



Chicago Metropolitan Agency for Planning

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Chicago Metropolitan Agency for Planning (CMAP) Council of Mayors Executive Committee Meeting

Draft Minutes

October 27, 2020

Via GoToMeeting

Members Present: Mayor Jeffery Schielke, Chairman, President Karen Darch, President Mike Einhorn, President Alice Gallagher, President Thomas Hayes, Mayor Jim Holland, President Lawrence Levin, President Robert Nunamaker, Mayor Leon Rockingham, President Glenn Ryback, Mayor Jeffrey Sherwin, President Erik Spande

Staff Present: Erin Aleman, Lindsay Bayley, Anthony Cefali, Patrick Day, Teri Dixon, Kama Dobbs, Jesse Elam, Kathy Lane, Jenna Gonzales, Lindsay Hollander, Victoria Jacobson, Timi Koyejo, Stephanie Levine, Amy McEwan, Tim McMahan, Jared Patton, Russell Pietrowiak, Elizabeth Scott, Gordon Smith, Matthew Stern, Mary Weber, Simone Weil

Others Present: Elaine Bottomley, Lenny Cannata, Emily Daucher, Jackie Forbes, Michael Fricano, Kendra Johnson, Noah Jones, Jason Keller, Mike Klemens, Daniel Knickelbein, Annie Parker, Matt Pasquini, Kelsey Passi, Leslie Phemister, Chad Riddle, Claire Serdiuk, David Seglin, Troy Simpson

1.0 Call to Order/Introductions

The meeting was called to order at 9:30 a.m. by Chairman Schielke. Chairman Schielke stated that as permitted by the Governor's Disaster Declaration of August 21, 2020, the determination has been made that is not practical or prudent for this committee to meet in person. To ensure a transparent and open meeting as possible, staff posted the meeting materials approximately one week in advance, will provide a recording of this meeting linked on our website, and will take all votes by roll call. Ms. Weber read the names of committee members present on the call.

President Darch	Present	President Einhorn	Present	Mayor Holland	Present
Mayor Rockingham	Present	President Gallagher	Present	President Levin	Present
Mayor Sherwin	Present	President Hayes	Present	President Nunamaker	Present
Mayor Schielke	Present	President Ryback	Present	President Spande	Present

2.0 Agenda Changes and Announcements

There were no agenda changes. Mayor Schielke reviewed best practices for attending a virtual meeting.

3.0 Approval of Minutes – August 18, 2020

A motion to approve the minutes of the August 18, 2020 meeting, as presented, was made by Mayor Rockingham and seconded by President Einhorn. Following a roll call vote, the motion carried.

President Darch	Yes	President Einhorn	Yes	President Levin	-
Mayor Rockingham	Yes	President Gallagher	Yes	President Nunamaker	Yes
Mayor Sherwin	Yes	President Hayes	Yes	President Spande	Yes
Mayor Schielke	Yes	President Ryback	Yes		

4.0 STP Project Selection Committee Update

Ms. Dobbs presented an overview of the proposed updates and changes to the evaluation process for the next call for projects process, which the STP Project Selection Committee has been working on for the last nine months. The STP Project Selection Committee will consider approval of the policies, procedures, and schedule for the call for FFY 2022 – 2026 STP Shared Fund projects at their October 29, 2020 meeting. Next steps include updating reference links in the application booklet and developing and updating training and application materials. Ms. Dobbs then reviewed the tentative call for projects schedule and reminded the committee that the call is concurrent with the call for CMAQ and TAP-L projects.

President Einhorn clarified that the changes proposed were a joint effort between CMAP staff and the Project Selection Committee. Mayor Rockingham thanked staff for

balancing feedback from the committee and stakeholders in the proposals to the Project Selection Committee. Mayor Schielke seconded Mayor Rockingham's statement, noting the history of the committee, the progress it has made and his hopes for future advancements. He also reiterated his continued intention to appoint a new mayor from the central portion of the region to serve as a member of the STP Project Selection Committee and stated that he will make that appointment following mayoral elections in the spring. Ms. Aleman thanked Mayors Schielke, Rockingham, and Williams, the entire STP Project Selection Committee, and staff for their leadership and hard work developing and refining the STP-Shared Fund and noted that this region's work is quickly becoming a model for performance-based programming throughout the country.

5.0 IDOT Bureau of Local Roads Update

Mr. Riddle provided a brief update on local projects targeting upcoming state lettings and thanked the region's planning liaisons and local agencies for their continued efforts to keep implementation of projects running smoothly in a remote-work environment.

