Unified Work Program (UWP) Committee
DRAFT Minutes
April 14, 2021—2:30 p.m.

Via:
https://global.gotomeeting.com/join/318580925
Tele:
(786) 224-3412; Access Code: 941-338-501

Committee Members Present (*Alternate):
Holly Bieneman-Acting Chair (IDOT), Angela Manning-Hardimon (CMAP), Dan Olson* (CMAP), Christina Bader (CTA), Philip Banea (CDOT), Tony Greep* (FTA), Tom Rickert (Counties), Dustin Clark* (Metra), Heather Mullins (RTA), Dave Tomzik (Pace Bus), and Lenny Cannata* (Council of Mayors)

Staff Present:
Erin Aleman, Amy McEwan, Kathy Lane, Stephane Phifer, and Sherry Kane

Others Present:
Elaine Bottomley (Will County), Jon Paul Diipla (McHenry County), Michael Fricano (West Cook), Mike Klemens (Lake County Council), and Leslie Phemister (Active Trans)

1.0 Call to Order
The meeting was called to order at approximately 2:30 p.m. by the Acting Chair, Holly Bieneman, followed by a roll call:

<table>
<thead>
<tr>
<th>Member Name</th>
<th>Presence</th>
<th>Alternate Member Name</th>
<th>Presence</th>
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</thead>
<tbody>
<tr>
<td>Holly Bieneman, Chair (IDOT)</td>
<td>Present</td>
<td>Lenny Cannata* (Council of Mayors)</td>
<td>Present</td>
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<tr>
<td>John Donovan (FHWA)</td>
<td>Absent</td>
<td>Tom Rickert (Counties)</td>
<td>Present</td>
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<tr>
<td>Philip Banea (CDOT)</td>
<td>Present</td>
<td>Dave Tomzik (Pace)</td>
<td>Present</td>
</tr>
<tr>
<td>Angela Manning-Hardimon (CMAP)</td>
<td>Present</td>
<td>Christina Bader (CTA)</td>
<td>Present</td>
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<td>Heather Mullins (RTA)</td>
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<td>Dustin Clark* (Metra)</td>
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<tr>
<td>Tony Greep* (FTA)</td>
<td>Present</td>
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2.0 Agenda Changes and Announcements
There were no agenda changes or announcements.

3.0 Approval of Minutes-March 10, 2021
A motion to approve the minutes of the March 10, 2021, meeting as presented was made by Tom Rickert, seconded by Angela Manning-Hardimon, and a roll call vote followed:
4.0 FY 2023 Competitive Projects Process
Given the available funding for competitive projects shrinking in recent years, the Committee is continuing its review of the competitive projects portion of the UWP, and at this meeting, covered “performance management”. Several performance management approaches were presented, including:

- Target Based or Key Performance Indicators (KPIs)
- Milestones/Deliverables Approach
- Spend Plan (Budget) Approach
- Full Project Plan Approach

The Committee discussed and contributed additional ideas relating to the pros and cons of these strategies that will be incorporated into the final competitive program recommendation.

5.0 FY 2023 (DRAFT) UWP Schedule
A motion to approve the FY 2023 proposed UWP schedule as presented, was made by Philip Banea, seconded by Tom Rickert, and a roll call vote followed:

The motion carried.

6.0 Next Meeting
The UWP Committee is scheduled to meet next on May 12, 2021, at 1:00 p.m.

7.0 Public Comment
There were no comments from the public.

8.0 Adjournment
Hearing no objections, the Chair adjourned the meeting at approximately 3:55 p.m.
Respectfully submitted,

Angela Manning-Hardimon, CMAP

/stk
05-04-2021