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Fiscal year 2023

# Staff Progress Report **Quarter 1**



Chicago Metropolitan  
Agency for Planning

# CMAP Activity Report FY2023

## 2.11 Transportation Policy

### *Operational Area*

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#### **Regional transit policy and investment (2010.025)**

##### **Qtr 2010.025 Quarter Progress**

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1Q Continued to stay abreast of COVID-related challenges and ongoing agency responses, including through significant engagement and participation in the RTA strategic planning process.

##### **Next Quarter Objectives**

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Continue to participate in the RTA strategic planning process and assist other partners as needed.

### *Operational Area with Consultant Assistance*

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#### **Speed safety data collection (2023.018)**

##### **Qtr 2023.018 Quarter Progress**

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1Q Reviewed and processed sample speed data provided by vendors that responded to the RFB released last quarter. The project team evaluated and selected data vendor.

##### **Next Quarter Objectives**

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Purchase speed data from the selected vendor and complete procurement process for selecting the consultant to process the speed data.

### *Projects*

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#### **Safety action agenda / Safe and Complete Streets Program (2021.029)**

##### **Qtr 2021.029 Quarter Progress**

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1Q Project work continues in coordination with the transition to Safe and Complete Streets Program. Work has resumed on speed management paper with expected publication in Q2 or Q3 of FY23.

##### **Next Quarter Objectives**

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Produce the speed management paper with review cycles by RPI staff, Communications team, and Exec team. Bicycle and pedestrian safety paper work to resume and safety website will be published.

## **Mobility recovery (2021.054)**

### **Qtr 2021.054 Quarter Progress**

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1Q Held fifth steering committee meeting (Task 7), refined post-COVID strategies (Task 6), and finalized remaining outstanding tasks aside from final report publication (Tasks 2, 3, 4, and 5). Drafted bulk of content for final report.

### **Next Quarter Objectives**

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Hold sixth and final steering committee meeting to share project recommendations and publish final report outlining recommendations and including technical project appendices.

## **Equitable engagement (2021.056)**

### **Qtr 2021.056 Quarter Progress**

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1Q Finalized recruitment and communications plan. Did recruitment phase work, including robust outreach. Received over 50 applications. Began developing selection criteria.

### **Next Quarter Objectives**

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Finalize selection criteria. Interview all applicants, select 12 participants for the program, on-board participants. Determine pilot projects.

## **Electric vehicle (EV) infrastructure planning (2022.008)**

### **Qtr 2022.008 Quarter Progress**

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1Q Finalized project scope. Held project kickoff and team meetings on the four main tracks of the project. Began research activities, stakeholder identification, and more detailed scoping of project components. Participated in partner EV planning processes.

### **Next Quarter Objectives**

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Build out EV resource page for CMAP website. Continue research, data analysis, stakeholder identification, and engagement activities. Continue to engage partners and support partner EV planning activities.

## **RTA/CMAP Report on Transit (2023.004)**

### **Qtr 2023.004 Quarter Progress**

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1Q Completed preliminary scoping activities and identified existing resources that can be used to inform recommendations (including Mobility Recovery, the RTA strategic plan, ON TO 2050, etc.).

### **Next Quarter Objectives**

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Continue to refine scope, recruit steering committee members, and prepare to launch steering committee in early 2023.

## **Regional Project Collaborations: Infrastructure Investment and Jobs Act (IIJA) programs (2023.005)**

### **Qtr 2023.005 Quarter Progress**

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1Q Implementer working group meeting held 6/28, consultant for augmented staff engaged, internal CMAP strategy session held. Safe Streets grant application submitted. Priority projects submitted by implementers, and project analysis is underway.

### **Next Quarter Objectives**

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Next implementer meeting scheduled for 10/26, priority projects identified and evaluation completed, communications piece drafted and designed, advocacy campaign devised, ongoing working group set up.

## **Mobility recovery implementation: revenue opportunities (2023.017)**

### **Qtr 2023.017 Quarter Progress**

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1Q Project will be integrated into overarching transit report project, 2023.004.

### **Next Quarter Objectives**

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Archived project. Project will be integrated into overarching transit report project, 2023.004.

## **Mobility recovery implementation: Transportation Demand Management (TDM) strategy (2023.019)**

### **Qtr 2023.019 Quarter Progress**

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1Q Project will be integrated into overarching transit report project, 2023.004.

### **Next Quarter Objectives**

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Archived project. Project will be integrated into overarching transit report project, 2023.004.

# **2.12 Regional Economic Competitiveness**

## ***Operational Area***

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## **Demographic analysis (2010.028)**

### **Qtr 2010.028 Quarter Progress**

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1Q Staff continued to draft and refine draft policy briefs. Staff prepared for internal brown bag on Census Bureau data and best practices.

### **Next Quarter Objectives**

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Publish draft analyses. Present internal brown bag on Census Bureau data and best practices. Continue to monitor information from experts and the Census Bureau.

## **Municipal / County Survey (2018.003)**

### **Qtr 2018.003 Quarter Progress**

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1Q 2022 Municipal Survey questions obtained from all CMAP divisions for priority data to obtain. Survey successfully opened, with subsequent engagement efforts by project team, LGN, and PLs.

### **Next Quarter Objectives**

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Facilitate optimal response rate, then close 2022 survey. Analysis and reporting to follow.

## **Regional economic competitiveness focus area: Multi-year implementation planning (2021.017)**

### **Qtr 2021.017 Quarter Progress**

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1Q No activity in Q1 FY2023 due to staffing.

### **Next Quarter Objectives**

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Begin multi-year workplanning in Q2 FY2023.

## **Regional economic development analysis, implementation, and coordination (2021.031)**

### **Qtr 2021.031 Quarter Progress**

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1Q Continued regional economic condition monitoring as well as engagement and outreach to regional stakeholders including EDOs, private sector, and municipal and county partners.

### **Next Quarter Objectives**

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Ongoing regional economic condition monitoring regarding employment and industry health, collaboration with partners, key findings will be documented via internal or external analysis.

## ***Projects***

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## **Community Characteristics for Reinvestment (2021.034)**

### **Qtr 2021.034 Quarter Progress**

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1Q Project on pause due to staff turnover.

### **Next Quarter Objectives**

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Monitor ability to reinstate based on staff resources.

## **Regional workforce and labor market trends (2021.041)**

### **Qtr 2021.041 Quarter Progress**

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1Q Regional economic development agreement signed. Project wrapped/transitioning to phase 2.

### **Next Quarter Objectives**

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Project completed.

## **NEXT: Burlington (2022.055)**

### **Qtr 2022.055 Quarter Progress**

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1Q CMAP staff set up monthly meetings with the Plan Implementation Team (PIT), which is made up of elected officials and residents. Staff are prioritizing strategies from the comprehensive plan and assigned work items to relevant parties.

### **Next Quarter Objectives**

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CMAP staff and the PIT will work through creating the Implementation Action Memo and begin to tackle the priorities that were outlined throughout the initial PIT meetings.

## **Elevated Chicago Capital and Programs working group (2023.031)**

### **Qtr 2023.031 Quarter Progress**

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1Q CMAP chair designed retreat in order to define working group priorities, including chairs, pipeline, and capital funding.

### **Next Quarter Objectives**

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CMAP chair will begin to develop workplan for 2023, fill vacant co-chair position, identify and recruit a pipeline manager and capital champion.

# **2.13 Climate**

## ***Operational Area***

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## **Climate focus area: Regional climate strategic planning (2021.005)**

### **Qtr 2021.005 Quarter Progress**

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1Q Work has begun in three key areas: internal coordination, program development, and communication. The first monthly climate coordination call was held on 9/12, basic communications resources are in final stages, and STP shared resilience factor guideline.