6.0 Unified Work Program (UWP)

Mr. Cannata provided an update on the draft Planning Liaison (PL) scope of services and fiscal year 2022 funding proposal for submittal to the UWP Committee. He noted a new section of the scope of services for contract, administrative and general support that will provide support for the councils as they shift to more detailed tracking and reporting of hours spent on core planning activities in FY 22. He also explained that the proposed FY 22 funding request is based on expense-based budgeting, rather than a formula-based distribution of funds to each council. With this change the PLs are also requesting the elimination of the legacy 50/50 match portion of contracts in favor of a more straightforward 80/20 match for all activities. With these changes, he noted that the overall total funding request for the program has decreased, but the federal share has increased by about 4%.

Mr. Cannata also stated that with UWP proposals due in December, the PLs will continue to modify their budgets to fall within the total requested UWP amount and requested committee approval of the FY 2022 PL scope of services and proposed funding request for submittal to the UWP committee. A motion to approve the request was made by Mayor Ryback and seconded by President Darch. Following a roll call vote, the motion carried.

President Darch	Yes	President Einhorn	Yes	Mayor Holland	Yes
Mayor Rockingham	Yes	President Gallagher	Yes	President Levin	-
Mayor Sherwin	Yes	President Hayes	Yes	President Nunamaker	Yes
Mayor Schielke	Yes	President Ryback	Yes	President Spande	Yes

7.0 Local Government Network Update

Mr. Day provided an overview of CMAP’s Local Government Network, which launched in May to strengthen ongoing communication among leaders in the region. Each staff member has assigned contacts within the 284 municipalities and seven counties in the region, creating a direct line of communication between government units. Since May, the network has completed initiatives including sharing information regarding a regional COVID-19 survey, distributing updated community data snapshots and providing a census undercount policy brief. Today, staff is extending an invitation to the CMAP Talks event on shared services that will be held on Thursday, October 29 at 10:00 a.m.

8.0 Principals and Strategies for Incentive Reform

Mr. Stern presented CMAP’s recent work on tax incentive reform. Last month, CMAP released a guide to help local governments institute stronger standards regarding the transparency and accountability of community and economic development incentives. The guide focuses on understanding local development incentives and improving their use. Mr. Stern highlighted the key principals outlined in the guide as well as some recommended strategies. He offered the project team’s assistance if councils and their members would like to discuss how the recommendations in the guide align with the needs of their communities.

President Einhorn inquired whether the project staff had ever worked on an incentives deal. Mr. Stern replied that the staff was all policy analysts who have not worked directly in this space; however, they did interview practitioners in both the local government and private sector to inform their analyses and recommendations. President Einhorn expressed concern that theory may overshadow a more practical approach. He stated that no two deals are alike, which makes it difficult to apply a guide to all communities. Mr. Stern agreed that every deal and community is different and that producing implementable recommendations or strategies that apply across the region and different deal structures is a challenge. However, he stated, the project team believes the recommendations in the guide are broadly applicable and a majority of the guide is focused on strategies rather than on context and theory. Mr. Stern invited feedback from

President Einhorn once he has reviewed the guide. Mayor Schielke stated that there is a definite need to understand this work in the region and suggested that all committee members read the guide.

9.0 CMAP Outreach and Engagement update

Ms. Bailey provided an overview of how CMAP's Local Technical Assistance outreach work has been affected by COVID-19. Staff is putting an emphasis on online engagement by holding virtual focus groups and stakeholder meetings. Staff is limiting in-person engagement but is proposing low risk activities for engaging the public in LTA projects. Ms. Bailey outlined the agency's plan for engaging stakeholders in LTA projects during the coming months.

10.0 Legislative Discussion/Update

Mr. Cefali asked if there were any questions regarding the General Assembly as they go into veto session and the next session.

Mayor Schielke inquired why the General Assembly has not met during the COVID-19 pandemic and renewed the Governor's Executive Orders. This has created issues in his community regarding authority to keep businesses closed or enforce mask wearing.

President Spande stated that restaurants in his communities are showing defiance to the Governor's orders. He noted that mayors have no authority to enforce health related topics due to how the executive order was issued it puts public officials in an untenable situation. President Spande stated that the legislature needs to provide additional guidance or provide suggestions for revisions.

President Einhorn inquired whether the state can provide data that shows restaurants and other businesses are a source of the problem. He would like to see the data from contact tracing. President Spande responded that he received contract tracing data from his DuPage County District 6 representative. It details outbreaks by setting. President Gallagher asked if President Spande is able to share the data from DuPage. President Spande said yes, it will be sent to CMAP staff for distribution.

11.0 Other Business

There was no other business.

12.0 Public Comment

There was no public comment.

13.0 Next Meeting

The next Council of Mayors Executive Committee meeting is scheduled for January 2021. The schedule for all CMAP committee meetings is in process. Once completed, staff will share the schedule for next year's meetings with all members.

14.0 Adjournment

The meeting was adjourned by Mayor Schielke, at 10:46 a.m.

Respectfully submitted,

Mary Weber