



# Chicago Metropolitan Agency for Planning

Agenda Item No. \_\_\_\_\_

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## MEMORANDUM

**To:** CMAP Board and Committees

**From:** CMAP Staff

**Date:** January 2, 2020

**Re:** Local Technical Assistance Program Update

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The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance program, including those receiving staff assistance and consultant assistance. To date, 224 local projects have been initiated. Of these, 205 projects have been completed, and the remainder are under development. FY20 projects are being initiated, and will appear in the update over the next few months as they progress.

Further detail on project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

The 2019/2020 Local Technical Assistance Program Call for Projects closed on October 18, 2019. In conjunction with the RTA's Community Planning Program Call for Projects, 82 applications were submitted from 71 different applicants. Staff is currently evaluating all applications and is expected to make selections for the FY20 project group by spring 2020.

**ACTION REQUESTED:** Information



## Projects Currently Underway

No.	Project	Applicant	CMAP lead	Timeline	Assistance type	Status and notes
700	Algonquin-Cary subarea plan ( <a href="#">see website</a> )	Villages of Algonquin & Cary	Kate Evasic	Mar. 2018 – Feb. 2020	Staff assistance	Staff drafted the plan, which is under review by the Villages. A consultant contract to develop plan visualizations is underway.
702	Beach Park Northern Lakeshore Trail Connectivity Plan	Village of Beach Park	Jonathan Burch	Dec. 2018 – Mar. 2021	Consultant assistance	A draft recommendations memo is being reviewed by CMAP staff and the project partners.
705	Calumet Park comprehensive plan	Village of Calumet Park	Patrick Day	Sept. 2018 – Mar. 2020	Consultant Assistance	Consultant has submitted a DRAFT Vision and Goals Statement, currently under review by Village.
706	Carol Stream zoning, sign, and subdivision regulations	Village of Carol Stream	Jake Seid	May 2018 – May 2021	Consultant assistance	Houseal Lavigne Associates completed work on standards regarding uses, use standards, and signs. These have been reviewed by Village staff and CMAP and revised.
707	<i>Channahon comprehensive plan</i> ( <a href="#">see website</a> )	<i>Village of Channahon</i>	<i>Jonathan Burch</i>	<i>Mar. 2018 – Dec. 2019</i>	<i>Consultant assistance</i>	<i>The comprehensive plan was adopted on December 16, 2019. This project is complete and the adopted plan can be found <a href="#">here</a>.</i>
709	Chinatown Parking Study ( <a href="#">see website</a> )	The Coalition for a Better Chinese American Community	Lindsay Bayley	Feb. 2018 – Dec. 2019	Staff assistance	The draft plan was sent to the Steering Committee for review. Staff held a Steering Committee meeting on December 16 <sup>th</sup> to discuss the recommendations and is currently updating the plan to incorporate feedback.
711	DuPage County Corridor Study ( <a href="#">see website</a> )	DuPage County	Lindsay Bayley	Jan. 2018 – Dec. 2019	Consultant assistance	Steering Committee met on December 13 <sup>th</sup> to discuss the draft Recommendations Memo. The consultant is preparing the plan document, making revisions based on feedback from the meeting.
712	<i>Far South CDC Existing Conditions and Market Analysis</i>	<i>Far South Community Development Corporation</i>	<i>Katanya Raby</i>	<i>Apr. 2018 – Sept 2019</i>	<i>Staff assistance</i>	<i>Draft existing conditions report is complete; currently being laid out in InDesign by CMAP staff.</i>