### **Next Quarter Objectives**

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Begin larger engagement strategy for climate work, identify potential projects for FY24 workplan, and continue internal coordination.

## **Projects**

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### **Regional transportation emissions mitigation plan (2021.015)**

#### **Qtr 2021.015 Quarter Progress**

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1Q Launched new phase of work focused on drafting an RFP and securing a contract to lead the development of a plan. Scope statement developed and work has started on creating an overview of the need, reviewing state and federal legislation, other MPO, etc.

### **Next Quarter Objectives**

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Hold strategy session with executive leadership and begin initial outreach to partners and stakeholders to gather information on need and current mitigation efforts.

### **Regional Heat Vulnerability Index (2021.022)**

#### **Qtr 2021.022 Quarter Progress**

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1Q Connected with multiple partners in the agency and in the region working on similar analyses. Scoping and design of dashboard tool paused while work on the first draft of index continued.

### **Next Quarter Objectives**

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Continue to refine first draft of index.

### **IEPA Water Quality Management Plan (WQMP) implementation and update FY2023 (2021.062)**

#### **Qtr 2021.062 Quarter Progress**

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1Q The grant agreement was fully executed by IEPA on July 28. Staff submitted a draft and revised draft AWQMP Implementation Strategy and is awaiting IEPA comments. Technical assistance was provided regarding watershed plan implementation and lake monitoring.

### **Next Quarter Objectives**

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Finalize AWQMP Implementation Strategy following receipt of IEPA comments. Continue technical assistance and expand engagement. Begin process to review designated management agency guidance.

## **Regional transportation vulnerability assessment (2022.010)**

### **Qtr 2022.010 Quarter Progress**

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1Q CMAP drafted the RFP and initiated data collection.

### **Next Quarter Objectives**

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Issue RFP and make substantial progress on data collection and management.

## **Improving climate resilience investments (flood equity) (2023.010)**

### **Qtr 2023.010 Quarter Progress**

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1Q CMAP staff kicked off the project in September. Research and procurement is underway.

### **Next Quarter Objectives**

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Complete procurement and initiate engagement activities.

## **Flood susceptibility index update (2023.011)**

### **Qtr 2023.011 Quarter Progress**

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1Q The project was initiated in September once grant funds were awarded. CMAP staff began a literature review and compiled a list of key stakeholders for interviews. Staff also scoped and submitted consultant services PAO to go out for bid in October.

### **Next Quarter Objectives**

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CMAP staff will finish the literature review, conduct stakeholder interviews, and prepare an internal report summarizing research findings. Staff will begin compiling data and PAO will go out to bid with the goal of selecting a consultant to start in Nov.

## **IDNR Water Supply Planning Fund for Northeastern Region FY2023 (2023.036)**

### **Qtr 2023.036 Quarter Progress**

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1Q A grant proposal was resubmitted to IDNR on 9/16/2022. Proposal was revised to be two years long and includes two main projects, the water supply sustainability plan for Northwest Water Planning Alliance and completion of demand forecast.

### **Next Quarter Objectives**

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Secure agreement with IDNR, establish a contract with Illinois Indiana Sea Grant, and begin work.



## 2.21 Planning Resources

### *Operational Area*

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#### **Local Truck Routing and Community Plans (2018.004)**

##### **Qtr 2018.004 Quarter Progress**

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- 1Q A grant amendment was executed to add implementation for the O'Hare area and increase CMAP staff for implementation of South and Will. Budget drawdowns and project activities continue.

##### **Next Quarter Objectives**

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CMAP staff will continue Will County Implementation assistance, and O'Hare Truck Routing Implementation assistance will begin through this grant.

#### **Pavement Management Plans for Local Agencies (2020.083)**

##### **Qtr 2020.083 Quarter Progress**

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- 1Q Completed 6 pavement plans, 6 village presentations, 3 draft plans, and collected pavement condition data for 2 municipalities.

##### **Next Quarter Objectives**

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Complete 3 draft plans, 4 final reports, host 1 PAVER training, and 4 village presentations.

#### **ADA Planning: Community ADA Transition Plans (2021.080)**

##### **Qtr 2021.080 Quarter Progress**

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- 1Q Training ready to pilot November 15. Strategic communications and outreach/engagement plans complete and being executed against. New ADA webpage launched and first e-communications disseminated.

##### **Next Quarter Objectives**

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Complete pilot, launch full training. Develop and launch toolkit of resources. Present on ADA work to all COGs. Implement outreach plan to disability and allied organizations.

#### **Homes for a Changing Region FY2022 and FY2023 (2022.034)**

##### **Qtr 2022.034 Quarter Progress**

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- 1Q The team worked on selecting the final two communities.

##### **Next Quarter Objectives**

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The team will set up meetings with communities that have shown interest in Homes and select two final communities.

## **Projects**

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### **IEPA Indian Creek Watershed-based Plan (2019.034)**

#### **Qtr 2019.034 Quarter Progress**

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1Q Updated, interim final draft watershed-based plan submitted to IEPA. Awaiting IEPA comments. BMP opportunities GIS ArcMap project under development. Amendment executed with modeling consultant to extend subcontract through Dec. 2022.

#### **Next Quarter Objectives**

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Complete final draft watershed-based plan with BMP opportunities and associated pollutant load reduction and cost estimates, interim measurable milestones, and criteria for determining progress. Incorporate IEPA comments and finalize plan.

### **Chicago Illinois International Port District Master Plan (2019.038)**

#### **Qtr 2019.038 Quarter Progress**

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1Q Design contract completed, final plan has been delivered.

#### **Next Quarter Objectives**

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Implementation team to begin work in Q2.

### **Local Truck Routing and Community Plans: South Suburban Cook County (2019.072)**

#### **Qtr 2019.072 Quarter Progress**

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1Q A steering committee meeting was held this quarter. Draft truck route recommendations were created and are being discussed, and implementation tasks are being identified.

#### **Next Quarter Objectives**

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A public involvement meeting will be held to further discuss the draft truck route recommendations. The truck route network will be finalized.

### **Bartlett and Streamwood Bicycle and Pedestrian Plan (2020.802)**

#### **Qtr 2020.802 Quarter Progress**

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1Q Final plan completed, with one minor revision coming in Q2.

#### **Next Quarter Objectives**

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Process final invoice, close out project.

## **Central Council of Mayors Transportation Resilience Plan (2020.805)**

### **Qtr 2020.805 Quarter Progress**

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1Q Consultant completed the project identification memo and continued to make progress on the draft plan.

### **Next Quarter Objectives**

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Initiate review process for draft plan and complete the project by end of year.

## **City of Chicago Austin Neighborhood Central Avenue Corridor Study (2020.806)**

### **Qtr 2020.806 Quarter Progress**

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1Q Staff finalized the scope and agreement. ECR research is underway. The steering committee list is finalized, and staff are working on the engagement strategy.

### **Next Quarter Objectives**

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Staff will finalize the engagement strategy, create a theory of change, conduct the first survey, hold the first steering committee meeting, and conduct ECR research.

## **DuPage County Lake St. Corridor Overlay Zoning (2020.808)**

### **Qtr 2020.808 Quarter Progress**

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1Q Consultant completed an annotated outline of the strategy for draft zoning regulations. CMAP staff provided comments before it was forwarded to government partners for review and comment. The contract was also extended until March 30, 2023.

### **Next Quarter Objectives**

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The steering committee will meet once comments are received from government partners. The draft zoning regulations will then be crafted before jurisdictional workshops are held on the draft regulations.

## **Oswego Unified Development Ordinance (2020.815)**

### **Qtr 2020.815 Quarter Progress**

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1Q Steering committee completed review of draft UDO.

### **Next Quarter Objectives**

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Public review of draft UDO. Three public hearings for UDO at Planning and Zoning Commission.

