



# Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

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## Chicago Metropolitan Agency for Planning (CMAP)

### Executive Committee

#### Minutes

January 11, 2012

Offices of the Chicago Metropolitan Agency for Planning (CMAP)

Will County Conference Room

Suite 800, 233 S. Wacker Drive, Chicago, Illinois

**Committee Members Present:** Gerald Bennett, Chair -representing southwest Cook County, Elliott Hartstein-representing Lake County, Al Larson-representing northwest Cook County, Raul Raymundo-representing the City of Chicago and Rae Rupp Srch-representing DuPage County

**Staff Present:** Randy Blankenhorn, Jill Leary, Dolores Dowdle and Sherry Kane

#### 1.0 Call to Order and Introductions

CMAP Board Chair, Mayor Gerald Bennett, called the meeting to order at approximately 10:48 a.m.

#### 2.0 Agenda Changes and Announcements

There were no agenda changes.

#### 3.0 Approval of Minutes – November 9, 2011

A motion to approve the minutes of the November 9, 2011 meeting, as presented, made by Elliott Hartstein, seconded by Raul Raymundo and with all in favor, carried.

#### 4.0 Funding Options

An update on meetings that had been scheduled with leadership and the RTA was given and follow-up with the Tollway was recommended.

#### 5.0 Travel Expenses

Travel expense claims for the Executive Director and out of region travel requests for staff were presented for informational purposes.

#### 6.0 Financial Statements

Deputy Executive Director of Finance and Administration Dolores Dowdle reported that the periods ended as planned. The December report reflects the annual adjustments of line items at mid-year. The budgets remain in balance with the grants. The various

reports, including the Monthly Cash Reports for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, the FY 2011 Project Summary and the Check Register for the months ending November 30 and December 31, 2011 were presented for approval. A motion by Mayor Al Larson was seconded by Rae Rupp Srch to approve the reports as presented. All in favor, the motion carried.

#### **7.0 Grants, Subcontracts and Procurements**

The monthly update of activities related to grants, subcontracts and procurements was presented. A motion to approve the report as presented was made by Rae Rupp Srch and seconded by Elliott Hartstein. All in favor, the motion carried. Deputy Executive Director Dolores Dowdle pointed out that an announcement of the RFP for auditing services for next year was included in report.

#### **8.0 Other Business**

There was no other business for the Executive Committee

#### **9.0 Public Comment**

There were no comments from the public.

#### **10.0 Next Meeting**

The Executive Committee will meet next in January 2012.

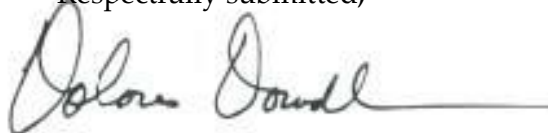
#### **11.0 Closed Session**

A motion to move to a closed session to review prior meeting minutes was made by Elliott Hartstein and seconded by Rae Rupp Srch. All in favor the motion carried. At the conclusion of the closed session, Chairman Bennett announced and a motion was made by Rae Rupp Srch and seconded by Al Larson to release the closed session minutes of that portion of the minutes related to potential claims against CMAP. The portion of the minutes related to the Executive Director's performance should remain confidential. All in favor the motion carried.

#### **12.0 Adjournment**

A motion to adjourn at 11:00 a.m., made by Rae Rupp Srch, seconded by Raul Raymundo and with all in favor, carried.

Respectfully submitted,



Dolores D. Dowdle, Deputy Executive Director  
For Finance and Administration

01-24-2012

/stk

*Approved as presented by unanimous vote, February 8, 2012*