



Chicago Metropolitan Agency for Planning

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Chicago Metropolitan Agency for Planning (CMAP)

Executive Committee

Minutes

March 9, 2011

Offices of the Chicago Metropolitan Agency for Planning (CMAP)
Will County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Committee Members Present: Gerald Bennett, Chair -representing southwest Cook County, Joe Deal-
representing City of Chicago, Elliott Hartstein-representing Lake
County, Al Larson-representing northwest Cook County, Rae Rupp
Srch-representing DuPage County and Nigel Telman (via tele-
conference)-representing City of Chicago

Staff Present: Randy Blankenhorn, Jill Leary, Dolores Dowdle and Sherry Kane

1.0 Call to Order and Introductions

CMAP Board Chair, Mayor Gerald Bennett, called the meeting to order at approximately 10:25 a.m.

2.0 Agenda Changes and Announcements

There were no agenda changes.

3.0 Approval of Minutes – February 9, 2011

A motion to approve the minutes of the February 9, 2011 meeting, as presented, made by Mayor Al Larson, seconded by Rae Rupp Srch and with all in favor, carried.

4.0 Travel Expenses

Travel expense claims for the Executive Director and out of region travel requests for staff were presented for informational purposes.

5.0 Financial Statements

Deputy Executive Director of Finance and Administration Dolores Dowdle reported that the period ended as planned. The various reports, including the Monthly Cash Reports for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly

Revenue Report, the Monthly Expenditures report, the FY 2011 Project Summary and the Check Register for the month ended February 28, 2011 were presented for approval. Executive Director Randy Blankenhorn complimented the staff for the reporting that was available only 4 days following the month end. A motion by Rae Rupp Srch was seconded by Mayor Al Larson to approve the reports as presented. All in favor, the motion carried.

6.0 Audit Service for FY 2011

Deputy Executive Director Dolores Dowdle reported that the Board had awarded a multi-year contract with option renewal provisions to Virchow Krause & Company for auditing services. Now known as Baker Tilly Krause, CMAP is requesting approval of the final option year to the existing contract for audit services for FY 2011. A motion by Mayor Elliott Hartstein to approve the final option year to the existing contract for audit services for FY 2011 was seconded by Rae Rupp Srch. All in favor, the motion carried.

7.0 Grants, Subcontracts and Procurements

The monthly update of activities related to grants, subcontracts and procurements was presented. A motion to approve the report as presented was made by Rae Rupp Srch and seconded by Mayor Elliott Hartstein. All in favor, the motion carried.

8.0 Closed Session – Review of Prior Closed Session Minutes

A motion by Mayor Al Larson to adjourn the regular meeting and move to Executive Session for the purpose of bi-annual review of closed session minutes was seconded by Rae Rupp Srch. All in favor, the motion carried.

A motion to adjourn the closed session and return to the regular meeting was made by Rae Rupp Srch and seconded by Mayor Al Larson. All in favor, the motion carried.

Executive Committee Chair Gerald Bennett reported that the committee had reviewed the draft minutes of previous closed session meetings. A motion to approve the minutes of the March 4, 2006, March 8, 2006, March 29, 2006 (1), March 29, 2006 (2), October 11, 2006, October 31, 2006 (1), October 31, 2006 (2), April 11, 2007, October 10, 2007, October 8, 2008, December 8, 2010 closed sessions and to authorize the destruction of the recordings after 18 months from this date was made by Rae Rupp Srch and seconded by Mayor Al Larson. All in favor, the motion carried.

A motion to release the minutes of March 29, 2006 (2), October 11, 2006 and October 31, 2006 (2) from confidential status was made by Rae Rupp Srch and seconded by Mayor Al Larson. All in favor, the motion carried.

9.0 Public Comment

There were no comments from the public.

10.0 Next Meeting

The Executive Committee will meet next on March 9, 2011.

11.0 Adjournment

A motion to adjourn at 10:58 a.m., made by Mayor Hartstein, seconded by Rae Rupp Srch and with all in favor, carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Dolores Dowdle", followed by a horizontal line extending to the right.

Dolores D. Dowdle
Deputy Executive Director for
Finance and Administration

03-23-2011

/stk

Approved as presented by unanimous vote, May 11, 2011