



# Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

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Chicago, Illinois 60606

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## Chicago Metropolitan Agency for Planning (CMA) Executive Committee Minutes August 10, 2011

Offices of the Chicago Metropolitan Agency for Planning (CMA)  
Will County Conference Room  
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

**Committee Members Present:** Gerald Bennett, Chair -representing southwest Cook County, Elliott Hartstein-representing Lake County, Al Larson-representing northwest Cook County, and Rae Rupp Srch-representing DuPage County

**Absent:** Joe Deal-representing the City of Chicago

**Staff Present:** Randy Blankenhorn, Jill Leary, Dolores Dowdle and Sherry Kane

### 1.0 Call to Order and Introductions

CMA Board Chair, Mayor Gerald Bennett, called the meeting to order at approximately 10:35 a.m.

### 2.0 Agenda Changes and Announcements

There were no agenda changes.

### 3.0 Approval of Minutes – June 8, 2011

A motion to approve the minutes of the June 8, 2011 meeting, as presented, made by Rae Rupp Srch, seconded by Mayor Al Larson and with all in favor, carried.

### 4.0 Future Grants and Procurements

Executive Director Randy Blankenhorn gave a brief explanation of CMA planned support of the agency's technical assistance activities in FY 2012. CMA budgeted \$1 million for the Community Planning Program, of which \$740,000 was approved today by the Board for projects through the competitive program administered by CMA and RTA. The remaining \$260,000 will be distributed through contracts during the remainder of FY 12 supporting projects within the LTA program.

Similarly, within the HUD Sustainable Communities Regional Planning grant is \$400,000 that will be used for subcontracts or grants to provide assistance with public engagement, design and illustration assistance and topical area expertise.

#### **5.0 Travel Expenses**

Travel expense claims for the Executive Director and out of region travel requests for staff were presented for informational purposes.

#### **6.0 Financial Statements**

Deputy Executive Director of Finance and Administration Dolores Dowdle reported that the periods ended as planned. The various reports, including the Monthly Cash Reports for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, the FY 2011 Project Summary and the Check Register for the months ending June 30, and July 31, 2011 were presented for approval. A motion by Rae Rupp Srch was seconded by Mayor Al Larson to approve the reports as presented. All in favor, the motion carried.

#### **7.0 Grants, Subcontracts and Procurements**

The monthly update of activities related to grants, subcontracts and procurements was presented. A motion to approve the report as presented was made by Rae Rupp Srch and seconded by Mayor Al Larson. All in favor, the motion carried.

#### **8.0 Other Business**

#### **9.0 Public Comment**

There were no comments from the public.

#### **10.0 Next Meeting**

The Executive Committee will meet next on September 14, 2011.

#### **11.0 Adjournment**

A motion to adjourn at 10:43 a.m., made by Rae Rupp Srch, seconded by Mayor Al Larson and with all in favor, carried.

Respectfully submitted,



Dolores D. Dowdle  
Deputy Executive Director for  
Finance and Administration

08-25-2011  
/stk

*Approved as presented, by unanimous vote, October 12, 2011*