



Chicago Metropolitan Agency for Planning

233 South Wacker Drive
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Chicago, Illinois 60606
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www.cmap.illinois.gov

Executive Committee

Annotated Agenda

Wednesday, March 9, 2011

11:00 a.m. (or immediately following the Board meeting)

Will County Conference Room
233 S. Wacker Drive, Suite 800
Chicago, Illinois

- 1.0 Call to Order** 11:00 a.m.
- 2.0 Agenda Changes and Announcements**
- 3.0 Approval of Minutes – February 9, 2011**
ACTION REQUESTED: Approval
- 4.0 Travel Expenses**
4.1 Travel expense claims for the Executive Director
4.2 Travel requests from staff for out-of-region travel
ACTION REQUESTED: Information
- 5.0 Financial Statements**
The financial statements reflect revenue and expenditures for the month ending February 28, 2011.
ACTION REQUESTED: Approval
- 6.0 Audit Services for FY2011**
In 2007, the Board awarded a multi-year contract with option renewal provisions to Virchow Krause & Company for auditing services. Now known as Baker Tilly Krause, CMAP is requesting approval of the final option year to the existing contract for audit services for FY 2011
ACTION REQUESTED: Authorize option year for Baker Tilly Krause.
- 7.0 Grants, Subcontracts and Procurements**
A monthly update of activities related to grants, subcontracts and procurements. Staff will provide a summary of the activities.
ACTION REQUESTED: Approval

8.0 Closed Session – Review of Prior Closed Session Minutes

Pursuant to CMAP’s procedures for closed meetings, the Executive Committee, in closed session, must review the minutes of their closed meetings. In the future, the review should be scheduled at the July and January meetings and should determine if a meeting continues to meet the exception to the Open Meetings Act. Also, the verbatim record of the closed sessions may be destroyed after 18 months if the Executive Committee (1) has approved the destruction of the particular recording and (2) has approved the written minutes of the closed meeting.

ACTION REQUESTED: Approval of Minutes, Determination of Continued Confidentiality, Authorization to Destroy Recordings.

9.0 Other Business

10.0 Public Comment

Public comment is encouraged throughout the meeting. The Chair will recognize non-committee members as appropriate. Non-committee members wishing to address the Committee should so signify by raising their hand in order to be recognized by the Chair. The Chair will have discretion to limit discussion.

11.0 Next Meeting: Wednesday, April 20, 2011

12.0 Adjournment

Executive Committee:

___ Gerald Bennett, Chair
___ Joe Deal

___ Elliott Hartstein
___ Al Larson

___ Rae Rupp Srch
___ Nigel Telman

Other Board Members:

___ Frank Beal
___ Alan Bennett
___ Susan Campbell

___ Roger Claar
___ Michael Gorman
___ Rick Reinbold

___ Marilyn Michelini
___ Raul Raymundo
___ Dan Shea