## **Local Planning: Elevated Chicago Station Area Plan - Logan Square Blue Line (2020.830)**

### **Qtr 2020.830 Quarter Progress**

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1Q Staff presented past plan recommendations and existing conditions to the Community Table (steering committee) for input and began a community-wide ECR engagement tour. Staff also began work on an asset-based market analysis.

### **Next Quarter Objectives**

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Staff will wrap up the ECR engagement tour and begin work on draft plan.

## **Local Planning: City of Chicago Avondale Neighborhood Plan (2021.903)**

### **Qtr 2021.903 Quarter Progress**

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1Q Finalized and presented the ECR to multiple partners & the steering committee. Presented a rough draft of the recommendations memo and began the process for visioning.

### **Next Quarter Objectives**

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Finalize the recommendations memo and send to ANA for approval and begin to schedule the two visioning sessions for community input. Analyze community input and begin recommendations research and best practice examples.

## **Local Planning: City of Chicago Hegewisch Neighborhood Plan (2021.905)**

### **Qtr 2021.905 Quarter Progress**

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1Q CMAP contracted and worked with Valerie Kretchmer Associates to develop draft commercial economic development strategy. Staff began drafting full plan recommendations. Staff promoted the plan and gathered community feedback at Hegewisch Fest in August.

### **Next Quarter Objectives**

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Staff will complete the commercial economic strategy and present to HBA and 10th Ward office, vet selected draft plan recommendations, complete the draft plan, and schedule community open house events.

## **Local Planning: Country Club Hills Comprehensive Plan (2021.907)**

### **Qtr 2021.907 Quarter Progress**

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1Q Survey fielded, but slow uptake, leading deadline to be extended. Draft ECR submitted and comments sent to team. Stakeholder interviews conducted. Had staff changes at the consultant level, all on course.

### **Next Quarter Objectives**

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Analyze survey responses and incorporate results in ECR, finalize document. Plan to hold second community workshop meeting in Nov 2022.

## **Local Planning: Hickory Hills Comprehensive Plan (2021.909)**

### **Qtr 2021.909 Quarter Progress**

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1Q The consultant finalized the key recommendations memo and presented to the steering committee in early October.

### **Next Quarter Objectives**

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The consultant will draft the Comprehensive Plan based on feedback from steering committee and Village.

## **Local Planning: Waukegan Unified Development Ordinance (2021.910)**

### **Qtr 2021.910 Quarter Progress**

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1Q The project team hosted the first meeting of the steering committee. Waukegan staff reviewed the Drafting Directions Memo. The draft Recommendations Memo was completed and sent to staff for review.

### **Next Quarter Objectives**

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Review the Recommendations Memo with staff, begin drafting the ordinance, and continue targeted community outreach.

## **Local Planning: Metropolitan Water Reclamation District (MWRD) Land Use Planning Partnership (2021.912)**

### **Qtr 2021.912 Quarter Progress**

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1Q CMAP staff began drafting the existing conditions report and completed multiple outreach activities including tabling at three local events, conducting stakeholder interviews, sending out postcards, and placing survey drop boxes at study area businesses.

### **Next Quarter Objectives**

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CMAP staff will finalize the Existing Conditions Report and begin the Key Recommendations phase.

## **Local Planning: Butterfield Road Corridor Plan (2021.915)**

### **Qtr 2021.915 Quarter Progress**

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1Q Staff shared the Existing Conditions Report with the steering committee, convened a steering committee meeting and incorporated suggested edits. The finalized ECR was shared with the public and a visioning survey was distributed to stakeholders.

### **Next Quarter Objectives**

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Continue the visioning phase of the planning process, including targeted community outreach efforts. Begin to define key recommendation areas.

## Phoenix Planning Priorities Report (2021.917)

### Qtr 2021.917 Quarter Progress

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1Q Staff continued to draft the final report and restarted design to produce final document.

### Next Quarter Objectives

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Staff will publish the report and present it to the Village Board in November.

## Local Planning: Sugar Grove Comprehensive Plan (2021.918)

### Qtr 2021.918 Quarter Progress

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1Q Design Workshop finalized recommendations memo; completed outline of comprehensive plan; began drafting comprehensive plan.

### Next Quarter Objectives

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Steering committee meeting regarding comprehensive plan; Public workshop #3; continue drafting comprehensive plan.

## NEXT: Chicago Heights (2022.011)

### Qtr 2022.011 Quarter Progress

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1Q Staff is currently working to finalize the transition memo to conclude the project.

### Next Quarter Objectives

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Chicago Heights to connect with the ADA team to determine transition plan readiness.

## NEXT: Summit (2022.015)

### Qtr 2022.015 Quarter Progress

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1Q Located an IGA that identifies the Village of Summit as owners of the ped bridge. Working with Indiana Harbor Belt (IHB) to gain permission to enter their property for further assessment. Assisted with drafting a formal request to lease MWRD land.

### Next Quarter Objectives

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Staff will continue working with IHB to produce a plan of action to move forward with redevelopment of the ped bridge. Staff will also continue supporting Village with MWRD boat launch site (grants, funds, and connecting to partners).

## Safety: Cicero Local Road Safety Plan (2022.049)

### Qtr 2022.049 Quarter Progress

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1Q New scope document, hosted meeting with Cicero team to review the scope and establish points of contact.

### **Next Quarter Objectives**

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Finalize scope, signed MOU and vendor selection.

### **Local Planning: Braidwood Comprehensive Plan (2022.050)**

#### **Qtr 2022.050 Quarter Progress**

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1Q Staff launched project, including site visit to Braidwood and discussed key topics to address in plan with City Administrator. Began community development strategy, including developing project website and identifying stakeholders to interview.

### **Next Quarter Objectives**

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Launch project website. Complete site visit and stakeholder interviews and focus groups. Complete research and begin drafting ECR.

### **Local Planning: Harvey Comprehensive Plan (2022.051)**

#### **Qtr 2022.051 Quarter Progress**

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1Q The project kicked off in September 2022. The consultant is working with city staff to gather data and begin analysis and community outreach.

### **Next Quarter Objectives**

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Consultant to deliver the Existing Conditions Report in Q2.

### **Local Planning: River Grove Comprehensive Plan (2022.052)**

#### **Qtr 2022.052 Quarter Progress**

---

1Q Project commenced in Q1. Initial research and plan review completed, kickoff meeting and site visit with community partners.

### **Next Quarter Objectives**

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Initial outreach activities, including key person interviews and engagement events. Deliver Communications and Outreach Strategy and commence existing conditions research.

### **Local Planning: Round Lake Beach Bike Ped Plan (2022.053)**

#### **Qtr 2022.053 Quarter Progress**

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1Q Project manager changed from J. Maddux to G. Cross. Staff began scoping, meet with the community, and started the procurement process.

### **Next Quarter Objectives**

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Staff will complete procurement process and kick off project with consultant and community.

## **Local Planning: Glendale Heights Bike Ped Plan (2022.054)**

### **Qtr 2022.054 Quarter Progress**

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1Q Staff completed package of bid documents that included the following: purchase request, scope statement, procurement form, price proposal form, and selected consultant pool. Finally, staff reviewed and recommended a consultant to deputy.

### **Next Quarter Objectives**

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Staff will work with deputy to award contract. Next, staff will work with consultant to officially kick-off the project in late October 2022 or early November 2022.

## **NEXT: Lynwood (2022.057)**

### **Qtr 2022.057 Quarter Progress**

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1Q Staff met with community leaders and started drafting the community's action plan.

### **Next Quarter Objectives**

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Staff will attend a community event for outreach, meet with relevant Village staff, and continue to refine the action plan.