No.	Project	Applicant	CMAP lead	Timeline	Assistance type	Status and notes
713	Forest Preserve District of Cook County, Des Plaines River Trail, South Extension Planning Study ( <a href="#">see website</a> )	Forest Preserve District of Cook County		May 2018 – Dec. 2019	Staff assistance	<i>Project complete. The final report can be found <a href="#">here</a>.</i>
715	Illinois International Port District Master Plan ( <a href="#">see website</a> )	Illinois International Port District	Elizabeth Scott	Apr. 2018 – June 2021	Staff assistance	Outreach and existing conditions work is underway; first steering committee meeting is scheduled for February 2020.
717	<i>Justice I&amp;M Canal Trail Extension Feasibility Study</i> ( <a href="#">see website</a> )	<i>Village of Justice</i>		<i>Jan. 2018 – Oct. 2019</i>	<i>Consultant assistance</i>	<i>Project complete. The final report can be found <a href="#">here</a>.</i>
719	<i>Kane County / Mill Creek watershed-based plan</i> ( <a href="#">website</a> )	<i>Kane County</i>	<i>Holly Hudson</i>	<i>Oct. 2017 – Oct. 2019</i>	<i>Staff assistance</i>	<i>Project complete.</i>
720	Matteson streetscape improvement plan	Village of Matteson	Ricardo Lopez	Mar. 2019 – Feb. 2020	Consultant assistance	CMAP staff reviewed initial draft Plan. Consultant team is currently updating the plan to incorporate feedback before sharing it with partners and the Steering Committee for review. The Steering Committee is scheduled to meet on January 9th to review the draft plan.
723	McHenry County Council of Governments Shared Services Study ( <a href="#">see website</a> )	McHenry County Council of Governments	Brian Daly	May 2018 – June 2020	Staff assistance	The project team completed five workshops with staff and officials from McHenry County government districts. The team is processing the input from the workshops and other project activities and research.
724	McKinley Park Development Council neighborhood plan ( <a href="#">see website</a> )	McKinley Park Development Council	Ricardo Lopez	Feb. 2018 – Dec. 2019	Staff assistance	Drafting final plan and working with CDOT to review and incorporate key intersection improvement concepts from engineering consultant team.
725	Montgomery Zoning and Subdivision Ordinance ( <a href="#">see website</a> )	Village of Montgomery	Jake Seid	Sep. 2018 – Sep. 2021	Staff assistance	CMAP staff sent the Village Module 2 of 3, covering subdivision standards, districts, and uses.

No.	Project	Applicant	CMAP lead	Timeline	Assistance type	Status and notes
726	North Avenue corridor plan ( <a href="#">see website</a> )	The North Avenue District	Cindy Cambray	Jan. 2018 – June 2020	Staff assistance	Drafting final plan and working with CDOT to incorporate the findings from their traffic safety and mobility study.
727	Northwest Municipal Conference multimodal transportation plan ( <a href="#">see website</a> )	Northwest Municipal Conference	Lindsay Bayley	Sept. 2018 – Feb. 2020	Consultant assistance	NWMC Member open houses and pop-up workshops were held in late November and early December. The consultant team is processing the information collected and preparing recommendations, toolbox, and interactive maps.
730	Robbins stormwater, TOD, and industrial area plan	Village of Robbins	Dominick Argumedo	Jan. 2018 – Dec. 2019	Staff assistance	The Recommendations Memo is complete and was and forwarded to Village for review. Discussed recommendations with Village Administration and proceeding on writing draft plan.
733	South Suburban Mayors and Managers Association Pilot Embedded Staff Planner Program	SSMMA	Patrick Day	Mar. 2019 – Mar. 2021	Staff assistance	CMAP staff continues working in the Villages of Calumet Park and Sauk Village.
734	Summit zoning ordinance update	Village of Summit	Jake Seid	Nov. 2018 – Jan. 2021	Consultant assistance	Duncan Associates provided village staff and CMAP with the draft Zoning Ordinance. Village staff and CMAP are in the process of providing comments to staff.
804	<i>Burlington Comprehensive Plan Update</i>	<i>Village of Burlington</i>	<i>Jared Patton</i>	<i>Nov. 2019- Apr. 2021</i>	<i>Staff assistance</i>	<i>CMAP staff presented an overview of the project to the Village Board. The project scope and charter have been drafted, and an IGA/MOU is being developed. The project will officially kick off in January 2020.</i>
806	<i>Chicago Central Avenue corridor study</i>	<i>Austin Coming Together</i>	<i>Cindy Cambray</i>		<i>Staff assistance</i>	
806	<i>Central Avenue corridor plan</i>	<i>Austin Coming Together</i>	<i>Cindy Cambray</i>	<i>Jan. 2020 – June 2021</i>	<i>Staff assistance</i>	<i>Project is in early initiation stage. Staff is drafting the project scope. The project is expected to kick-off in January 2020.</i>
807	<i>Elevated Chicago TOD Planning</i>	<i>Elevated Chicago</i>	<i>Lindsay Bayley</i>	<i>TBD</i>	<i>Staff and consultant assistance</i>	<i>Project is in early initiation stage. Staff is drafting the project scope. Staff interviewed consultants for an accompaniment to the project, to develop a Guide to</i>

