



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

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Unified Work Program (UWP) Committee

Minutes

Thursday, February 28, 2013

9:00 a.m.

Offices of the Chicago Metropolitan Agency for Planning
DuPage County Conference Room
233 S. Wacker Drive, Suite 800
Chicago, Illinois 60606

Committee Members Present (*Alternate): Dolores Dowdle (CMAP), Mark Pitstick (RTA) David Seglin (CDOT), Tom Rickert (Kane), John Donovan (FHWA) – Acting Chair, Caitlyn Costello (Metra), Kevin O’Malley (CTA), Reginald Arkell (FTA), *Jay Ciavarella (RTA), *Paula Trigg (LCDOT), *Tom Radak (Pace)

Staff Present: Jill Leary, Ylda Capriccioso, Yesenia Ambriz, John Allen

Others Present: Chalen Dangle (McCom), Ed Pasel (SSMMA), David Kralik (CDOT), Adrienne Wuellner (PACE), Tom Vander Woude (SSMMA) Tammy Wierciak (WCMC)

1.0 Call to Order

The meeting was called to order at 9:05 AM

2.0 Agenda Changes and Announcements

3.0 Approval of the Minutes-January 10, 2013

Minutes of the January 10, 2013 meeting were presented. Reggie Arkell organization was corrected to FTA and it was also noted that Lorraine Snorden was present at the meeting of January 10, 2013.

4.0 Second Quarterly Reports

Both second quarterly activity report and financial report are posted on the UWP page. The financial report was distributed at the meeting and will also be sent via email with committee meeting items on March 1, 2013.

5.0 FY 2014 Core Proposal

The Committee reviewed each of the core proposals with the sponsoring agencies making presentations, CMAP recommending the proposed level of funding and the committee discussing the proposals.

CMAP – MPO Activities – Dolores Dowdle presented the CMAP proposal for the MPO activities for \$11,641,200. Comments and questions were raised regarding the LTA grant program. Ms. Dowdle responded that the LTA grant program is one of the competitive proposals and a presentation will be made at the March 7 meeting.

Chicago Department of Transportation – Chicago Transportation Planning and Programming – Dave Seglin presented the CDOT proposal for an increase in planning staff and consultant services. He presented a report of how the consultant funds have been used for the last six years and that the funds would be used during the year for projects that could be identified. Ms. Dowdle reported that CMAP supports the increase in staff but, at this time, does not support the consultant funds. It is felt that the PL program should be allocating funds according to actual regional needs. If CDOT could identify use of those funds, support for the allocation could be considered. The committee discussed the use of consulting funds and if funds should be allocated for unanticipated projects. The consulting funds will be discussed prior to the final approval of the FY 2014 program.

County – Will County Long Range Transportation Planning Program – Tom Rickert presented the proposal for Will County conducting their long range transportation plan. He stated that the funds will be used primarily for the outreach activities. Ms. Dowdle reported that CMAP supports the proposal though recommends that the funding be reduced from \$500,000 to \$240,000. This reduction would be consistent with the award that was made for FY 2013 with Cook County planning proposal. Mr. Rickett said Will County would accept the reduction which could have an effect on the level of outreach provided.

Council of Mayors – Subregional Transportation Planning, Programming and Management – Chalen Dangle presented the COM proposal which has a 2.67% increase to cover increase personnel cost and additional responsibility. Ms. Dowdle reported that CMAP supports the proposal at \$1,384,270. She also reported that there is an issue with one of the councils on administrative reporting that has not been resolved for the last two years. She asked the committee to consider eliminating the 50-50 portion of funding for that council if the issue cannot be resolved by the committee's March 21 meeting.

CTA – Program Development – Kevin O'Malley presented the CTA proposal for the continuing support of program development. Ms. Dowdle reported that CMAP supports the proposal and recommends that the funding be reduced from \$352,000 to \$300,000, which is consistent with the FY 2013 funding level. Mr. O'Malley said that CTA will accept the reduction, primarily in light of the limited total UWP funding level and the priority of the competitive proposals submitted by CTA.

Metra – Program Development – Caitlyn Costello presented the Metra proposal for the continuing support of program development and Ms. Dowdle reported that CMAP supports the proposal and requested funding at \$320,000.

Pace – Ridesharing Services Program and TIP development – Tom Radak presented the two proposals from Pace; one for the ridesharing services program and the other for TIP development. A timeline has been presented for the implementation and expenditure of the new ridesharing services program. The TIP development activity has not been funded since FY 2010 but prior years UWP funding has supported the activity since that time. Ms. Dowdle reported that CMAP supports the request of \$60,000 for the ridesharing services program. She suggested that she and Mr. Radak could meet to determine the actual needs for FY 2014 for the TIP development. They will report back by the March 21 meeting.

RTA – Community Planning Program Staff – Mark Pitstick presented the RTA proposal for supporting the staff in the Community Planning Program. Ms. Dowdle reported that CMAP does not support this request since there is other funding available for the staff. In response to a concern raised by Mr. Pitstick of the CMAP funding of its LTA staff, Ms. Dowdle stated that when other funding is available, such as HUD, the LTA staff has used that resource. The HUD funding is only available through December 31, 2013.

The FY 2014 UWP Core Proposals were tentatively approved at \$14,585,470. Final approval is scheduled for March 21, 2013.

6.0 FY 2014 UWP Competitive Proposal

Committee was informed that competitive proposals will be presented by sponsoring agencies and discussed during the meeting on March 7. Rankings of the proposals will be due on March 13 for final approval scheduled on March 21.

7.0 Public Comment

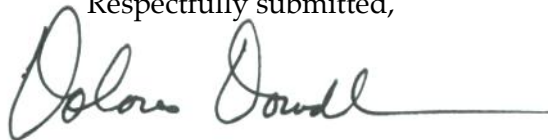
No public comment.

8.0 Next Meeting -March 7, 2013

9.0 Adjournment

The meeting adjourned at 10:03 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Dolores Dowdle". The signature is written in a cursive style with a long horizontal line extending to the right.

Dolores Dowdle, CMAP

/ya