



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

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Chicago Metropolitan Agency for Planning (CMAP) Executive Committee Minutes

November 13, 2013

Offices of the Chicago Metropolitan Agency for Planning (CMAP)
Will County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Committee Members Present: Gerald Bennett, Chair-representing southwest Cook County, Rita Athas-representing the City of Chicago, Elliott Hartstein-representing Lake County, Raul Raymundo-representing the City of Chicago and Rae Rupp Srch-representing DuPage County

Absent: Al Larson-representing northwest Cook County

Staff Present: Randy Blankenhorn, Jill Leary, Dolores Dowdle and Sherry Kane

1.0 Call to Order and Introductions

CMAP Board Chair, Mayor Gerald Bennett, called the meeting to order at approximately 10:55 a.m.

2.0 Agenda Changes and Announcements

There were no agenda changes.

3.0 Approval of Minutes – September 11, 2013

A motion to approve the minutes of the September 11, 2013 meeting as presented was made by Rae Rupp Srch, seconded by Elliott Hartstein, and with all in favor, carried.

4.0 Audit Presentation

Carrie Dittmann from Sikich LLP, presented the FY 2013 preliminary Annual Financial Report and Independent Auditor's Report and the Auditor's Communication to the Members of the Board. Dittmann reported that CMAP continues to see an unmodified clean audit, the highest rating given by GAAP standards. Briefly, Dittmann reviewed the Management's Discussion and Analysis (MD&A, pages 1-5) including the Statement of Net Position and Statement of Revenues, Expenses and Changes in Net Position, Schedule

of Funding Progress (primarily related to IMRF funding), and the Single Audit Information as well as the Schedule of Findings and Questioned Costs.

Related to uncollateralized funds, Deputy Executive Director Dolores Dowdle reported that she was in discussions with US Bank regarding an agreement on the funds in the checking account.

Sikich will also be present in January to report their findings to the full Board.

5.0 Travel Expenses

Travel expense claims for the Executive Director and out of region travel requests for staff were presented for informational purposes.

6.0 Financial Statements

Deputy Executive Director of Finance and Administration Dolores Dowdle reported that the periods ended as planned. The various reports, including the Monthly Cash Report for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, the FY 2013 Project Summary and the Check Register for the months ending September 30, and October 31, 2013 were presented for approval. A motion by Elliott Hartstein was seconded by Rae Rupp Srch to approve the reports as presented. All in favor, the motion carried.

7.0 Grants, Subcontracts and Procurements

The monthly update of activities related to grants, subcontracts and procurements was presented. A motion by Rae Rupp Srch was seconded by Elliott Hartstein to approve the report as presented. All in favor, the motion carried. Deputy Executive Director Dolores Dowdle reported the receipt of four (4) grants, IEPA, IAG's office, U.S. Department of Commerce and the Chicago Community Trust.

8.0 Proposed CMAP and RTA Merger

With the RTA-CMAP merger bill reassigned to the Senate Assignments Committee, the planning function is left open, leaving the RTA as financial oversight.

9.0 Other Business

Board Chair Mayor Bennett asked that the Executive Committee begin to look at the MPO related to voting—that it be consistent with the Board requirements.

10.0 Public Comment

There were no comments from the public.

11.0 Next Meeting

Anticipating the cancellation of December Board and Executive Committee meetings, the committee meets next on January 8, 2014.

12.0 Adjournment

A motion to adjourn at 11:14 a.m., made by Elliott Hartstein, seconded by Rae Rupp Srch and with all in favor, carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Dolores Dowdle", followed by a horizontal line.

Dolores D. Dowdle, Deputy Executive Director
For Finance and Administration

10-03-2013

/stk

Approved as presented, by unanimous vote, January 8, 2014.