_\_\_ Lorri Newson\*

\_\_\_\_\_ Kevin O’Malley

\_\_\_\_\_ Chad Riddle\*

\_\_\_\_\_ Leon Rockingham

\_\_\_\_\_ Jeffery Schielke

\_\_\_\_\_ Jeffrey Sriver

\_\_\_\_\_ Eugene Williams

\_\_\_\_\_ John Yonan\*

\*Advisory