



# Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

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## Chicago Metropolitan Agency for Planning (CMAP)

### Executive Committee

#### Minutes

May 13, 2020

<https://global.gotomeeting.com/join/679633005>

(For supported devices, tap a one-touch number below to join instantly.)

- One-touch: tel:+15713173122,,679633005#

Access Code: 679-633-005

**Committee Members Present:** Mayor Gerald Bennett-representing southwest Cook County, Rita Athas-representing the City of Chicago, John Noak-representing Will County, Carolyn Schofield-representing McHenry County, and Diane Williams-representing suburban Cook County.

**Staff Present:** Erin Aleman, Amy McEwan, Angela Manning-Hardimon, and Sherry Kane

#### 1.0 Call to Order and Introductions

CMAP Board Chair Mayor Bennett called the meeting to order at approximately 9:05 a.m.

#### 2.0 Agenda Changes and Announcements

There were no agenda changes.

#### 3.0 Approval of Minutes

A motion to approve the minutes of the March 11, 2020, meeting as presented was made by Diane Williams, seconded by Carolyn Schofield, and with all in favor, carried.

#### 4.0 Financial Statements

The various reports, including the Monthly Cash Report for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, and the Check Register for the months ending February 29, and March 31, 2020, were presented for approval. A motion to approve the reports as presented was made by Carolyn Schofield, seconded by Diane Williams, and with all in favor, carried.

#### 5.0 Grants, Subcontracts and Procurements

The monthly update of activities related to grants, subcontracts and procurements was presented, for information purposes.

## 6.0 Other Business

Staff gave a brief update on CMAP's relocation to the Old Post Office: so far, the build out of the space is on schedule. There may be some delays associated with product or furniture just based on where they are coming from, but that will not delay the overall project. The contractors are moving forward at a socially distanced pace, and we are able to see their progress virtually and on track for a move at the end of August. An RFP is being developed for the company who will actually move us; we're asking for three alternatives: we pack, they move; they pack, they move; and, finally pack, store (if necessary), and move into the OPO. The update was followed by staff fielding questions related to social distancing in the new office and the success we've had working from home (with the exception of the heavy data users). Erin reported she and Amy were on calls with CBRE regarding the real estate downtown. Ours is a 15-year lease, and no chance of renegotiating the rent.

## 7.0 Public Comment

There were no comments from the public.

## 8.0 Next Meeting

The Executive Committee is scheduled to meet next in June.

## 10.0 Adjournment

At 9:14 a.m. a motion to adjourn the Executive Committee by Diane Williams, was seconded by Carolyn Schofield, and with all in favor, carried.

Respectfully submitted,



Angela Manning-Hardimon, Deputy Executive  
Director for Finance and Administration

05-28-2020

/stk

*Approved as presented by unanimous vote, June 10, 2020.*