## **NEXT: Ford Heights (2022.058)**

### **Qtr 2022.058 Quarter Progress**

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1Q Staff assisted the village with a multi-jurisdictional application to IHDA's Home Accessibility and Repair program. Staff also facilitated new partnerships between the village and housing organizations.

### **Next Quarter Objectives**

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Staff will continue to execute priority activities from the action plan and assist with grant applications.

## **CIP: Dixmoor (2022.060)**

### **Qtr 2022.060 Quarter Progress**

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1Q Staff held a meeting with the Village of Dixmoor to review the project scope. The Village and CMAP also signed a project MOU.

### **Next Quarter Objectives**

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Staff will begin the PAO process to select a consultant for the project. Once a consultant is selected, the project work will begin.



## Homes for a Changing Region FY2022 and FY2023: Lockport (2022.062)

### Qtr 2022.062 Quarter Progress

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1Q The team held two focus groups, one on missing middle and the second one on creating housing diversity. The team then wrote the housing analysis.

### Next Quarter Objectives

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Staff will write the action plan, which IHDA will review. Staff will present the Action Plan recommendations at the next board meeting.

## Homes for a Changing Region FY2022 and FY2023: Fox Lake (2022.063)

### Qtr 2022.063 Quarter Progress

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1Q The team held second expert panel, and wrote and finalized the action plan for IHDA's for review.

### Next Quarter Objectives

---

Staff will write the action plan, which IHDA will review. Staff will present the Action Plan recommendations at the next board meeting.

## Homes for a Changing Region FY2022 and FY2023: Cicero (2022.064)

### Qtr 2022.064 Quarter Progress

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1Q The team completed the housing data pull and created the housing analysis PowerPoint presentation. The team presented the housing analysis to the working group.

### Next Quarter Objectives

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The team will organize the focus group and write the housing analysis, help Cicero create a survey, and create a list of expert panelists after the focus group.

## Homes for a Changing Region FY2022 and FY2023: Park Ridge (2022.065)

### Qtr 2022.065 Quarter Progress

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1Q The team finalized the data powerpoint and presented to the steering committee.

### Next Quarter Objectives

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The team will undertake the community survey and meet with the focus group.

## 2.22 Planning Policy Development

### *Operational Area*

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#### **Mapping Innovations (2019.044)**

##### **Qtr 2019.044 Quarter Progress**

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1Q Staff updated mapping templates and worked on guidance for staff developing storymaps.

##### **Next Quarter Objectives**

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Staff will begin scoping for work for the remainder of FY23.

### *Projects*

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#### **Regional Housing Coordination Plan pre-planning (2023.030)**

##### **Qtr 2023.030 Quarter Progress**

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1Q The team developed outreach materials and discussed future outreach needs.

##### **Next Quarter Objectives**

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The team will conduct targeted outreach in the region, as well as start brainstorming potential work streams.

## 2.23 Civic Coordination

### *Operational Area*

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#### **Local Government Network (LGN) (2020.081)**

##### **Qtr 2020.081 Quarter Progress**

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1Q Executed initiative 014 (share updated Community Data Shapshots) and initiative 015 (encourage targeted communities to apply for the call for projects). The second annual Regional Tourism Challenge commenced.

##### **Next Quarter Objectives**

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Conclude the Regional Tourism Challenge and announce winners. Execute initiative 016 to promote newly released emissions summaries and a potential CMAP Talks webinar.

## **Projects**

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### **Regional Housing Initiative - RHI (2019.012)**

#### **Qtr 2019.012 Quarter Progress**

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1Q Staff held RHI meetings to work with MDRC and BRicK Partners. Staff also worked on scheduling one-on-ones with PHAs to gauge interest and discuss any issues.

#### **Next Quarter Objectives**

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Staff will continue to convene RHI members as a group and meet with them individually. Staff will continue working with MDRC and BRicK partners to present HUD findings to group. Group will also be discussing budget and activities for calendar year 2023.

### **Collaborative: Age-Friendly Communities (2022.001)**

#### **Qtr 2022.001 Quarter Progress**

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1Q Presented the Final draft of the Senior Handbook to Park Forest. Presented the senior resource handbook and the planning process at the MMC Aging meeting.

#### **Next Quarter Objectives**

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Project complete.

### **Collaborative: Incentives guide implementation (2022.036)**

#### **Qtr 2022.036 Quarter Progress**

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1Q Held partner conversations and conducted research for phase 2 work.

#### **Next Quarter Objectives**

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Commence phase 2 work.

## **2.24 Leadership Development**

### **Operational Area**

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### **Leadership Academy Program (2019.007)**

#### **Qtr 2019.007 Quarter Progress**

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1Q Continued consideration of multi-year work plan implementation of recommendations, with Strategic Direction and agency priorities alignment.

### **Next Quarter Objectives**

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Identify FY23 actions and key alignments to other active agency projects.

### **Planning Policy: best practices in planning (2021.011)**

#### **Qtr 2021.011 Quarter Progress**

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1Q The project was paused as agency makes progress on the strategic direction to assess fit with program development.

### **Next Quarter Objectives**

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The project was paused as agency makes progress on the strategic direction to assess fit with program development.

### **ROI Program: Resource, Opportunity and Impact (2021.059)**

#### **Qtr 2021.059 Quarter Progress**

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1Q Continued limited assistance to ROI Group Two partner City of Waukegan with preparation of Reconnecting Communities Program grant application begun with project prioritization development during ROI project.

### **Next Quarter Objectives**

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Submit Reconnecting Communities Program grant application with City of Waukegan. Obtain candidate partners for program through call for projects.

## ***Projects***

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### **Planning Policy: Housing choice analysis (2010.029)**

#### **Qtr 2010.029 Quarter Progress**

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1Q Staff have made progress on modeling zoning changes and have run the first iterations of the model.

### **Next Quarter Objectives**

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Staff will refine the modeling and begin writing about the findings.

### **Complete Streets Economic Impact Analysis (2021.904)**

#### **Qtr 2021.904 Quarter Progress**

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1Q Staff finalized the RFP, initiated the IGA process, and started procurement.

### **Next Quarter Objectives**

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Staff will complete procurement for Board approval in January.

## 2.31 Transportation Modeling

### *Operational Area*

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#### **Travel and Emissions Modeling (2010.017)**

##### **Qtr 2010.017 Quarter Progress**

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1Q Bus reroute feature added to MHN. TBM/MHN/MRN updated vehicle types and transit TOD periods for consistency with ABM. Reruns for corrected RSP evaluations. Reruns for conformity. Further stabilized Anaconda environment used by TBM. Refreshed TBM repo.

##### **Next Quarter Objectives**

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Complete validation testing. Stabilize MRN tools and update documentation. C22Q4 conformity modeling. Finish validation report. C22Q2 datasets for Data Hub. Update TBM repo to C22Q2.

#### **Transportation Modeling Services to Regional Partners (2010.035)**

##### **Qtr 2010.035 Quarter Progress**

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1Q Completed 81 small area traffic forecasts, w/ 14 alt networks. Revised NDLS D Perf Measure Emme scripts for single-link analysis. Interns completed speed tracker QA/QC in W& S Cook Cty. Supplemental VMT data provided to Northbrook.

##### **Next Quarter Objectives**

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Complete 60-80 stand-alone small area forecasts. Complete 20-30 RSP-level forecasts spurred by Plan Update release. Complete supplemental NDLS D forecast/performance measure requests. Fulfill 3+ municipal VMT requests.

#### **Surface Transportation Program (STP) Development and Management (2010.042)**

##### **Qtr 2010.042 Quarter Progress**

---

1Q Continued active program management and regional accounting of STP and CRRSAA programs. Assisted councils and CDOT with the preparation of TIP amendments to reflect their FFY 2023 - 2027 local programs. Continued shared fund methodology discussions.

