



Chicago Metropolitan Agency for Planning

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Chicago Metropolitan Agency for Planning (CMAP) STP Project Selection Committee Meeting Minutes

July 1, 2021

Via GoToMeeting

Committee Members Present: Kama Dobbs, Chairman, CMAP, Dan Burke – CDOT, John Donovan – FHWA, Michael Horsting – RTA, Kevin O’Malley - CDOT, Tara Orbon – Cook County, Mayor Leon Rockingham – Council of Mayors, Jeffery Schielke – Council of Mayors, Jeffrey Sriver – CDOT

Others Present: Elaine Bottomley, Lenny Cannata, Emily Daucher, Jon Paul Diipla, Jesse Elam, Jackie Forbes, Michael Fricano, Jeremy Glover, Scott Hennings, Kendra Johnson, Mike Klemens, Vig Krishnamurthy, Matthew Pasquini, Ryan Peterson, Leslie Phemister, David Seglin, Joe Surdam, David Tomzik, Michael Vanderhoof

Staff Present: Daniel Comeaux, Teri Dixon, Doug Ferguson, Jane Grover, Elliott Lewis, Tim McMahon, Martin Menninger, Thomas Murtha, Yousef Salama, Todd Schmidt, Matthew Stern, Mary Weber

1.0 Call to Order

The meeting was called to order at 9:35 am by Chairman Dobbs. Ms. Weber took a roll call of the committee members on the call.

2.0 Agenda Changes and Announcements

Chairman Dobbs reminded members and other attendees of best practices for participating in a virtual format. She stated that as permitted in the Governor’s Disaster Declaration from June 25, 2021, the determination has been made that an in-person meeting is not practical or prudent for this committee. To ensure as transparent and open a meeting as possible, staff posted the meeting materials one week in advance, will provide a recording of this meeting linked on the CMAP website, and will take all votes by roll call. Chairman Dobbs announced that CMAP has extended the deadline for submissions for the Regional Excellence Awards to Wednesday, July 7. Yousef Salama, the new Deputy Executive Director for CMAP’s Research, Analysis, and Programming division was then introduced.

3.0 Approval of Minutes – April 1, 2021

A motion was made by Mayor Schielke, seconded by Mayor Rockingham, to approve the minutes of the April 1, 2021 meeting as presented. A roll call vote was conducted:

| | | | |
|----------------|-----|------------------|-----|
| Dan Burke | Aye | Mayor Rockingham | Aye |
| Kama Dobbs | Aye | Mayor Schielke | Aye |
| Kevin O'Malley | Aye | Jeff Sriver | Aye |

With all in favor, the motion carried.

4.0 Committee Membership

Chairman Dobbs noted that at the last meeting the committee discussed adding FTA as an advisory member of the committee. A motion to approve adding Tony Greep as the FTA representative, effective immediately, was made by Mayor Rockingham and seconded by Mayor Schielke. A roll call vote was conducted:

| | | | |
|----------------|-----|------------------|-----|
| Dan Burke | Aye | Mayor Rockingham | Aye |
| Kama Dobbs | Aye | Mayor Schielke | Aye |
| Kevin O'Malley | Aye | Jeff Sriver | Aye |

With all in favor, the motion carried.

5.0 Staff Recommended FFY 2022-2026 Shared Fund Active & Contingency Programs

Ms. Dobbs provided a summary of the evaluation and program development process and presented the staff recommended program. A total of 61 applications were received from 42 unique applicants. Of those 61, five were deemed ineligible. 108 evaluations were conducted on the remaining 54 applications.

As the result of a misinterpretation of a Phase 2 milestone, staff did adjust seven project applicant scores. When updating the draft scoring to reflect these changes to the seven projects, staff mistakenly applied the changes to the preliminary scores instead of to the draft final scores. This error caused the rank order of projects carried forward to program development to be incorrect resulting in a recommended program being posted based on incorrect scoring. Staff has since corrected this error and updated final scores are posted online.

Ms. Dobbs reviewed the staff recommended program, which includes eight projects that were programmed in FFY 2022-2024 prior to this call cycle and nine new projects in FFY 2025-2026. Within the new projects, over \$4M is proposed for Cohort 4 communities. Additionally, about a third of the projects are located in small communities with populations of less than 25,000 and over half improve facilities where more than 20% of the users are minorities below the poverty line. Ms. Dobbs concluded by requesting that the committee approve opening the public comment period from July 1 to July 30.

Mr. O'Malley and Mayor Rockingham thanked staff for their hard work.

A motion to open the public comment period from July 1 to July 30 was made by Mayor Schielke and seconded by Mayor Rockingham. A roll call vote was conducted:

| | | | |
|----------------|-----|------------------|-----|
| Dan Burke | Aye | Mayor Rockingham | Aye |
| Kama Dobbs | Aye | Mayor Schielke | Aye |
| Kevin O'Malley | Aye | Jeff Sriver | Aye |

With all in favor, the motion carried.

6.0 Shared Fund Status Update

Mr. Lewis noted that the quarterly status updates posted to the STP web page are current as of June 23. Staff is continuing to review June quarterly status updates and will post revised reports in early July. Mr. Lewis then reviewed a number of active program management actions taken following the review of March quarterly status updates. These included reprogramming funds for the University Park Metra Station project and the Joe Orr Rd extension project. Additionally, four obligation extensions were requested and approved by staff for project phases programmed in FFY21.

7.0 Regional Accounting Update

Ms. Dobbs provided an update on staff's continued monitoring of financial activities for the Shared Fund and Local programs. Since the last meeting, \$18M has been obligated within the region, bringing the total STP obligations for FFY21 to over \$63M. Additionally, about \$750K has been captured in obligation remainders, which are the result of project costs coming in under programmed estimates. As a result, many project cost increases across the region have been approved and projects have been advanced from contingency to active programs.

8.0 Other Business

There was no other business.

9.0 Public Comment

Mr. Glover inquired whether the committee has considered lowering the point threshold for the contingency list. Chairman Dobbs stated that no, that discussion has not been had. However, staff contacts all applicants of projects not on the approved program to confirm if they would like to be included on the contingency program, which does require some project activity. If a sponsor doesn't have the capacity to keep a project ready to go they often decline inclusion in the contingency program.


10.0 Next Meeting

Chairman Dobbs announced that the next meeting will be held virtually on Thursday, August 19 at 9:30am. Staff is closely monitoring actions in Springfield to ensure that the format of that next meeting complies with the Open Meetings Act.

11.0 Adjournment

There being no other business, Chairman Dobbs adjourned the meeting at 10:05 a.m.

Respectfully submitted,


Mary Weber