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						<i>Equitable Development and audit the project. The recommended consultant will be presented to the CMAP Board in January, after which the project will kick-off.</i>
812	<i>Fox River Corridor Plan for McHenry County</i>	<i>McHenry County</i>	<i>Kelsey Pudlock</i>	<i>TBD</i>	<i>Staff assistance</i>	<i>Project scope and engagement strategy have been reviewed by partners. Staff is developing the project web page, building the steering committee, and drafting the community profile.</i>
813	<i>Minooka Comprehensive Plan Update</i>	<i>Village of Minooka</i>	<i>Cindy Cambray</i>	<i>Jan. 2020 – June 2021</i>	<i>Consultant assistance</i>	<i>Staff and the Village have interviewed consultants for the Plan and will make a recommendation for approval by the CMAP Board on January 8.</i>
814	<i>Monee: comprehensive plan update</i>	<i>Village of Monee</i>	<i>Nora Beck</i>	<i>Aug. 2019 – June 2021</i>	<i>Consultant assistance</i>	<i>CMAP Board approved the selection of Gingko Planning &amp; Design to develop an updated comprehensive plan for the Village. The contract has been signed and the project will kick-off at the beginning of the new year.</i>
817	<i>Will County: comprehensive freight transportation and land use plan</i>	<i>Will County</i>	<i>Stephen Ostrander</i>	<i>Aug. 2019 – Mar. 2022</i>	<i>Consultant assistance</i>	<i>The consultant team has begun its assessment of existing conditions for both the land use strategy and truck routing study elements of this combined project. The first meeting of the project Steering Committee was held on December 3. Stakeholder interviews are expected to commence in January.</i>
818	<i>Bartlett Exterior lighting and parking regulations</i>	<i>Village of Bartlett</i>	<i>Kendra Kuehlem</i>	<i>TBD</i>	<i>Staff assistance</i>	<i>Staff has developed a scope and is awaiting Village sign-off.</i>
822	<i>Evanston Inclusive growth framework plan</i>	<i>City of Evanston</i>	<i>Elizabeth Scott</i>	<i>July 2019 – Dec. 2019</i>	<i>Staff assistance</i>	<i>Staff met with a group of stakeholders in September and October to discuss opportunities for future planning in the City. These discussion informed a new application for CMAP assistance with a robust and innovative public engagement plan. Results memo to participants is in review.</i>
823	<i>Forest Preserves of Cook County: Multimodal transportation access plan</i>	<i>Forest Preserves of Cook County</i>	<i>Jared Patton</i>	<i>Winter 2020- Summer 2021</i>	<i>Staff assistance</i>	<i>CMAP staff had a phone call with staff from the Forest Preserves to discuss the scope of the project. Conversations are ongoing. Project work should begin in early 2020, depending on the needs of the Forest Preserves.</i>

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825	<i>John Jones Academic Association Aviation hub – community cultural center</i>	<i>John Jones Academic Association</i>	<i>Dustin Calliari</i>	<i>Aug. 2019- Dec. 2019</i>	<i>Staff assistance</i>	<i>Staff organized a panel discussion of partners in landmarks and museum development spaces in November. Results memo to project sponsor is in review and will be delivered by end of year.</i>
829	<i>Richton Park Economic development incentives</i>	<i>Village of Richton Park</i>	<i>Katie Piotrowska</i>	<i>TBD</i>	<i>Staff assistance</i>	<i>Staff has shared the project scope with the municipality. A meeting with Richton Park staff is scheduled for early January 2020.</i>
TBD	<i>Indian Creek Watershed-based Plan</i>	<i>Kane Co., DuPage Co., City of Aurora, City of Batavia, FRSG, FREP</i>	<i>Holly Hudson</i>	<i>Nov. 2019 – Dec. 2021</i>	<i>Staff assistance</i>	<i>The grant agreement was fully executed with Illinois EPA in early November. Staff has been researching surface water quality modeling tools and is in the process of refining the watershed boundary.</i>

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