##### **Next Quarter Objectives**

---

Continue active program management, regional accounting, and council assistance for STP and CRRSAA programs. Finalize shared fund methodology discussions and prepare materials for the call for projects to be opened in January 2023.

## **Data Applications Development (2019.045)**

### **Qtr 2019.045 Quarter Progress**

---

1Q Continued development of PM dashboards with a substantial amount of safety measures near completion and bridges underway. Met with project team to determine programming languages for TBM report. Continued development of base network for safety analysis.

### **Next Quarter Objectives**

---

Continue development of PM dashboards beginning with bridges. Continue development of safety analysis base network. Begin work on TBM Validation report visualizations.

## **Safety Data Development and Research (2023.025)**

### **Qtr 2023.025 Quarter Progress**

---

1Q Completed project sub-tasks and held kick off meeting. Completed the 5-year dataset 2017-2021.

### **Next Quarter Objectives**

---

Will augment the 5-year dataset with IDOT emphasis area ID, produce FARS vehicle type updates for data. Will begin report on dangerous curves.

## **Projects**

---

## **Update and Enhancement of Activity-Based Travel Demand Model (2010.037)**

### **Qtr 2010.037 Quarter Progress**

---

1Q Consultant completed implementing the capacity-constrained transit procedures. Began implementing a new method for trip scheduling to ensure trips fit within tour duration. Began estimating the tour choice model and calibrating work location choice model.

### **Next Quarter Objectives**

---

Complete full integration of the model and the assignment summary visualizer. Complete estimation and calibration of various sub-models (auto ownership, work location, tour mode, trip mode, non-mandatory destination) based on household travel survey.

## **Commercial Services Vehicle Touring Model (2010.038)**

### **Qtr 2010.038 Quarter Progress**

---

1Q Continued pre-release development of model. Model runs through all steps for base year.

### **Next Quarter Objectives**

---

Complete model estimation for forecast year. Complete model calibration and sensitivity testing.

## **Transportation Project Analysis Tool Development (2023.022)**

### **Qtr 2023.022 Quarter Progress**

---

1Q RFP was issued. Over 30 consultants attended information meeting. 9 vendors submitted bids

### **Next Quarter Objectives**

---

Select a vendor and take to board for approval.

## **Congestion Management Process Update (2023.023)**

### **Qtr 2023.023 Quarter Progress**

---

1Q Investigated Congestion Management Process dashboards hosted on other MPO websites. Held project kickoff meeting. Began inventory of CMAP webpages with performance measures that need updating.

### **Next Quarter Objectives**

---

Identify specific performance measures to include on updated webpages. Begin processing data to update system performance measures. Begin update of Congestion Management Process documentation.

## **Research, Analysis and Programming Website Data Update (2023.024)**

### **Qtr 2023.024 Quarter Progress**

---

1Q In Q1, staff completed project scoping documents, held an initial coordination meeting with communications staff, and held a website feedback meeting with RAP principals.

### **Next Quarter Objectives**

---

In Q2, staff will review findings from the website update consultant and assist with transitioning links from the datahub to new data storage platform.

## **Research, Analysis and Programming Training Program (2023.026)**

### **Qtr 2023.026 Quarter Progress**

---

1Q Kickoff meeting completed. Survey development in progress.

### **Next Quarter Objectives**

---

Complete survey for RAP team to identify areas of focus for training and to identify skillsets necessary for various roles within the division. Survey to be completed and sent to RAP division in Q2.

## **Freight Model Validation and Analysis (2023.027)**

### **Qtr 2023.027 Quarter Progress**

---

1Q No activity in Q1 for FY2023. Awaiting deliverable from consultant.

### **Next Quarter Objectives**

---

Begin work calibrating the national supply chain coefficients.

## **2.32 Transportation Programming**

### ***Operational Area***

---

## **Transportation Improvement Program (TIP) Development and Management (2010.039)**

### **Qtr 2010.039 Quarter Progress**

---

1Q Regular processing of TIP amendments was completed for Transportation Committee action in July. TIP Programmer Resources were updated as needed. The FFY 2023 - 2028 TIP Document was prepared for Transportation and MPO Policy Committee consideration.

### **Next Quarter Objectives**

---

Continue regular processing of TIP Amendments. Review and update TIP Programmer Resources as needed. Complete the transition to the FFY 2023 TIP Action.

## **Conformity of Plans and Program (2010.040)**

### **Qtr 2010.040 Quarter Progress**

---

1Q Switched to MOVES3, had to redo conformity for the plan update to new data from CDOT on some RSPs and new truck data in the TDM. A Tier II meeting was held in August with new members from IEPA and IDOT.

### **Next Quarter Objectives**

---

Development of emissions rates has just begun. Model refinements and the upcoming conformity analysis in Oct/Nov are the next items along with any regulatory changes such as a bump up for Ozone or PM 2.5 changes.

## **CMAQ and TAP-L Development and Management (2010.041)**

### **Qtr 2010.041 Quarter Progress**

---

1Q Monitored actively programmed projects, change requests processed, and discussed proposed changes for next call for project cycle.



### **Next Quarter Objectives**

---

Continue active program management activities, finalized changes to evaluation and selection methodologies for next call for projects cycle and draft application booklet, resolve issues with FHWA emission database and Federal Performance Report.

## **Transportation Improvement Program (TIP) project development and tracking (2010.043)**

### **Qtr 2010.043 Quarter Progress**

---

1Q Continued coordination efforts with federal, state and local programmers. IJA priority projects were evaluated for project readiness and potential evaluation criteria along with bridge work. Carryover preparation for the change over to FFY23.

### **Next Quarter Objectives**

---

Continue to develop a priority list of bridge projects, new funding marks and carryover. Work with IDOT to update the IDOT BLR manual. Continue to participate in early coordination efforts with our partners.

## **eTIP Database Development and Maintenance (2010.044)**

### **Qtr 2010.044 Quarter Progress**

---

1Q Resolved eTIP issues, prepared database for FFY carryover adoption, working with EcoInteractive on rollout of new tracker system for updated eTIP.

### **Next Quarter Objectives**

---

Continue to monitor eTIP database functionality and make corrections to issues that arise. Rollout of new eTIP system following annual federal carryover.

## **Council of Mayors Advisory Committee (2019.065)**

### **Qtr 2019.065 Quarter Progress**

---

1Q Held Council of Mayors Executive Committee meetings in July and September. Continued bi-weekly planning liaison meetings. Continued training program for new liaison and provision of regular updates to regional council staff, committees, and boards.

### **Next Quarter Objectives**

---

Schedule 2023 Council of Mayors Executive Committee meetings. Continue providing regular CMAP updates to council planning liaisons, committees, and boards. Continue to provide training opportunities for council staff.

## 2.33 Research and Innovation

### *Operational Area*

---

#### **Census Agency Administrator and Data Coordination (2010.013)**

##### **Qtr 2010.013 Quarter Progress**

---

1Q Obtain/catalog latest Pop Estimates Program release. Respond to occasional external requests for understanding & interpreting census data.

##### **Next Quarter Objectives**

---

Set up coordinating meeting on Census responsibilities once senior research analyst position is filled. Present on Census products & problems to staff in October (In The Loop session).

#### **Northeastern Illinois Development Database (NDD / NIDD) Maintenance (2010.018)**

##### **Qtr 2010.018 Quarter Progress**

---

1Q Continued data entry and cleanup. Posted quarterly snapshot to Data Depot. Continued adding polygons to records lacking them. Set up data review procedure for data entry/update staff.

##### **Next Quarter Objectives**

---

Ongoing data entry and cleanup. Post quarterly snapshot to Data Depot. Restart municipal outreach effort with an additional 10 municipalities. Train additional CMAP staff on NDD entry and update.

#### **Small Area Estimates of Employment Database Maintenance (2010.019)**

##### **Qtr 2010.019 Quarter Progress**

---

1Q Completed data prep for final 2020 estimate file. Researched method to account for headquarter issues in school districts.

##### **Next Quarter Objectives**

---

Obtain Q1 2022 data from IDES. Continue processing Q1 2021 data. Generate draft 2021 estimate file.

#### **Community Cohort Evaluation Tool (2019.018)**

##### **Qtr 2019.018 Quarter Progress**

---

1Q No activity in Q1 FY2023.

##### **Next Quarter Objectives**

---

No activity is anticipated in Q2 FY2023.

## **Internal Data Library (2020.024)**

### **Qtr 2020.024 Quarter Progress**

---

1Q CMAP staff updated and posted 2022 tax assessment data for McHenry and DuPage Counties. The latest GIS shapefile of threatened/endangered “element occurrences” for IDNR was added to the database, and aerials for Kane County were updated.

### **Next Quarter Objectives**

---

Continue to make additions and updates to existing files as well as reinstating Moody's Analytics.

## **CMAP Data Hub (2020.025)**

### **Qtr 2020.025 Quarter Progress**

---

1Q Added: Greenhouse Gas Inventory. Administrative: extensive preparations for migrating all datasets from the CMAP Data Hub to ESRI's Hub platform underway.

### **Next Quarter Objectives**

---

CKAN-to-ESRI Hub migration will take place this quarter. IT expects to shut down CKAN by November. After data migration, extensive follow-up to ensure that data are findable and the CMAP websites are updated to reflect new data locations.

## **Developments of Regional Importance (DRI) requests (2020.026)**

### **Qtr 2020.026 Quarter Progress**

---

1Q No major projects to trigger a DRI review.

### **Next Quarter Objectives**

---

CMAP will respond to DRI requests if the need arises.

## **Land Use Inventory Maintenance (2020.027)**

### **Qtr 2020.027 Quarter Progress**

---

1Q 2018 production complete save for two Cook townships. 2020 production continuing for suburban counties.

### **Next Quarter Objectives**

---

2018: finish all production and quality control; final version available for in-house use.

## **Community Data Snapshots (2020.029)**

### **Qtr 2020.029 Quarter Progress**

---

1Q 2022 Community Data Snapshots published to the website, and publicized with help from the Comms team and the LGN project team. Onboarding new project contributors underway.

### **Next Quarter Objectives**

---

Plan and scope out updates to CDS generation code. Prepare FY23 data update schedule.

### **Bike/pedestrian count database maintenance (2020.030)**

#### **Qtr 2020.030 Quarter Progress**

---

1Q No activity in Q1 FY2023.

### **Next Quarter Objectives**

---

Proceed with work as time allows. Enter recently collected data into the database and further investigate Strava expansion factors.

### **Bikeways Inventory (BIS) Maintenance (2020.031)**

#### **Qtr 2020.031 Quarter Progress**

---

1Q No activity in Q1 FY2023.

### **Next Quarter Objectives**

---

Re-start the project. Start brainstorming about the workflow adjustment.

### **Bicycle and Pedestrian Planning Evaluation (BPUI) requests from IDOT (2020.076)**

#### **Qtr 2020.076 Quarter Progress**

---

1Q Staff responded to all outstanding and seven new requests. Initiated new streamlined process for team responses.

### **Next Quarter Objectives**

---

Staff will respond to any new IDOT requests and continue to explore options for including more detailed safety data and information.

### **Land Use Policy: Land Use Model Utilization (2021.018)**

#### **Qtr 2021.018 Quarter Progress**

---

1Q Land Use Model Team formed to investigate model output and code for continuous understanding and improvement of UrbanSim model. Single Family Only Zoning analysis is underway as the team is interpreting results.

### **Next Quarter Objectives**

---

Complete projects outlined by Land Use Model Team. Produce draft report on Single Family Only Zoning Findings. Work with UrbanSim consultants on recalibrating and updating the UrbanSim model.

## **Regional Socioeconomic Forecast (2021.020)**

### **Qtr 2021.020 Quarter Progress**

---

1Q Process summary critique and learning pathways evolving into larger "vision document" and will continue to be developed in the next quarter.

### **Next Quarter Objectives**

---

Complete forecasting vision document; begin onboarding new senior analyst to assume forecast management role.

## **CMAPlot Maintenance and Augmentation (2022.003)**

### **Qtr 2022.003 Quarter Progress**

---

1Q No activity in Q1 FY2023.

### **Next Quarter Objectives**

---

Staff will regroup at a later date to resume activities.

## **Applied Research (2023.029)**

### **Qtr 2023.029 Quarter Progress**

---

1Q Project participants convened to generate ideas and share feedback. Team selected 2 project ideas for FY23.

### **Next Quarter Objectives**

---

Firm up each project's objectives and structure, and begin work towards deliverables.

## **Projects**

---

### **Northeastern Illinois Development Database (NDD / NIDD) Update (2020.073)**

#### **Qtr 2020.073 Quarter Progress**

---

1Q Brought additional CMAP staff on board for programming. Reviewed consultant recommendations for feasibility. Finalized new NDD data structure and began implementation. Researched ESRI apps for ArcGIS Online data viewing and modification.

#### **Next Quarter Objectives**

---

Generate new database file based on new NDD structure. Begin research to upload new NDD to ArcGIS Online. Explore methods for data interaction.

## **Agency-wide GIS working group (2021.001)**

### **Qtr 2021.001 Quarter Progress**

---

1Q Collaborated on Open Data Hub migration. Group brainstorming session. Scoped work for next quarters. Ongoing GIS System Administration.

### **Next Quarter Objectives**

---

Ongoing GIS System Administration. Support professional development by sharing curated information about potential training opportunities. Initiate "calendar of conferences". Coordinate one "In The Loop" GIS presentation.

## **Geographic Information System Services (2023.028)**

### **Qtr 2023.028 Quarter Progress**

---

1Q No activity in Q1 FY2023.

### **Next Quarter Objectives**

---

No activity is planned for Q2 FY2023. The project was archived as other priority projects took precedence.

# **2.41 Policy Development and Analysis**

## ***Operational Area***

---

### **Establishment of Performance Targets and Performance Monitoring (2010.030)**

#### **Qtr 2010.030 Quarter Progress**

---

1Q Bridge and safety dashboards are in draft form. Spent time understanding new GHG performance measure.

#### **Next Quarter Objectives**

---

All targets set to be adopted with plan update. Safety targets to be set in early 2023.

### **ON TO 2050 Indicator and Performance Monitoring (2010.031)**

#### **Qtr 2010.031 Quarter Progress**

---

1Q Updated GHG indicator in appendix. Made final edits to Indicator Appendix document. Data downloaded for expressway VMT calculation.

#### **Next Quarter Objectives**

---

Release new Indicator data with plan update. Continue to update indicators as new data becomes available. Continue work on expressway VMT process and support other traffic related data requests.

## **Financial plan preparation (2021.047)**

### **Qtr 2021.047 Quarter Progress**

---

1Q Staff finalized forecast following conclusion of Plan Update public comment period.

### **Next Quarter Objectives**

---

Staff will finish financial plan effort by documenting lessons learned and ideas for the next financial plan forecast.

## **Projects**

---

### **Grade Crossings Feasibility Analysis (2020.082)**

#### **Qtr 2020.082 Quarter Progress**

---

1Q BNSF: Held second IDOT/FHWA coordination meeting. Requested feedback on draft purpose and need. Developed alternatives evaluation criteria. Scheduled the second community advisory group meeting for Oct 18. Joliet: Received final PEL approval.

### **Next Quarter Objectives**

---

Hold community advisory group meeting. Begin alternatives development and evaluation.

## **2.42 Legislative Strategy and Engagement**

### **Operational Area**

---

### **Federal legislative analyses, strategy, and engagement (2010.032)**

#### **Qtr 2010.032 Quarter Progress**

---

1Q Continued internal bill review of transportation sections of IIJA, completed climate section. Update federal agenda and brief committees ahead of Board approval in Jan 2023. Continued IIJA Council/COG engagement. Regional mega-project coordination.

### **Next Quarter Objectives**

---

Board approval of federal agenda. Annual NARC legislative trip to DC. Prepare for congressional briefing for IL delegation members in new Congress. Promote CMAP call for projects.

## **State legislative analyses, strategy, and engagement (2010.034)**

### **Qtr 2010.034 Quarter Progress**

---

1Q Staff have continued to refine the draft state advocacy agenda for 2023, speaking with staff and external partners and presenting at 4 committee meetings. Staff have also continued introductory meetings with ILGA members & staff.

### **Next Quarter Objectives**

---

Staff will present a draft agenda to the Board in Nov. Staff will continue introductory meetings with ILGA members & staff, and build out a strategy for RPA funding.

## **2.50 Communications and Outreach**

### ***Operational Area***

---

## **Communications Support (2010.045)**

### **Qtr 2010.045 Quarter Progress**

---

1Q Produced, edited, and composed topic-based newsletters, general newsletters, updates, and features related to ON TO 2050 implementation, transportation, climate, and economy focus areas.

### **Next Quarter Objectives**

---

Ensure communications adhere to messaging strategies and content guidance.

## **Regional external engagement and support (2010.049)**

### **Qtr 2010.049 Quarter Progress**

---

1Q The engagement team, in collaboration across divisions, continued engagement of the councils of government, councils of mayors, and their transportation committees on the CMAP value and increase in local contributions.

### **Next Quarter Objectives**

---

The engagement team will complete engagement of the COMs/COGs. External engagement will include development of an engagement strategy for statewide MPO convenings, support for agency-wide initiatives.

## **Graphic Design (2010.060)**

### **Qtr 2010.060 Quarter Progress**

---

1Q Updated brand guide, corporate identity system, and PowerPoint template; built out Flickr for photo archiving; designed ON TO 2050 Update and appendices.



## **Next Quarter Objectives**

---

Develop story maps, campaigns, and printed reports for future projects. Photograph and manage staff headshot gallery; support website and intranet redesigns.

## **Digital Strategy (2010.061)**

### **Qtr 2010.061 Quarter Progress**

---

1Q Posted throughout APA-IL conference. Shared more staff and executive director photos, events. Created CMAP bingo cards for internal and external engagement. Worked with LGN staff to promote internal tourism challenge. Shared content from FLIP.

## **Next Quarter Objectives**

---

Continue progress to share more CMAP staff, intern, event, and around-the-office content. Assess goals and objectives for platforms.

## **Web Administration (2010.062)**

### **Qtr 2010.062 Quarter Progress**

---

1Q Replaced newsletter sign-up throughout site and added sign-up link to footer. Prepared ON TO 2050 pages for final update. Created new page for ADA work and set up redirects from old ADA-related pages.

## **Next Quarter Objectives**

---

Continue to work with consultants on website maintenance and issues as they arise. Prepare content for migration, and delete what doesn't need to be kept or archived.

## **CMAP Newsletter (2010.063)**

### **Qtr 2010.063 Quarter Progress**

---

1Q Produced 21 total newsletters (external and internal) and eblasts. This includes communications produced through Constant Contact and GovDelivery. Our account with Constant Contact was deactivated in August after transitioning to GovDelivery.

## **Next Quarter Objectives**

---

Maintain or increase external and internal communication output.

## **Media Relations (2010.064)**

### **Qtr 2010.064 Quarter Progress**

---

1Q Responded to more than 15 media inquiries. Achieved 53 placements of CMAP experts, data, or projects in media outlets, including in Crain's Chicago Business, Chicago Sun-Times, Chicago Tribune, Daily Herald, Block Club Chicago, WBEZ, and CNBC.

### **Next Quarter Objectives**

---

Continue to manage media request and pursue media placements. Plan press conferences and releases, including on safety initiative. Explore more op-ed and/or letters to the editor opportunities.

### **CMAP Committee Support (2019.031)**

#### **Qtr 2019.031 Quarter Progress**

---

1Q Provided support to liaisons as needed with transition to Legistar agenda management system, meeting logistics, and meeting content. Held monthly liaison coordination meetings.

### **Next Quarter Objectives**

---

Continue to provide support to liaisons as needed, hold monthly coordination meetings.

### **CMAP Talks webinars (2021.010)**

#### **Qtr 2021.010 Quarter Progress**

---

1Q Staff collaborated with Cook County for its Racial Equity Week to present a panel discussion/webinar on equity in transportation planning. The webinar with the Chicago Region Tree Initiative was continued to a future date, to be determined.

### **Next Quarter Objectives**

---

Staff will support webinar/CMAP Talks events for the ADA transition planning team when they are ready to launch.

### **Executive Communications (2021.040)**

#### **Qtr 2021.040 Quarter Progress**

---

1Q Refined external engagement process. Supported Exec Director with talking points and prep for nine external speaking engagements including ACEC IL, WTS, and APA-IL Conference.

### **Next Quarter Objectives**

---

Continue to assist with preparation of events including French Consulate (UIC), DuPage Rail Safety, AMPO, and HACIA. Identify opportunities to highlight work CMAP does through interviews and provide talking points.

## **Projects**

---

### **FLIP Program (2010.005)**

#### **Qtr 2010.005 Quarter Progress**

---

1Q Program directors completed and debriefed the FLIP 2022 program and began planning the 2023 program, including building connections to regional youth-serving organizations.

#### **Next Quarter Objectives**

---

Program directors will continue planning the 2023 program, including development of a recruiting plan.

### **State of the Region event (2021.048)**

#### **Qtr 2021.048 Quarter Progress**

---

1Q The Comms/Engagement team began planning the 2023 State of the Region event, including the regional awards program.

#### **Next Quarter Objectives**

---

Staff identified goals and will develop a detailed communications and engagement plan for the State of the Region virtual event and forums and will open nominations for regional awards program.

### **Regional Awards program (2021.049)**

#### **Qtr 2021.049 Quarter Progress**

---

1Q No activity in Q1 FY2023.

#### **Next Quarter Objectives**

---

Staff will finalize the awards categories and descriptions and open nominations. Staff will also secure jury members.

### **Public Opinion Poll (2021.050)**

#### **Qtr 2021.050 Quarter Progress**

---

1Q Discussed project with new team members; held kick-off call with vendor; reviewed schedule; and set up meeting to discuss questions from last year.

#### **Next Quarter Objectives**

---

The team will finalize a schedule with the vendor and determine goals and the new questionnaire for this year.

### **ON TO 2050 Exhibit (2021.051)**

#### **Qtr 2021.051 Quarter Progress**

---

1Q The exhibit was completed for opening in Q2 FY2023.

### **Next Quarter Objectives**

---

Staff will support the ongoing exhibit, including an exhibit celebration on October 27. Staff will determine and formalize the transfer of the exhibit to the next venue and work with Dunn Museum for exhibit ownership.

### **Website (2021.079)**

#### **Qtr 2021.079 Quarter Progress**

---

1Q Created outline for staff committee. Worked with Astriata to create and run user survey, conduct usability testing, and create card sort.

### **Next Quarter Objectives**

---

Run card sort, tree testing, and other user interviews. Launch staff steering committee.

### **Public engagement tools, platforms, contact database (2022.004)**

#### **Qtr 2022.004 Quarter Progress**

---

1Q The engagement team offered a training on the keypad polling software for all staff at an In the Loop lunch gathering. Staff continues to maintain and update the EngagementHQ site. Staff also acquired additional engagement equipment.

### **Next Quarter Objectives**

---

Staff will continue to support staff use of the engagement tools, including Mentimeter, EngagementHQ, and keypad polling, and explore new tools.

## **2.61 Finance and Procurement Program**

### ***Operational Area***

---

### **Annual Budget (2010.011)**

#### **Qtr 2010.011 Quarter Progress**

---

1Q Budget templates were drafted and sent to senior management of each division. Initial conversations have begun.

### **Next Quarter Objectives**

---

Budget discussions to continue, with hope of a federal mark to be received by end of October which will allow for a more formalized budget by mid to late November.

## **Procurements, Contracts, and Commercial Datasets (2010.012)**

### **Qtr 2010.012 Quarter Progress**

---

1Q 6 RFP/RFQ/RFI/IFBs were issued, and 5 PAOs were issued. 55 contract or contract amendments were drafted, 3 agreements were reviewed. 2 Executive Committee Reports were drafted, 2 Board Reports drafted. 203 purchases were reviewed and approved.

### **Next Quarter Objectives**

---

5 RFP/RFQ/RFI/IFBs are expected to be issued and 4 PAOs. 5 contracts are expected to be drafted, 1 Executive Committee Report is expected to be drafted and approximately 50 purchases will be reviewed for approval.

## **Finance and Accounting (2010.046)**

### **Qtr 2010.046 Quarter Progress**

---

1Q Fiscal Year was closed out, and our annual Financial Statement and Single Audit has begun.

### **Next Quarter Objectives**

---

BOBs 2832 reports are coming due, as well as Agency and subrecipient invoices are going to be created. Dues letter to be sent out to municipalities and counties.

## **Projects**

---

## **Enterprise Resource Planning System (ERP) (2021.044)**

### **Qtr 2021.044 Quarter Progress**

---

1Q Agreed upon SOW and had IT kick-off meeting in late September.

### **Next Quarter Objectives**

---

Full implementation kick-off meeting set for mid-October after which implementation will begin.

# **2.62 Human Resources**

## **Operational Area**

---

## **Benefits Administration (2010.007)**

### **Qtr 2010.007 Quarter Progress**

---

1Q HR hosted 3 benefit trainings with our insurance broker to continue benefit education for our employees.

### **Next Quarter Objectives**

---

HR is planning for open enrollment.

## **CMAP Intern and Fellowship Programs (2010.020)**

### **Qtr 2010.020 Quarter Progress**

---

1Q Interns and fellows were onboarded and incorporated into project teams.

### **Next Quarter Objectives**

---

Continue working with the managers of interns and fellows to ensure consistent recruitment process.

## **Employee Relations and Policy Administration (2010.047)**

### **Qtr 2010.047 Quarter Progress**

---

1Q Employee manual has been updated and is in the final review phase.

### **Next Quarter Objectives**

---

Distribute employee manual to managers for review. Release updated employee manual to all employees once finalized.

## **Compensation (2010.050)**

### **Qtr 2010.050 Quarter Progress**

---

1Q Compensation guidelines and pay philosophy have been posted on the intranet and shared with employees.

### **Next Quarter Objectives**

---

No new objective for Q2 established.

## **Talent Management and Training (2010.051)**

### **Qtr 2010.051 Quarter Progress**

---

1Q Hosted Native American and Indigenous History Session and Racial Equity Week panel. Internal "In the Loop" informal training sessions have begun.

### **Next Quarter Objectives**

---

Continue to offer DEI and informal, conversational training opportunities.

## **Freedom of Information Act (FOIA) Response Coordination (2010.057)**

### **Qtr 2010.057 Quarter Progress**

---

1Q External data request and FOIA: staff responded to 5 FOIA requests and forty-four (44) external requests for information through the info email account.

## **Next Quarter Objectives**

---

Continue responding to requests as received.

## **Projects**

---

### **Third Party Payroll Implementation Project (2022.007)**

#### **Qtr 2022.007 Quarter Progress**

---

1Q ADP has been rolled out and has processed a successful round of payroll.

#### **Next Quarter Objectives**

---

Utilize ADP for benefit open enrollment. Develop plans for rollout of future modules.

### **Diversity, Equity and Inclusion (DEI) roadmap implementation (2022.032)**

#### **Qtr 2022.032 Quarter Progress**

---

1Q The DEI Council and working groups met jointly to kickoff the project. The Council met an additional time to discuss roles and responsibilities. The working groups met several times to prioritize the objectives of their respective focus areas.

#### **Next Quarter Objectives**

---

The DEI Council and working groups will meet monthly, with working group leads attending Council meetings. The working groups' prioritized objectives will be presented to the Council and workplans for each of the working groups will be developed.

### **Compensation Study (2022.033)**

#### **Qtr 2022.033 Quarter Progress**

---

1Q Compensation guidelines and pay philosophy have been posted on the intranet and shared with employees.

#### **Next Quarter Objectives**

---

No new objective anticipated for Q2.

# 2.70 Information Technology and Facilities

## *Operational Area*

---

### **Information Technology and Facilities (2010.048)**

#### **Qtr 2010.048 Quarter Progress**

---

1Q Designed the Exchange server onsite decommission plan. Researched possible negative impacts of server removal. Worked with ArcticIT in assisting with the implementation of the new D365 environment in Azure.

#### **Next Quarter Objectives**

---

Remove Exchange server 2K8 from the environment. Provide ongoing D365 assistance to ArcticIT. Begin planning for Domain Controller removal and upgrades.

### **Web Infrastructure Management (2010.052)**

#### **Qtr 2010.052 Quarter Progress**

---

1Q Continued to work with R&A Team on DataHub migration. Azure support and configuration needed from IT.

#### **Next Quarter Objectives**

---

Continue support of DataHub migration project in Azure. Start analysis of Azure to determine usage and need over next 12 months.

### **Information Security (2010.053)**

#### **Qtr 2010.053 Quarter Progress**

---

1Q Annual IT security analysis in progress. Began design analysis for PAM implementation.

#### **Next Quarter Objectives**

---

Work to resolve security vulnerabilities, if any, discovered by the security analysis. Work with team on PAM training prior to implementation.

### **Office Systems Management (2010.054)**

#### **Qtr 2010.054 Quarter Progress**

---

1Q Worked with AVI, MS and Zoom to determine issues with Teams/Zoom calls, testing is ongoing. Continued installing workstations in each conference room.

#### **Next Quarter Objectives**

---

Depending on test results, implement NUCs in each conference room with TAP device once purchasing is completed.



## **User Support (2010.055)**

### **Qtr 2010.055 Quarter Progress**

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1Q Began implementing Condeco for all Flex offices. User testing has been ongoing. A total of 329 Helpdesk tickets completed in Q1.

### **Next Quarter Objectives**

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Plan for possible use of Condeco (or another system) to manage the conference rooms. Similar to the planned use of Flex office management. Test with staff.

## **Facilities (2010.056)**

### **Qtr 2010.056 Quarter Progress**

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1Q Emergency exit tours completed. Tours are now scheduled for the second Tuesday of each month. AV training sessions are on ad-hoc basis and continuing as new staff arrive due to conference room availability. Work on 5th floor technology layout.

### **Next Quarter Objectives**

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Inventory of all hardware devices. Use inventory to update and augment the HelpDesk application database.

The Chicago Metropolitan Agency for Planning (CMAP) is the region's comprehensive planning organization. The agency and its partners developed and are now implementing ON TO 2050, a long-range plan to help the seven counties and 284 communities of northeastern Illinois implement strategies that address transportation, housing, economic development, open space, the environment, and other quality-of-life issues.

See [cmap.illinois.gov](https://cmap.illinois.gov) for more information.

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